

**COMMISSIONERS' MEETING
MINUTES**

11/21/18

The November 21, 2018 York County Board of Commissioners Meeting was held at the York County Administrative Building, 28 E. Market St., 2nd Fl. York, PA 17401.

1. CALL TO ORDER

President Commissioner Susan Byrnes called the meeting to order at 10:02 a.m., Vice President Commissioner Doug Hoke, Commissioner Christopher Reilly, Administrator/Chief Clerk Mark Derr, Controller Greg Bower, Treasurer Barbara Bair and Commissioners Liaison Officer Rebecca Laird present.

A. Opening Ceremony

Veteran, Don Bradley, led the Pledge of Allegiance.

Reverend Roberta Johnson, Chaplain of Memorial Hospital, gave the Invocation.

2. CONSENT AGENDA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the Consent Agenda, items A through E as listed below:

A. Minutes from November 7, 2018 Commissioners' Meeting as submitted.

B. Subsidized Adoption Assistance Agreement between the County of York, on behalf of York County Office of Children, Youth & Families, and the following adoptive parents, for adoption assistance at the rates indicated for the adoption of the following minor children until each child reaches the age of 18 years; and a one-time payment for costs incidental to the adoption of each child not to exceed \$2,000.00:

<u>Adoptive Parents</u>	<u>Minor Child</u>	<u>Rate per day</u>
KM-R, York, PA	CAM-R fka CAL	\$27.00
KM-R, York, PA	MEM-R fka MB-EL	\$27.00

C. Subsidized Permanent Legal Custodianship Agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and SS and TP, Dover, PA, as Custodians of CTK Jr., a minor child, authorizing custodianship subsidy payments at a rate of \$33.50 per day until the child reaches the age of 21 years.

D. Motion to approve Service Provider Contract Agreement First Amendments between the County of York, on behalf of the York County Office of Children, Youth & Families, and Regents of the University of Minnesota, Minneapolis, MN, extending the term date of the original agreement from June 30, 2018 to June 30, 2019 for Check & Connect Training Services.

E. Service Provider Contract Agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following service providers at the rates indicated, for the period of July 1, 2018 through June 30, 2019:

Children’s Home of York – 77 Shoehouse Road, York, PA 17406

Diagnostic Counseling Services	\$115.00/Day
Strengthening Families	\$34.52/Hour
Integrated Practice Teams	

IPT Program Cost not to exceed \$240,000.00 for the Fiscal Year 2018-19

Equiteam Support Services – 1200 South Pleasant Avenue, Dallastown, PA 17313

Equine Assisted Psychotherapy (Individual)	\$80.00/Hour
Equine Assisted Psychotherapy (Family)	\$80.00/Hour
Equine Assisted Learning – Group Therap	\$20.00/Hour
Neurofeedback	\$120.00/Session
DDP	\$80.00/Hour

Family First Health Corporation – 116 South George Street, York, PA 17401

Nurse Family Partnership

NFP Program Cost not to exceed \$238,740.00 for the Fiscal Year 2018-19

PA Child – 3301 West Market Street, York, PA 17404

Conventional Foster Care Plus – Level 1	\$76.23/Day
Conventional Foster Care Plus – Level 2	\$94.19/Day
Mother/Baby – Level 3	\$127.37/Day
Conventional Foster care Highest Program – Level 5	\$127.20/Day
Emergency Caregiver Placement and Case Management	Paid at appropriate FC Level rate
Emergency Caregiver Case management only:	
Level 2 – Conventional Foster Care Plus	\$54.19/Day
Level 3 – Conventional Foster Care Plus-	
Mother/Baby	\$62.37/Day
Level 5 – Conventional Foster Care Highest Program	\$72.20/Day
Neurofeedback-Office Visit	\$40.00/Hour
Neurofeedback-Office Visit – Non-PAC	\$50.00/Hour
Neurofeedback-Field Visit	\$70.00/Hour
Mileage Rate	Current Federal
ICPC Full Kinship License	\$1,000.00/Each
ICPC Transfer or Annual Renewal	\$500.00/Each
ICPC Bio Parent Approval	\$500.00/Each

ICPC Kinship Disapproval \$500.00/Each
ICPC Placement Supervision
\$200.00/Each

**Pennsylvania Comprehensive Behavioral Health Services, LLC – 2351
Freedom Way, Suite 200, York, PA 17402**

Advocacy Program \$23.32/Hour
Forensic Interviews \$420.00/Each
In-Person Testimony – Dr. Bitner \$165.00/Hour
Telephonic Testimony – Dr. Bitner \$100.00/Hour
Wrap-Around Services – MA approved \$0.00/Hour

**Pennsylvania Counseling Services, Inc. – 200 North 7th Street, Lebanon, PA
17046**

Check and Connect Counseling
\$141.10/Hour

Program Cost not to exceed \$266,675.00 for the Fiscal year 2018-19

Check and Connect Coordination for Train
The Trainer Program \$53.88/Hour

United Way of York County – 800 East King Street, York, PA 17403

Youth Court Alliance Program
Referral \$76.50/Each
Enrollment \$306.00/Each
Re-Engagement \$382.50/Each
Participant in Youth Court \$663.00/Each
Withdrawn from Youth Court \$255.00/Each

**Youth Court Alliance Program costs not to exceed \$276,950.00 for the Fiscal
year 2018-19**

Woods Services, Inc. – 40 Martin Gross Drive, Langhorne, PA 19047

Woodlands Challenging Behavioral \$487.00/Day
Woodlands Program \$487.00/Day
Residential & Educational Aide* \$31.00/Hour
*Residential & Educational one-on-one supervision is not to exceed 6.5
hours/school day

3. REAPPOINTMENT

A. York County Industrial Development Authority

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the reappointment of the following people to the York County Industrial Development Authority, starting January 1, 2019. Names and terms listed below:

Alvin Hayes	Wellsville, PA	1 Year Term
Jack Kay	York, PA	2 Year Term
Michael Newsome	York, PA	3 Year Term

4. TIME EXTENSION

A. C.S. Davidson, Inc York, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the time extension submitted by C.S. Davidson, Inc York, PA, for the York County 2014-2018 Bridge Inspection Program, extending the expiration date to March 31, 2019. This project is 80% federally funded.

5. CONTRACTS

A. Keefe Commissary Network, St. Louis, MO

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement between the County of York, on behalf of the York County Prison, and Keefe Commissary Network, St. Louis, MO, to provide a supply of commissary items and related equipment, for the period of November 22, 2018 to November 22, 2021, at no cost to the county.

B. G.R. Sponaugle, Harrisburg, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement between the County of York, on behalf of the York County Prison, and G.R. Sponaugle, Harrisburg, PA, to provide Electric installation for a new dish washer, for a total cost of \$18,403.00, for the period of December 3, 2018 to December 4, 2019.

C. Ergo Metrics, Lynnwood, Washington

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement between the County of York, on behalf of the York County Prison, and Ergo Metrics, Lynnwood, Washington to provide a Software licensing agreement, for a total cost of \$3,000.00, for the period of November 26, 2018 to November 26, 2019, funded from the Prison budget.

D. Arrow Safety Company Selbyville, DE

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement between the County of York on behalf of the York County Prison, and Arrow Safety Company Selbyville, DE for 40 complete sets of C.E.R.T gear for a total cost of \$146,170.50, for the period of November 21, 2018 through November 20, 2019, utilizing PA COSTARS, funded from the Prison telephone fund.

E. CentraPro Painter, York, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement Amendment between the County of York, on behalf of Parks and Recreation, and CentraPro Painter, York, PA, for additional work added to the exterior painting of Hanover Junction Train Station resulting in an increase of \$1,860.08 for a total cost of \$12,516.36.

F. CODY Systems, Pottstown, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement between the County of York, on behalf of the Sheriff's Office, and CODY Systems, Pottstown, PA, for the purchase of a Records Management System. This system will consolidate several forms and software programs into one system that will improve efficiency, information sharing capabilities and most importantly Officer Safety, at a cost of \$233,631.00, with a York County Incentive of \$33,863.75 making the total cost \$189,778.89, the cost will be split between the records improvement committee and the general fund.

E. The Uniform Taylor, Lakewood, NJ

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement amendment between the County of York on behalf of the York County Prison, and The Uniform Taylor, Lakewood, NJ, to purchase Honor Guard Uniforms, at a cost of \$27,559.00.

6. LEASE AGREEMENT

A. Union Fire & Hose

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the lease agreement between the County of York and Union Fire & Hose, for new radio system end-user equipment.

7. NATIONAL BRIDGE INSPECTION

A. Herbert, Rowland & Grubic Inc., Harrisburg, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the National Bridge Inspection Services Contract between the County of York and, Herbert, Rowland & Grubic Inc., Harrisburg, PA for the 2019-2023 York County Bridge Inspection Program in the amount of \$3,226,847.44 to be reimbursed with 80% Federal Funds and 20% County Liquid Fuels Funds.

8. SOFTWARE LICENSE

A. Tyler Technologies Inc., Yarmouth, Maine

Commissioner Reilly made a motion, seconded by Commissioner Hoke an unanimously carried to approve a software license, implementation services and support agreement between the County of York, on behalf of the York County Information Technology Department, and Tyler Technologies Inc., Yarmouth, Maine, for the replacement of the current Superion Pentamation software for a total cost of \$2,523,848. Software licensing and implementation costs will be spread over calendar years 2018, 2019 and 2020.

9. PROJECT MANAGEMENT

A. Susquehanna Accounting & Consulting Solutions Inc., Harrisburg, PA

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a project management agreement between the County of York, on behalf of the Controller's Office, and Susquehanna Accounting & Consulting Solutions Inc., Harrisburg, PA, to provide project management services during the implementation phase of the Tyler Munis ERP software upgrade for an estimated total cost of \$205,360. Actual hours of support will be invoiced on a monthly basis over calendar years 2019 and 2020.

10. PURCHASES

A. CDW-G, Chicago, IL

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a purchase between the County of York, on behalf of Information and Technology Services, and **CDW-G, Chicago, IL**, for the purchase of thirty-six (36) Microsoft Surface Books with warranty, for a total cost of \$54,540.00, under a PA COSTARS contract.

B. Tower Services Unlimited Inc. of Harrisburg, PA

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a purchase between the County of York on behalf of the YCDES-E911 Communications Center and **Tower Services Unlimited Inc. of Harrisburg, PA** for the purchase of a 36kW generator for the Shrewsbury radio tower site at a total cost of \$29,540.00. Tower Services Unlimited Inc. is a PA COSTARS vendor.

C. PremierComm, Lancaster, PA

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a purchase agreement between the County of York, on behalf of the District Attorney's Office, and **PremierComm, Lancaster, PA**, for additional cabling of the Drug Task Force and Forensic Lab, for a total cost of \$24,222.00, funded by Drug Task Force Funds.

D. Atlantic Tactical, New Cumberland, PA

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a purchase between the County of York, on behalf of the District Attorney's office, and Atlantic Tactical, New Cumberland, PA, for supplies and equipment related to the YCQRT's protective masks, for a total cost of \$18,504.20.

11. GRANT

A. Pennsylvania Department of Environmental Protection

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the submission of a grant application, on behalf of Mosquito Disease Control Department, to the **Pennsylvania Department of Environmental Protection** in the amount of \$163,383.00 (81% State funds) with a County of York match of \$38,532.00, for the York County Mosquito Surveillance Program for the period of January 1, 2019 December 31, 2019.

12. BID

A. County of York, City of York and Townships

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a bid for joint fuel for gasoline, diesel fuel, bio diesel B5 and #2 fuel oil for the County of York, City of York, and the Townships of Carroll, Chanceford, Codorus, Conewago, Dover, Fairview, Hellam, Lower Windor, Manchester, North Codorus, Springettsbury, Springfield, Warrington, and the Red Lion Municipal Authority for the 2 year period of February 1, 2019 through January 31, 2021.

13. SUBRECIPIENT AGREEMENTS

A. 2017 funded Continuum of Care Grant

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve subrecipient agreements on behalf of the Community Development Department of the York County Planning Commission, authorizing and directing the Commissioners to execute the following subrecipient agreements for activities funded through the **2017 funded Continuum of Care Grant (CoC)** program and 2017 Emergency Solutions Grant program of the U.S. Department of Housing and Urban Development, Washington, D.C.:

Bell Socialization Services Inc.; Rapid Re-housing Short Term Rental Assistance, Supportive Services, and Administration; \$65,082.00.

Bell Socialization Services Inc.; Rapid Re-housing MediumTerm Rental Assistance, Supportive Services, and Administration; \$250,991.00.

B. 2018 Community Development Block Grant program

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve subrecipient agreements on behalf of the Community Development Department of the York County Planning Commission, authorizing and directing the Commissioners to execute the following subrecipient agreements for activities funded through the **2018 Community Development Block Grant program** and 2018 Emergency Solutions Grant program of the U. S. Department of Housing and Urban Development, Washington, D.C.:

SUBRECIPIENT	ACTIVITY NAME	AMOUNT
Delta Borough	Zoning Ordinance Updates	\$15,000.00
Dover T./Dover B.	Joint Comprehensive Plan Update	\$15,000.00
York Co. Planning Comm.	County Comprehensive Plan Update	\$ 20,000.00
Dallastown Borough	W. Maple Street C/S Improvements	\$100,000.00
Dallastown Borough	W. Maple Street Water Main Imp.	\$100,000.00
Glen Rock Borough	Hanover St C/S Imp.	\$200,000.00
Hanover Borough	Good Field Infield and Fencing Imp.	\$25,000.00
New Salem Borough	W. George Street C/S Imp	\$100,000.00
Spring Grove Borough	E. Railroad St. C/S & Storm Sewer Imp.	\$121,000.00
Yoe Borough	E. Philadelphia St. C/S & Storm Sewer Imp.	\$100,000.00
Yoe Borough	Main St. C/S Improvements	\$100,000.00
Jewish Community Center	Diversity Education Program	\$15,000.00
Bell Socialization Services	Renter Counseling	\$25,000.00
Lancaster Housing Opportunities Partnership	York Housing Opportunities Center/ YHAP Delivery	\$25,000.00
Lancaster Housing Opportunities Partnership	York Housing Opportunities Center/ Housing Counseling	\$25,000.00
Mason Dixon Community Services	Emergency Family Services/Delta	\$30,000.00
YMCA Southern Branch	Emergency Family Services/SCS	\$25,000.00
York Co. Human Services Dept.	Family Group Decision Making	\$15,000.00
York Co. Literacy Council	Adult Learner Services Coordination	\$15,000.00
ESG		
Bell Socialization Services	Rapid Re-housing Rental Assistance	\$123,900.00
Bell Socialization Services	Homeless Prevention Rental Assistance	\$4,425.00
YMCA of York	Emergency Shelter Operation	\$16,148.00
YWCA of York	Emergency Shelter Operations	\$19,252.00

C. Community Development Block Grant program

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve subrecipient agreements on behalf of the Community Development Department of the York County Planning Commission, authorizing and directing the Commissioners to execute the following subrecipient agreements for activities funded through the **Community Development Block Grant program** years 2016 and 2017, U.S. Department of Housing and Urban Development, Washington, D.C

SUBRECIPIENT/ACTIVITY	GRANT AMOUNT	TIME EXTENSION
Wrightsville Borough Locust Street Curb, Sidewalk, Storm Sewer Imp.	\$100,000.00	September 30, 2018 to March 31, 2019
Wrightsville Borough Locust Street Curb, Sidewalk, Storm Sewer Imp.	\$190,000.00	September 30, 2018 to March 31, 2019
Bell Socialization Services Renter Counseling	\$ 50,000.00	n/a

13. TAX REFUND REGISTER

A. Register 218-24

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the Tax Refund Register 2018-24 authorizing payment of York County real estate tax refunds totaling \$30,526.03.

14. CHECK REGISTER

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of November 14, 2018 totaling \$4,476,016.50.

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	2,097,376.62
01	Payroll	
01	Ag Land Preservation	
01	Escrow	
01	Marcellus Shale	
02	York County Nursing Home	199,332.52
03	Unclaimed Money	
04	Donations	
05	Controlled Substance	5,791.77
06	Human Services	17,037.75
07	Children & Youth	156,873.75
08	911	2,544.63
08	911 Act 12	
09	YC Capital Reserve	
10	Liquid Fuels	
10	YC Local Use Fee	
10	Liquid Fuels Act 44	

10	Marcellus Shale Bridge Maintenance	
11	Prison Telephone	
25	Aging	45,466.65
28	MH-IDD	726,865.19
30/31	York/Adams HealthChoices	
30	York Reinvestment	
31	Adams Reinvestment	
32	YAHC Joinder Gov Capitation	60.17
32	YAHC Joinder Gov Reinvestment	3,200.00
35	Domestic Relations	
36	Earn-It	
40	Weatherization Liheap	2,979.74
45	Block Grant	2,897.02
46	Affordable Housing	18.74
47	Revolving Fund	125.00
48	Downtown Hanover	
49	ARRA Weatherization	
50	Continuum of Care	1,875.28
51	Weatherization Doe	13,331.16
72	Tax Claim	1,200,185.12
75	Retirement	
90	Drug & Alcohol	55.39
	Total	<u>4,476,016.50</u>

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of November 21, 2018 totaling \$9,359,634.15.

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	3,672,378.32
01	Payroll	265.28
01	Ag Land Preservation	
01	Escrow	
01	Marcellus Shale	
02	York County Nursing Home	379,605.56
03	Unclaimed Money	
04	Donations	
05	Controlled Substance	13,382.70
06	Human Services	28,206.61
07	Children & Youth	995,050.11
08	911	43,122.43
08	911 Act 12	
09	YC Capital Reserve	170,643.35
10	Liquid Fuels	28.64
10	YC Local Use Fee	

10	Liquid Fuels Act 44	
10	Marcellus Shale Bridge Maintenance	
11	Prison Telephone	
25	Aging	78,748.25
28	MH-IDD	588,415.07
30/31	York/Adams HealthChoices	
30	York Reinvestment	
31	Adams Reinvestment	
32	YAHC Joinder Gov Capitation	
32	YAHC Joinder Gov Reinvestment	
35	Domestic Relations	4,741.52
36	Earn-It	
40	Weatherization Liheap	128.22
45	Block Grant	212,878.19
46	Affordable Housing	5,139.55
47	Revolving Fund	2,857.25
48	Downtown Hanover	
49	ARRA Weatherization	
50	Continuum of Care	41,884.70
51	Weatherization Doe	
72	Tax Claim	1,652.54
75	Retirement	2,999,227.92
90	Drug & Alcohol	121,277.94
	Total	<u>9,359,634.15</u>

15. REPORT OF EXECUTIVE SESSIONS

Commissioner Byrnes reported that there were no executive sessions held since the last Commissioners Meeting.

16. OTHER BUSINESS

Mark Derr, Administrator/Chef Clerk, present the preliminary 2019 York County Budget representing 5.80 mils of real estate tax, including .09 mils of dedicated library tax, which reflects no tax increase.

17. PERIOD OF PUBLIC COMMENT

No comments were received

18. ADJOURNMENT

There being no further business to come before the Board of Commissioners at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting at 10:54 a.m.

Respectfully Submitted,

Mark E. Derr