

**COMMISSIONERS' MEETING
MINUTES**

10/31/18

The October 31, 2018 York County Board of Commissioners Meeting was held at the York County Administrative Building, 28 E. Market St., 2nd Fl. York, PA 17401.

1. CALL TO ORDER

President Commissioner Susan Byrnes called the meeting to order at 10:00 a.m., Vice President Commissioner Doug Hoke, Commissioner Christopher Reilly, Administrator/Chief Clerk Mark Derr, Solicitor Glenn Smith, Controller Greg Bower, Treasurer Barbara Bair and Commissioners Liaison Officer Rebecca Laird present.

A. Opening Ceremony

Veteran, Paul Hershey, led the Pledge of Allegiance.

Rev Kevin Shively, St Matthew's Lutheran Church, gave the Invocation.

2. PRESENTATION

Kevin Shreiber from the York County Economic Alliance (YCEA) gave a recap and presentation on all the highlights of 2018.

4. CONSENT AGENDA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the Consent Agenda items A through D as listed below:

- A. Minutes from October 17, 2018 Commissioners' Meeting as submitted.
- B. Subsidized Adoption Assistance Agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following adoptive parents, for adoption assistance at the rates indicated for the adoption of the following minor children until each child reaches the age of 18 years; and a one-time payment for costs incidental to the adoption of each child not to exceed \$2,000.00:

<u>Adoptive Parents</u>	<u>Minor Child</u>	<u>Rate per day</u>
JC and BH, Dallastown, PA	CGC	\$22.00
SK and AK, Dover, PA	AAK fka AXLF	\$33.00
SK and AK, Dover, PA	MVK fka MNF	\$33.00
SK and AK, Dover, PA	EAK fka EAF	\$33.00
SK and AK, Dover, PA	ARK fka ABMH	\$33.00
JF and MF, Red Lion, PA	LAF fka LAN	\$31.00
RB and OMS, Turtle Creek, PA	KAMB fka KAW	\$35.00
RB and OMS, Turtle Creek, PA	KEMB fka KUW	\$35.00

- C. Unlicensed Host Home Subsidy Agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and **LM, York, PA**, as host of **LL**, a dependent youth, authorizing subsidy payments at a rate of \$27.00 per day until the youth reaches the age of 21 years or until such time that the youth chooses to leave dependent care before the age of 21 years, effective April 5, 2018.
- D. Letter of Agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and Medical Bureau of Lancaster, 1630 Manheim Pike, Suite 2A, Lancaster, PA 17601, to provide unlimited after hours telephone answering services at a monthly rate of \$330.00, effective August 1, 2018 through May 31, 2019.

5. REAPPOINTMENTS

A. Housing and community Development Loan

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the reappointment of the following people to the Housing and Community Development Loan Committee:

Fiona Eyster, York Traditions | 3 Year Term | 12/1/18 to 11/30/2021
Bruce Rebert, Seven Valleys | 2 Year Term | 12/1/18 to 11/30/2020

B. York County Rail Trail Authority

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the reappointment of Edward Hughes, New Freedom, to a five year term on the York County Rail Trail Authority Board, effective October 1, 2018 through September 30, 2023.

6. CONTRACTS

A. Collen's-Wagner Agency, Inc, York, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a Contract Agreement between the County of York, on behalf of the Human Resources Department, and Collen's-Wagner Agency, Inc, York, PA, to provide Cyber Liability Insurance coverage, for a total cost of \$29,245.00, for the period of September 6, 2018 to September 6, 2019.

B. Murray Securus, Lancaster, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a Contract Agreement between the County of York, on behalf of the Human Resources Department, and Murray Securus, Lancaster, PA to provide services for Worker's Compensation claims, Broker Services and Risk Control Service Matters, for a total cost of \$59,876.00, for the period of January 1, 2019 to December 31, 2019.

C. Murray Securus, Lancaster, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a Contract Agreement between the County of York, on behalf of the Human Resources Department, and Murray Securus, Lancaster, PA to provide a Chain of Trust Agreement, for the period of January 1, 2019 to December 31, 2019.

7. LEASE AGREEMENTS

A. Manchester Township, York, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve an amendment to the Lease Agreement between the County of York, on behalf of Facilities Management, and Manchester Township, York, PA, to provide an Amendment 1 to the lease for MDJ office 19-2-04 dated February 17, 1999 for the period of May 1, 2019 through April 30, 2029 for a total amount of \$531,000.00.

Current rent is \$4,200.00/month
First five years is \$4,350.00/month
Second five years is \$4,500.00/month

B. Public Safety Agencies

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the lease agreements between the County of York and public safety agencies, for new radio system end-user equipment. Agencies are as listed below:

Stewartstown, Eureka Fire & EMS
West Manchester Township, Police Dept
Southern Regional, Police Dept
Airville, Fire Company
East Hopewell Township, EMA
Jefferson, Fire Company
Red Lion Borough, EMA
Northeastern, EMA
Pleasant Hill, EMS
Newberry Township, EMA

Northeast Regional Police Dept
Glen Rock, EMS INC
Lake Clarke Rescue
Nashville, Fire Company
York Hospital, EMS
North Hopewell/Winterstown, Fire
Goldsborough, EMA
Felton, Union Volunteer Fire
Pleasant Hill, Volunteer Fire Company
Newberry Township, Police Dept

C. Public Safety Agencies

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the following lease agreement amendments between the County of York and public safety agencies, for radio system end-user equipment. Agencies are as listed below:

York Regional, EMS
York City, Police Dept
Hanover, Police Dept

Hanover Area, Fire & Rescue
Southern York Co, Forest Fire Crew Inc
Northern York, Regional Police Dept

Manchester Borough, Union Fire Co
Porters Community Fire Co
Airville, Volunteer Fire Co
York Area, United Fire & Rescue
Stewartstown, Eureka Fire EMS
White Rose, UMPC Pinnacle/Community Life Team
TRI- Community Ambulance
Glen Rock, EMS INC
Southern Regional, Police Dept
Newberyy Township, EMA
York Area, United Fire & Rescue

York Area, Regional Police Dept
Dover Township, Volunteer Fire Dept
Nashville, Fire Company
New Cumberland, DLA Fire Dept
West Manheim Township Police Dept
Red Lion, Area Ambulance
Northeastern Regional, Police Dept
Shrewsbury Volunteer Fire Company
Spring Grove, Fire Dept
York Area, United EMA
Lake Clarke Rescue

8. AGREEMENTS

A. McClure Co., Harrisburg, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve an Agreement between the County of York, on behalf of Facilities Management and McClure Co., Harrisburg, PA, to replace a failed chiller control panel at the Judicial Center, configure the cooling towers for VFD operation and adjust the BAS controls for a total cost of \$19,356.00 under a PA COSTAR contract.

B. Stewart and Tate

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried approve a construction agreement between the County of York and, Stewart and Tate, to rehabilitate runway 17-35 and the main terminal apron at the York Airport. Construction Phase in the amount of \$1,966,992.30 is funded from a multi-modal grant.

C. Court Reporting Networks

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a Letter of Agreement between the County of York, on behalf of the Adult Probation Department, to provide Court Reporting Networks (CRNS), Driving under the Influence (DUI) classes and treatment for the following agencies

Open Arms Recovery Center
Mazzitti and Sullivan Counseling
White Deer Run York Assessment Center

9. PURCHASES

A. H. B. McClure Co., York, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried ratify a purchase between the County of York, on behalf of Facilities Management, and H. B. McClure Co., York, PA, for replacement of a 5 ton, heating and cooling York roof top unit at the Youth Development Center, for a total cost of \$11,810.00, under a PA COSTARS contract.

B. Whitmoyer Ford, Mount Joy, PA

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a purchase between the County of York, on behalf of Fleet Management, and Whitmoyer Ford, Mount Joy, PA, for a 2019 Ford Explorer XLT 4X4 to be used by the York County District Attorney's Office. An Auto Theft Grant will reimburse the County \$391.25 for 48 months, for a total cost of \$31,300.00, under a PA COSTARS contract.

C. HON Company Muscatine, Iowa

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a purchase between the County of York, on behalf of the Facilities Management Department and, HON Company Muscatine, Iowa, for the purchase and installation of furniture in the Treasurer's Office and the Assessment Office, at a cost not to exceed \$21,268.77 under a PA COSTAR contract.

D. Phillips Office Solutions, Middletown, PA

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a purchase between the County of York, on behalf of District Attorney's Office, and Phillips Office Solutions, Middletown, PA, for new office furniture and equipment designed to outfit the York County Drug Task Force, for a total cost of \$65,166.36, under a PA COSTARS contract, funded through the drug task force.

E. York County Drug Task Force

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a purchase between the County of York, on behalf of District Attorney's Office, and Phillips Office Solutions, Middletown, PA, for new office furniture and equipment designed to outfit the York County Drug Task Force, for a total cost of \$14,269.20, funded through the drug task force.

F. Whitmoyer Auto Group, Mount Joy, PA

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve purchase between the County of York, on behalf of Fleet Management, and Whitmoyer Auto Group, Mount Joy, PA, for a 2019 Ford F-250 Super Cab for use by the York County Emergency Management, for a total cost of \$48,100.00, under a PA COSTARS contract.

E. Whitmoyer Auto Group, Mount Joy, PA

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a purchase between the County of York, on behalf of Fleet Management, and Whitmoyer Auto Group, Mount Joy, PA, for 2019 Ford F-250 Super Cab for use by the York County Quick Response Team, for a total cost of \$48,100.00, under a PA COSTARS contract.

10. GRANT

A. Pennsylvania Emergency Management Agency, Harrisburg, PA

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a Grant Agreement between the County of York, on behalf of Emergency Management, and Pennsylvania Emergency Management Agency, Harrisburg, PA, for Federal Fiscal Year 2018 Emergency Management Performance Grant for up to 50% salaries and benefits reimbursement for County Emergency Management Coordinator, Operations & Training Officer and Administrative Assistant, in the amount of \$103,654.00, with a County match of \$103,654.00, for a total grant amount of \$207,308.00, for the period of October 1, 2017 to September 30, 2018.

11. EXONERATION

A. M'Calister Inn Associates, Inc., Hanover, PA

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the exoneration of county taxes, penalties, interest and associated fees on the following parcels for the years and face amounts as indicated below for property owned by M'Calister Inn Associates, Inc., Hanover, PA:

	Tax	Penalty	Interest	Fees	Total
670000504650000000					
2016	2,481.29	348.13	409.04	1,130.91	4,369.73
2017	2,789.05	278.91	204.09	1,057.86	4,329.91
2018	2,789.05				2,789.05
					11,488.69
670000504640000000					
2017	1,257.00	125.70	93.33	161.05	1,637.08
2018	2,018.02				218.02
					1,855.10

B. First Baptist Church of York, Springettsbury Township, PA

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the exoneration of county taxes, penalties, interest and associated fees on the following parcel for the years and face amounts as indicated below for property owned by First Baptist Church of York, Springettsbury Township, PA:

46000K10181A000000	Tax	Penalty	Interest	Fees	Total
2016	0.00	0.00	0.00	0.00	0.00
2017	2,414.60	241.46	179.28	984.42	3,819.76
2018	0.00	0.00	0.00	0.00	0.00
					3,819.76

12. RESOLUTIONS

A. Resolution 2018-34

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the adoption of resolution 2018-34 approving a Fourth Supplemental Federal-Aid Bridge Project Reimbursement Agreement with the Commonwealth of Pennsylvania, for the replacement of the Valley Street Bridge over the South Branch of the Codorus Creek and authorizing Susan P. Byrnes to execute the agreement on behalf of the County of York.

B. Resolution 2018-35

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the adoption of resolution 2018-35 on behalf of the Community Development Department of the York County Planning Commission, making the following changes to activities approved under the York County 2015, 2016, and 2017 Action Plans and funded through the Community Development Block Grant program, U.S. Department of Housing and Urban Development, Washington D.C.:

<u>Activity</u>	<u>Amount</u>	<u>From</u>	<u>To</u>
Felton Borough	\$127.38	Unprogrammed Funds	45592259 (Increase)
Franklintown Borough	\$159.116	Unprogrammed Funds	45592271 (Increase)
Manchester Borough	\$95.49	Unprogrammed Funds	45592272 (Increase)
Wrightsville Borough	\$413.82	Unprogrammed Funds	45502177 (Increase)
Lower Windsor Township	\$210.59	Unprogrammed Funds	45502257 (Increase)
Windsor Township	\$210.59	Unprogrammed Funds	45502258 (Increase)
Shrewsbury Courtyard II	\$653.56	Unprogrammed Funds	45502256 (Increase)
Delta Borough	\$127.33	Unprogrammed Funds	45502273 (Increase)
Hanover Borough	\$286.50	Unprogrammed Funds	45512234 (Increase)
Delta Borough & Authority	\$286.81	Unprogrammed Funds	45512232 (Increase)
Windsor Borough	\$159.16	Unprogrammed Funds	45612248 (Increase)
Wynamere Apts	\$584.98	Unprogrammed Funds	47612268 (Increase)

13. TAX REFUND REGISTER

A. Register 2018-22

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried approve the Tax Refund Register 2018-22 authorizing payment of York County real estate tax refunds totaling \$5,312.27.

13. CHECK REGISTER

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of October 24, 2018 totaling \$9,027,259.94.

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	1,318,517.09
01	Payroll	437.52
01	Ag Land Preservation	
01	Escrow	
01	Marcellus Shale	
02	York County Nursing Home	16,796.11
03	Unclaimed Money	
04	Donations	1,518.25
05	Controlled Substance	17,125.08
06	Human Services	9,396.40
07	Children & Youth	1,050,315.55
08	911	42,905.99
08	911 Act 12	
09	YC Capital Reserve	49,000.00
10	Liquid Fuels	2,060.94
10	YC Local Use Fee	24,891.00
10	Liquid Fuels Act 44	
10	Marcellus Shale Bridge Maintenance	
11	Prison Telephone	
25	Aging	89,206.16
28	MH-IDD	323,534.32
30/31	York/Adams HealthChoices	
30	York Reinvestment	
31	Adams Reinvestment	
32	YAHC Joinder Gov Capitation	5,782,847.35
32	YAHC Joinder Gov Reinvestment	10,243.49
35	Domestic Relations	15,715.81
36	Earn-It	
40	Weatherization Liheap	
45	Block Grant	43,329.06
46	Affordable Housing	4,742.33
47	Revolving Fund	
48	Downtown Hanover	

49	ARRA Weatherization	
50	Continuum of Care	5,982.42
51	Weatherization Doe	12,175.43
72	Tax Claim	115,456.36
75	Retirement	42,264.22
83	2016 Capital Projects Fund	
84	911 Capital Projects Fund	
85	P/A Capital Projects Fund	
90	Drug & Alcohol	48,799.06
	Total	<u>9,027,259.94</u>

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of October 31, 2018 totaling \$4,146,059.01.

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	562,803.07
01	Payroll	4,160.43
01	Ag Land Preservation	
01	Escrow	
01	Marcellus Shale	
02	York County Nursing Home	237,560.22
03	Unclaimed Money	
04	Donations	404.00
05	Controlled Substance	3,404.56
06	Human Services	8,513.32
07	Children & Youth	768,390.53
08	911	23,124.75
08	911 Act 12	
09	YC Capital Reserve	2,000.00
10	Liquid Fuels	6,128.43
10	YC Local Use Fee	121,461.82
10	Liquid Fuels Act 44	
10	Marcellus Shale Bridge Maintenance	
11	Prison Telephone	
25	Aging	126,423.24
28	MH-IDD	485,654.51
30/31	York/Adams HealthChoices	
30	York Reinvestment	
31	Adams Reinvestment	
32	YAHC Joinder Gov Capitation	2,971.81
32	YAHC Joinder Gov Reinvestment	30,097.19
35	Domestic Relations	35,376.74
36	Earn-It	
40	Weatherization Liheap	3,868.13
45	Block Grant	4,063.75
46	Affordable Housing	2,543.00
47	Revolving Fund	
48	Downtown Hanover	

49	ARRA Weatherization	
50	Continuum of Care	
51	Weatherization Doe	17,883.93
72	Tax Claim	953.86
75	Retirement	1,618,152.23
83	2016 Capital Projects Fund	
84	911 Capital Projects Fund	
85	P/A Capital Projects Fund	
90	Drug & Alcohol	80,119.49
	Total	<u>4,146,059.01</u>

14. REPORT OF EXECUTIVE SESSIONS

Commissioner Byrnes reported that there were no Executive Sessions held since the last Commissioners' Meeting.

15. OTHER BUSINESS

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to authorize the Board of Commissioners to negotiate an agreement between the County of York and Pleasant Valley Realty Limited Partnership, for the lease and purchase of property located at 2401 Pleasant Valley Road York, PA 17402. If successful, the agreement will be considered at a future Board of Commissioners Meeting.

16. PERIOD OF PUBLIC COMMENT

Commissioner Byrnes wanted to thank Abby Runk in the Juvenile Probation Department she planned the Scare away Breast Cancer fund raiser.

Commissioner Hoke informed the public of the passing of Luther Sowers, a very prominent person in the County.

17. ADJOURNMENT

There being no further business to come before the Board of Commissioners at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn at 10:46 a.m.

Respectfully Submitted

Mark E. Derr
 Administrator/Chief Clerk