

**COMMISSIONERS' MEETING  
MINUTES**

**10/17/18**

The October 17, 2018 York County Board of Commissioners Meeting was held at the Susquehanna Heritage/Zimmerman Center for Heritage 1706 Long Level Road, Wrightsville, PA 17368.

**1. CALL TO ORDER**

President Commissioner Susan Byrnes called the meeting to order at 10:00 a.m., Vice President Commissioner Doug Hoke, Commissioner Christopher Reilly, Administrator/Chief Clerk Mark Derr, Solicitor Glenn Smith, Controller Greg Bower, Treasurer Barbara Bair and Commissioners Liaison Officer Rebecca Laird present.

**A. Opening Ceremony**

Veteran, Don Bradley, led the Pledge of Allegiance.

A Moment of Silence was held in remembrance of all our troops that have fort for our freedom.

**2. PRESENTATION**

Mark Platts, President of Susquehanna Heritage/Zimmerman Center for Heritage spoke about the history of the center and, all that they offer to the public.

Jackie Kramer spoke about the parks side of the center and the trails they have along the river. You are able to get a national parks stamp from the center. For more information please visit [Susquehanna heritage.org](http://Susquehannaheritage.org).

**3. CONSENT AGENDA**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the Consent Agenda, items A through F, as listed below:

A. Minutes from October 3, 2018 Commissioners' Meeting as submitted.

B. Subsidized Permanent Legal Custodianship Agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following custodians of the following minor children, authorizing custodianship subsidy payments until the child reaches the age of 21 years.

<u>Custodian(s)</u>	<u>Minor Child</u>	<u>Rate per day</u>
AK, Stewartstown, PA	NJK	\$1.00
JJ and GJ, York, PA	NAB	\$27.00

C. Subsidized Adoption Assistance Agreement between the County of York, on behalf of York County Office of Children, Youth & Families, and the following adoptive parents, for adoption assistance at the rates indicated for the adoption of the following minor children until each child reaches the age of 18 years; and a one-time payment for costs incidental to the adoption of each child not to exceed \$2,000.00:

<u>Adoptive Parents</u>	<u>Minor Child</u>	<u>Rate per day</u>
<b>TR, Baltimore, MD</b>	<b>JDR</b>	<b>\$27.00</b>
<b>TS and LB, Mount Wolf, PA</b>	<b>EAS fka AEF</b>	<b>\$26.00</b>
<b>TS and LB, Mount Wolf, PA</b>	<b>SMS fka KHB</b>	<b>\$31.00</b>

D. Subsidized Adoption Assistance Agreement First Amendment between the County of York, on behalf of the York County Office of Children, Youth & Families, and **JH, Norfolk, VA**, to modify the State Monthly Adoption Subsidy status to ineligible and the Federal Monthly Adoption Subsidy status to eligible for **CJH fka JAB**, the minor child, with all other terms and conditions of the original agreement remaining in full force and effect.

E. Subsidized Adoption Assistance Agreement First Amendment between the County of York, on behalf of the York County Office of Children, Youth & Families, and **KC, York, PA**, the adoptive parent, to reflect a correction in the name after adoption for **KLC fka KEO-ML**, the minor child, to **KALC** with all other terms and conditions of the original agreement remaining in full force and effect.

F. Motion to approve a Service Provider Contract Agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, **Progressive Life Center, Inc, Washington, D.C**, a new service provider, to provide the following service at the rate indicated, for the period of July 1, 2018 through June 30, 2019:

**Home Builders Program** **\$40,000.00/Month**  
*\*Program Not to Exceed \$360,000.00 for FY18/19*

#### 4. REAPPOINTMENTS

##### A. Conservation Board

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the reappointment of President Commissioner Susan Byrnes to the Conservation Board for a 1 year term, starting January 1, 2019 through December 31, 2019.

##### B. Conservation Board

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the reappointment of Travis Sherman, to the Conservation Board as Farm Director for a 4 year term, starting January 1, 2019 through December 31, 2022.

#### 5. CONTRACTS

##### A. Yanavitch & Associates, LLC, York, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a Contract Agreement between the County of York, on behalf of the Human Resources Department, and Yanavitch & Associates, LLC, York, PA, to provide two (2) hours of professional development training for Human Resources staff, for a total cost of \$750.00.

**B. Reinsel Kuntz Lesher, LLP, dba RKL, Harrisburg, PA**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a Contract Agreement between the County of York, on behalf of the York County Pleasant Acres Nursing & Rehabilitation Center, and Reinsel Kuntz Lesher, LLP, dba RKL, Harrisburg, PA, to prepare the final Medicare and Pennsylvania Medicaid Cost Report at a cost of \$6,000.00.

**C. Reinsel Kuntz Lesher, LLP, dba RKL, Harrisburg, PA**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a Contract Agreement between the County of York, on behalf of the York County Pleasant Acres Nursing & Rehabilitation Center, and Reinsel Kuntz Lesher, LLP, dba RKL, Harrisburg, PA, to provide Revenue Recognition Verification for September 2018 and Accounts Receivable Collection and Posting Verification for the September 30, 2018 receivable balances at an estimated cost of \$25,000.00.

**D. Keefe Commissary, Edison, NJ**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a Contract Agreement between the County of York, on behalf of the York County Prison, and Keefe Commissary, Edison, NJ, to provide a contract extension for an additional 60 days to provide commissary services to inmates, at no cost to the county.

**E. Swank Motion Pictures, Inc., St. Louis, Missouri**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a Contract Agreement between the County of York, on behalf of the York County Prison, and Swank Motion Pictures, Inc., St. Louis, Missouri, to provide copyrighted motion pictures for inmate viewing, for a total cost of \$8,732.50, for the period of October 1, 2018 to September 30, 2019, funded by the inmate welfare fund.

**F. Comcast Cable Communications, Pittsburgh, Pennsylvania**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a Contract Agreement between the County of York, on behalf of the York County Prison, and Comcast Cable Communications, Pittsburgh, Pennsylvania, to provide television service, for a total cost of \$761.60 per month, for the period of October 17, 2018 to October 17, 2023, funded by the inmate welfare fund.

**G. Wacor Electronic Systems, East Petersburg, PA**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a Contract Agreement between the County of York, on behalf of the York County Prison, and Wacor Electronic Systems, East Petersburg, PA, to provide the purchase and installation of surveillance cameras, for a total cost of \$13,664.78, for the period of November 25, 2018 to December 31, 2018, funded by the prison telephone fund.

#### **H. G.R. Sponaugle, Harrisburg, PA**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a Contract Agreement between the County of York, on behalf of the York County Prison, and G.R. Sponaugle, Harrisburg, PA, to provide installation of three new LED light poles, for a total cost of \$56,116.00, for the period of November 25, 2018 to December 31, 2018, funded by the prison telephone fund.

#### **I. Weather Proofing Technologies Inc., Beechwood, Ohio**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a Contract Amendment between the County of York, on behalf of the York County Prison, and Weather Proofing Technologies Inc., Beechwood, Ohio, to provide roof restoration and replacement, for a total cost of \$1,281,176.00, for the period of 11/1/2018 to 5/17/2019, funded through the capital reserve fund.

#### **J. Security Fence, Red Lion, PA**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a Contract Agreement between the County of York, on behalf of the York County Prison, and Security Fence, Red Lion, PA, to provide the purchase and installation of 365 linear feet of fencing, one vehicle gate and 2 pedestrian gates, for a total cost of \$90,955.00, for the period of November 25, 2018 to December 31, 2018, funded by the prison telephone fund.

#### **K. Montgomery Technology, Greenville, Alabama**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a Contract Agreement between the County of York, on behalf of the York County Prison, and Montgomery Technology, Greenville, Alabama, to provide the purchase and installation of two electronic gate control systems, for a total cost of \$4,960.00, for the period of November 25, 2018 to December 31, 2018, funded by the prison telephone fund.

#### **L. Marc Semke, Esq, Josh Neiderhiser, Esq, and Ron Gross, Esq, York, PA**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a Contract Agreement between the County of York, on behalf of Court Administration, and Marc Semke, Esq, Josh Neiderhiser, Esq, and Ron Gross, Esq, York, PA, to provide legal representation to qualified individuals in cases in which the Public Defender of York County has a conflict, for a total cost of \$12,250.00, for the period of October 1, 2018 to December 31, 2018.

## 6. AGREEMENTS

### A. Compucharts Copywide Solutions, Medina, OH

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve one year hardware support agreement between the County of York, on behalf of the York County Information Services Department, and Compucharts Copywide Solutions, Medina, OH, for desktop/scanner and peripheral maintenance for the period of November 1, 2018 to October 31, 2019, with the option for two additional one year renewals at a cost of \$53,221.04.

### B. York Building Products Co., Inc., York, PA

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a Lease Agreement between the County of York, on behalf of the District Attorney's Office, and York Building Products Co., Inc., York, PA, to provide 16,530 square feet of office space for the York County Law Enforcement Center, at a total cost of \$1,129,329.60, for the period of January 1, 2019 to December 31, 2030.

### C. U.S. Department of Housing and Urban Development, Washington, D.C

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve subrecipient agreements on behalf of the Community Development Department of the York County Planning Commissioners, authorizing and directing the Commissioners to execute the following subrecipient agreements for activities funded in program years 2013, 2014, 2015, and 2017 through the U.S. Department of Housing and Urban Development, Washington, D.C., Community Development Block Grant program.

<u>Subrecipient / Activity</u>	<u>Grant Amount</u>	<u>Time Extension</u>
<u>York Area Development Corporation</u> Public Improvement for Housing Development	\$20,466.53	n/a
<u>Hanover Borough</u> CDBG Library Roof Improvements	\$70,000.00	September 30, 2018 to March 31, 2019
<u>Hanover Borough</u> CDBG Jackson Juniper & Commerce St Storm Sewer Imp.	\$50,000.00	September 30, 2018 to March 31, 2019
<u>West York Borough</u> CDBG Hokes Run Storm Water Study	\$10,000.00	September 30, 2018 to March 31, 2019
<u>West York Borough</u> CDBG Pedestrian Improvements at Square	84,897.96	September 30, 2018 to March 31, 2019
<u>West York Borough</u> CDBG Pedestrian Improvements at Square	\$170,000.00	September 30, 2018 to March 31, 2019

## 7. CONTRACT CHANGE ORDER

### B. York County Bridge 61

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to accept a Contract Change Order No.1 for the York County Bridge 61 replacement project, extending the contract time by 24 days making the contract end date November 7, 2018, at no additional cost to the county.

## 8. TAX REFUND REGISTER

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the Tax Refund Register 2018-21 authorizing payment of York County real estate tax refunds totaling \$40,290.32.

## 9. CHECK REGISTER

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of October 10, 2018 totaling \$3,756,161.68.

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	2,240,987.50
01	Payroll	70.95
01	Ag Land Preservation	
01	Escrow	
01	Marcellus Shale	
02	York County Nursing Home	135,074.24
03	Unclaimed Money	
04	Donations	
05	Controlled Substance	25,860.67
06	Human Services	25,321.89
07	Children & Youth	243,192.95
08	911	12,685.02
08	911 Act 12	
09	YC Capital Reserve	9,975.00
10	Liquid Fuels	
10	YC Local Use Fee	
10	Liquid Fuels Act 44	
10	Marcellus Shale Bridge Maintenance	
11	Prison Telephone	
25	Aging	59,216.12
28	MH-IDD	874,530.49
30/31	York/Adams HealthChoices	
30	York Reinvestment	
31	Adams Reinvestment	
32	YAHC Joinder Gov Capitation	800.00
32	YAHC Joinder Gov Reinvestment	
35	Domestic Relations	
36	Earn-It	
40	Weatherization Liheap	
45	Block Grant	35,028.79
46	Affordable Housing	7,786.25
47	Revolving Fund	
48	Downtown Hanover	
49	ARRA Weatherization	
50	Continuum of Care	6,875.51
51	Weatherization Doe	10,063.96

72	Tax Claim	16,930.72
75	Retirement	15,677.67
83	2016 Capital Projects Fund	
84	911 Capital Projects Fund	
85	P/A Capital Projects Fund	
90	Drug & Alcohol	36,083.95
	Total	<u>3,756,161.68</u>

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of October 17, 2018 totaling \$11,031,670.16.

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	3,994,843.30
01	Payroll	
01	Ag Land Preservation	
01	Escrow	
01	Marcellus Shale	
02	York County Nursing Home	167,156.70
03	Unclaimed Money	404.62
04	Donations	16,416.50
05	Controlled Substance	10,365.20
06	Human Services	43,038.23
07	Children & Youth	583,581.95
08	911	68,740.47
08	911 Act 12	
09	YC Capital Reserve	404,276.27
10	Liquid Fuels	68,521.70
10	YC Local Use Fee	11,598.01
10	Liquid Fuels Act 44	11,719.87
10	Marcellus Shale Bridge Maintenance	
11	Prison Telephone	
25	Aging	147,328.99
28	MH-IDD	769,380.72
30/31	York/Adams HealthChoices	
30	York Reinvestment	
31	Adams Reinvestment	
32	YAHC Joinder Gov Capitation	12,992.99
32	YAHC Joinder Gov Reinvestment	17,468.00
35	Domestic Relations	6,668.34
36	Earn-It	
40	Weatherization Liheap	5,771.58
45	Block Grant	221,074.79
46	Affordable Housing	341.06
47	Revolving Fund	213.23
48	Downtown Hanover	
49	ARRA Weatherization	
50	Continuum of Care	

51	Weatherization Doe	8,344.40
72	Tax Claim	4,195,845.63
75	Retirement	22,645.78
83	2016 Capital Projects Fund	
84	911 Capital Projects Fund	
85	P/A Capital Projects Fund	
90	Drug & Alcohol	242,931.83
	Total	<u>11,031,670.16</u>

**10. REPORT OF EXECUTIVE SESSION**

Commissioner Byrnes reported that there were no Executive Sessions held since the last Commissioners' Meeting.

**11. OTHER BUSINESS**

There was no other business

**12. PERIOD OF PUBLIC COMMENT**

Pastor Tim of First Baptist Church presented to the Board of Commissioners that the taxes on the church be released for 2016 and 2017.

Kristina Wills, Chairman of the York Preservation Board spoke about the Storm Water Authority. She presented the Board of Commissioners with some numbers in hopes to educate them on their findings.

**13. ADJOURNMENT**

There being no further business to come before the Board of Commissioners at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn at 10:51 a.m.

Respectfully Submitted

Mark E. Derr  
 Administrator/Chief Clerk