

**COMMISSIONERS' MEETING
MINUTES**

01/31/18

The January 31, 2018 York County Board of Commissioners Meeting was held at the York County Administrative Center, 28 E. Market Street, 2nd Floor, York, PA, 17401.

1. CALL TO ORDER,

President Commissioner Susan Byrnes called the meeting to order at 10:00 a.m., with Vice President Commissioner Doug Hoke, Commissioner Christopher Reilly, Administrator/Chief Clerk Mark Derr, Solicitor Glenn Smith, Controller Greg Bower, Treasurer Barb Bair, and Administrative Assistant Darnell Ort present.

A. Opening Ceremony

Veteran and Facilities Director Scott Cassel led the Pledge of Allegiance.

Father Carl Tancredi, Retired, gave the Invocation.

2. PERIOD OF PUBLIC COMMENT

No public comments were received.

3. CONSENT AGENDA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the Consent Agenda, items A through E, as listed below:

A. Minutes from the January 17, 2018 Commissioner's Meeting as submitted.

B. Subsidized Adoption Assistance Agreement between the County of York, on behalf of York County Office of Children, Youth & Families, and the following adoptive parents, for adoption assistance at the rates indicated for the adoption of the following minor children until each child reaches the age of 18 years; and a one-time payment for costs incidental to the adoption of each child not to exceed \$2,000.00, according to the schedule attached to the agreement:

<u>Adoptive Parents</u>	<u>Minor Child</u>	<u>Rate per Day</u>
TM and DM, York, PA	LDM fka LDB	\$27.00
DM, York, PA	JGM fka JMS	\$27.00

C. Unlicensed Host Home Subsidy Agreement Termination between the County of York, on behalf of York County Office of Children, Youth & Families, and GS and LS, Red Lion, PA, host of RAM, the dependent youth, as the host is no longer providing any form of financial support for the youth, effective December 5, 2017.

D. 2018 Budget Line Item Adjustments, as submitted by the Controller's Office, for the week of January 26, 2018.

E. Solicitor's Report, as submitted.

4. APPOINTMENTS

A. York County Solid Waste and Refuse Authority

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to appoint the following individuals to the York County Solid Waste and Refuse Authority:

Charles Renn, Hellam Township, Term: January 31, 2018 through December 31, 2021

James Arvin II, Hellam Township, Term: January 31, 2018 through December 31, 2018

5. PURCHASES

A. Weatherproofing Technologies, Inc., Beachwood, OH

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a purchase between the County of York, on behalf of the Facilities Management Department and Weatherproofing Technologies, Inc., Beachwood, OH, to remove and replace any and all wet roofing insulation at the Human Services Center for a cost not to exceed \$10,953.45 utilizing the Keystone Purchasing Network contract.

B. CTI, Hunt Valley, MD

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a purchase between the County of York Information Services Department, and CTI, Hunt Valley, MD, for two (2) Ecessa PowerLink 750 WAN Optimization Controller and three (3) years of maintenance for a total cost of \$12,558.89.

6. AGREEMENTS

A. LR Kimball

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the Construction Phase Services Agreement between the County of York, on behalf of the Planning Commission and LR Kimball, for the Runway and Apron Rehabilitation project at the York Airport and to forward to the PennDOT Bureau of Aviation for review and approval.

B. CDW, Chicago, IL

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a HIPAA business associate agreement (BAA) between the County of York, on behalf of the York County Information Services Department, and CDW, Chicago, IL, for Information Technology consulting services and products.

C. CDW-G, Chicago, IL

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a Statement of Work agreement between the County of York, on behalf of the York County Information Services Department, and CDW-G, Chicago, IL, for Information Technology consulting services at a cost of \$21,640.00 plus travel expenses.

D. Susquehanna Group Advisors, Inc., Harrisburg, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a Contract Agreement between the County of York, on behalf of the Pleasant Acres Nursing and Rehabilitation Center, and Susquehanna Group Advisors, Inc., Harrisburg, PA, to explore the possibility of finding a reputable, quality skilled care operator to acquire Pleasant Acres Nursing and Rehabilitation Center, at a fee in the amount of 1.1% of the purchase price of the facility, contingent upon a successful closing for the sale of the facility.

7. CONTRACTS

A. PageFreezer Software, Inc., Vancouver, BC

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a contract between the County of York, on behalf of the Public Relations Department, and PageFreezer Software Inc., Vancouver, BC, for social media archiving at a monthly rate of \$399 and a \$200 set-up fee. This will be funded by the county's Records Improvement Committee.

B. BFPE International, York, PA

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a contract between the County of York, on behalf of the Facilities Management Department, and BFPE International, York, PA, for the semi-annual test and inspection of the fire alarm and bi-annual inspection of detectors at Pleasant Acres Nursing and Rehabilitation Center for the period of January 1, 2018 through December 31, 2018, at an amount not to exceed \$10,655.00.

8. AMENDMENTS

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to ratify an Amendment to the original PANRC Medical Director Agreement to designate specific goals for Dr. Patricia Sauers, Medical Director, that were determined after a periodic review of the services. This Amendment is effective January 12, 2018.

9. RESOLUTION

A. Resolution 2018-05

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to adopt Resolution 2018-05 authorizing the issuance of a Tax Revenue Anticipation Note (TRAN) with the maximum principal amount of \$15,000,000 and having a maturity date of April 20, 2018, to provide gap financing for 2018 general fund operating expenses.

10. EASEMENT

A. Met-Ed, Reading, PA

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve an easement between the County of York, on behalf of the Facilities Management Department and Met-Ed, Reading, PA, to accommodate the installation of a transformer and underground feeds to supply power to the renovated Yorktowne Hotel.

11. LETTERS OF AGREEMENT

A. Lincoln Charter School, Lincoln Intermediate Unit, Red Lion Area School District

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve 2018 Letters of Agreement between the County of York, on behalf of the York County Human Services Department and the following schools for the provision of a trauma-informed training curriculum purchased through System of Care grant funds:

Lincoln Charter Schools
Lincoln Intermediate Schools
Red Lion Area School District

12. RESOLUTION

A. Resolution 2018-04

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to adopt Resolution 2018-04 approving County of York LERTA program application submitted by Endurance Real Estate Group, LLC, for the

redevelopment/development of the property located at 693 North Hills Rd., Springettsbury Township.

13. AGREEMENT

A. Wellspan York Hospital

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to enter into the Third Amendment to Bed Lease and Collaborative Care Pilot Agreement between the County of York on behalf of Pleasant Acres Nursing and Rehabilitation Center and WellSpan York Hospital, therein extending the term until and unless terminated as set forth in the agreement.

14. TAX REFUND REGISTERS

A. Tax Refund Register 2018-02

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve Tax Refund Register 2017-02 authorizing payment of York County real estate tax refunds totaling \$3,698.80.

15. CHECK REGISTERS

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to ratify the Check Register for the week of January 11, 2017 totaling \$4,135,673.79.

Weekly Disbursement Totals for January 24, 2018

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	2,451,827.55
01	Payroll	378.40
01	Ag Land Preservation	
01	Escrow	
01	Marcellus Shale	
01	York Co Agriculture Society Sinking Fund	
02	York County Nursing Home	11,897.47
03	Unclaimed Money	342.26
04	Donations	
05	Controlled Substance	24,309.26
06	Human Services	1,469.24
07	Children & Youth	126,892.13
08	911	436,355.98
08	911 Act 12	
09	YC Capital Reserve	
10	Liquid Fuels	
10	YC Local Use Fee	

10	Liquid Fuels Act 44	
10	Marcellus Shale Bridge Maintenance	
11	Prison Telephone	
25	Aging	291,436.26
28	MH-IDD	373,236.74
30/31	York/Adams HealthChoices	
30	York Reinvestment	5,600.00
31	Adams Reinvestment	205,123.29
32	YAHC Joinder Gov Capitation	11,512.71
35	Domestic Relations	5,822.91
36	Earn-It	
40	Weatherization Liheap	29,432.50
45	Block Grant	15,020.87
46	Affordable Housing	
47	Revolving Fund	125.00
48	Downtown Hanover	
49	ARRA Weatherization	
50	Continuum of Care	201.64
51	Weatherization Doe	
72	Tax Claim	
75	Retirement	144,619.45
82	2015 PLGIT GOB Fund	
83	2016 Capital Projects Fund	
84	911 Capital Projects Fund	
85	P/A Capital Projects Fund	
90	Drug & Alcohol	70.13
	Total	<u>4,135,673.79</u>

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of January 31, 2018 totaling \$6,381,795.05.

Weekly Disbursement Totals for January 31, 2018

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	1,141,570.01
01	Payroll	
01	Ag Land Preservation	
01	Escrow	
01	Marcellus Shale	
01	York Co Agriculture Society Sinking Fund	
02	York County Nursing Home	370,286.39
03	Unclaimed Money	
04	Donations	500.00
05	Controlled Substance	64,656.48
06	Human Services	106,332.81
07	Children & Youth	313,588.47
08	911	223,791.44

08	911 Act 12	
09	YC Capital Reserve	
10	Liquid Fuels	515,139.49
10	YC Local Use Fee	3,566.74
10	Liquid Fuels Act 44	
10	Marcellus Shale Bridge Maintenance	
11	Prison Telephone	
25	Aging	109,283.74
28	MH-IDD	395,030.51
30/31	York/Adams HealthChoices	
30	York Reinvestment	42,259.00
31	Adams Reinvestment	1,054.00
32	YAHC Joinder Gov Capitation	12,929.54
35	Domestic Relations	68,929.89
36	Earn-It	
40	Weatherization Liheap	38,046.80
45	Block Grant	91,164.01
46	Affordable Housing	21,165.40
47	Revolving Fund	8,267.96
48	Downtown Hanover	
49	ARRA Weatherization	
50	Continuum of Care	4,657.43
51	Weatherization Doe	2,305.00
72	Tax Claim	23,223.93
75	Retirement	2,676,931.64
82	2015 PLGIT GOB Fund	
83	2016 Capital Projects Fund	
84	911 Capital Projects Fund	
85	P/A Capital Projects Fund	
90	Drug & Alcohol	147,114.37
	Total	<u><u>6,381,795.05</u></u>

16. REPORT OF EXECUTIVE SESSIONS

Commissioner Byrnes reported there were no Executive Sessions held since the last Commissioners' Meeting.

17. OTHER BUSINESS AND ADDITIONAL PUBLIC COMMENTS

Commissioner Byrnes made an announcement that on March 29, 2018, will be Vietnam War Veteran's Day, nationally, that came about due to the efforts of one of our Veteran's efforts and his name is Harold Redding of York County. The Commissioners would like to encourage all municipalities to do whatever they would like to do to welcome home our Vietnam Vets and if you need any additional information, please contact Terry Gendron of York County's Veterans Affairs Office.

The Board of Commissioners did multiple interviews regarding Harley Davidson and bringing back jobs to York County from Kansas City, MO. Not only will this be good for jobs, but also housing, community and good for tourism.

18. ADJOURNMENT

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting at 11:00 a.m.

Respectfully submitted,

Darnell V. Ort
Recording Secretary