

**COMMISSIONERS' MEETING
MINUTES**

01/03/18

The January 3, 2018 York County Board of Commissioners Meeting was held at the York County Administrative Center, 28 E. Market Street, 2nd Floor, York, PA, 17401.

1. CALL TO ORDER

President Commissioner Susan Byrnes called the meeting to order at 10:00 a.m., with Vice President Commissioner Doug Hoke, Commissioner Christopher Reilly, Administrator/Chief Clerk Mark Derr, Solicitor Glenn Smith, Deputy Controller Natasha Rohrbaugh, Treasurer Barb Bair, and Administrative Assistant Darnell Ort present.

A. Opening Ceremony

Veteran Don Bradley led the Pledge of Allegiance.

A moment of silence was given.

2. PERIOD OF PUBLIC COMMENT

Commissioner Byrnes thanked some of the elected officials that retired, Randi Reisinger – Recorder of Deeds, Robb Green – Controller, and Tom Kearney – District Attorney. Commissioner Byrnes would like to welcome the new members to the team, Dave Sunday – District Attorney, Pam Gay – reelected as Coroner, Greg Bower – Controller, and Laura Shue – Recorder of Deeds, Judge Kennedy and all new MDJ's. All the Judges are State employees and elected officials are County employees. Commissioner Byrnes welcomed Natasha Rohrbaugh, a Deputy Controller, Darnell Ort, Administrative Assistant with the Commissioners' Office; who has been here awhile and Renay Segal, Retirement specialist with the Controller's Office.

3. CONSENT AGENDA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the Consent Agenda, items A through J, as listed below:

A. Minutes from the December 21, 2017 Commissioners' Meeting as submitted.

B. Subsidized Adoption Assistance Agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following adoptive parents, for adoption assistance at the rates indicated, for the following minor children, until each child reaches the age of 18 years; and a one-time payment for costs incidental to the adoption of each child not to exceed \$2,000.00.

<u>Adoptive Parents</u>	<u>Minor Child</u>	<u>Rate per day</u>
CC, York, PA	MSC fka MAR	\$27.00
TM and DM, York, PA	KLF fka KLF	\$27.00
LC and PC, Dover, PA	SRC fka SRS	\$27.00
RO and MO, Ephrata, PA	OBO fka NMP	\$27.00

C. Subsidized Adoption Assistance Agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and TM and DM, York, PA, adoptive parents, for adoption assistance at \$27.00 per day, for JEF fka JEF, a minor child, until the child reaches the age of 21 years; and a one-time payment for costs incidental to the adoption of the child not to exceed \$2,000.00.

D. Subsidized Adoption Assistance Agreement First Amendment between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following adoptive parents, to reflect a change in the eligibility from State to Federal Monthly Adoption subsidy for the following minor children, with all other terms and conditions of the original agreement remaining in full force and effect.

<u>Adoptive Parents</u>	<u>Minor Child</u>
BJ and TJ, Dillsburg, PA	NGJ fka NGT
JF and MF, Red Lion, PA	LDF fka LDT

E. Unlicensed Host Home Subsidy Agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and HY and SY, Spring Grove, PA, the hosts of JH, to reflect a change in the spelling of the Host's last name, with all other terms and conditions of the original agreement remaining in full force and effect.

F. Solicitor's Report, as submitted.

4. APPOINTMENTS/REAPPOINTMENTS

A. Tax Collector

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to appoint the following persons to fulfill the duties of the indicated Tax Collector for the collection of 2018 & 2019 Real Estate Taxes effective January 3, 2018 through December 31, 2019.

<u>Name</u>	<u>Address</u>	<u>Municipality</u>
Kimberly P. Griffin	North Hopewell Twp	East Hopewell Twp
Kimberly P. Griffin	North Hopewell Twp	Cross Roads Borough
Camden S. Stoops	East Prospect Borough	East Prospect Borough
Rhonda J. Harpster	Franklin Township	Franklintown Borough
Debra Popp	Fairview Township	Goldsboro Borough
Debra Popp	Fairview Township	Lewisberry Borough
Debra Popp	Fairview Township	York Haven Borough

B. York County Conservation District

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to appoint the following individuals to the York County Conservation District Board for four-terms, effective January 1, 2018 through December 31, 2021.

Jack Dehoff, Windsor Twp.	Farmer's Director
Kenyon Miller, East Hopewell Twp.	Public Member

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to re-appoint the following individual to the York County Conservation District Board for a one year term, effective January 1, 2018 through December 31, 2018.

Susan Byrnes, Springettsbury Twp.	Commissioner Member
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5. CONTRACTS

A. Penn Waste, York, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a contract between the County of York, on behalf of the Facilities Management Department and Penn Waste, York, PA for the lease of one (1) Philadelphia Tramrail PT-350 trash compactor with a cart dumper for the period of 3/1/2018 through 2/28/2023 at a monthly rate of \$495.00.

B. City of York General Authority, York, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a contract between the County of York, on behalf of the Facilities Management Department and the City of York General Authority, York, PA, for the lease of 206 parking spaces in lot #9 (Park Lane) for the period of 1/2/2018 through 1/1/2028.

Year	Escalator	Rate	Annual Rate	Yearly Cost
1	0%	\$ 41.88	\$ 41.88	\$103,527.36
2	1%	\$ 0.42	\$ 42.30	\$104,562.63
3	2%	\$ 0.85	\$ 43.14	\$106,653.89
4	3%	\$ 1.29	\$ 44.44	\$109,853.50
5	4%	\$ 1.78	\$ 46.22	\$114,247.64
6	5%	\$ 2.31	\$ 48.53	\$119,960.03
7	-	\$ -	\$ 48.53	\$119,960.03
8	-	\$ -	\$ 48.53	\$119,960.03
9	-	\$ -	\$ 48.53	\$119,960.03
10	-	\$ -	\$ 48.53	\$119,960.03

C. BFPE International, York, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a contract between the County of York, on behalf of the Facilities Management Department, and BFPE International, York, PA, for the test and inspection of the fire alarm and bi-annual inspection of the smoke and duct detectors at Pleasant Acres Nursing and Rehabilitation Center for the period of January 1, 2018 through December 31, 2018, at an amount not to exceed \$10,655.00.

D. Hartmann Fine Art Conservation Services, Inc., Carlisle, PA

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a contract agreement between the County of York, on behalf of the York County Archives Department and Hartmann Fine Art Conservation Services, Inc., Carlisle, PA, to restore two York Safe and Lock Company safe doors at a total cost of \$26,750.00 to be displayed in the Administration Building. Funds for the project will be provided by a donation from Commissioner Hoke.

E. CriLon Corporation

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a Contract Change Order No. 2 to reduce the 2017 York County Bridge Maintenance Program with CriLon Corporation in the contract amount of \$1,824.75 for adjustments to quantities due to field conditions. The total contract price decreases from \$307,869.91 to \$306,045.16. Payment is from the Liquid Fuels Account.

6. PURCHASES

A. B. Moyer Radio Communications, Palmyra, PA

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a purchase between the County of York, on behalf of the York County Department of Emergency Services and York County Sheriff's Office, and B. Moyer Radio Communications, Palmyra, PA, for one (1) 700mhz Class B Repeater and associated equipment at a cost of \$13,393.93 to improve radio communications in the basement of the Judicial Center.

7. RESOLUTIONS

A. Resolution 2018-02

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve Resolution 2018-02 on behalf of the Community Development Department of the York County Planning Commission authorizing the following changes in the York County 2015, 2016, and 2017 Action Plans for the U.S. Department of Housing and Urban Development (HUD), Washington, D.C., Community Development Block Grant

funded program, as amended:

<u>Activity</u>	<u>Amount</u>	<u>From</u>	<u>To</u>
Hanover Borough	\$172,480.16	45592134 (decrease)	45290015
Franklinton Borough	\$ 29.72	45392078 (decrease)	45290015
HIP Grants	\$ 48,852.50	45692118 (decrease)	45290015
Bell Socialization	\$ 50,000.00	45692169 (decrease)	45200016
Dover Township	\$ 10,151.00	45502171 (decrease)	45200016
E. Manchester Twp.	\$100,000.00	45502172 (decrease)	45200016
HICDC, M'Calister Inn	\$100,000.00	45502199 (decrease)	45200016
York Haven Borough	\$ 20.00	45502178 (decrease)	45200016
Community Progress Council	\$ 12,506.85	45102165 (decrease)	45200016
Shrewsbury Courtyards II	\$175,000.00	45200016	New
Lower Windsor Township	\$ 14,000.00	45200016	New
Windsor Township	\$ 18,616.00	4520016	New
Wyndamere Apartments	\$150,000.00	Housing Development & Rehabilitation	New

B. Resolution 2018-01

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to adopt Resolution 2018-01 approving County of York LERTA program applications for the following properties indicated, owned and submitted by the following entity:

<u>Resolution</u>	<u>Property Location</u>	<u>Property Owner</u>
2018-01	1 W. Market St., York	One West, LLC

8. TAX REFUND REGISTERS

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve Tax Refund Register 2017-36 authorizing payment of York County real estate tax refunds totaling \$427.50.

9. CHECK REGISTERS

- A. Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to ratify the Check Register for the week of December 27, 2017 totaling \$2,932,986.34.

Weekly Disbursement Totals for December 27, 2017

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	587,745.97
01	Payroll	
01	Ag Land Preservation	
01	Escrow	
01	Marcellus Shale	

01	York Co Agriculture Society Sinking Fund	
02	York County Nursing Home	453,754.27
03	Unclaimed Money	3,717.28
04	Donations	
05	Controlled Substance	80,373.50
06	Human Services	936.24
07	Children & Youth	468,828.72
08	911	174,862.38
08	911 Act 12	
09	YC Capital Reserve	193,077.50
10	Liquid Fuels	3,098.21
10	YC Local Use Fee	
10	Liquid Fuels Act 44	
10	Marcellus Shale Bridge Maintenance	
11	Prison Telephone	1,391.65
25	Aging	281,725.07
28	MH-IDD	377,522.45
30/31	York/Adams HealthChoices	
30	York Reinvestment	6,253.48
31	Adams Reinvestment	
32	YAHC Joinder Gov Capitation	10,600.96
35	Domestic Relations	155,764.96
36	Earn-It	
40	Weatherization Liheap	
45	Block Grant	
46	Affordable Housing	
47	Revolving Fund	
48	Downtown Hanover	
49	ARRA Weatherization	
50	Continuum of Care	
51	Weatherization Doe	
72	Tax Claim	99,595.74
75	Retirement	31,733.29
82	2015 PLGIT GOB Fund	
83	2016 Capital Projects Fund	
84	911 Capital Projects Fund	
85	P/A Capital Projects Fund	
90	Drug & Alcohol	2,004.67
	Total	<u>2,932,986.34</u>

B. Commissioner Reilly made a motion, seconded by Commissioner Reilly and unanimously carried to approve the Check Register for the week of January 3, 2018 totaling \$10,631,589.40.

Weekly Disbursement Totals for January 3, 2018

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
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01	General Fund	2,165,002.91
01	Payroll	
01	Ag Land Preservation	
01	Escrow	
01	Marcellus Shale	
01	York Co Agriculture Society Sinking Fund	8,353,075.26
02	York County Nursing Home	2,270.63
03	Unclaimed Money	
04	Donations	45.07
05	Controlled Substance	
06	Human Services	239.66
07	Children & Youth	1,404.20
08	911	
08	911 Act 12	
09	YC Capital Reserve	
10	Liquid Fuels	
10	YC Local Use Fee	
10	Liquid Fuels Act 44	
10	Marcellus Shale Bridge Maintenance	
11	Prison Telephone	
25	Aging	148.75
28	MH-IDD	210.00
30/31	York/Adams HealthChoices	
30	York Reinvestment	
31	Adams Reinvestment	
35	Domestic Relations	108,517.82
36	Earn-It	67.39
40	Weatherization Liheap	
45	Block Grant	
46	Affordable Housing	
47	Revolving Fund	
48	Downtown Hanover	
49	ARRA Weatherization	
50	Continuum of Care	
51	Weatherization Doe	
72	Tax Claim	
75	Retirement	607.71
82	2015 PLGIT GOB Fund	
83	2016 Capital Projects Fund	
84	911 Capital Projects Fund	
85	P/A Capital Projects Fund	
90	Drug & Alcohol	
	Total	<u><u>10,631,589.40</u></u>

10. REPORT OF EXECUTIVE SESSIONS

Commissioner Byrnes reported there were no Executive Sessions held since the last Commissioners' Meeting.

11. OTHER BUSINESS AND ADDITIONAL PUBLIC COMMENTS

There was no other business to address, nor were there any public comments received.

12. ADJOURNMENT

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting at 10:15 a.m.

Respectfully submitted,

Darnell V. Ort
Recording Secretary