

**COMMISSIONERS' MEETING
MINUTES**

01/17/18

The January 17, 2018 York County Board of Commissioners Meeting was held at the York County Administrative Center, 28 E. Market Street, 2nd Floor, York, PA, 17401.

1. CALL TO ORDER

Vice President Commissioner Doug Hoke called the meeting to order at 10:00 a.m., with Commissioner Christopher Reilly, Administrator/Chief Clerk Mark Derr, Solicitor Glenn Smith, Controller Greg Bower, Treasurer Barb Bair, and Administrative Assistant Darnell Ort present.

A. Opening Ceremony

Veteran David Copenheaver led the Pledge of Allegiance.

Reverend Roberta Johnson, Memorial Hospital Chaplain, gave the Invocation.

2. PRESENTATIONS

A. 2018 One Book, One Community Reading Campaign - Karen Hostetter

This is the 15th book in the campaign and the title this year is Poison Study from Maria V. Snyder which is a fantasy book. This campaign is to promote reading and to discuss the books and the things around and involved in the book.

B. LERTA Applications – Endurance Real Estate Group, LLC

Kenetha Hansen of YCEA gave a background of LERTA. LERTA is a state authorized program, a tax abatement tool that is authorized by the state legislation, it permits taxing bodies to abate tax increments realized from improvements to deteriorated properties, both commercial and industrial properties. The abatement can be up to 10 years. The taxing bodies continue to receive the base before the property is redeveloped. David Earl Baum spoke of 693 N. Hills Rd., York and the redevelopment.

3. PERIOD OF PUBLIC COMMENT

Gene Stilp of Harrisburg, PA presented the Commissioners with a lawsuit that he filed in Federal Court.

4. CONSENT AGENDA

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the Consent Agenda, items A through C, as listed below:

- A. Minutes from the January 3, 2018 Commissioners' Meeting as submitted.
- B. Subsidized Adoption Assistance Agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following adoptive parents, for adoption assistance at the rates indicated, for the following minor children, until each child reaches the age of 18 years; and a one-time payment for costs incidental to the adoption of each child not to exceed \$2,000.00.

<u>Adoptive Parents</u>	<u>Minor Child</u>	<u>Rate per Day</u>
WES, Jr., Windsor, PA	JRS fka JRT	\$27.00
SN and CN, York, PA	DAN fka SDKR	\$27.00

- C. Solicitor's Report, as submitted.

5. REAPPOINTMENTS

A. Susquehanna Area Regional Airport Authority

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to reappoint James Anderson to the Susquehanna Area Regional Airport Authority, for a five year term, effective January 6, 2018 through January 5, 2023.

6. CONTRACTS

A. Bauman Consulting Group

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the submission of a consultant contract, between the County of York on behalf of the York County Department of Probation Services and Ashley Bauman d/b/a Bauman Consulting Group to provide training on the Women's Risk and Needs Assessments (WRNA) tool. The amount of this contract shall not exceed \$8,094.00. The project period is January 1, 2018 through June 30, 2018.

7. AMENDMENTS

A. United HealthCare Insurance Company, Horsham, PA

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve an amendment to Facilitation Participation Agreement between the County of York on behalf of Pleasant Acres and Rehabilitation Center and United HealthCare Insurance Company, Horsham, PA, incorporating changes to rates for the Quality Measures Premium Dividend Program and the Service Location Implementation date. The new rates are effective January 1, 2018. All other terms of the original agreement shall remain in full force and effect.

B. Capital BlueCross, Harrisburg, PA

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve an amendment to the participating Ancillary Provider Agreement between the County of York on behalf of Pleasant Acres Nursing and Rehabilitation Center and Capital Blue Cross, Harrisburg, PA, to incorporate rate changes and updates to the terms and conditions of the contract, for managed healthcare services to our participating residents. This agreement shall become effective February 1, 2018 for a period of one year, and automatically renewing for successive one year periods thereafter.

C. Tom Gregory, Esq., Alisa Lividitis, Esq., Kevin Hoffman, Esq., Lori Yost, Esq

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the contracts between the County of York, and Tom Gregory, Esq., Alisa Lividitis, Esq., Kevin Hoffman, Esq., and Lori Yost, Esq; each in the amount of \$49,000.00 annually payable in the amount of \$4,083.33 each month for a caseload of 150 cases per year for criminal and juvenile delinquency cases involving defendants who cannot be represented by the Public Defender's office due to a conflict of interest.

D. BFPE International, York, PA

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a contract between the County of York, on behalf of the Facilities Management Department, and BFPE International, York, PA, for the test and inspection of the sprinkler systems, fire pumps, clean agent systems, kitchen suppression and fire extinguishers at Pleasant Acres Nursing and Rehabilitation Center for the period January 1, 2018 through December 31, 2018, at an amount not to exceed \$10,519.00.

E. Leadership Techniques

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a contract agreement between the County of York, on behalf of the Department of Human Resources, and Leadership Techniques for four (4) training sessions at a total cost of \$5,000.00.

7. AGREEMENTS

A. Municipalities and School District

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the agreements between the York County Treasurer Office and the listed Municipalities and School District to fulfill the duties of the indicated Tax Collector for the collection of 2018 and 2019 Real Estate Taxes effective January 17, 2018 through December 31, 2019 and authorize the Treasurer to sign all documents related to the agreements.

Taxing Authority
West York Borough
Yoe Borough
WYSD (West York Borough)

Tax Type
Real Estate
Real Estate
Real Estate

8. RESOLUTION

A. Resolution 2018-03

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a cooperative agreement between the County of York and the York County Industrial Development Authority authorizing the administration of a Redevelopment Assistance Capital Program grant in the amount of \$10,000,000.00 through the Commonwealth of Pennsylvania Office of the Budget to develop the Yorktowne Hotel and to require the County of York to reimburse to the Commonwealth any ineligible expenses.

9. PURCHASES

A. Neiman Refrigeration, York, PA

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to ratify a purchase between the County of York, on behalf of the Facilities Management Department and Neiman Refrigeration, York, PA, for the replacement of the condensing unit for the dietary freezer at Pleasant Acres Nursing and Rehabilitation Center at a cost not to exceed \$10,200.00.

B. Informer Systems

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the purchase of a one (1) year annual renewal subscription from Informer Systems, San Mateo, CA, to their web-based Scheduling Express application, that gives 911 a more diverse program and streamlines 24/7 scheduling. Total cost is \$14,126.40 covered by the General Fund.

10. BIDS

A. Metro Flags, Inc., Wharton, NJ

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to award the bid between the County of York, on behalf of the Veterans Affairs Office and Metro Flags, Inc., Wharton, NJ, for 34,560 Memorial Day flags for a total cost of \$20,044.80.

11. CONSERVATION EASEMENT FUND

A. Certification of 2018 Agricultural Conservation Easement Funds

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the amount of \$284,707.00 for the Certification of 2018 Agricultural Conservation Easement Funds to be allocated for use by the York County Agricultural Land Preservation Board for the preservation of qualifying farmlands through the purchase of an agricultural conservation easement as per ACT 43, Agricultural Area Security Law, as amended.

12. BIDS

A. American Hungerford Building Products, Middletown, PA

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a bid award between the County of York, on behalf of the Facilities Management Department and American Hungerford Building Products, Middletown, PA, for the repair of fireproof insulation throughout Pleasant Acres Nursing and Rehabilitation Center and the fireproof caulking in the utility shaft at a cost not to exceed \$65,000.00.

B. Spring Grove EMS, Spring Grove, PA

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the bid for “Decedent transport to York Hospital Morgue” to Spring Grove EMS, Spring Grove, PA, the lowest responsible bidder per prices listed below. Prices include an optional one year extension.

One decedent transport \$300.00
Two decedent transport \$400.00
Price per mile (loaded) \$5.00 per mile

C. Spring Grove, EMS, Spring Grove, PA

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the bid for “Decedent transport to Lehigh Valley Hospital” to Spring Grove EMS, Spring Grove, PA, the lowest responsible bidder per prices listed below. Price includes an optional one year extension.

One decedent transport \$600.00
Two decedent transport \$750.00

13. GRANT AGREEMENT

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve Federal Fiscal year 2018 EMPG Grant agreement through PEMA for

up to 50% salaries and benefits reimbursement for County Emergency Management Coordinator, Operations & Training Officer and Administrative Assistant.

14. TAX REFUND REGISTERS

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve Tax Refund Register 2017-36 authorizing payment of York County real estate tax refunds totaling \$1,039.65.

15. CHECK REGISTERS

A. Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to ratify the Check Register for the week of January 10, 2018 totaling \$4,800,070.62.

Weekly Disbursement Totals for January 10, 2018

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	1,770,084.67
01	Payroll	
01	Ag Land Preservation	
01	Escrow	
01	Marcellus Shale	
01	York Co Agriculture Society Sinking Fund	
02	York County Nursing Home	340,058.30
03	Unclaimed Money	1,766.83
04	Donations	9,042.97
05	Controlled Substance	25,096.65
06	Human Services	26,104.64
07	Children & Youth	1,187,049.96
08	911	118,864.51
08	911 Act 12	
09	YC Capital Reserve	302,813.64
10	Liquid Fuels	38,124.24
10	YC Local Use Fee	4,714.27
10	Liquid Fuels Act 44	
10	Marcellus Shale Bridge Maintenance	2,303.16
11	Prison Telephone	63,997.55
25	Aging	190,105.93
28	MH-IDD	360,839.82
30/31	York/Adams HealthChoices	
30	York Reinvestment	38,874.84
31	Adams Reinvestment	
32	YAHC Joinder Gov Capitation	15,046.75
35	Domestic Relations	
36	Earn-It	
40	Weatherization Liheap	68,964.99

45	Block Grant	51,741.80
46	Affordable Housing	27,609.93
47	Revolving Fund	308.00
48	Downtown Hanover	
49	ARRA Weatherization	
50	Continuum of Care	7,251.24
51	Weatherization Doe	6,416.33
72	Tax Claim	4,091.68
75	Retirement	
82	2015 PLGIT GOB Fund	
83	2016 Capital Projects Fund	
84	911 Capital Projects Fund	
85	P/A Capital Projects Fund	
90	Drug & Alcohol	138,797.92
	Total	<u>4,800,070.62</u>

- B.** Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to ratify the Check Register for the week of January 10, 2018 totaling \$10,644,002.84.

Weekly Disbursement Totals for January 17, 2018

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	2,248,333.53
01	Payroll	
01	Ag Land Preservation	
01	Escrow	
01	Marcellus Shale	
01	York Co Agriculture Society Sinking Fund	
02	York County Nursing Home	274,663.78
03	Unclaimed Money	
04	Donations	40.30
05	Controlled Substance	5,116.19
06	Human Services	98,183.76
07	Children & Youth	876,453.70
08	911	120,296.65
08	911 Act 12	
09	YC Capital Reserve	
10	Liquid Fuels	478,690.51
10	YC Local Use Fee	
10	Liquid Fuels Act 44	
10	Marcellus Shale Bridge Maintenance	
11	Prison Telephone	71,018.52
25	Aging	29,057.74
28	MH-IDD	532,421.92
30/31	York/Adams HealthChoices	

30	York Reinvestment	16,692.00
31	Adams Reinvestment	
32	YAHC Joinder Gov Capitation	4,281,301.68
35	Domestic Relations	466.88
36	Earn-It	
40	Weatherization Liheap	97,637.19
45	Block Grant	20,488.35
46	Affordable Housing	59.00
47	Revolving Fund	
48	Downtown Hanover	
49	ARRA Weatherization	
50	Continuum of Care	39,034.99
51	Weatherization Doe	5,650.53
72	Tax Claim	1,086,923.43
75	Retirement	320,923.19
82	2015 PLGIT GOB Fund	
83	2016 Capital Projects Fund	
84	911 Capital Projects Fund	
85	P/A Capital Projects Fund	
90	Drug & Alcohol	40,549.00
	Total	<u>10,644,002.84</u>

16. REPORT OF EXECUTIVE SESSIONS

Commissioner Hoke reported there were no Executive Sessions held since the last Commissioners’ Meeting.

17. OTHER BUSINESS AND ADDITIONAL PUBLIC COMMENTS

There was no other business, nor were there any public comments.

18. ADJOURNMENT

There being no further business to come before the Board at this time, Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to adjourn the meeting at 10:35 a.m.

Respectfully submitted,

Darnell V. Ort
Recording Secretary