

**COMMISSIONERS' MEETING
MINUTES**

09/19/18

The September 19, 2018 York County Board of Commissioners Meeting was held at York County Administrative Building, 28 E. Market St., 2nd Fl., York, PA 17401.

1. CALL TO ORDER

Vice President Commissioner Doug Hoke called the meeting to order at 10:00 a.m., with Commissioner Christopher Reilly, Administrator/Chief Clerk Mark Derr, Solicitor Glenn Smith, Controller Greg Bower, and Administrative Assistant Darnell Ort.

A. Opening Ceremony

Veteran, Patrick Rambeau led the Pledge of Allegiance.

Sister Monica, St. Patrick's Catholic Church, gave the Invocation.

2. PRESENTATION

Proclamation – York College's 50th Anniversary, Assistant Vice President Jeff Vermeulen & President Dr. Gunter-Smith

3. CONSENT AGENDA

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the Consent Agenda, items A through F, as listed below:

- A. Minutes from September 5, 2018 Commissioners' Meeting as submitted.
- B. Subsidized Adoption Assistance Agreement between the County of York, on behalf of York County Office of Children, Youth & Families, and the following adoptive parents, for adoption assistance at the rates indicated for the adoption of the following minor children until each child reaches the age of 18 years; and a one-time payment for costs incidental to the adoption of each child not to exceed \$2,000.00

<u>Adoptive Parents</u>	<u>Minor Child</u>	<u>Rate per day</u>
VH and RT, York, PA	JNT fka JA	\$31.00
DD and LD, Herndon, PA	CDD fka CDG	\$27.00
DS and BS, Yoe, PA	MPS fka ML	\$27.00
DS and BS, Yoe, PA	BHS fka ADL	\$27.00

- C. Subsidized Permanent Legal Custodianship Agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and **HG, York, PA**, as Custodian of **IM-W**, a minor child, authorizing custodianship subsidy payments at a rate of **\$21.10** per day until the child reaches the age of 21 years.

- D. Subsidized Adoption Assistance Agreement First Amendment between the County of York, on behalf of the York County Office of Children, Youth & Families, and **RR, of York, PA**, the adoptive parent, to reflect a change in the monthly adoption subsidy per diem from **\$27.00 to \$35.00** for **MSR fka MJW**, the minor child, with all other terms and conditions of the original agreement remaining in full force and effect.
- E. Subsidized Adoption Assistance Agreement First Amendment between the County of York, on behalf of the York County Office of Children, Youth & Families, and **GE, of Savannah, GA**, the adoptive parent, to reflect a change in the monthly adoption subsidy per diem from **\$26.50 to \$29.50** for **KTE fka KAK**, the minor child, with all other terms and conditions of the original agreement remaining in full force and effect.
- F. Solicitor's Report as submitted.

4. CONTRACT AGREEMENTS

A. TextBehind, Phoenix, MD

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a Contract Agreement between the County of York, on behalf of the York County Prison, and TextBehind , Phoenix, MD to provide implementation and maintenance of York County Prison's inmate non-privileged mail for the period of September 19, 2018 to September 19, 2019 at no cost to the county.

B. Axon Enterprise, Inc., Scottsdale, AZ

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a Contract Agreement between the County of York, on behalf of the York County Prison, and Axon Enterprise, Inc., Scottsdale, AZ to provide Taser equipment for a total cost of \$13,188.00.

C. Clark Food Service Equipment, Lancaster, PA

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a Contract Agreement between the County of York, on behalf of the York County Prison, and Clark Food Service Equipment, Lancaster, PA for the purchase and installation of two new dishwashers, for a total cost of \$180,519.06.

D. PA 211

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a Contract Agreement between the County of York, on behalf of Human Services, to provide Information and Referral Services through PA 211 (a free information and referral service), which is administered by Contact Harrisburg for the following agencies and total cost allocation:

Office of Children, Youth and Families, \$6120.00 for the period of July 1, 2018 to June 30, 2019

Area Agency on Aging, \$4,000.00 for the period of July 1, 2018 to June 30, 2019

E. CONTACT Helpline, Harrisburg, PA

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a Contract Agreement between the County of York, on behalf of Human Services, and CONTACT Helpline, Harrisburg, PA to provide information and referral services through PA 211 for the period of July 1, 2018 to June 30, 2019, for a total cost of \$34,820.00 paid from the Human Services Development Fund.

F. Bell Socialization, York, PA

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a Contract Agreement between the County of York, on behalf of Human Services, and Bell Socialization Services, Inc., York, PA to provide services within the following cost centers for the period of July 1, 2018 to June 30, 2019:

Homeless Assistance Program Transitional Housing services in the amount of \$138,194.00

Homeless Assistance Program Emergency Shelter services in the amount of \$182,865.00

Homeless Assistance Program- Rental Assistance Program in the amount of \$86,459.00

Homeless Assistance Program-Individual Shelter Nights services in the amount of \$10,000.00

Human Services Development Fund-Generic Case Management services in the amount of \$338,956.00

G. Child Adolescent Service System Program (CASSP)

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a Contract Agreement between the County of York, on behalf of Human Services, and York County Juvenile Probation, York, PA to provide reimbursement of a portion of expenses for the Child Adolescent Service System Program (CASSP) for the period of July 1, 2018 to June 30, 2019 for a total cost of \$23,500.00.

H. Mason Dixon Community Services, Delta, PA

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a Contract Agreement between the County of York, on behalf of Human Services, and Mason Dixon Community Services, Delta, PA to provide individual shelter nights for the homeless population, for the period of July 1, 2018 to June 30, 2019, for a total cost of \$5,000.00.

I. Senior Centers

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a Contract Agreement Amendment between the County of York, on behalf of Area Agency on Aging, and the following agencies and total allocation listed below:

Caring Matters, Lancaster, PA, increase the total agreement amount from \$115,460.00 to \$116,541.00 for fiscal year 2017-2018.

Golden Visions Adult Day Services, Hanover, PA, increases the total agreement amount from \$51,816.00 to \$52,228.00 for fiscal year 2017-2018.

Right at Home of Southern Pennsylvania, York, PA, to increase the total agreement amount from \$69,485.00 to \$83,357.00 for fiscal year 2017-2018.

Windy Hill Senior Center, Inc., Spring Grove, PA, to increase the total agreement amount for center services from \$61,845.00 to \$62,123.00 for fiscal year 2017-2018.

Jannis VanArsdale, Seven Valleys, PA, to increase the total agreement amount from \$7,284.00 to \$7,640.00 for fiscal year 2017-2018.

Susquehanna Area Senior Center, Wrightsville, PA, increases the total agreement amount from \$23,862.00 to \$24,542.00 for fiscal year July 1, 2017 to June 30, 2018.

5. GRANT AGREEMENT

A. Bureau of Aviation

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a Multimodal Transportation Fund Aviation Grant Agreement between PennDOT, Bureau of Aviation and the County of York, in the amount of \$1,637,862.00 to Rehabilitate Runway 17-35 and the Main Terminal Apron at the York Airport, Construction Phase.

6. PURCHASES

A. SotirIS Information Strategies, Mechanicsburg, PA

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a Purchase between the County of York, on behalf of Information and Technology Services, and SotirIS Information Strategies, Mechanicsburg, PA, for seventy-seven (77) iGel thin client conversion software licenses, and three (3) years of maintenance , for a total cost of \$13,090.00.

B. CTI, Hunt Valley, MD

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a Purchase between the County of York, on behalf of Information and Technology Services, and CTI, Hunt Valley, MD, for two (2) Cisco Firepower 2110 NG Firewalls, software and five (5) years of maintenance, for a total cost of \$44,246.69, under a PA COSTARS contract.

C. H. B. McClure, York, PA

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a Purchase between the County of York, on behalf of Facilities Management, and H. B. McClure, York, PA, for the replacement of a broken steam valve and bypass valve for the Elm Springs building, for a total cost of \$11,865.00, under a PA COSTARS contract.

D. Gecko Group, West Chester, PA

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a Purchase between the County of York, on behalf of Parks and Recreation, and Gecko Group, West Chester, PA, for the design and fabrication of an interpretive map of the Heritage Rail Trail for display in the museums at New Freedom and Hanover Junction Stations, for a total cost of \$19,800.00.

7. GRANT AGREEMENT

A. South Central Counter Terrorism Task Force

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a Grant Agreement between the County of York, on behalf of Emergency Management, and South Central Counter Terrorism Task Force, Harrisburg, PA, as a participating county in the South Central Counter Terrorism Task Force for the performance period September 1, 2018 through August 31, 2021, for a total cost of \$1,641,757.00.

8. GRANT APPLICATIONS

A. Pennsylvania Commission on Crime and Delinquency (PCCD), Harrisburg, PA

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the submission of a Grant Application, on behalf of the District Attorney's Office, to the **Pennsylvania Commission on Crime and Delinquency (PCCD), Harrisburg, PA**, for salaries, training and supplies for 11 Victim/Witness Coordinators and one (1) Deputy Administrator, for the period of January 1, 2019 to December 31, 2020 and for a total grant amount of \$1,288,172.00.

B. York County Community Foundation, York, PA

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the submission of a Grant Application, on behalf of Adult Probation, to the **York County Community Foundation, York, PA**, to enhance the existing female offender program by implementing graduated responses, for a total grant amount of \$2,290.00.

9. MEMORANDUM OF UNDERSTANDING

A. Penn Nursing, Philadelphia, PA

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a Memorandum of Understanding between the County of York, on behalf of the York County Prison, and **Penn Nursing, Philadelphia, PA**, to provide release of data held and collected for persons in custody currently and formerly for recidivism analysis, for the period of January 1, 2012 to December 31, 2017.

10. WRITTEN CONSENT

A. Horn Farm Center for Agricultural Education

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to provide written consent on behalf of the Solicitors Office for the **Horn Farm Center for Agricultural Education** to sublet portions of the farm to farmers in their farm business incubator to farms who have graduated from their farm business incubator, as well as to other local farmers, for a sublease term not to exceed three (3) years.

11. DATA REPORT

A. Pennsylvania Department of Agriculture

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the submission of the 2017-2018 Expense and Data Report for the State Food Purchase Program to the Pennsylvania Department of Agriculture, reflecting the expenditure of \$537,329.41 in funds to purchase 1,838,056 pounds of food for low income households in York County.

12. RECIPROCAL DATA USE AGREEMENT

A. The School District of the City of York

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a Reciprocal Data Use Agreement on behalf of the York County Human Services Department and **The School District of the City of York** for the purpose of creating maps and data reports to be used as The School District of the City of York sees fit and for the Communities of Hope initiative beginning July 1, 2018 and continuing until either party elects to terminate the agreement.

13. RENTAL AGREEMENTS

A. Spring Grove Regional Parks & Recreation Center, Community Room

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to ratify a Rental Agreement between the County of York, on behalf of the Elections/Voter Registration Department and Spring Grove Regional Parks & Recreation Center, Community Room to conduct a polling worker training class on Monday, October 22, 2018.

B. Eastern York School District

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to ratify a Rental Agreement between the County of York, on behalf of the Elections/Voter Registration Department and Eastern York School District, High School Lobby and the District Administration Staff Development Room to be used as a polling place for the November 6, 2018 General Election.

C. The Salvation Army, Eastern Pennsylvania & Delaware Division

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to ratify a Rental Agreement between the County of York, on behalf of the Elections/Voter Registration Department and The Salvation Army, Eastern Pennsylvania & Delaware Division to be used as a polling place for the November 6, 2018 General Election.

D. Leo Independent Fire Company

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to ratify a Rental Agreement between the County of York, on behalf of the Elections/Voter Registration Department and Leo Independent Fire Company to be used as a polling place for the November 6, 2018 General Election.

14. EXONERATION

A. Connie L. Myers

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to exonerate on behalf of York County Assessment Office, the municipal tax claims against Connie L. Myers, docketed to (1994-MT-000460-59, and 1994-MT-000141-59), in the original amounts of \$243.33 and \$389.80, respectively. The Director of the York County Tax Claim Bureau and its solicitor are hereby authorized to take all steps necessary to settle and satisfy the foregoing dockets with the Office of the Prothonotary of the County of York, and to take all other necessary steps to resolve this matter.

15. AMENDMENT

A. U.S. Department of Housing and Urban Development, Washington, D.C.

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to Motion on behalf of the Community Development Department of the York County Planning Commission, authorizing and directing the Commissioners to execute the following amendment to a subrecipient agreement for an activity funded through the U.S. Department of Housing and Urban Development, Washington, D.C., Community Development Block Grant program year 2017:

Activity	Activity Amount	Increase/(Decrease)	Time Extension
Delta Borough	\$150,000.00	None	September 30, 2018 to March 31, 2019

16. PROPOSALS

A. County Bridge No. 274, Singer Road

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve C.S. Davidson's proposal for Construction Phase Engineering Services for the rehabilitation of County Bridge No. 274, Singer Road over the Heritage Rail Trail in New Freedom Borough, on a time and materials basis estimated at \$54,000.00 and authorize signature of the President Commissioner.

B. County Bridge No. 226, Hull Drive

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve C. S. Davidson's proposal for Construction Phase Engineering Services and authorize signature of the President Commissioner for the rehabilitation of County Bridge No. 226, Hull Drive over the Bermudian Creek in Washington Township, in the amount of \$76,192.77 on a time and materials, not to exceed basis.

17. REPORT OF EXPENDITURES AND REVENUES

A. Pennsylvania Department of Human Services, Office of Children, Youth & Families

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve, on behalf of the York County Office of Children, Youth & Families, the 4th quarter 2017-2018 Report of Expenditures and Revenues to the Pennsylvania Department of Human Services, Office of Children Youth and Families, in the amount of \$50,028,938.00.

18. PLAN AND BUDGET

A. Pennsylvania Department of Human Services, Office of Children, Youth & Families, Harrisburg, PA

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve ratify and approve the submission of the 2019-2020 Children, Youth & Families Needs Based Plan and Budget, on behalf of the York County Office of Children, Youth & Families, to the Pennsylvania Department of Human Services, Office of Children, Youth & Families, Harrisburg, PA, in the amount of \$57,642,110.00 for the period of July 1, 2019 through June 30, 2020.

19. RETAP

A. 232 E. Market St., York

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a RETAP abatement on 232 E Market Street, York. (Parcel number 06-101-01-0009.00-00000). Assessment abatement amount \$2,066,970.00 at 100% for 10 years.

20. TAX REFUND REGISTER

A. Register 2018-19

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the Tax Refund Register 2018-19 authorizing payment of York County real estate tax refunds totaling \$1,969.97.

21. CHECK REGISTERS

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the check register for the week of September 12, 2018 totaling \$2,688,792.21.

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	3,710,646.05
01	Payroll	4,703.58
01	Ag Land Preservation	
01	Escrow	
01	Marcellus Shale	
02	York County Nursing Home	160,811.31
03	Unclaimed Money	
04	Donations	
05	Controlled Substance	8,248.02

06	Human Services	5,233.92
07	Children & Youth	329,242.05
08	911	10,421.85
08	911 Act 12	
09	YC Capital Reserve	
10	Liquid Fuels	14,193.51
10	YC Local Use Fee	60,226.97
10	Liquid Fuels Act 44	
10	Marcellus Shale Bridge Maintenance	
11	Prison Telephone	
25	Aging	133,834.33
28	MH-IDD	1,163,395.01
30/31	York/Adams HealthChoices	
30	York Reinvestment	
31	Adams Reinvestment	
32	YAHC Joinder Gov Capitation	8,390.06
32	YAHC Joinder Gov Reinvestment	1,600.00
35	Domestic Relations	15,477.58
36	Earn-It	
40	Weatherization Liheap	
45	Block Grant	10,505.45
46	Affordable Housing	
47	Revolving Fund	
48	Downtown Hanover	
49	ARRA Weatherization	
50	Continuum of Care	2,117.25
51	Weatherization Doe	10,038.84
72	Tax Claim	28.50
75	Retirement	1,613,244.12
83	2016 Capital Projects Fund	
84	911 Capital Projects Fund	
85	P/A Capital Projects Fund	
90	Drug & Alcohol	2,207.19
	Total	<u><u>7,264,565.59</u></u>

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the check register for the week of September 19, 2018 totaling \$9,754,821.23.

Weekly Disbursement Totals for September 19, 2018

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	4,274,746.48
01	Payroll	
01	Ag Land Preservation	
01	Escrow	
01	Marcellus Shale	
02	York County Nursing Home	414,062.27
03	Unclaimed Money	50.00
04	Donations	300.00
05	Controlled Substance	30,705.99
06	Human Services	91,395.25
07	Children & Youth	883,783.27
08	911	16,118.09
08	911 Act 12	
09	YC Capital Reserve	382,518.40
10	Liquid Fuels	15,048.43
10	YC Local Use Fee	
10	Liquid Fuels Act 44	
10	Marcellus Shale Bridge Maintenance	
11	Prison Telephone	
25	Aging	76,566.29
28	MH-IDD	930,809.80
30/31	York/Adams HealthChoices	
30	York Reinvestment	
31	Adams Reinvestment	
32	YAHC Joinder Gov Capitation	14,493.95
32	YAHC Joinder Gov Reinvestment	13,328.00
35	Domestic Relations	329.62
36	Earn-It	
40	Weatherization Liheap	3,205.10
45	Block Grant	117,426.81
46	Affordable Housing	1,093.68
47	Revolving Fund	6.00
48	Downtown Hanover	
49	ARRA Weatherization	
50	Continuum of Care	209.34
51	Weatherization Doe	13,276.16
72	Tax Claim	2,411,047.98
75	Retirement	64,170.19
83	2016 Capital Projects Fund	
84	911 Capital Projects Fund	

85 P/A Capital Projects Fund
90 Drug & Alcohol

130.13
Total 9,754,821.23

22. REPORT OF EXECUTIVE SESSIONS

Commissioner Hoke reported that there were no executive sessions held since last Commissioners meeting.

23. PERIOD OF PUBLIC COMMENT

There were no public comments.

24. ADJOURNMENT

That being no further business to come before the Board of Commissioners at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting at 10:35 a.m.

Respectfully Submitted

Mark E. Derr
Administrator/Chief Clerk