

**COMMISSIONERS' MEETING
MINUTES**

06/20/18

The June 20, 2018 York County Board of Commissioners Meeting was held at York County Administrative Building, 28 E. Market St., 2nd Fl., York, PA 17401.

CALL TO ORDER

President Commissioner Susan Byrnes called the meeting to order at 10:00 a.m., with Vice President Commissioner Doug Hoke, Commissioner Christopher Reilly, Administrator/Chief Clerk Mark Derr, Solicitor Glenn Smith, Controller Greg Bower, and Administrative Assistant Darnell Ort present.

A. Opening Ceremony

Veteran Paul Hershey led the Pledge of Allegiance.

Sister Monica, St. Patrick's Catholic Church, gave the Invocation.

2. PRESENTATIONS

A. Envirothon Students – Certificates – Jill Oles

The York Homeschool Team members (2018 Senior High Envirothon winners):

Aaron Myers
Daniel Rothermel
Ethan Kannel
Moriah Myers
Anna Hawkins

Coaches: Sue Rothermel, Amanda Kannel, Sheri Picone, Linda Inners, Chris McGee

The team placed sixth overall out of 65 teams in the 2018 Pennsylvania State Competition.

B. Penn State Extension – Spotted Lanternfly – Samantha Robison

3. CONSENT AGENDA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the Consent Agenda, items A through F as listed below:

- A. Minutes from the June 6, 2018 Commissioners' Meeting as submitted.
- B. Subsidized Adoption Assistance Agreement between the County of York, on behalf of York County Office of Children, Youth & Families, and the following adoptive parents,

for adoption assistance at the rates indicated for the adoption of the following minor children until each child reaches the age of 18 years; and a one-time payment for costs incidental to the adoption of each child not to exceed \$2,000.00, according to the schedule attached to the agreement:

<u>Adoptive Parents</u>	<u>Minor Child</u>	<u>Rate per day</u>
MA and SA, York, PA	AJA fka AJLG	\$25.65
LT and KT, York Haven, PA	TAT fka TBH	\$26.50

- C. Subsidized Adoption Assistance Agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and **DM, York, PA**, for adoption assistance at a rate of **\$25.65** per day for the adoption of **KLM**, a minor child, until the child reaches the age of 21 years; and a one-time payment for costs incidental to the adoption of the child not to exceed \$2,000.00.
- D. Letter of Agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following school districts to establish the allocations between the County and the District for transportation costs related to educational stability for children in foster care, per the Every Student Succeeds Act, for the period **July 1, 2018** through **June 30, 2019**:

<u>School District</u>	<u>Address</u>
Southern York County School District	3280 Fissels Church Road, Glen Rock, PA

- E. Service Provider Contract Agreements between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following service providers at the rates indicated, for the period of **July 1, 2017** through **June 30, 2018**:

Woods Services, Inc. – 40 Martin Gross Drive, Langhorne, PA 19047	
Woodlands Challenging Behavioral	\$477.00/Day
Woodlands Program	\$477.00/Day
Residential & Educational Aide*	\$ 30.00/Hour

Lancaster County Youth Intervention Center – 235 Circle Avenue, Lancaster, PA 17602	
Juvenile Detention	\$305.35/Day
Staff Secure Shelter	\$191.76/Day
Constant Watch – Detention /Add On	\$75.00/Day
Constant Watch – Shelter/Add On	\$75.00/Day

- F. Solicitor’s report, as submitted.

4. GRANT APPLICATIONS

A. Pennsylvania Department of Transportation

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to ratify the execution and submission of a grant application, on behalf of the Center for Traffic Safety, with the Pennsylvania Department of Transportation to continue funding for regional Community Traffic Safety Program services to a four-county region of South Central Pennsylvania (Adams, Lancaster, Lebanon, York) in the amount of \$573,846.14 for

two federal fiscal years: October 1, 2018 through September 30, 2020.

B. Pennsylvania Department of Transportation

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to ratify the execution and submission of a grant application, on behalf of the Center for Traffic Safety, with the Pennsylvania Department of Transportation to continue to provide funding for regional Impaired Driving Program services; including sobriety checkpoints, roving DUI patrols, Mobile Sobriety Awareness Patrols, and underage drinking enforcement patrols to a three-county region of South Central Pennsylvania (Adams, Lancaster, York) in the amount of \$553,123.20 for two federal fiscal years; October 1, 2018 through September 30, 2020.

5. CONTRACT AGREEMENTS

A. Northeastern Social Service Center/Delta Area Senior Center

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement amendment between the County of York, on behalf of Area Agency On Aging, and the following agency funded service providers for the following services at the costs indicated, for the fiscal year 2017-2018:

<u>PROVIDER</u>	<u>FROM</u>	<u>TO</u>
Northeastern Area Social Service Center, York County Inc., Mt Wolf, PA	\$42,252.00	\$49,951.00
Delta Area Senior Center, Inc. Delta, PA	\$6,501.00	\$7,485.00

B. Collens-Wagner Agency, Inc.

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement between the County of York, on behalf of Human Resources, and Collens-Wagner Agency, Inc., York, Pennsylvania to provide General Liability, Police Professional, Public Officials, Auto Liability, Auto Physical Damage, Employment Liability and Property Insurance Coverage & Associated Professional Services, for a total cost of \$537,950.00, for the period of 6/30/2018 to 6/30/2019.

6. SERVICE AGREEMENT

A. Herre Consulting

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a service agreement between the County of York on behalf of the Public Defender’s Office, and HERRE Consulting, for maintaining (2) two Lektrievers in the Public Defender’s Office from July 1, 2018 to June 30, 2019, in the amount of \$1,630.00.

7. CONTRACTS

A. H&H Excavating, Inc., Spring Grove, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a bid award and Contract Agreement between the County of York, on behalf of Parks and Recreation, and C.S. Davidson, Inc., County Engineer, and H & H Excavating, Inc, Spring Grove, PA the lowest responsible bidder, for the construction of the Hollow Creek Greenway trail and parking lot at Nixon County Park, in the total amount of \$186,400.00, funded in part, through a Pennsylvania DCNR grant with the local match from Parks budget.

B. Pennsylvania Insurance Fraud Prevention Authority

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a contract by and between the Pennsylvania Insurance Fraud Prevention Authority and the York County District Attorney, for purposes of applying for a Legislative Grant Program.

C. Farhat Excavating, LLC., Duncannon, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to award a construction contract for York County Bridge 61 to the low bidder, Farhat Excavating, LLC., Duncannon, PA, in the bid amount of \$497,640.00. This is a budgeted Act 13-Marcellus Shale expenditure.

8. PURCHASES

A. Hondru Ford, Manheim, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a purchase between the County of York, on behalf of Fleet Management, and Hondru Ford, Manheim, PA, for 1 - 2018 Ford F150 4WD Truck funded by a \$5,000 county allocation and the balance of \$24,235 paid by York County Conservation District held accounts, for a total cost of \$29,235.00, under a PA COSTARS contract.

B. Dell Inc., Round Rock, TX

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a purchase between the County of York, on behalf of Information and Technology Services, and Dell Inc., Round Rock , TX, for VMWare license renewal for three years starting June 30, 2018 - June 29, 2021, for a total cost of \$89,152.36, under a PA COSTARS contract.

C. CRS LLC, Wheeling, WV

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a purchase between the County of York, on behalf of E-911, and CRS LLC, Wheeling, West Virginia, for Eventide's NexLog communications recording system, for a total cost of \$190,077.46.

9. RESOLUTIONS

A. Resolution 2018-21

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve **Resolution 2018-21**, the 2018 York County Annual Action Plan for the Community Development Block Grant (CDBG), HOME investment Partnership (HOME), and Emergency Solutions Grant (ESG) federal programs. The Annual Action Plan is required to be submitted to the U.S. Department of Housing and Urban Development (HUD) for community planning and development funding. The President Commissioner is authorized and directed to execute all required documents for the submission of the plan and the administration of programs.

B. Resolution 2018-22

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve **Resolution 2018-22**, the 2017 York County Consolidated Annual Performance and Evaluation Report and authorizing its submission to the U.S. Department of Housing and Urban Development (HUD) . The report covers the accomplishments of the HOME Investment Partnership Act (HOME), Community Development Block Grant (CDBG), and Emergency Solutions Grant (H-ESG) Programs for FY 2017.

10. GRANT AGREEMENT

A. U.S. Department of Housing and Urban Development, Washington, D.C.

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve on behalf of the Community Development Department of the York County Planning Commission, the amendments to subrecipient grant agreements for activities funded through the U.S Department of Housing and Urban Development Washington, D.C., Community Development Block Grant Program:

Activity	Activity #	From	To
Hanover Borough	45571986	June 30, 2018	September 30, 2018
Hanover Borough	45502174	June 30, 2018	September 30, 2018

11. REQUEST FOR PROPOSALS

A. Hardware Support

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to authorize the Information and Technology Services to advertise a Request for Proposals (RFP) for providing hardware support and maintenance for various end-user computing hardware.

B. Managed Print Services

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to authorize the Information and Technology Services to advertise a Request for Proposals (RFP) for or providing managed print services for printers and multi-function devices.

12. APPOINTMENTS

A. Herbert, Rowland & Grubic, Inc.

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to appoint Herbert, Rowland & Grubic, Inc., as the York County Bridge Engineer for the period of 2019-2023 and to notify PennDOT of the selection for development of a contract for the same.

B. York County Parks Advisory Board

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to appoint the following individual's to the **York County Parks Advisory Board**:

Brian M. Addison, Esq., York	Term: June 20 th , 2018 – December 31, 2020
Lyndi Ilyes, Dallastown	Term: June 20 th , 2018 – December 31, 2020

C. South Central Pennsylvania Works Board

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to re-appoint the following individuals to the **South Central Pennsylvania Works Board**:

Tom Palisin, Cumberland Co.	Term: July 1, 2018 – June 30, 2021
Matthew Paules, Mt. Wolf	Term: July 1, 2018 – June 30, 2021

13. TAX REFUND REGISTER 2018-14

A. Tax Refund Register 2018-14

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve Tax Refund Register 2018-14 authorizing payment of York County real estate refunds totaling \$4,156.08.

14. CHECK REGISTERS

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of June 13, 2018 totaling \$2,897,594.62.

Weekly Disbursement Totals for June 13, 2018

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	1,939,982.31
01	Payroll	
01	Ag Land Preservation	
01	Escrow	
01	Marcellus Shale	
02	York County Nursing Home	134,951.11
03	Unclaimed Money	12.30
04	Donations	355.50
05	Controlled Substance	10,497.96
06	Human Services	32,576.67
07	Children & Youth	190,787.17
08	911	18,802.21
08	911 Act 12	
09	YC Capital Reserve	
10	Liquid Fuels	203,432.63
10	YC Local Use Fee	
10	Liquid Fuels Act 44	
10	Marcellus Shale Bridge Maintenance	
11	Prison Telephone	
25	Aging	34,928.71
28	MH-IDD	236,536.22
30/31	York/Adams HealthChoices	
30	York Reinvestment	10,848.28
31	Adams Reinvestment	1,054.00
32	YAHC Joinder Gov Capitation	19,413.43
35	Domestic Relations	16,029.73
36	Earn-It	272.10
40	Weatherization Liheap	19,674.05
45	Block Grant	148.05
46	Affordable Housing	174.26
47	Revolving Fund	

48	Downtown Hanover	
49	ARRA Weatherization	
50	Continuum of Care	601.87
51	Weatherization Doe	1,080.01
72	Tax Claim	30.67
75	Retirement	23,356.04
83	2016 Capital Projects Fund	
84	911 Capital Projects Fund	
85	P/A Capital Projects Fund	
90	Drug & Alcohol	2,049.34
	Total	<u>2,897,594.62</u>

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of June 20, 2018 totaling \$9,339,818.63

Weekly Disbursement Totals for June 20, 2018

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	3,463,324.07
01	Payroll	431.05
01	Ag Land Preservation	
01	Escrow	
01	Marcellus Shale	
02	York County Nursing Home	255,560.93
03	Unclaimed Money	
04	Donations	6,223.25
05	Controlled Substance	29,153.66
06	Human Services	26,684.38
07	Children & Youth	961,320.67
08	911	11,357.30
08	911 Act 12	
09	YC Capital Reserve	521,376.62
10	Liquid Fuels	51,463.91
10	YC Local Use Fee	
10	Liquid Fuels Act 44	
10	Marcellus Shale Bridge Maintenance	
11	Prison Telephone	
25	Aging	149,242.85
28	MH-IDD	878,168.55
30/31	York/Adams HealthChoices	
30	York Reinvestment	20,413.87
31	Adams Reinvestment	
32	YAHC Joinder Gov Capitation	2,526.10
35	Domestic Relations	314.75
36	Earn-It	
40	Weatherization Liheap	18,568.34

45	Block Grant	20,314.00
46	Affordable Housing	5,835.21
47	Revolving Fund	
48	Downtown Hanover	
49	ARRA Weatherization	
50	Continuum of Care	6,740.36
51	Weatherization Doe	1,422.65
72	Tax Claim	2,844,572.53
75	Retirement	64,778.04
83	2016 Capital Projects Fund	
84	911 Capital Projects Fund	
85	P/A Capital Projects Fund	
90	Drug & Alcohol	25.54
	Total	<u>9,339,818.63</u>

15. REPORT OF EXECUTIVE SESSIONS

Commissioners Byrnes reported that there were no Executive Sessions held since last Commissioners Meeting.

16. OTHER BUSINESS

Commissioner Byrnes reported that the York County Planning Commission is holding a stormwater/flooding meeting on June 21st, 7:00p.m. held at the old Central High School on 7th Ave. York

17. PERIOD OF PUBLIC COMMENT

18. ADJOURNMENT

There being no further business to come before the Board of Commissioners at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting 10:36 a.m.

Respectfully submitted,

Mark Derr
Administrator/ Chief Clerk