

**COMMISSIONERS' MEETING  
MINUTES**

**04/18/18**

The April 18, 2018 York County Board of Commissioners Meeting was held at Nixon Park Nature Center, 5922 Nixon Drive, York, PA 17403.

**1. CALL TO ORDER**

President Commissioner Susan Byrnes called the meeting to order at 10:00 a.m., with Vice President Commissioner Doug Hoke, Commissioner Christopher Reilly, Administrator/ Chief Clerk Mark Derr, Solicitor Glenn Smith, Controller Greg Bower, Treasurer Barbara Bair and Administrative Assistant Darnell Ort Present.

**A. Opening Ceremony**

Veteran Don Bradley led the Pledge of Allegiance.

A moment of silence was given in memory of Barbara Bush.

**2. PROCLAMATIONS**

**A. Parks and Recreation's 50<sup>th</sup> Anniversary.**

The board of Commissioners present Tammy Klunk, Director of Parks with a Proclamation for the 50<sup>th</sup> Anniversary.

**B. Conservation District Week.**

The board of Commissioners present Mark Kimmel Director of the Conservation District with a proclamation for Conservation week.

**3. CONSENT AGENDA.**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the Consent Agenda items A through I, as listed below.

- A. Subsidized Adoption Assistance Agreement between the County of York, on behalf of York County Office of Children, Youth & Families, and **BH and MH, Spring Grove, PA**, the adoptive parents, for adoption assistance at the rate of \$27.00 per day for **CAK**, minor child, until the child reaches the age of 21 years; and a one-time payment for costs incidental to the adoption of the child not to exceed \$2,000.00, according to the schedule attached to the agreement.

- B. Subsidized Adoption Assistance Agreement First Amendment between the County of York, on behalf of the York County Office of Children, Youth & Families, and **MA and JA, Seven Valleys, PA**, to reflect an increase in adoption subsidy payments for **JJA**, the minor child, from **\$20.50** per day to **\$27.00** per day, based upon the Difficulty of Care Assessment, with all other terms and conditions of the original agreement remaining in full force and effect.
- C. Subsidized Adoption Assistance Agreement First Amendment between the County of York, on behalf of the York County Office of Children, Youth & Families, and **BS and JS, Dover, PA**, to reflect an increase in adoption subsidy payments for **DS**, the minor child, from **\$26.50** per day to **\$29.00** per day, based upon the Difficulty of Care Assessment, with all other terms and conditions of the original agreement remaining in full force and effect.
- D. Service Provider Contract Agreements between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following service providers at the rates indicated, for the period of July 1, 2017 through June 30, 2018:

**Bethany Christian Services of Central PA** – 1681 Crown Avenue, Suite 201, Lancaster, PA 17602

Level 1 Foster Care: Ages 0-2	\$30.20/Day
Level 2 Foster Care: Ages 2-18 w/mild behaviors, disabilities	\$39.91/Day
Level 3 Foster Care: Ages 0-18 w/moderate behaviors, disabilities	\$67.18/Day
Level 4 Foster Care: Ages 0-18 w/moderate to severe behaviors, disabilities	\$79.59/Day
Level 5 Foster Care: Ages 0-21 w/severe behaviors, disabilities	\$126.55/Day
Safe Families for Children / PLUS Program (FY Cap \$162,000.00)	\$13,500.00/Month

**The Bradley Center, Inc.** – 5180 Campbells Run Road, Pittsburgh, PA 15205

Intensive Residential Robinson (Non MA Approved)	\$339.54/Day
Intensive Residential Robinson (MA Approved)	MAFunded

**Community Service Foundation, Inc.** – PO Box 283, Pipersville, PA 18947

Foster Care	\$119.97/Day
READY Program (FKA: Day Treatment)	\$108.60/Day

**Families United Network** – 276 Ashler Manor Drive, Muncy, PA 17756

**Foster Care Services**

Outcome Focused Foster Care - Child (ages 0-10)	\$60.62/Day
Outcome Focused Foster Care - Child (ages 11-+)	\$60.62/Day
Outcome Focused Foster Care - Mother/Child	\$109.21/Day
Outcome Focused Foster Care -Urgent Placement	\$75.26/Day
Outcome Focused Foster Care - Respite	\$46.38/Day
Outcome Focused Foster Care - Transitional	\$71.69/Day
Outcome Focused Foster Care - Intensive	\$93.98/Day
Specialized Level I - Medical	\$48.64/Day
Specialized Level II - Medical	\$47.88/Day

Specialized Level III - Medical	\$35.91/Day
Specialized Level IV - Medical	\$27.27/Day
<b>Residential Services</b>	
Arborvale - Community Residential Care: Life Readiness	\$173.72/Day
Ashler Manor Dormitory	
Outcome Focused Group Home - Level I	\$189.69/Day
Outcome Focused Group Home - Level II	\$198.05/Day
Emergency Shelter Care	\$173.56/Day
Ashler Manor - Community Residential Care: Life Readiness	
Outcome Focused Group Home - Level I	\$189.69/Day
Outcome Focused Group Home - Level II	\$198.05/Day
Transitional Living Program	\$130.00/Day
White Rose Manor Life Readiness	
Level I	\$189.69/Day
Level II	\$198.05/Day
Transitional Living Program	\$130.00/Day
<b>Drug Testing Services</b>	
Drug Testing	\$85.64/Hour
Additional Lab Fee for Mephedron (MDPV)	\$26.01/Each

E. Purchase of Service Agreement First Amendment between the County of York, on behalf of the York County Office of Children, Youth & Families, and **Hoffman Homes, Inc.**, to reflect an additional Residential Service (Non-MA Approved) at the rate of \$288.75 per diem, with all other terms and conditions of the original agreement remaining in full force and effect.

F. Consulting Services Addendum to Child Accounting and Profile System Application Service Provider Agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and **Avanco International, Inc.**, **Fairfax, VA**, redefining a few terms in the original agreement with having following services with costs not to exceed \$50,000.00 and hourly rates as follows:

<u>Category</u>	<u>Rate</u>
Research Analyst	\$54.50/hour
Junior Programmer	\$65.40/hour
Junior Programmer Analyst	\$73.00/hour
Programmer Analyst	\$76.20/hour
Senior Programmer Analyst	\$78.70/hour
Developer	\$92.50/hour
Senior Developer	\$111.20/hour
Project Director	\$125.00/hour

G. Child Accounting and Profile System (CAPS) Version 14 Upgrade between the County of York, on behalf of the York County Office of Children, Youth and Families and **Avanco International, Inc.**, **Fairfax, VA**, effective January 22, 2018 providing the CAPS Version 14 Upgrade with shared costs with 56 other CAPS counties, making our cost \$22,774.96.

H. Child Accounting and Profile System (CAPS) CWIS 1.3 Release 1 Upgrades between the County of York, on behalf of the York County Office of Children, Youth and Families and **Avanco International, Inc.**, Fairfax, VA, effective March 1, 2018 through October 30, 2018 implementing the upgrade proportionally allocating shared costs with other counties, making our cost \$6,095.59.

I. Solicitor's report, as submitted.

#### **4. CONTRACTS**

##### **A. Vigilnet America LLC, Omaha, Nebraska.**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a Contract Agreement Amendment between the County of York, on behalf of Adult Probation, and Vigilnet America LLC, Omaha, Nebraska, contract language updated per recommendations of the County Solicitor.

##### **B. County Commissioners Association of Pennsylvania, Harrisburg, Pennsylvania.**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a Contract Agreement between the County of York, on behalf of Adult Probation, and County Commissioners Association of Pennsylvania, Harrisburg, Pennsylvania to Implement Kiosk and Tablet capabilities for the adult probation offices which will allow offender sign in for appointments and allow for check in reporting, for a total cost of \$4,612.50.

##### **C. ComForcare Senior Services, York, PA.**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a Contract Agreement and HIPAA Business Associate Agreement between the County of York, on behalf of Area Agency on Aging, and ComForcare Senior Services, York, PA, to provide in-home care services, for a total cost of \$93,085.63.

##### **D. Center for Hope and Healing, LLC, Camp Hill, PA.**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a Contract Agreement and HIPAA Business Associate Agreement between the County of York, on behalf of Human Services, and Center for Hope and Healing, LLC, Camp Hill, PA, to provide Provision of Trauma Training Workshops, at no cost to the County.

##### **E. H. B. McClure Company, York, PA.**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a Contract Agreement between the County of York, on behalf of Facilities Management, and H. B. McClure Company, York, PA to provide replacement of the two domestic water heaters at the York County Youth Development Center under PA COSTAR

Contract, for a total cost of \$37,894.00.

**F. Montgomery Technology Systems, Greenville, AL.**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a contract between the County of York, on behalf of the York County Prison and Montgomery Technology Systems, Greenville, AL, to provide monthly preventative maintenance on the door control system for an annual cost of \$10,500.00.

**G. McClure Company, York PA.**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a contract between the County of York, on behalf of the York County Prison and McClure Company, York PA, to repair one domestic hot water boiler for a total cost of \$27,234.00 utilizing a PA Costars contract.

**5. AGREEMENTS.**

**A. Fraser, West Reading, PA.**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a Lease Agreement between the County of York, on behalf of Information and Technology Services, and Fraser, West Reading, PA, to provide 1 Sharp copier, at a total cost of \$5,967.85, for the period of 3/14/2018 to 12/14/2019.

**B. Fraser, West Reading, PA.**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a Lease Agreement between the County of York, on behalf of Information Services and Technology Services, and Fraser, West Reading, PA, to provide 1 Sharp copier for the Juvenile Probation Department, at a total cost of \$3,395.35 for the period of March 14, 2018 through December 14, 2019.

**C. SunTrust Equipment Finance & Leasing, Baltimore, MD.**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a Lease Agreement between the County of York, on behalf of the Department of Emergency Services, and SunTrust Equipment Finance & Leasing, Baltimore, MD, to provide Mobile Data Computer equipment replacement as defined in the new MDC Service Agreement 2018-2023, at a total cost of \$788,595.00, for the period of 4/30/2018 to 4/30/2022.

**D. Pennsylvania Immigration Resource Center, York, PA.**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a Lease Agreement between the County of York, on behalf of Facilities Management, and Pennsylvania Immigration Resource Center, York, PA, to provide 2,145

square feet of space in the York County Annex facility located at 118 Pleasant Acres Road, at a total cost of \$6,649.50.

**E. MDC Agreement.**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a new MDC Agreement between the County of York and the individual law enforcement entities until March 31, 2023. The following law enforcement entities are included:

York City Police	Southwestern Regional Police
Northeastern Regional Police	Southern Regional Police
Wrightsville Borough Police	Penn Township Police
West York Borough Police	Northern York County Regional Police
West Manheim Township Police	North Hopewell Township Police
West Manchester Township Police	York Area Regional Police
Springettsbury Township Police	Newberry Township Police
Spring Garden Township Police	Lower Windsor Township Police
Hellam Township Police	Hanover Borough Police
Carroll Township Police	

**F. Pennsylvania System of Care Partnership, Harrisburg, PA.**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a Grant Agreement between the County of York, on behalf of Human Services, and Pennsylvania System of Care Partnership, Harrisburg, PA, in the amount of \$500,000.00, for a total grant amount of \$500,000.00, for funding to expand and sustain System of Care work with an ultimate goal to improve behavioral health outcomes for children and youth.

**6. BID AWARD.**

**A. Bimbo Bakeries, Albany, NY.**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a Bid Award between the County of York, on behalf of the York County Prison, and Bimbo Bakeries, Albany, NY, the lowest responsible bidder, for baked goods for the York County Prison and Pleasant Acres Nursing and Rehabilitation Center, in the total amount of \$192,326.16, for the period of 5/1/2018 to 4/30/2019.

**B. Rutter's Dairy, York, PA.**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a Bid Award between the County of York, on behalf of the York County Prison, and Rutter's Dairy, York, PA, the lowest responsible bidder, for dairy products for York County Prison and Pleasant Acres Nursing and Rehabilitation Center, in the total amount of \$542,599.20, for the period of 5/1/2018 to 4/30/2019.

## **7. PURCHASES.**

### **A. 911 Radio Network.**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the purchase of audio accessories for new base station radios. This equipment is to provide remote audio within public safety agency facilities to be able to monitor the 911 Radio Network, at a total cost of \$20,766.20.

### **B. Wacor Electronic Systems, East Petersburg, PA.**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a purchase between the County of York, on behalf of the York County Prison, and Wacor Electronic Systems, East Petersburg, PA for a 3 year camera license for a total cost of \$31,716.66.

### **C. Unlimited, Harrisburg, PA.**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a purchase between the County of York, on behalf of the York County Department of Emergency Services and Unlimited, Harrisburg, PA, for the decommissioning and removal of obsolete equipment from 911 tower sites, for a total cost of \$71,640.00.

## **8. GRANT APPLICATION.**

### **A. Firehouse Subs Public Safety Foundation, Jacksonville FL.**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to authorize the submission of a grant application, on behalf of the York County District Attorney's Office, to Firehouse Subs Public Safety Foundation, Jacksonville, FL, in the amount of \$4,770.00, with no County match, to provide two (2) ballistic tactical vests to the York County Quick Response Team (QRT).

## **9. AGREEMENT OF SALE.**

### **A. Gladys M. Shaffer.**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve an Agreement of Sale and Temporary Construction Easement Agreement between the County of York, on behalf of C.S. Davidson, Inc., County Engineer, and Gladys M. Shaffer, in the amount of \$1,519.50 to provide right-of-way access for the replacement of County Bridge No. 231, Milford Green Road over the North Branch of Bermudian Creek in Washington Township, and authorize signature of the President Commissioner.

## 10. MEMORANDUM OF UNDERSTANDING.

### A. UPMC Pinnacle Memorial.

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a Memorandum of Understanding between the County of York and UPMC Pinnacle Memorial to apply for 340B status under the Public Health Services Act to enable them to provide healthcare services to indigent/uninsured individuals in York County.

## 11. RESOLUTIONS

### A. 2018-17.

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve Resolution 2018-17, making the following changes to the 2014, 2016 and 2017 Action Plans under U.S Department of Housing and Urban Development, Washington, D.C., funded Community Development Block Grant programs:

Activity	Amount	From	To
Hanover Borough	\$0		
Hallam Borough	\$40,000.00	45200016	new
Program Administration	\$280,000.00	45210017	45412241 (Increase)
Windsor Borough	\$30,000.00	45210017	45512258 (Increase)

## 12. BUDGET LINE ADJUSTMENTS.

### A. 2018 budget line adjustments.

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve 2018 budget line adjustments, as submitted by the Controller's Office, for the month of March 2018.

## 13. TAX REFUND REGISTER.

### A. Tax Refund Register 2018-09

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve Tax Refund Register 2018-09 authorizing payment of York County real estate tax refunds totaling \$3,127.87.

## 14. CHECK REGISTERS.

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of April 11, 2018 totaling \$2,843,439.04.

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of April 18, 2018 totaling \$8,810,913.55.

**15. REPORT OF EXECUTIVE SESSIONS.**

Commissioners Byrnes reported that there were no Executive Sessions held since last Commissioners Meeting.

**16. OTHER BUSINESS.**

There was no other business to report this Commissioners Meeting.

**17. PERIOD OF PUBLIC COMMENT.**

There was no public comment.

**18. ADJOURNMENT.**

There being no further business to come before the Board of Commissioners at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting 10:32 a.m.

Respectfully submitted,

Mark Derr  
Administrator/ Chief Clerk