

**COMMISSIONERS' MEETING
MINUTES** **03/07/18**

The March 7, 2018 York County Board of Commissioners Meeting was held at the York County Administrative Center, 28 E. Market Street, 2nd Floor, York, PA 17401.

1. CALL TO ORDER

President Commissioner Susan Byrnes called the meeting to order at 10:00 a.m., with Vice President Commissioner Doug Hoke, Commissioner Christopher Reilly, Administrator/ Chief Clerk Mark Derr, Solicitor Glenn Smith, Controller Greg Bower and Commissioners Liaison Officer Rebecca Laird Present.

A. Opening Ceremony

Veteran Paul Johnson led the Pledge of Allegiance.

Rev Keith Fair, St. Matthews Lutheran Church, gave the Invocation.

2. PROCLAMATION

A. 1st Annual Diabetes Expo – Diabetes Coalition of York County.

The Board of Commissioners presented a proclamation to the Diabetes Coalition of York County acknowledging the Diabetes Coalition of York County and the March 24, 2018 Expo.

3. PRESENTATION

A. Officer Bree Wilson of West York Police Department

The Board of Commissioners presented Officer Bree Wilson with a Commissioners' Gold Coin for her service to the community. Officer Wilson wrote a column in the local newspaper about why she does what she does for a living.

4. CONSENT AGENDA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the Consent Agenda, items A through H as listed below.

- A. Minutes from the February 21, 2018 Commissioners' Meeting as submitted.

- B. Subsidized Adoption Assistance Agreement between the County of York, on behalf of York County Office of Children, Youth & Families, and the following adoptive parents, for adoption assistance at the rates indicated for the adoption of the following minor children until each child reaches the age of 18 years; and a one-time payment for costs incidental to the adoption of each child not to exceed \$2,000.00, according to the schedule attached to the agreement:

<u>Adoptive Parents</u>	<u>Minor Child</u>	<u>Rate per day</u>
DG, Hanover, PA	ANF	\$31.00
JH, Sr. and DH, Wrightsville, PA	HRH	\$24.00

- C. Subsidized Adoption Assistance Agreement First Amendment between the County of York, on behalf of the York County Office of Children, Youth & Families, and **REB and NMB, Hanover, PA**, the adoptive parent, to reflect a change in the monthly adoption subsidy per diem from \$30.50 to \$19.97 for **AMTB fka AMT**, the minor child, with all other terms and conditions of the original agreement remaining in full force and effect.

- D. Service Provider Contract Agreements between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following service providers at the rates indicated, for the period of July 1, 2017 through June 30, 2018:

Children's Aid Society, Inc. Southern PA – 343 Lincoln Way West, New Oxford, PA 17350

The Lehman Center – Art Therapy	\$39.00/Hour
The Lehman Center – Family Advocacy	\$32.00/Hour
The Lehman Center – Crisis Nursery	\$15.50/Hour
The Lehman Center – Parent Support Group	\$25.00/Hour

CHOR Youth & Family Service, Inc. – 1010 Centre Avenue, Reading, PA 19601

Foster Care Traditional – Level 1	\$47.39/Day
Foster Care Specialized – Level 2	\$73.97/Day
Foster Care – Mother/Baby	\$109.98/Day
Carol and Ray Neag Center – Residential Program	MA Funded
Carol and Ray Neag Center – Sex Offenders Program	MA Funded

Children's Home of York – 77 Shoe House Road, York, PA 17406

Foster Care Services

Level 1 – Foster/Kinship (Ages 0-2)	\$52.79/Day
Level 2 – Specialized Foster/Kinship (Ages 3-13)	\$69.73/Day
Level 3 – Specialized Foster/Kinship (Ages 14-18)	\$69.73/Day
Level 4 – Foster/Kinship Mother/Infant (Ages 12-18)	\$106.03/Day
Emergency Respite Foster Care (Ages 0-18)	\$133.20/Day

Residential Services

Male Group Home – George Street (Ages 16-18)	\$168.35/Day
Girl Center (Ages 13-18)	MA Funded

Counseling Services

Diagnostic	\$115.00/Day
Strengthening Families	\$20,000/Month

***Program Not to Exceed \$240,000.00 for FY17/18**

Common Sense Adoption Services, Inc. – 3001 Market Street, Camp Hill, PA 17011

Foster Care Services

Basic Care-Ages 0-11	\$68.72/Day
Basic Care-Ages 11-19 (Age 21 full-time student)	\$70.78/Day
Intermediate Care-Ages 0-11	\$87.82/Day
Intermediate Care-Ages 11-19 (Age 21 full-time student)	\$89.88/Day
Advanced Care- Ages 0-19 (Age 21 full-time student)	\$113.38/Day
Basic-Mother/Baby-Ages 15-19 (Age 21 full-time student)	\$81.08/Day

Community Services Group, Inc. – 320 Highland Drive, Mountville, PA 17554

Individualized Foster Care	\$75.15/Day
CRR Host Home – Room & Board	\$28.87/Day

Cornell Abraxas Group, Inc. – 2840 Liberty Avenue, Suite 300, Pittsburgh, PA 15222

Abraxas I

Intensive Drug and Alcohol Treatment Program – Male	\$174.79/Day
Intensive Drug and Alcohol Treatment Program – Female	\$212.41/Day
Social Training and Education Program (STEP)	\$174.79/Day
Intensive Open Residential Program	\$295.11/Day

Leadership Development Center

Leadership Development Program – Male & Female	\$163.66/Day
Shelter	\$289.85/Day
Open Residential-Fire Setter/Sexual Offender Treatment	\$299.42/Day

Abraxas Youth Center

AYC Secure Detention	\$289.85/Day
AYC Shelter	\$289.85/Day
Fire Setter/Sexual Offender Treatment	\$313.89/Day

Abraxas Academy

Secure Detention	\$293.76/Day
Shelter	\$286.62/Day
Habitual / Sexual Offenders	\$318.75/Day

Diakon Child Family & Community Ministries – 1 South Home Avenue, Topton, PA 19562

Foster Care Services

Traditional Foster Care – Level I	\$58.12/Day
Specialized Foster Care – Level II	\$76.41/Day
Treatment Foster Care – Level III	\$94.72/Day
Medically Fragile Foster Care – Level I	\$77.16/Day
Medically Fragile Foster Care – Level II	\$69.86/Day
Medically Fragile Foster Care – Level III	\$60.14/Day
Medically Fragile Foster Care – Level IV	\$46.26/Day

In-Home Services

Weekend Alternative Program	\$168.38/Day
Sex Offender Intake Assessment w/ABEL	\$722.25/Each
Sex Offender Intake Assessment	\$535.00/Each
Bridge Program	\$49.97/Day
Specialized In-Home Treatment for Sex Offenders	\$94.80/Day
Centre Point Day Program	\$164.22/Day
Bridge & Centre Point Day Treatment Combination	\$199.84/Day
Diakon PREP*	\$23,772.00/Month

***Program Not to Exceed \$285,264.00 for FY17/18**

Edison Court, Inc. – 43 South Main Street, Doylestown, PA 18901

Secure Care Services

Mathom House East – Full Cost	\$358.27/Day
Mathom House East – Maintenance Room & Board	\$85.27/Day
Community Residential Services	
Mathom House West – Full Cost	\$358.27/Day
Mathom House West – Maintenance Room & Board	\$85.27/Day
Easton Manor – Full Cost	\$344.87/Day
Easton Manor – Maintenance Room & Board	\$204.94/Day
PATHS-PRTF – Full Cost	\$380.00/Day
PATHS-PRTF – Maintenance Room & Board	\$270.00/Day

Equiteam Support Services – 1200 South Pleasant Avenue, Dallastown, PA 17313

Equine Assisted Psychotherapy – Individual	\$80.00/Hour
Equine Assisted Psychotherapy – Family & Couples	\$80.00/Hour
Equine Assisted Learning – Group Therapy	\$20.00/Hour
Neurofeedback	\$120.00/Session
DDP	\$80.00/Hour

Perseus House, Inc. – 1511 Peach Street, Erie, PA 16501

Residential Services

Andromeda House – Intensive Treatment - Girls	\$224.93/Day
Perseus House – Intensive Treatment – Boys	\$259.48/Day
RTF Brighter Horizon – Girls	\$327.51/Day
RTF Andromeda House – Girls	\$273.09/Day
RTF Perseus House – Boys	\$564.56/Day
Shelter Program	\$190.80/Day
Florence Crittenton Program – Mother/Baby	\$277.80/Day
Florence Crittenton Program – Mother Only	\$239.04/Day

MA Approved Residential Services

Andromeda House – Intensive Treatment - Girls	MA Funded
Perseus House – Intensive Treatment – Boys	MA Funded
RTF Brighter Horizon – Girls	MA Funded
RTF Andromeda House – Girls	MA Funded
RTF Perseus House – Boys	MA Funded

Youth Advocate Program, Inc. – 2007 North 3rd Street, Harrisburg, PA 17102

Counseling Services

Advocacy Program – 0-7.5 hours/week (Ages 0-18)	\$23.32/Hour
Advocacy Program – 7.75-15 hours/week (Ages 0-18)	\$23.32/Hour
Level I–Individual Advocacy–0-7.5 hours/week (Ages 0-18)	\$30.00/Hour
Level II–Individual Advocacy–7.75-15 hours/week (Ages 0-18)	\$30.00/Hour

E. Purchase of Service Agreement First Amendment between the County of York, on behalf of York County Office of Children, Youth & Families and **Valley Youth House Committee, Inc. of Bethlehem, PA**, attaching Exhibit A – Program Descriptions and Exhibit B – Rate Schedules are to be added to the contracted services and rates of the original Agreement and is incorporated into and made a part of the original Agreement. This first amendment reflects the addition of Out-of-Home placement services. No other changes were made to the Agreement.

F. 2017 **Budget Line Item Adjustments**, as submitted by the Controller’s Office, through year-end 2017.

G. 2018 **Budget Line Item Adjustments**, as submitted by the Controller's Office, through February 28, 2018

H. Solicitor's report, as submitted.

5. APPOINTMENT

A. Dolores Krick, Lower Chanceford Township

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to appoint Dolores Krick, Lower Chanceford Township, to a three year term, as Representing Citizens, to the York County Agricultural Land Preservation Board. The term will start March 1, 2018 through March 1, 2021.

6. PURCHASES.

A. CDW-G, Chicago IL.

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a purchase between the County of York, on behalf of the York County Information Services Department, and CDW-G, Chicago, IL, for a portable video cart at a cost of \$23,979.42. This will be paid for by a grant from AOPC.

B. Rocky Ridge County Park.

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a purchase between the County of York, on behalf of the York County Parks and, MRC for a Playsafer Rubber Bond Surfacing for two (2) playgrounds located within **Rocky Ridge County Park**, at a cost of \$28,043.00 included in the 2018 budget.

C. P.S Hill Landscaping, York Haven, PA.

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a purchase between the County of York, on behalf of the York County Parks and, **P.S Hill Landscaping, York Haven, PA**, to complete the stream bank improvements in Spring Valley County Park, at a cost of \$10,300.00 included in the 2018 budget.

D. George Ely Associates, Inc.

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a purchase between the County of York, on behalf of the York County Parks, and George Ely Associates, Inc, for a Fun Center playground located within Rocky Ridge County Park, at a cost of \$11,477.00 included in the 2018 budget.

7. CONTRACTS.

A. Geisinger Health Plan, Danville, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve an agreement between the County of York, on behalf of PANRC, and Geisinger Health Plan, Danville, PA, to provide health insurance coverage to participating residents, and to provide reimbursement services to the facility. This agreement shall become effective March 7, 2018 for a period of one year, and shall automatically renew for successive one year periods thereafter.

B. Zelenkofske Axelrod, LLC Harrisburg, PA.

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement amendment between the County of York, on behalf of the York County Controller's Office, and **Zelenkofske Axelrod, LLC, Harrisburg, PA**, to reflect an adjustment to the scope of work and additional related fees to perform Financial Auditing Services for year ending December 31, 2017, at an additional cost not to exceed \$8,800.00.

C. York County Department of Emergency Services.

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a lease between the County of York on behalf of the York County Information Services Department, and **Fraser Advanced Information Systems, West Reading, PA** for the following copier equipment at a total cost of \$5,530.00.

Sheriff's Office- Seven quarters at \$400.00 per quarter, \$2,800.00 total cost for the period of March 1, 2018 through December 31, 2019.

Purchasing- Seven quarters at \$390.00 per quarter, \$2,730.00 total cost for the period of March 1, 2018 through December 31, 2019.

D. Sotirls Information Strategies, Mechanicsburg, PA.

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a software support lease purchase between the County of York, on behalf of the York County Information Services Department, and **Sotirls Information Strategies, Mechanicsburg, PA**, for Citrix Netscaler and MDM software licensing and maintenance for a total cost of \$13,045.72, for the period of March 26, 2018 through March 26, 2019.

E. Double Dog Communications, Inc, York.

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a HIPAA business associate agreement (BAA) between the County of York on behalf of the York County Information Services Department, and Double Dog Communications, Inc, York, PA, for web site development and web hosting services.

F. Fraser Advanced Information Systems, West Reading, PA.

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a lease between the County of York on behalf of the York County Information Services Department, and Fraser Advanced Information Systems, West Reading, PA for the following copier equipment at a total cost of \$5,530.00.

Sheriff's Office- Seven quarters at \$400.00 per quarter, \$2,800.00 total cost for the period of March 1, 2018 through December 31, 2019.

Purchasing- Seven quarters at \$390.00 per quarter, \$2,730.00 total cost for the period of March 1, 2018 through December 31, 2019.

8. SECURE BIDS.

A. Human Services Building.

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to authorize the County of York on behalf of the Sheriff's Office to secure bids through the County's bid process to purchase 1 X-Ray machine per the required specifications, which was budgeted for in the 2018 budget, for the main entrance of the Human Services building.

9. EXONERATE.

A. York County Real Estate Taxes.

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to exonerate 2018 York County Real Estate Taxes on the following parcels in the face amounts indicated for the property owned by the County of York:

<u>Parcel No.</u>	<u>Location</u>	<u>Amount</u>
31-000-KK-0134-A0-00000	Horn Farm, Hellam Twp	\$417.08
47-000-EJ-0050-00-00000	Spring Valley Park, Springfield Twp	\$893.20

10. AGREEMENTS.

A. District Court 19-2-02

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a lease between the County of York, on behalf of the Facilities Department and **Diane Pittman, York, PA**, for the lease of 3,640 square feet of office space for the District Court 19-2-02 for the period 6/1/2018 through 5/31/2023 at a rate of \$3,640 per month or \$12/square foot, with an option for a second 5 year term (6/1/2023 through 5/31/2028) at \$4,004 per month or \$13.20/square foot, and a third year term (6/1/2028 through 5/31/2033) at \$4,404 per month or \$14.52/square foot.

B. Pelican Insurance.

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to enter into a renewal agreement between the County of York on behalf of PANRC, and **Pelican Insurance**, available through the PACAH and CCAP programs, to provide policy coverage to PANRC for general liability, healthcare professional liability and employee benefits liability insurance, for the effective period of 3/1/2018 through 3/1/2019. This period's policy premium totals \$142,401.00, which covers \$129,869.00 for general and healthcare liability and \$12,532.00 Mcare assessment, funding in the 2018 budget.

C. York County Agricultural Society York.

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a Partial Release of Mortgage granted and conveyed to the County of York by the **York County Agricultural Society York, PA** for the parcel identified as 310 Carlisle Avenue, York, PA 17404, (uniform parcel id: 11-332-04-0014-00-00000).

D. Weather Proofing Technologies, Inc.

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a contract agreement amendment between the County of York, on behalf of York County Prison and **Weather Proofing Technologies, Inc.**, KPN contract (201301038) in the amount of \$1,996,426.05 for restoration and replacement of additional identified roof areas, which is funded in the 2018 budget.

11. CHECK FUND REGISTER.

A. Tax Refund Register 2018-06.

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve Tax Refund Register 2018-06 authorizing payment of York County real estate tax refunds totaling \$170.60.

12. CHECK REGISTER.

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of February 28, 2018 totaling \$5,914,382.33.

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	1,955,962.95
01	Payroll	5,142.33
01	Ag Land Preservation	
01	Escrow	
01	Marcellus Shale	
02	York County Nursing Home	113,266.67

03	Unclaimed Money	
04	Donations	7,027.25
05	Controlled Substance	3,932.16
06	Human Services	25,999.51
07	Children & Youth	346,602.16
08	911	52,480.42
08	911 Act 12	
09	YC Capital Reserve	33,146.63
10	Liquid Fuels	994.50
10	YC Local Use Fee	
10	Liquid Fuels Act 44	
10	Marcellus Shale Bridge Maintenance	
11	Prison Telephone	
25	Aging	220,734.86
28	MH-IDD	1,395,899.93
30/31	York/Adams HealthChoices	
30	York Reinvestment	12,744.00
31	Adams Reinvestment	1,054.00
32	YABC Joinder Gov Capitation	4,577.69
35	Domestic Relations	32,151.69
36	Earn-It	
40	Weatherization Liheap	26,847.80
45	Block Grant	43,684.37
46	Affordable Housing	79.00
47	Revolving Fund	
48	Downtown Hanover	
49	ARRA Weatherization	
50	Continuum of Care	6,081.55
51	Weatherization Doe	7,734.21
72	Tax Claim	53,850.31
75	Retirement	1,529,698.73
83	2016 Capital Projects Fund	
84	911 Capital Projects Fund	
85	P/A Capital Projects Fund	
90	Drug & Alcohol	34,689.61
	Total	<u>5,914,382.33</u>

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of March 7, 2018 totaling \$4,780,864.81.

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	2,456,851.98
01	Payroll	
01	Ag Land Preservation	
01	Escrow	
01	Marcellus Shale	
02	York County Nursing Home	67,803.08
03	Unclaimed Money	556.17

04	Donations	938.00
05	Controlled Substance	6,162.70
06	Human Services	89,160.54
07	Children & Youth	1,165,621.08
08	911	19,358.35
08	911 Act 12	
09	YC Capital Reserve	3,297.70
10	Liquid Fuels	37,086.27
10	YC Local Use Fee	
10	Liquid Fuels Act 44	
10	Marcellus Shale Bridge Maintenance	
11	Prison Telephone	
25	Aging	114,886.51
28	MH-IDD	360,593.72
30/31	York/Adams HealthChoices	
30	York Reinvestment	38,024.56
31	Adams Reinvestment	
32	YAHC Joinder Gov Capitation	8,539.89
35	Domestic Relations	4,880.24
36	Earn-It	
40	Weatherization Liheap	22,869.90
45	Block Grant	7,913.02
46	Affordable Housing	20,968.76
47	Revolving Fund	
48	Downtown Hanover	
49	ARRA Weatherization	
50	Continuum of Care	355.39
51	Weatherization Doe	6,192.12
72	Tax Claim	24,135.11
75	Retirement	46,026.03
83	2016 Capital Projects Fund	
84	911 Capital Projects Fund	
85	P/A Capital Projects Fund	
90	Drug & Alcohol	278,643.69
	Total	<u>4,780,864.81</u>

13. REPORT OF EXECUTIVE SESSIONS.

Commissioner Byrnes reported that there were no Executive Sessions held since the last Commissioners Meeting.

14. REPORT OF OPEN POSITIONS.

Stephanie Diehl from Human Resources Department gave an update of the Open Positions.

15. OTHER BUSINESS.

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to enter into an Amendment to the Consulting Services Agreement between the County of York and **Complete HealthCare Resources-Eastern, Inc.** to reduce the service fee to CHR from \$24,000 to \$12,000 per month, effective March 1, 2018, to limit the scope of work to be provided to the County; and terminate the Agreement on September 30, 2018.

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to enter into an Option Agreement to Purchase Communications Easement wherein the County of York sells an exclusive option to purchase a communications easement at **3403 Concord Road, Springettsbury** Township, to ATC Sequoia, LLC for sum of \$270,000.

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to enter into an Easement and Assignment Agreement wherein the County of York grants to **ATC Sequoia, LLC** certain perpetual and exclusive easement rights at 3403 Concord Road, Springettsbury Township.

16. PERIOD OF PUBLIC COMMENT.

Comments were made about the recent funding cut regarding the York County Libraries.

17. ADJOURNMENT.

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting at 11:01 a.m.

Respectfully submitted,

Rebecca L. Laird
Commissioners' Liaison Officer