

**COMMISSIONERS' MEETING  
MINUTES**

**09/20/17**

The September 20, 2017 York County Board of Commissioners Meeting was held at the York County Administrative Center, 28 E. Market Street, 2<sup>nd</sup> Floor, York, PA, 17401.

**1. CALL TO ORDER**

President Commissioner Susan Byrnes called the meeting to order at 10:00 a.m., with Vice President Commissioner Doug Hoke, Commissioner Christopher Reilly, Administrator Mark Derr, Chief Clerk Sherry Baer, Solicitor Glenn Smith, Deputy Controller Deb Klahold and Treasurer Barbara Bair present.

**A. Opening Ceremony**

Veteran Ronald Herman led the Pledge of Allegiance.

Reverend Patrick Rooney of the Society of Holy Trinity gave the Invocation.

**2. PROCLAMATION**

**A. Northeastern Little League 2017 Pennsylvania State Championship**

The Board of Commissioners presented a proclamation to members of the Northeastern Little League, recognizing them for capturing the 2017 Little League Pennsylvania State Championship in Morrisville, PA, on July 30, 2017.

**3. PERIOD OF PUBLIC COMMENT**

Commissioner Byrnes asked for a moment of silence in remembrance of Congressman William "Bill" Goodling, who recently passed.

**4. CONSENT AGENDA**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve the Consent Agenda, items A through H, as listed below:

A. Minutes from the September 6, 2017 Commissioners' Meeting, as submitted.

B. Right-of-Way Acquisition Plans, on behalf of C.S. Davidson, Inc., County Engineer, related to the York County Bridge No. 226 Replacement project (Hull Drive over the Bermudian Creek in Washington Township), and authorize the signature of the President Commissioner.

- C. Service Provider Contract Agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and Jundu, Inc., Lancaster, PA, to provide Prescott House Community Residential services at a rate of \$154.23/Diem, for the period of July 1, 2016 through June 30, 2017.
- D. Service Provider Contract Agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and Valley Youth House Communities, Inc., York, PA, to provide York County Adolescents Achieving Independence and York County Young Adolescents Achieving Independence Counseling services at a rate of \$38,008.83/Month, for the period of July 1, 2017 through June 30, 2018.
- E. Subsidized Adoption Assistance Agreement First Amendment between the County of York, on behalf of the York County Office of Children, Youth & Families, and JS, Red Lion, PA, to reflect a correction in the name after adoption for DCH, the minor child, to DCS, with all other terms and conditions of the original agreement remaining in full force and effect.
- F. Subsidized Adoption Assistance Agreements between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following adoptive parents, for adoption assistance at the rates indicated for the following minor children, until each child reaches the age of 18 years; and a one-time payment for costs incidental to the adoption of each child not to exceed \$2,000.00:

<u>Adoptive Parents</u>	<u>Minor Child</u>	<u>Rate per day</u>
JK and CS, York, PA	WLK fka WLG	\$27.00
JK and CS, York, PA	GTK fka GMG	\$37.00
CE III and JME, Spring Grove, PA	BJE fka BAK	\$27.00
CK and BK, Hanover, PA	HRK fka HMR	\$30.00
JS and CS, Hanover, PA	DTS fka DWS	\$26.00

- G. 2017 Budget Line Item Adjustments, as submitted by the Controller's Office, for the week of September 20, 2017.
- H. Solicitor's Report, as submitted.

**5. APPOINTMENTS**

**A. Chief Clerk**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to Appoint Mark Derr, County Administrator, as Chief Clerk, effective October 1, 2017.

**B. Assistant Chief Clerk**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to Appoint Thomas Hoover, Finance/Budget Director, as Assistant Chief Clerk, effective October 1, 2017.

## **6. RECESS**

Commissioner Byrnes recessed the meeting at 10:13 a.m. for the purpose of holding a hearing to receive public comments on the adoption of proposed Ordinance 2017-05.

## **7. RECONVENE**

Commissioner Byrnes reconvened the meeting at 10:17 a.m.

## **8. ORDINANCE**

### **A. Ordinance 2017-05**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adopt Ordinance 2017-05 amending York County Code, Chapter 75, to update York County Parks and Recreation Rules and Regulations; and, thereby, amend, update and clarify Chapter 75 of the York County Code, which contains the Rules and Regulations of the York County Department of Parks and Recreation.

## **9. AGREEMENTS**

### **A. Double Dog Communications, Inc., York, PA**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a Contract Agreement between the County of York, on behalf of the York County Archives department, and Double Dog Communications, Inc., York, PA, to provide an update to the York County Archives website, including the Content Management System, at a cost of \$2,500.00.

### **B. Annie Meehan, Minneapolis, MN**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a Professional Services Contract Agreement between the County of York, on behalf of the York County Human Resources department, and Annie Meehan, Minneapolis, MN, to provide two (2) (“Being The Exception”) Training Workshop sessions, at a cost of \$5,000.00, in addition to \$500.00 for travel expenses, for a total cost of \$5,500.00.

### **C. WellSpan York Hospital, York, PA**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a Lease Agreement Second Amendment between the County of York, on behalf of the York County Solicitor, and WellSpan York Hospital, York, PA, to reflect an increase in the number of resident beds from six (6) to ten (10), including two (2) flex beds, located at the York County Pleasant Acres Nursing & Rehabilitation Center, for the use of patients requiring nursing facility services post discharge from the hospital, under a collaborative care pilot program, at the rates indicated on the schedule attached to the agreement, for the period of September 11, 2017 through January 31, 2018, with all other terms and conditions of the original agreement remaining in full force and effect.

**D. Columbia Gas of PA**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to ratify a Reimbursement Agreement between the County of York, on behalf of the York County Solicitor, and Columbia Gas of PA, for certain adjustments, removals, alterations and/or relocation of existing facilities related to the replacement of Bridge No. 114 (Valley Street over the South Branch of Codorus Creek in Glen Rock Borough).

**10. GRANTS**

**A. Pennsylvania Emergency Management Agency (PEMA), Harrisburg, PA**

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a Grant Agreement between the County of York, on behalf of the York County Office of Emergency Management, and the Pennsylvania Emergency Management Agency (PEMA), Harrisburg, PA, in the amount of \$97,254.00, to provide up to 50% of salaries and benefits for the Emergency Management Coordinator, Operations/Training Officer and Administrative Assistant through the Federal Emergency Management Agency (FEMA) 2017 Emergency Management Performance Grant (EMPG), for the period of October 1, 2016 through September 30, 2017.

**B. Pennsylvania Commission on Crime and Delinquency (PCCD), Harrisburg, PA**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the submission of a Grant Project Modification Request, on behalf of the York County District Attorney’s Office, to the Pennsylvania Commission on Crime and Delinquency (PCCD), Harrisburg, PA, for the following budget line item adjustments for the York County RASA/VOJO Grant, with no change to the total grant amount of \$1,198,270.00, for the period of January 1, 2017 through December 31, 2018:

<u>Budget Line Item</u>	<u>Original Budget</u>	<u>Amended Budget</u>
Personnel	\$ 853,921.00	\$ 850,475.00
Employee Benefits	\$ 268,754.00	\$ 268,363.00
Travel (Including Training)	\$ 21,699.00	\$ 22,136.00
Supplies & Operating Expenses	\$ 53,896.00	\$ 57,296.00
Total	\$1,198,270.00	\$1,198,270.00

**11. HUMAN SERVICES**

**A. Bell Socialization Services, Inc., York, PA – York/Adams HealthChoices Management**

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a Service Provider Contract Agreement and HIPAA Business Associate Agreement between the County of York, on behalf of the York/Adams HealthChoices Management Unit, and Bell Socialization Services, Inc., York, PA, for the administration of the Emergency Rental Assistance Program for York County members, at an amount not to exceed \$5,512.00, for the period of July 1, 2017 through June 30, 2018.

**B. Jewish Family Services, York, PA; Emerald Guardian Services, LLC, York, PA – York County Area Agency on Aging**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve Service Provider Contract Agreement Amendments between the County of York, on behalf of the York County Area Agency on Aging, and the following service providers, to reflect an increase in the contract amount from \$19,870.00 to \$25,300.00, for agency-funded Guardianship/Representative Payee services, for the period of July 1, 2016 through June 30, 2017, with no other changes being made to the original agreements:

<u>Service Provider</u>	<u>Amended Amount</u>
Jewish Family Services, York, PA	\$16,300.00
Emerald Guardian Services, LLC, York, PA	\$ 9,000.00

**C. Home Helpers and Direct Link of York County, Red Lion, PA – York County Area Agency on Aging**

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a Service Provider Contract Agreement Amendment between the County of York, on behalf of the York County Area Agency on Aging, and Home Helpers and Direct Link of York County, Red Lion, PA, to reflect an increase in the contract amount from \$305,035.00 to \$314,650.00, for agency-funded In-Home Care services, for the period of July 1, 2016 through June 30, 2017, with no other changes being made to the original agreement.

**12. TAX REFUND REGISTER**

**A. Tax Refund Register 2017-25**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve Tax Refund Register 2017-25 authorizing payment of York County real estate tax refunds totaling \$2,008.57.

**B. Tax Refund Register 2017-26**

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve Tax Refund Register 2017-26 authorizing payment of York County real estate tax refunds totaling \$47.62.

**13. CHECK REGISTERS**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to ratify the Check Register for the week of September 13, 2017 totaling \$4,045,905.44.

Weekly Disbursement Totals for September 13, 2017

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	2,762,926.96
01	Payroll	
01	Ag Land Preservation	
01	Escrow	862.54
01	Marcellus Shale	
01	York Co Agriculture Society Sinking Fund	
02	York County Nursing Home	97,073.96
03	Unclaimed Money	
04	Donations	6,223.25
05	Controlled Substance	1,047.40
06	Human Services	197.21
07	Children & Youth	554,986.66
08	911	73,834.24
08	911 Act 12	
09	YC Capital Reserve	141,711.00
10	Liquid Fuels	77,859.78
10	YC Local Use Fee	
10	Liquid Fuels Act 44	
10	Marcellus Shale Bridge Maintenance	
11	Prison Telephone	
25	Aging	136,549.82
28	MH-IDD	134,803.65
30/31	York/Adams HealthChoices	
30	York Reinvestment	12,980.00
31	Adams Reinvestment	
32	YAHC Joinder Gov Capitation	
35	Domestic Relations	3,600.00
36	Earn-It	
40	Weatherization Liheap	4,337.22
45	Block Grant	24,289.96
46	Affordable Housing	7,816.55
47	Revolving Fund	
48	Downtown Hanover	
49	ARRA Weatherization	
50	Continuum of Care	4,805.24
51	Weatherization Doe	
72	Tax Claim	
75	Retirement	
82	2015 PLGIT GOB Fund	
83	2016 Capital Projects Fund	
84	911 Capital Projects Fund	
85	P/A Capital Projects Fund	
90	Drug & Alcohol	
	Total	<u><u>4,045,905.44</u></u>

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of September 20, 2017 totaling \$7,796,764.76.

<u>Weekly Disbursement Totals for September 20, 2017</u>		
<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	2,182,936.97
01	Payroll	
01	Ag Land Preservation	
01	Escrow	
01	Marcellus Shale	10,430.00
01	York Co Agriculture Society Sinking Fund	
02	York County Nursing Home	362,567.76
03	Unclaimed Money	
04	Donations	351.98
05	Controlled Substance	13,601.86
06	Human Services	122.72
07	Children & Youth	1,001,858.99
08	911	9,139.97
08	911 Act 12	
09	YC Capital Reserve	36,585.00
10	Liquid Fuels	529,238.51
10	YC Local Use Fee	
10	Liquid Fuels Act 44	
10	Marcellus Shale Bridge Maintenance	
11	Prison Telephone	56,667.69
25	Aging	4,500.15
28	MH-IDD	731,608.05
30/31	York/Adams HealthChoices	
30	York Reinvestment	7,310.00
31	Adams Reinvestment	2,108.00
32	YAHC Joinder Gov Capitation	823.91
35	Domestic Relations	246,220.45
36	Earn-It	
40	Weatherization Liheap	11,740.44
45	Block Grant	50,343.30
46	Affordable Housing	3,318.64
47	Revolving Fund	6.00
48	Downtown Hanover	
49	ARRA Weatherization	
50	Continuum of Care	25,327.23
51	Weatherization Doe	
72	Tax Claim	2,309,013.90
75	Retirement	200,943.24
82	2015 PLGIT GOB Fund	
83	2016 Capital Projects Fund	
84	911 Capital Projects Fund	
85	P/A Capital Projects Fund	
90	Drug & Alcohol	
Total		7,796,764.76

#### **14. REPORT OF EXECUTIVE SESSIONS**

Commissioner Byrnes reported there were no Executive Sessions held since the last Commissioners' Meeting.

#### **15. OTHER BUSINESS AND ADDITIONAL PUBLIC COMMENTS**

Commissioner Byrnes commented on the "State of the County" event that was held last week at Spring Grove Area High School.

Commissioner Byrnes stated that a "Moving York County Forward" forum was recently held, headed by Dr. Kathy Minnich. She stated that the discussion was geared towards the Safe Schools/Healthy Students program, for which a \$2.5 million grant has been awarded by the U.S. Department of Education.

Commissioner Byrnes announced that the November 1, 2017 Board of Commissioners' Meeting will be held off site at Penn Township Fire Company, Hanover, PA.

#### **16. ADJOURNMENT**

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting at 10:30 a.m.

Respectfully submitted,

Sherry L. Baer  
Chief Clerk/Office Manager