

**COMMISSIONERS' MEETING
MINUTES**

08/02/17

The August 2, 2017 York County Board of Commissioners Meeting was held at the York County Administrative Center, 28 E. Market Street, 2nd Floor, York, PA, 17401.

1. CALL TO ORDER

President Commissioner Susan Byrnes called the meeting to order at 10:00 a.m., with Vice President Commissioner Doug Hoke, Administrator Mark Derr, Chief Clerk Sherry Baer, Solicitor Glenn Smith and Controller Robb Green present.

A. Opening Ceremony

Veteran Paul Hershey led the Pledge of Allegiance.

Sister Monica of St. Patrick's Catholic Church gave the Invocation.

2. PRESENTATIONS

A. York County Emergency Services Paging System Failure

York County Emergency Services Director Jacqueline Brininger detailed the accounts of the recent failure of the County's Emergency Services paging system. Ms. Brininger explained that the failure was a result from a change that was made to an orbital satellite. This change affected the GPS clock in the County's paging system due to unknown limitations that existed with the firmware in the paging system equipment. She stated that an upgrade to the County's current paging system is anticipated to be completed in the fall of this year, but reassured the public that every effort has been made to prevent another failure of the paging system in the meantime. City of York Department of Fire/Rescue Services Deputy Fire Chief Chad Deardorff reiterated Director Brininger's commitment to resolve the issue by looking at options for redundancy, and also expressed his own reassurance to the public.

B. York County Fire School Projects

York County Fire School Director Richard Halpin provided an overview of construction projects that have been completed at the Fire School that are largely funded by RACP Grant state funding. Mr. Halpin extended his gratitude to the York County Commissioners for their role in supporting the continuing projects.

3. PERIOD OF PUBLIC COMMENT

No public comments were received.

4. CONSENT AGENDA

Motion was made by Commissioner Hoke, seconded by Commissioner Byrnes and unanimously carried to approve the Consent Agenda, items A through K, as listed below:

- A. Minutes from the July 19, 2017 Commissioners' Meeting, as submitted.
- B. Purchase of Service Agreement First Amendment between the County of York, on behalf of the York County Office of Children, Youth & Families, and PA Counseling Services, Lebanon, PA, to reflect an increase in the hourly rate for Check & Connect Counseling services from \$42.96/hour to \$61.20/hour, for the period of July 1, 2016 through June 30, 2017, with all other terms and conditions of the original agreement remaining in full force and effect.
- C. Purchase of Service Agreement First Amendment between the County of York, on behalf of the York County Office of Children, Youth & Families, and Pressley Ridge, York, PA, to reflect the addition of Foster Care Level I services at a cost of \$49.17/Diem and Foster Care Level 2 services at a cost of \$79.07/Diem, for the period of July 1, 2016 through June 30, 2017, with all other terms and conditions of the original agreement remaining in full force and effect.
- D. Subsidized Permanent Legal Custodianship Agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and EH and PH, Gettysburg, PA, as Custodian of KMK, a minor child, authorizing custodianship subsidy payments at a rate of \$33.00 per day until the child reaches the age of 21 years.
- E. Subsidized Adoption Assistance Agreement First Amendment between the County of York, on behalf of the York County Office of Children, Youth & Families, and WS and MS, Windsor, PA, the adoptive parents, to reflect a change in eligibility status from Federal to State Monthly Adoption subsidy for JLS fka JLF Jr., the minor child, with all other terms and conditions of the original agreement remaining in full force and effect.
- F. Unlicensed Host Home Subsidy Agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and LM, York, PA, as host of LL, a dependent youth, authorizing subsidy payments at a rate of \$27.00 per day, until the youth reaches the age of 21 years or until such time that the youth chooses to leave dependent care before the age of 21 years, effective June 16, 2017.
- G. Unlicensed Host Home Subsidy Agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and JN and DN, Dillsburg, PA, as host of TM, a dependent youth, authorizing subsidy payments at a rate of \$27.00 per day until the youth reaches the age of 21 years or until such time that the youth chooses to leave dependent care before the age of 21 years, effective May 12, 2017.

- H. Unlicensed Host Home Subsidy Agreement Termination between the County of York, on behalf of the York County Office of Children, Youth & Families, and JF, York, PA, host of SF, the dependent youth, as the host is no longer providing any form of financial support for the youth, effective June 30, 2017.
- I. Unlicensed Host Home Subsidy Agreement Termination between the County of York, on behalf of the York County Office of Children, Youth & Families, and ET and AT, Mt. Wolf, PA, host of CM, the dependent youth, as the host is no longer providing any form of financial support for the youth, effective April 13, 2017.
- J. Contract Agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and the University of Pittsburgh, Pittsburgh, PA, for the participation of student Christy Yeiser, Intake Supervisor, in the CWEL program through the School of Social Work, Pittsburgh, PA, to provide Child Welfare Education Leadership graduate education, beginning August 28, 2017 and ending upon graduation.
- K. Solicitor's Report, as submitted.

5. APPOINTMENTS

A. York County Library System Board

Commissioner Hoke made a motion, seconded by Commissioner Byrnes and unanimously carried to Appoint and Reappoint the following individuals to the York County Library System Board for three-year terms, effective April 1, 2017 through March 31, 2020:

Appointment

Eugene Draganosky, Dover Township

Reappointment

Elizabeth Carson, Manheim Township

Anthony Pantano, York Township

6. SOLICIT BIDS

A. Trash and Recycling Services

Motion was made by Commissioner Hoke, seconded by Commissioner Byrnes and unanimously carried to authorize the York County Facilities Management department to Solicit Bids for Trash and Recycling Services for all County facilities.

7. RESOLUTIONS

A. Resolution 2017-16

Commissioner Hoke made a motion, seconded by Commissioner Byrnes and unanimously carried to adopt Resolution 2017-16 authorizing the issuance by the City of York General Authority of up to \$10,000,000.00 of tax-exempt financing to the York County Agricultural Society for (i) retiring the \$11,700,000.00 original principal amount Promissory Note to the County of York; (ii) refunding other debt obligations related to LED lighting and working capital; and (iii) the payment of the costs of issuing the Bonds.

B. U.S. Department of Housing and Urban Development (HUD), Washington, D.C.

Motion was made by Commissioner Hoke, seconded by Commissioner Byrnes and unanimously carried to approve a Resolution, on behalf of the Community Development Division of the York County Planning Commission, authorizing the following changes to the 2014, 2015 and 2016 Action Plans, funded through the U.S. Department of Housing and Urban Development (HUD), Washington, D.C., Community Development Block Grant program:

<u>Activity</u>	<u>Amount</u>	<u>From</u>	<u>To</u>
Hanover Borough	\$ 610.90	Unprogrammed funds	45582193 (increase)
Dover Borough	\$ 765.88	Unprogrammed funds	45502171 (increase)
Hanover Borough	\$ 354.75	Unprogrammed funds	45592134 (increase)
HICDC	\$1,708.13	Unprogrammed funds	45502199 (increase)
York Haven Borough	\$ 603.67	Unprogrammed funds	45502178 (increase)

C. Title Certification Services and Professional and Residential Real Estate Appraisal Services

Commissioner Hoke made a motion, seconded by Commissioner Byrnes and unanimously carried to approve a Resolution, on behalf of the Housing Division of the York County Planning Commission, authorizing the advertisement of a Request for Proposals (RFP) for Title Certification Services and Professional and Residential Real Estate Appraisal Services for the York County Home Improvement Loan Program.

D. Professional Legal Services

Motion was made by Commissioner Hoke, seconded by Commissioner Byrnes and unanimously carried to approve a Resolution, on behalf of the Housing Division of the York County Planning Commission, authorizing the advertisement of a Request for Proposals (RFP) for Professional Legal Services for the York County Community Development Block Grant and HOME Investment Partnership funded programs and activities.

8. ACKNOWLEDGEMENT

A. Pennsylvania Department of Agriculture, Bureau of Farmland Preservation, Harrisburg, PA

Commissioner Hoke made a motion, seconded by Commissioner Byrnes and unanimously carried to acknowledge a Sales Agreement between the Pennsylvania Department of Agriculture, Bureau of Farmland Preservation, Harrisburg, PA, on behalf of the York County AgLand Preservation Board, and Wayne Hoffman, Jean Hoffman, Joshua Hoffman and Sundee Hoffman, for an Agricultural Conservation Easement (ACE) purchase of 207.19 acres of farmland located in Dover and Warrington Townships, for a total cost of \$536,874.94 state funds.

9. MOTION AMENDMENT

A. Cohero, San Diego, CA

Motion was made by Commissioner Hoke, seconded by Commissioner Byrnes and unanimously carried to approve a Contract Agreement Motion Amendment between the County of York, on behalf of the York County Coroner's Office, and **Cohero, San Diego, CA**, to reflect a correction in the costs associated with the installation and provision of Case Management Software Hosting services, for the period of July 19, 2017 through July 18, 2022:

<u>Contract Period</u>	<u>Initial Cost Quotes</u>	<u>Final Contracted Costs</u>
July 19, 2017 through July 18, 2018	\$19,992.00	\$24,200.00
July 19, 2018 through July 18, 2019	\$19,992.00	\$24,200.00
July 19, 2019 through July 18, 2020	\$19,992.00	\$24,200.00
July 19, 2020 through July 18, 2021	\$13,992.00 Base/Adj. by CPI plus 3%	\$19,200.00 Base/Adj. by CPI plus 3%
July 19, 2021 through July 18, 2022	\$13,992.00 Base/Adj. by CPI plus 3%	\$19,200.00 Base/Adj. by CPI plus 3%

10. AGREEMENTS

A. Engie, North America, Houston, TX

Commissioner Hoke made a motion, seconded by Commissioner Byrnes and unanimously carried to ratify a Contract Agreement between the County of York, on behalf of the York County Facilities Management department, and Engie, North America, Houston, TX, for the purchase of electricity for all County facilities, for calendar years 2020 and 2021 at a rate of \$0.04775 per kilowatt hour.

B. West Publishing Corp., Eagan, MN

Motion was made by Commissioner Hoke, seconded by Commissioner Byrnes and unanimously carried to approve a Service Contract Agreement between the County of York, on behalf of the York County Public Defender’s Office, and West Publishing Corp., Eagan, MN, to provide access to a Legal Research database (West Proflex) at a cost of \$1,108.80 per month, for a total cost of \$13,305.60, for the period of December 1, 2017 through November 30, 2018; and an additional two (2) years with a 3% increase each year, for the period of December 1, 2018 through November 30, 2020.

11. HUMAN SERVICES

A. County of Cumberland, Carlisle, PA – York County Area Agency on Aging

Commissioner Hoke made a motion, seconded by Commissioner Byrnes and unanimously carried to approve a Service Contract Agreement between the County of York, on behalf of the York County Area Agency on Aging, and the County of Cumberland, Carlisle, PA, to provide reimbursed Person Centered Counseling services through the Pennsylvania Link to Aging and Disabilities Resources Program, in an amount not to exceed \$2,200.00, for the period of July 1, 2017 through June 30, 2018.

B. Senior Center and Meal Delivery Services – York County Area Agency on Aging

Motion was made by Commissioner Hoke, seconded by Commissioner Byrnes and unanimously carried to approve Service Contract Agreements and Letters of Agreement between the County of York, on behalf of the York County Area Agency on Aging, and the following agency-funded service providers, to provide the following services at the costs indicated, for a total cost of \$384,974.00, for the period of July 1, 2017 through June 30, 2018:

<u>Senior Center</u>	<u>Center Services</u>	<u>Meal Delivery</u>	<u>Total Allocation</u>
Golden Connections	\$120,537.00	\$67,611.00	\$188,148.00
Yorktown (Satellite LOA)		\$22,311.00 (inclusive)	
Heritage	\$117,152.00	\$79,674.00	\$196,826.00
Dillsburg Area (Satellite LOA)		\$20,586.00 (inclusive)	
Red Land Area (Satellite LOA)		\$20,303.00 (inclusive)	

C. Specialty Services – York County Area Agency on Aging

Commissioner Hoke made a motion, seconded by Commissioner Byrnes and unanimously carried to approve Letters of Agreement between the County of York, on behalf of the York County Area Agency on Aging, and the following agency-funded service providers, to provide the following services at the rates indicated, for the period of July 1, 2017 through June 30, 2018:

<u>Provider</u>	<u>Service</u>	<u>Hourly Rate</u>
Scott A. Beaverson, York, PA	Attorney Consultant	\$84.07
	Paralegal	\$52.54
Polly M. Rost, York, PA	Psychologist Consultant	\$71.00
Jean A. Gabsewics, York, PA	Dietary Consultant	\$61.20

12. CHECK REGISTERS

Motion was made by Commissioner Hoke, seconded by Commissioner Byrnes and unanimously carried to ratify the Check Register for the week of July 26, 2017 totaling \$8,480,725.95.

Weekly Disbursement Totals for July 26, 2017

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	1,800,764.84
01	Payroll	108.50
01	Ag Land Preservation	
01	Escrow	
01	Marcellus Shale	
01	York Co Agriculture Society Sinking Fund	
02	York County Nursing Home	290,584.59
03	Unclaimed Money	
04	Donations	27,414.84
05	Controlled Substance	3,531.98
06	Human Services	125,872.89
07	Children & Youth	133,421.24
08	911	8,331.97
08	911 Act 12	
09	YC Capital Reserve	158,500.00
10	Liquid Fuels	
10	YC Local Use Fee	
10	Liquid Fuels Act 44	
10	Marcellus Shale Bridge Maintenance	
11	Prison Telephone	
25	Aging	320,760.35
28	MH-IDD	1,054,466.62
30/31	York/Adams HealthChoices	45,826.38
30	York Reinvestment	7,788.80
31	Adams Reinvestment	
32	YAHC Joinder Gov Capitation	420.07
35	Domestic Relations	7,047.57
36	Earn-It	
40	Weatherization Liheap	5,927.13
45	Block Grant	2,111.36
46	Affordable Housing	7,009.76
47	Revolving Fund	15,076.00
48	Downtown Hanover	
49	ARRA Weatherization	
50	Continuum of Care	197.59
51	Weatherization Doe	
72	Tax Claim	3,073,963.18
75	Retirement	1,391,167.30
82	2015 PLGIT GOB Fund	

83	2016 Capital Projects Fund	337.50
84	911 Capital Projects Fund	
85	P/A Capital Projects Fund	
90	Drug & Alcohol	95.49
	Total	<u>8,480,725.95</u>

Commissioner Hoke made a motion, seconded by Commissioner Byrnes and unanimously carried to approve the Check Register for the week of August 2, 2017 totaling \$3,989,992.79.

<u>Weekly Disbursement Totals for August 2, 2017</u>		
<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	1,545,996.84
01	Payroll	1,587.74
01	Ag Land Preservation	
01	Escrow	
01	Marcellus Shale	
01	York Co Agriculture Society Sinking Fund	
02	York County Nursing Home	260,408.37
03	Unclaimed Money	
04	Donations	11,308.09
05	Controlled Substance	46,835.39
06	Human Services	14,452.82
07	Children & Youth	1,156,401.78
08	911	13,837.17
08	911 Act 12	
09	YC Capital Reserve	
10	Liquid Fuels	66,539.17
10	YC Local Use Fee	
10	Liquid Fuels Act 44	
10	Marcellus Shale Bridge Maintenance	
11	Prison Telephone	
25	Aging	180,870.50
28	MH-IDD	226,111.58
30/31	York/Adams HealthChoices	14,808.96
30	York Reinvestment	
31	Adams Reinvestment	
32	YAHC Joinder Gov Capitation	8,679.76
35	Domestic Relations	74,209.35
36	Earn-It	
40	Weatherization Liheap	
45	Block Grant	34,085.41
46	Affordable Housing	25,876.68
47	Revolving Fund	
48	Downtown Hanover	
49	ARRA Weatherization	
50	Continuum of Care	5,230.37
51	Weatherization Doe	

72	Tax Claim	
75	Retirement	25,380.53
82	2015 PLGIT GOB Fund	
83	2016 Capital Projects Fund	
84	911 Capital Projects Fund	
85	P/A Capital Projects Fund	
90	Drug & Alcohol	
		<u>277,372.28</u>
	Total	<u><u>3,989,992.79</u></u>

13. REPORT OF EXECUTIVE SESSIONS

Commissioner Byrnes reported there were no Executive Sessions held since the last Commissioners' Meeting.

14. OPEN POSITIONS REPORT

Stephanie Diehl, York County Human Resources department, gave a report of open positions within the County of York as of August 2, 2017.

15. OTHER BUSINESS AND ADDITIONAL PUBLIC COMMENTS

A. Resolution 2017-17

Motion was made by Commissioner Hoke, seconded by Commissioner Byrnes and unanimously carried to adopt Resolution 2017-17 authorizing York County Engineer, C.S. Davidson, Inc., to enter into a contract with a reputable and experienced contractor, on behalf of the County of York, to perform emergency repairs to York County Bridge No. 226, as it has been deemed to be in an unsafe condition and in need of immediate repair.

B. National Night Out

Commissioner Hoke thanked County employees from those departments who had mobile units set up during the August 1st National Night Out event.

16. ADJOURNMENT

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Byrnes and unanimously carried to adjourn the meeting at 10:44 a.m.

Respectfully submitted,

Sherry L. Baer
Chief Clerk/Office Manager