

**COMMISSIONERS' MEETING  
MINUTES**

**07/05/17**

The July 5, 2017 York County Board of Commissioners Meeting was held at the York County Administrative Center, 28 E. Market Street, 2<sup>nd</sup> Floor, York, PA, 17401.

**1. CALL TO ORDER**

President Commissioner Susan Byrnes called the meeting to order at 10:00 a.m., with Vice President Commissioner Doug Hoke, Commissioner Christopher Reilly, Chief Clerk Sherry Baer, Solicitor Glenn Smith, Controller Robb Green and Treasurer Barbara Bair present.

**A. Opening Ceremony**

Veteran Donald Bradley led the Pledge of Allegiance.

Reverend Chuck Sprenkle of St. Paul's United Methodist Church gave the Invocation.

**2. CERTIFICATES OF COMMENDATION**

**A. 2017 Pennsylvania Envirothon State Competition – Central York High School Team**

The Board of Commissioners presented Certificates of Commendation to Lauren Chronister, Sarah Kapturowski, Kelli Snyder, Erin Molin, Daniella Feistritz and Alexandra Strausbaugh, members of the Central York High School Envirothon Team, and a Commissioners' Gold Coin Award to the coaches, recognizing them for achieving 9<sup>th</sup> place overall out of 64 teams across the state in the 34<sup>th</sup> Pennsylvania Envirothon State Competition.

**3. PERIOD OF PUBLIC COMMENT**

No public comments were received.

**4. CONSENT AGENDA**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the Consent Agenda, items A through G, as listed below:

A. Minutes from the June 21, 2017 Commissioners' Meeting, as submitted.

B. Contract Agreements between the County of York, on behalf of the York County Youth Development Center, and the following Counties, to provide Youth Shelter services at a daily rate of \$375.60 per youth, for the period of July 1, 2017 through June 30, 2018:

County of Adams, Gettysburg, PA  
County of Schuylkill, Pottsville, PA

- C. Purchase of Service Agreement First Amendment between the County of York, on behalf of the York County Office of Children, Youth & Families, and Families United Network, Inc., Muncy, PA, to reflect the addition of Synthetic Cannabinoids and Stimulants Drug Screening services at a cost of \$35.00/test, for the period of July 1, 2016 through June 30, 2017, with all other terms and conditions of the original agreement remaining in full force and effect.
- D. Purchase of Service Agreement Second Amendment between the County of York, on behalf of the York County Office of Children, Youth & Families, and United Methodist Home for Children, Mechanicsburg, PA, to reflect the addition of 5<sup>th</sup> Street Program services at a cost of \$210.00/diem, for the period of July 1, 2016 through June 30, 2017, with all other terms and conditions of the original agreement remaining in full force and effect.
- E. Subsidized Adoption Assistance Agreements between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following adoptive parents, for adoption assistance at the rates indicated for the following minor children, until each child reaches the age of 18 years; and a one-time payment for costs incidental to the adoption of each child not to exceed \$900.00, according to the schedule attached to the agreement:

<u>Adoptive Parents</u>	<u>Minor Child</u>	<u>Rate per day</u>
JS, Red Lion, PA	DCH	\$27.00
JS, Red Lion, PA	JMH	\$27.00
JS and PS, Glen Rock, PA	CAS fka CAC	\$27.00

- F. Subsidized Adoption Assistance Agreement Third Amendment between the County of York, on behalf of the York County Office of Children, Youth & Families, and DMM and JMM, York, PA, to reflect a change in the monthly adoption subsidy from \$25.66 per day to \$35.00 per day for KJM fka KJB, the minor child, with all other terms and conditions of the original agreement remaining in full force and effect.
- G. Solicitor's Report, as submitted.

**5. APPOINTMENTS**

**A. Patricia Ann Garner, East Prospect Borough**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to Appoint Patricia Ann Garner, East Prospect Borough, to fulfill the duties of East Prospect Borough Tax Collector, for the period of July 5, 2017 through December 31, 2017, as former Tax Collector Sommer Garner has resigned from the position.

**B. Sommer Garner, Lower Windsor Township**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to Appoint Sommer Garner, Lower Windsor Township, as Deputy Tax Collector to fulfill the duties of the Tax Collector for East Prospect Borough as may be necessary, for the period of July 5, 2017 through December 31, 2017.

**6. PURCHASE**

**A. Phillips Workplace Interiors, Middletown, PA**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a Purchase between the County of York, on behalf of the York County Office of Children, Youth & Families, and Phillips Workplace Interiors, Middletown, PA, for office furniture to be located on the first floor of the York County Human Services Center building, at a cost of \$75,524.09.

**7. RESOLUTIONS**

**A. U.S. Department of Housing and Urban Development (HUD), Washington, D.C.**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a Resolution, on behalf of the Community Development Division of the York County Planning Commission, authorizing the following changes to the 2015 and 2016 Action Plans, funded through the U.S. Department of Housing and Urban Development (HUD), Washington, D.C., Community Development Block Grant program:

<u>Activity</u>	<u>Amount</u>	<u>From</u>	<u>To</u>
CDBG – Community Progress Council	\$6,261.66	45200016	45102166
ESG – Community Progress Council	\$3,643.01	45792099	new

**B. Pennsylvania Department of Community and Economic Development, Harrisburg, PA**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a Resolution, on behalf of the York County Planning Commission, authorizing a Grant Contract Agreement between the County of York and the Pennsylvania Department of Community and Economic Development, Harrisburg, PA, for the application of Weatherization Assistance Program – DOE funding, for the period of July 1, 2017 through June 30, 2022.

**C. U.S. Department of Housing and Urban Development (HUD), Washington, D.C.**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a Resolution, on behalf of the York County Planning Commission, authorizing the submission of the 2017 York County Annual Action Plan to the U.S. Department of Housing and Urban Development (HUD), Harrisburg, PA, for Community Development Block Grant (CDGB), HOME Investment Partnership (HOME), and Emergency Solutions Grant (ESG) programs funding.

## **8. AGREEMENTS**

### **A. WellSpan Properties, Inc., York, PA**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve an Easement Agreement between the County of York, on behalf of the York County Solicitor, and WellSpan Properties, Inc., York, PA, authorizing temporary access to 202 Rosedale Drive, Manchester Township, for the purpose of installing underground fiber optic communications cable.

### **B. Inservco Insurance, Inc., Harrisburg, PA**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a Contract Agreement between the County of York, on behalf of the York County Human Resources department, and Inservco Insurance, Inc., Harrisburg, PA, to provide Insurance Claims Processing services, for a total cost of \$44,501.00, for the period of July 1, 2017 through June 30, 2020.

### **C. Orkin Commercial Services, York, PA**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a Contract Agreement between the County of York, on behalf of the York County Facilities Management department, and Orkin Commercial Services, York, PA, to provide Pest Control services at the Pleasant Acres Nursing & Rehabilitation Center (PAN&RC), to include Elm Springs, Dietary, Laundry and Main, at a cost of \$1,237.00 per month, for the period of August 1, 2017 through July 31, 2018.

### **D. Key Government Finance, Inc., Superior, CO**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a Contract Agreement Second Amendment between the County of York, on behalf of the York County Information Services department, and Key Government Finance, Inc., Superior, CO, extending the first amended term of the Escrow Agreement, for tax-exempt financing of the York County VoIP Project, from August 29, 2017 to November 29, 2018, due to unforeseeable issues causing delays in the final implementation of the project.

### **E. McClure Company, Harrisburg, PA**

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a Contract Agreement Fourth Amendment between the County of York, on behalf of the York County Facilities Management department, and McClure Company, Harrisburg, PA, for the replacement of the boilers located at the York County Judicial Center, under the original ESCO Agreement, at a cost not to exceed \$792,500.00.

**F. Metro Technology Services, Inc., Wayne, PA**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a Contract Agreement between the County of York, on behalf of the York County District Attorney's Office, and Metro Technology Services, Inc., Wayne, PA, for (Alert/Care) software licensing and maintenance at a cost of \$4,915.00, for the period of August 1, 2017 through July 31, 2018.

**G. Comsearch, Ashburn, VA**

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a Purchase of Service Agreement between the County of York, on behalf of the York County Department of Emergency Services, and Comsearch, Ashburn, VA, for the re-coordination of thirty-four (34) Federal Communications Commission (FCC) call paths for twenty-two (22) recently upgraded call sign licenses, at a cost of \$600.00 per call path, for a total cost of \$20,400.00.

**H. Herre Consulting, Harrisburg, PA**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a Service Contract Agreement between the County of York, on behalf of the York County Domestic Relations Section, and Herre Consulting, Harrisburg, PA, for maintenance on six (6) (Lektriever) electronic filing system units at a rate of \$793.00 per unit, for a total cost of \$4,758.00, for the period of July 1, 2017 through June 30, 2018.

**I. Block a Stratix Systems Company, York, PA**

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve Lease Agreements between the County of York, on behalf of the York County Information Services department, and Block a Stratix Systems Company, York, PA, for the following copiers, including maintenance and supplies, except paper, for the following York County departments, at the costs indicated, to be co-terminus with the current Block Business Solutions copier leases expiring on December 31, 2020:

Prison

(1) Ricoh (MP3055) copier  
13 quarters at \$219.00 per quarter/\$2847.00 total cost

Clerk of Courts

(1) Ricoh (MP5055) copier  
13 quarters at \$640.00 per quarter/\$8,320.00 total cost

**J. Impax, Inc., York, PA**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve Lease Agreements between the County of York, on behalf of the York County Information Services department, and Impax, Inc., York, PA, for two (2) copiers for the York County Parks department, for a total cost of \$3,534.30, for the period of April 1, 2017 through December 31, 2018.

## **K. Borough of West York, York, PA**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a Memorandum of Understanding between the County of York, on behalf of the York County District Attorney's Office, and the Borough of West York, York, PA, for the provision of a law enforcement officer to act as the full-time handler of "Prince", a registered County-owned bloodhound utilized in child endangerment and abduction cases for the York County Child Abduction Response Effort (CARE) Team.

## **9. GRANT**

### **A. Pennsylvania Emergency Management Agency (PEMA), Harrisburg, PA**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a Grant Agreement between the County of York, on behalf of the York County Office of Emergency Management, and the Pennsylvania Emergency Management Agency (PEMA), Harrisburg, PA, in the amount of \$63,655.00, to provide training and equipping of emergency response organizations and county agencies in responding to radiological incidents through the Radiation Emergency Response Fund (RERF) grant, for the period of July 1, 2017 through June 30, 2018.

## **10. HUMAN SERVICES**

### **A. Substance Abuse Services, Inc./RASE Project, Harrisburg, PA – York/Adams HealthChoices Management Unit**

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a Contract Agreement and HIPAA Business Associate Agreement between the County of York, on behalf of the York/Adams HealthChoices Management Unit, and Substance Abuse Services, Inc./RASE Project, Harrisburg, PA, to provide Recovery Support Services at a cost not to exceed \$73,315.00, for the period of July 1, 2017 through June 30, 2018.

### **B. Service Access Management, Inc., Reading, PA - York/Adams HealthChoices Management Unit**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a Contract Agreement and HIPAA Business Associate Agreement between the County of York, on behalf of the York/Adams HealthChoices Management Unit, and Service Access Management, Inc., Reading, PA, to provide Joint Planning Team services at a cost not to exceed \$328,633.00, for the period of July 1, 2017 through June 30, 2018.

**C. Pinnacle Treatment Centers, Mt. Laurel, NJ – York/Adams HealthChoices Management Unit**

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a Contract Agreement Amendment and HIPAA Business Associate Agreement between the County of York, on behalf of the York/Adams HealthChoices Management Unit, and Pinnacle Treatment Centers, Mt. Laurel, NJ, increasing the original contract amount from \$87,520.00 to \$100,000.00, for the provision of Drug and Alcohol Outpatient-Methadone Outpatient services, for the period of July 1, 2016 through June 30, 2017, with no other changes being made to the original agreement.

**D. Herre Consulting, Harrisburg, PA – York County Office of Children, Youth & Families**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a Letter of Agreement and HIPAA Business Associate Agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and Herre Consulting, Harrisburg, PA, to provide maintenance for the (Lektriever) electronic filing system at a cost of \$3,172.00, for the period of July 1, 2017 through June 30, 2018.

**11. CHECK REGISTERS**

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to ratify the Check Register for the week of June 28, 2017 totaling \$5,855,489.57.

Weekly Disbursement Totals for June 28, 2017

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	2,160,446.09
01	Payroll	155.00
01	Ag Land Preservation	
01	Escrow	
01	Marcellus Shale	
01	York Co Agriculture Society Sinking Fund	
02	York County Nursing Home	93,525.56
03	Unclaimed Money	
04	Donations	10,528.70
05	Controlled Substance	16,603.97
06	Human Services	7,568.99
07	Children & Youth	1,177,699.97
08	911	63,938.84
08	911 Act 12	
09	YC Capital Reserve	
10	Liquid Fuels	49,182.03
10	YC Local Use Fee	

10	Liquid Fuels Act 44	
10	Marcellus Shale Bridge Maintenance	
11	Prison Telephone	15,821.00
25	Aging	124,505.79
28	MH-IDD	562,710.67
30/31	York/Adams HealthChoices	1,420.27
30	York Reinvestment	6,723.71
31	Adams Reinvestment	2,467.50
35	Domestic Relations	53,267.45
36	Earn-It	
40	Weatherization Liheap	
45	Block Grant	75,289.32
46	Affordable Housing	
47	Revolving Fund	125.00
48	Downtown Hanover	
49	ARRA Weatherization	
50	Continuum of Care	10,145.53
51	Weatherization Doe	
72	Tax Claim	2,788.93
75	Retirement	1,415,520.15
82	2015 PLGIT GOB Fund	
83	2016 Capital Projects Fund	2,525.00
84	911 Capital Projects Fund	
85	P/A Capital Projects Fund	
90	Drug & Alcohol	2,530.10
	Total	<u><u>5,855,489.57</u></u>

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of July 5, 2017 totaling \$2,672,804.64.

Weekly Disbursement Totals for July 05, 2017

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	1,156,494.52
01	Payroll	1,325.47
01	Ag Land Preservation	
01	Escrow	
01	Marcellus Shale	
01	York Co Agriculture Society Sinking Fund	
02	York County Nursing Home	20,266.35
03	Unclaimed Money	
04	Donations	
05	Controlled Substance	15,467.66
06	Human Services	903.19
07	Children & Youth	446,506.22
08	911	88,799.12
08	911 Act 12	

09	YC Capital Reserve	25,365.00
10	Liquid Fuels	
10	YC Local Use Fee	
10	Liquid Fuels Act 44	
10	Marcellus Shale Bridge Maintenance	
11	Prison Telephone	
25	Aging	215,484.47
28	MH-IDD	148,105.41
30/31	York/Adams HealthChoices	30,604.07
30	York Reinvestment	26,928.34
31	Adams Reinvestment	
35	Domestic Relations	249,983.86
36	Earn-It	44.76
40	Weatherization Liheap	13,154.07
45	Block Grant	32,287.09
46	Affordable Housing	27,404.66
47	Revolving Fund	8,668.00
48	Downtown Hanover	
49	ARRA Weatherization	
50	Continuum of Care	6,219.14
51	Weatherization Doe	7,827.18
72	Tax Claim	4,873.15
75	Retirement	2,859.33
82	2015 PLGIT GOB Fund	
83	2016 Capital Projects Fund	
84	911 Capital Projects Fund	
85	P/A Capital Projects Fund	
90	Drug & Alcohol	143,233.58
	Total	<u>2,672,804.64</u>

## 12. REPORT OF EXECUTIVE SESSIONS

Commissioner Byrnes reported there were no Executive Sessions held since the last Commissioners' Meeting.

## 13. OPEN POSITIONS REPORT

Eileen Reinoehl, York County Human Resources department, gave a report of open positions within the County of York as of July 5, 2017.

## 14. OTHER BUSINESS AND ADDITIONAL PUBLIC COMMENTS

Commissioner Byrnes thanked the Employee Appreciation Day County team members who coordinated this year's event, and 2<sup>nd</sup> shift County employees who were unable to attend the evening event at the ballpark due to their work schedules.

## **15. ADJOURNMENT**

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting at 10:45 a.m.

Respectfully submitted,

Sherry L. Baer  
Chief Clerk/Office Manager