

**COMMISSIONERS' MEETING
MINUTES**

05/17/17

The May 17, 2017 York County Board of Commissioners Meeting was held at the York County Administrative Center, 28 E. Market Street, 2nd Floor, York, PA, 17401.

1. CALL TO ORDER

President Commissioner Susan Byrnes called the meeting to order at 10:00 a.m., with Vice President Commissioner Doug Hoke, Commissioner Christopher Reilly, Administrator Mark Derr, Chief Clerk Sherry Baer, Solicitor Glenn Smith, Deputy Controller Deb Myers and Treasurer Barbara Bair present.

A. Opening Ceremony

Veteran Paul Johnson led the Pledge of Allegiance.

Sharon Gardner, Member of the Baha`i Faith, gave the Invocation.

2. CERTIFICATE OF ACHIEVEMENT

A. Regine Theodore-Wise – Special Olympics York County

The Board of Commissioners presented a Certificate of Achievement and Commissioners' Gold Coin Award to Regine Theodore-Wise in recognition of her outstanding achievement for earning both a Bronze Medal in the Super G and a Gold Medal in the Giant Slalom Advanced Level Alpine Skiing events during the 2017 Special Olympics World Winter Games in Schladming, Austria.

3. PROCLAMATION

A. Community Action Month – Community Progress Council

The Board of Commissioners presented a proclamation to the Community Progress Council recognizing May 2017 as "Community Action Month" in York County.

4. PRESENTATION

A. Hotel Tax Grant Recipients – State Representative Kate Klunk

Pennsylvania State Representative Kate Klunk announced the names of the following Hotel Tax Grant recipients:

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|--------------------------------------|----------------------------------|
| Bailey Leasing, Inc. | Steam Into History |
| Borough of Spring Grove | Susquehanna Heritage |
| City of York | We Build You Play Sports Group |
| Hanover Area Historical Society | YMCA of York and York County |
| Main Street Hanover, Inc. | York Expo Center/York Fair |
| Mason-Dixon Business Association | York County History Center |
| Military Vehicle Preservation Assoc. | York County Rail Trail Authority |
| Red Lion High School Student Council | YWCA York |

5. PERIOD OF PUBLIC COMMENT

No public comments were received.

6. CONSENT AGENDA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the Consent Agenda, items A through H, as listed below:

- A. Minutes from the May 3, 2017 Commissioners’ Meeting, as submitted.
- B. Service Provider Contract Agreements between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following service providers at the rates indicated, for the period of July 1, 2016 through June 30, 2017:

<u>Provider</u>	<u>Location</u>	<u>Program Name</u>	<u>Cost</u>
Dr. Mary Davis, MD	822 Marietta Avenue Lancaster, PA 17603	Psychiatric Evaluation Counseling	\$260.00/Each
Dr. Mary Davis, MD	822 Marietta Avenue Lancaster, PA 17603	Psychiatric Re-evaluation within 6 mo. - Counseling	\$180.00/Each
Valley Youth House Communities, Inc.	21, 23, 25, 27 Livingston Lancaster, PA 17603	Indep. Living Real (Low) Supervised Indep. Living	\$142.53/Diem
Valley Youth House Communities, Inc.	21, 23, 25, 27 Livingston Lancaster, PA 17603	Indep. Living Real (High) Supervised Indep. Living	\$187.08/Diem
Valley Youth House Communities, Inc.	Individual Apartments Lancaster, PA 17603	Indep. Living Foster Care	\$116.93/Diem
Valley Youth House Communities, Inc.	215 North Olive Street Media, PA 17603	Adolescent Achieving Independence Program - Counseling	\$90.00/Hour
Valley Youth House Communities, Inc.	//////////////////////////////////// Lancaster, PA 17601	SIL with 1 Child Supervised Indep. Living	\$163.65/Diem
Youth Services Agency	79 ACT Lane Jim Thorpe, PA 18229	ACT Co-Ed Camp Alternative Treatment	\$153.50/Diem

Youth Services Agency	PO Box 269 Kunklestown, PA 18058	ACT Weekend Co-Ed Program - Alternative Treatment	\$155.50/Diem
Youth Services Agency	120 South Bellevue Ave Penn del, PA 19047	Penn del Residential Life Skills Program - Community Residential	\$153.50/Diem

- C. Purchase of Service Agreement First Amendment between the County of York, on behalf of York County Office of Children, Youth & Families, and York County Children's Advocacy Center, York, PA, for the addition of Sexual Exploitation Assessment services at a rate of \$177.00/hour, for the period of July 1, 2016 through June 30, 2017, with all other terms and conditions of the original agreement remaining in full force and effect.
- D. Subsidized Adoption Assistance Agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and CB, York, PA, for adoption assistance at a rate of \$25.65 per day for SAB fka SAK, a minor child, until the child reaches the age of 18 years; and a one-time payment for costs incidental to the adoption of the child not to exceed \$900.00, according to the schedule attached to the agreement.
- E. Subsidized Adoption Assistance Agreement First Amendment between the County of York, on behalf of the York County Office of Children, Youth & Families, and JB and CB, York, PA, to correct the monthly adoption subsidy from \$31.00 per day to \$15.10 per day for CA-WB fka CAW, a minor child, due to the child also receiving a death benefit, with all other terms and conditions of the original agreement remaining in full force and effect.
- F. Unlicensed Host Home Subsidy Agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and GS, York, PA, as host of AW, a dependent youth, authorizing subsidy payments at a rate of \$17.00 per day to the youth and \$10.00 per day to the host until the youth reaches the age of 21 years or until such time that the youth chooses to leave dependent care before the age of 21 years, effective May 1, 2017.
- G. 2017 Budget Line Item Adjustments, as submitted by the Controller's Office, for the week of May 17, 2017.
- H. Solicitor's Report, as submitted.

7. APPOINTMENT

A. South Central Workforce Investment Board (SCWIB)

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to Appoint Sharon A. Hagenberger, Wrightsville Borough, to the South Central Workforce Investment Board (SCWIB) for a four-year term, effective May 17, 2017 through May 16, 2021.

8. PURCHASES

A. New Holland Auto Group, New Holland, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a Purchase between the County of York, on behalf of the York County Fleet department, and New Holland Auto Group, New Holland, PA, for nine (9) 2017 Ford Escape vehicles (Sport Utility 4dr FWD SE), for the following York County departments as indicated, at a cost of \$21,628.00 per vehicle, for a total cost of \$194,652.00 under PA COSTARS contracts, with \$64,884.00 to be funded with state funds:

<u>Department</u>	<u>Qty</u>	<u>Amount</u>
Assessment	6	\$129,768.00
Office of Children, Youth & Families	3	\$ 64,884.00

B. Hondru Dodge, Elizabethtown, PA

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a Purchase between the County of York, on behalf of the York County Fleet department, and Hondru Dodge, Elizabethtown, PA, for one (1) 2017 Dodge Grand Caravan Wagon at a cost of \$25,485.00, for the York County Office of Children, Youth & Families, under a PA COSTARS contract, to be funded with state funds (no cost to the County).

C. CTI, Hunt Valley, MD

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a Purchase between the County of York, on behalf of the York County Information Services department, and CTI, Hunt Valley, MD, for Cisco computer hardware and three-year maintenance agreement, for a total cost of \$25,909.05.

D. Witmer Public Safety Group, Coatesville, PA

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a Purchase between the County of York, on behalf of the York County Department of Probation Services, and Witmer Public Safety Group, Coatesville, PA, for twenty-two (22) Ballistic Vests at a cost of \$661.70 per vest, for a total cost of \$14,557.40 under a PA State contract.

9. RESOLUTION

A. U.S. Department of Housing and Urban Development (HUD), Washington, D.C.

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a Resolution, on behalf of the Community Development Division of the York County Planning Commission, authorizing the following changes to the 2016 Action Plan, funded through the U.S. Department of Housing and Urban Development (HUD), Washington, D.C., Community Development Block Grant program:

<u>Activity</u>	<u>Amount</u>	<u>From</u>	<u>To</u>
HIP Loans	\$ 40,000.00	45302159	45200016
HIP Grants	\$ 30,000.00	45302162	45200016
HOME YHAP Delivery	\$ 24,212.00	45302161	45200016
HOME Housing Development Delivery	\$ 30,000.00	45302160	45200016
HICDC	\$133,100.00	45200016	45502199

10. AGREEMENTS

A. I.B. Abel, Inc., York, PA

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a Contract Agreement between the County of York, on behalf of the Pleasant Acres Nursing & Rehabilitation Center (PAN&RC), and I.B. Abel, Inc., York, PA, for the relocation of a Transformer that supplies power to the nursing home, at a cost not to exceed \$112,688.33 under the Keystone Purchasing Network (KPN) program.

B. C.S. Davidson, Inc., York, PA

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to ratify a Contract Agreement Amendment between the County of York and C.S. Davidson, Inc., York, PA, County Engineer, to reflect a correction in the cost for Construction Phase services related to the rehabilitation of Bridge No. 114 (Valley Street over the South Branch of Codorus Creek in Glen Rock Borough), decreasing the amount from \$44,292.80 to \$43,613.20, funded through the Transportation Improvement Plan (TIP), with 80% federal funds and 20% state funds.

C. Pennsylvania Department of Corrections (DOC), Harrisburg, PA

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to ratify an Intergovernmental Agreement between the County of York, on behalf of the York County Prison, and the Pennsylvania Department of Corrections (DOC), Harrisburg, PA, to provide Professional services as deemed necessary, at no cost to the County, effective April 19, 2017.

D. City of York, York, PA

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve an Intermunicipal Agreement between the County of York and the City of York, York, PA, authorizing the City of York to receive the full portion of the 2016 Byrne Justice Assistance Grant (JAG) in the amount of \$43,654.00 for the purchase of body and in-car camera equipment, community service programs, accreditation and training software subscriptions, cell phone analyzer software subscriptions, and/or criminal justice initiatives that impact the County of York, such as Community Policing Activities and Gang Prevention Initiatives, as recommended by the York County Criminal Justice Advisory Board (CJAB).

E. York County Convention and Visitor’s Bureau (YCCVB), York, PA

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a Memorandum of Understanding Amendment between the County of York, on behalf of the York County Solicitor, and the York County Convention and Visitor’s Bureau (YCCVB), York, PA, to stagger the terms of the initial designees appointed to the Grant Committee, effective May 17, 2017.

11. TAX REFUND REGISTER

A. Tax Refund Register 2017-12

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve Tax Refund Register 2017-12 authorizing payment of York County real estate tax refunds totaling \$5,020.90.

12. CHECK REGISTERS

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to ratify the Check Register for the week of May 10, 2017 totaling \$4,590,998.01.

Weekly Disbursement Totals for May 10, 2017

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	2,573,878.98
01	Payroll	14.65
01	Ag Land Preservation	
01	Escrow	
01	Marcellus Shale	
01	York Co Agriculture Society Sinking Fund	
02	York County Nursing Home	30,660.23
03	Unclaimed Money	
04	Donations	57.10
05	Controlled Substance	9,463.83

06	Human Services	129,108.33
07	Children & Youth	521,258.64
08	911	38,894.20
08	911 Act 12	
09	YC Capital Reserve	
10	Liquid Fuels	13,839.06
10	Liquid Fuels Act 44	
10	Marcellus Shale Bridge Maintenance	
11	Prison Telephone	
25	Aging	152,539.46
28	MH-IDD	866,108.78
30/31	York/Adams HealthChoices	16,908.75
30	York Reinvestment	51,023.83
31	Adams Reinvestment	
35	Domestic Relations	8.25
36	Earn-It	81.02
40	Weatherization Liheap	12,494.87
45	Block Grant	132,919.81
46	Affordable Housing	4,377.40
47	Revolving Fund	
48	Downtown Hanover	
49	ARRA Weatherization	
50	Continuum of Care	3,925.55
51	Weatherization Doe	4,501.95
72	Tax Claim	28,933.32
75	Retirement	
82	2015 PLGIT GOB Fund	
83	2016 Capital Projects Fund	
84	911 Capital Projects Fund	
85	P/A Capital Projects Fund	
90	Drug & Alcohol	
	Total	<u>4,590,998.01</u>

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of May 17, 2017 totaling \$9,766,836.91.

Weekly Disbursement Totals for May 17, 2017

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	3,851,266.55
01	Payroll	990.00
01	Ag Land Preservation	
01	Escrow	
01	Marcellus Shale	
01	York Co Agriculture Society Sinking Fund	434,610.03
02	York County Nursing Home	267,440.71
03	Unclaimed Money	2,864.98

04	Donations	1,450.00
05	Controlled Substance	10,587.14
06	Human Services	628.55
07	Children & Youth	562,126.00
08	911	8,557.90
08	911 Act 12	
09	YC Capital Reserve	
10	Liquid Fuels	105,568.10
10	YC Local Use Fee	10,353.29
10	Liquid Fuels Act 44	
10	Marcellus Shale Bridge Maintenance	
11	Prison Telephone	
25	Aging	93,165.29
28	MH-IDD	845,481.69
30/31	York/Adams HealthChoices	8,646.61
30	York Reinvestment	11,617.60
31	Adams Reinvestment	125,808.00
35	Domestic Relations	5,555.20
36	Earn-It	
40	Weatherization Liheap	30,100.40
45	Block Grant	9,776.70
46	Affordable Housing	11.00
47	Revolving Fund	
48	Downtown Hanover	
49	ARRA Weatherization	
50	Continuum of Care	198.10
51	Weatherization Doe	
72	Tax Claim	3,148,293.28
75	Retirement	53,672.99
82	2015 PLGIT GOB Fund	
83	2016 Capital Projects Fund	
84	911 Capital Projects Fund	
85	P/A Capital Projects Fund	
90	Drug & Alcohol	178,066.80
	Total	<u><u>9,766,836.91</u></u>

13. REPORT OF EXECUTIVE SESSIONS

Commissioner Byrnes reported there were no Executive Sessions held since the last Commissioners' Meeting.

14. OTHER BUSINESS AND ADDITIONAL PUBLIC COMMENTS

Commissioner Byrnes announced that the York/Adams Drug and Alcohol Commission is partnering with Adept Pharma to provide grant funding for York County fire department's firefighters to carry and administer Narcan to overdose victims.

15. ADJOURNMENT

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting at 10:37 a.m.

Respectfully submitted,

Sherry L. Baer
Chief Clerk/Office Manager