

**COMMISSIONERS' MEETING
MINUTES**

05/03/17

The May 3, 2017 York County Board of Commissioners Meeting was held at the Eureka Fire Company, 82 N. Main Street, Stewartstown, PA, 17363.

1. CALL TO ORDER

President Commissioner Susan Byrnes called the meeting to order at 10:00 a.m., with Vice President Commissioner Doug Hoke, Commissioner Christopher Reilly, Administrator Mark Derr, Chief Clerk Sherry Baer, Solicitor Glenn Smith and Controller Robb Green present.

A. Opening Ceremony

Veteran Don Bradley led the Pledge of Allegiance.

John Klinedinst, County Engineer, gave the Invocation.

2. PROCLAMATION

A. Children's Mental Health Awareness Week

The Board of Commissioners presented a proclamation to Melissa Speal of TrueNorth Wellness Services, recognizing May 1-7, 2017, as "Children's Mental Health Awareness Week" in York County.

3. PERIOD OF PUBLIC COMMENT

York County Farm Bureau President Dolores Krick was present to share information about the book, "BEFORE WE EAT from farm to table", written by Pat Brisson. She stated that this book has been distributed to all York County libraries, and that it is part of the Farm Bureau's Literacy Program. Commissioner Byrnes read the book to attending preschooler Mia Stiffler, daughter of Magisterial District Court Judge Laura Manifold.

Eureka Fire Company Fire Chief Ira Walker, Jr. welcomed the Board of Commissioners and members of the community to the fire company for the York County Board of Commissioners' public meeting. He also thanked the board, including the prison work crew, for the wonderful program that the York County Prison provides by utilizing inmates to perform community cleanup and property maintenance services for the municipalities. The Board of Commissioners recognized and thanked the prison work crew and their supervisor personally during the meeting, as they were presently working on the grounds of the fire company at the time the board meeting was being held.

4. CONSENT AGENDA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the Consent Agenda, items A through G, as listed below:

- A. Minutes from the April 26, 2017 Commissioners' Meeting, as submitted.
- B. Service Provider Contract Agreements between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following service providers at the rates indicated, for the period of July 1, 2016 through June 30, 2017:

<u>Provider</u>	<u>Location</u>	<u>Program Name</u>	<u>Cost</u>
Bethany Christian Services of Central PA	1689 Crown Ave Lancaster, PA 17602	Foster Care Level I (age 0-2) Foster Care	\$29.32/Diem
Bethany Christian Services of Central PA	1689 Crown Ave Lancaster, PA 17602	Foster Care Level II (age 2-18) Mild Foster Care	\$38.75/Diem
Bethany Christian Services of Central PA	1689 Crown Ave Lancaster, PA 17602	Foster Care Level III (age 0-18) Moderate Foster Care	\$65.22/Diem
Bethany Christian Services of Central PA	1689 Crown Ave Lancaster, PA 17602	Foster Care Level IV (age 0-18) Moderate to Severe Foster Care	\$77.27/Diem
Bethany Christian Services of Central PA	1689 Crown Ave Lancaster, PA 17602	Foster Care Level V Foster Care	\$122.00/Diem
Bethany Christian Services of Central PA	2101 N. Front St Harrisburg, PA 17110	Safe Families Life Skills Counseling	\$13,500.00/Month
NHS Montgomery County	2506 N. Broad St. Colmar, PA 18915	Foster Care Plus Foster Care	\$83.29/Diem

- C. Subsidized Adoption Assistance Agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and EF and KF, Dover, PA, for adoption assistance at the rate of \$27.00 per day for KAF fka BIH, a minor child, until the child reaches the age of 18 years; and a one-time payment for costs incidental to the adoption of the child not to exceed \$900.00, according to the schedule attached to the agreement.
- D. Subsidized Adoption Assistance Agreement First Amendment between the County of York, on behalf of the York County Office of Children, Youth & Families, and EK, Dover, PA, to modify the State Monthly Adoption Subsidy status to ineligible and the Federal Monthly Adoption Subsidy status to eligible for CAK, the minor child, with all other terms and conditions of the original agreement remaining in full force and effect.
- E. Subsidized Adoption Assistance Agreement First Amendment between the County of York, on behalf of the York County Office of Children, Youth & Families, and CB, York, PA, to modify the State Monthly Adoption Subsidy status to ineligible and the Federal Monthly Adoption Subsidy status to eligible for DPB fka DPM, the minor child, with all other terms and conditions of the original agreement remaining in full force and effect.

F. Subsidized Adoption Assistance Agreement First Amendment between the County of York, on behalf of the York County Office of Children, Youth & Families, and JS and CS, New Freedom, PA, to modify the State Monthly Adoption Subsidy status to eligible and the Federal Monthly Adoption Subsidy status to ineligible for RJS fka JJR, the minor child, with all other terms and conditions of the original agreement remaining in full force and effect.

G. Solicitor's Report, as submitted.

5. APPOINTMENT/REAPPOINTMENT

A. York County Agricultural Land Preservation Board

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to Appoint and Reappoint the following individuals to the York County Agricultural Land Preservation Board as indicated representatives for three-year terms, effective as indicated:

Appointment

James "Gus" Parlett, Jr., Lower Chanceford Township
Representing Elected Official – Local Governing Body
September 1, 2017 through August 31, 2020

Reappointment

Mack Smith, York Township
Representing Realty/Building Industry
June 1, 2017 through May 31, 2020

6. EXONERATION

A. Catholic Diocese of Harrisburg

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve an Exoneration Amendment for 2016 York County Real Estate Taxes on property located in Conewago Township (Parcel no. 23-NH-58), owned by the Catholic Diocese of Harrisburg, correcting the amount from \$3,773.31 to \$3,784.17.

7. RESOLUTIONS

A. Resolution 2017-13

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to adopt Resolution 2017-13 authorizing the issuance by the Penn Industrial Development Authority (PIDA) of up to \$6,400,000.00 of tax-exempt financing to Penn-Mar Organization, Inc. and Pen-Mar Organization, Inc. (MD), Glen Rock, PA, for (i) the purchase of property located in Hopewell Township; (ii) the refinancing of debt on group homes located in Parkton, White Hall and Freeland, MD, as well as Stewartstown, Dallastown, York and Shrewsbury, PA; and (iii) the payment of a portion of the costs of issuance of the bonds.

B. Resolution 2017-14

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adopt Resolution 2017-14 to enter into a First Amended and Restated Note Agreement with PNC Bank, National Association, for the remarketing of the County’s General Obligation Floating Rate Notes, series of 2015, in the outstanding principal amount of \$67,800,000.00, pursuant to Ordinance 2015-02, and a Note Agreement, as amended.

C. Bowman Systems LLC, Shreveport, LA

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a Resolution, on behalf of the York County Planning Commission, authorizing a Contract Agreement Renewal between the County of York and Bowman Systems LLC, Shreveport, LA, to provide a Homeless Management Information System (HMIS) to be utilized by York County providers and social service agencies, for a total cost of \$31,470.00 funded by HMIS grant funds, for the period of April 13, 2017 through April 12, 2018.

D. U.S. Department of Housing and Urban Development (HUD), Washington, D.C.

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a Resolution, on behalf of the Community Development Division of the York County Planning Commission, authorizing the following changes to the 2014, 2015 and 2016 Action Plans, funded through the U.S. Department of Housing and Urban Development (HUD), Washington, D.C., Community Development Block Grant program:

<u>Activity</u>	<u>Amount</u>	<u>From</u>	<u>To</u>
Hanover Borough	\$ 575.47	Unprogrammed Funds	45582193 (increase)
West York Borough	\$ 696.07	Unprogrammed Funds	45592101 (increase)
Delta Borough	\$ 449.85	Unprogrammed Funds	45592090 (increase)
Dover Borough	\$ 224.92	Unprogrammed Funds	45502171 (increase)
Hanover Borough	\$1,622.53	Unprogrammed Funds	45592134 (increase)
HICDC	\$ 699.10	Unprogrammed Funds	45502199 (increase)
Penn Mar Organization	\$ 160.98	Unprogrammed Funds	45502176 (increase)
York Haven Borough	\$ 307.79	Unprogrammed Funds	45502178 (increase)

8. PURCHASES

A. Hondru Ford, Manheim, PA

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a Purchase between the County of York, on behalf of the York County Fleet department, and Hondru Ford, Manheim, PA, for the following two (2) vehicles at the costs indicated, for a total cost of \$105,037.00, for the following York County departments, under PA COSTARS contracts:

One (1) 2017 Ford Super Duty F550 Truck w/Versalift Bucket	\$82,442.00	Maintenance
One (1) 2017 Ford Escape (SE 4WD U9G)	\$22,595.00	Emergency Srvcs

B. Rivers Truck Center, Red Lion, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a Purchase between the County of York, on behalf of the York County Fleet department, and Rivers Truck Center, Red Lion, PA, for one (1) 30-ton Tag Along trailer at a cost of \$31,460.03, for the York County Parks Department, under a PA COSTARS contract, and to be funded with Liquid Fuels funds.

C. Mobile Lifts, Inc., Collegeville, PA

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a Purchase between the County of York, on behalf of the York County Prison, and Mobile Lifts, Inc., Collegeville, PA, for one (1) mobile lift at a cost of \$16,391.35, under a National Joint Powers Alliance contract, and to be funded with Inmate Telephone Revenue funds.

D. CDW Government, Chicago, IL

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a Purchase between the County of York, on behalf of the York County Information Services department, and CDW Government, Chicago, IL, for ninety (90) laptop computers and accessories, for a total cost of \$121,695.00, under a COSTARS contract.

E. CTI, Hunt Valley, MD

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a Purchase between the County of York, on behalf of the York County Information Services department, and CTI, Hunt Valley, MD, for Cisco computer hardware and a three-year maintenance agreement for the York County 9-1-1 Center, for a total cost of \$113,084.61, to be funded by a PEMA grant, at no cost to the County.

9. DEBT WAIVER

A. York County Agricultural Society, York, PA

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a Waiver of Debt between the County of York and the York County Agricultural Society, York, PA, to waive the Debt Service Coverage Ratio covenant and imposition of the 2% Default Rate for the loan period ending November 30, 2016, pursuant to the \$11,700,000.00 Series 2009 Note.

10. AGREEMENTS

A. C.S. Davidson, Inc., York, PA

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a Proposal and Contract Agreement between the County of York and C.S. Davidson, Inc., York, PA, County Engineer, for Design Phase Engineering services related to the replacement of Bridge No. 61 (Boundary Road over Mill Creek in Yoe Borough) at an estimated cost of \$76,000.00, to be funded by Local Use Fees funds, as recommended by the York County Planning Commission.

B. C.S. Davidson, Inc., York, PA

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a Proposal and Contract Agreement between the County of York and C.S. Davidson, Inc., York, PA, County Engineer, for Preliminary and Final Design Phase Engineering services related to the replacement of Bridge No. 231 (Milford Green Road over the North Branch of Bermudian Creek in Washington Township) at an estimated cost of \$260,000.00, to be funded with Marcellus Shale funds, as recommended by the York County Planning Commission.

C. City of York, York, PA, and York College of Pennsylvania, York, PA

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a Contract Agreement between the County of York, the City of York, York, PA, and York College of Pennsylvania, York, PA, for the maintenance and operation of the Heritage Rail Trail County Park, Heritage Rail Trail City Park and the College section of the trail (along the border of Spring Garden Township, from Grantley Road to the intersection of Jessop Place and Kings Mill Road), effective March 1, 2017 through February 28, 2027.

D. Thomson Reuters, Eagan, MN

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a Contract Agreement between the County of York, on behalf of the York County District Attorney's Office, and Thomson Reuters, Eagan, MN, for a (West Proflex) software subscription for the purpose of legal research, at a cost of \$836.80 per month, for a total cost of \$10,041.60, for the period of May 1, 2017 through April 30, 2018.

E. Pennsylvania Department of Agriculture, Division of Weights and Measures, Harrisburg, PA

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a Memorandum of Understanding between the County of York, on behalf of the York County Weights & Measures department, and the Pennsylvania Department of Agriculture, Division of Weights and Measures, Harrisburg, PA, authorizing the County of York to conduct weights & measures inspections, for the period of July 1, 2017 through June 30, 2022.

F. Susquehanna Heritage Corp., Wrightsville, PA

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a Memorandum of Understanding between the County of York, on behalf of the York County Parks department, and Susquehanna Heritage Corp., Wrightsville, PA, for the collaboration of improving accessibility to all citizens and promoting the educational value of Native Lands County Park, related to the Zimmerman Center/Native Lands Accessibility Project.

G. Shenandoah Telecommunications Company (Shentel), Edinburg, VA

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a HIPAA Business Associate Agreement between the County of York, on behalf of the York County Information Services department, and Shenandoah Telecommunications Company (Shentel), Edinburg, VA, for Telecommunication services.

H. Willis of Pennsylvania, Inc., Radnor, PA

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a HIPAA Business Associate Agreement between the County of York, on behalf of the York County Human Resources department, and Willis of Pennsylvania, Inc., Radnor, PA, for Employee Benefit professional services.

11. GRANT

A. Pennsylvania Commission on Crime and Delinquency (PCCD), Harrisburg, PA

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to ratify the submission of a Grant Application, on behalf of the York County Department of Probation Services, to the Pennsylvania Commission on Crime and Delinquency (PCCD), Harrisburg, PA, in the amount of \$44,999.00, for the purchase of mobile technology and clothing identifying Probation Officers, and to enhance the Women's Reentry Project with the purchase of "Moving On" curriculum, for the period of April 19, 2017 through June 30, 2017.

12. TAX REFUND REGISTER

A. Tax Refund Register 2017-11

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve Tax Refund Register 2017-11 authorizing payment of York County real estate tax refunds totaling \$648.24.

13. CHECK REGISTERS

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to ratify the Check Register for the week of April 26, 2017 totaling \$6,263,818.72.

<u>Weekly Disbursement Totals for April 26, 2017</u>		
<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	3,235,022.51
01	Payroll	91.14
01	Ag Land Preservation	
01	Escrow	15,760.61
01	Marcellus Shale	
01	York Co Agriculture Society Sinking Fund	
02	York County Nursing Home	271,884.39
03	Unclaimed Money	
04	Donations	
05	Controlled Substance	4,284.64
06	Human Services	64,373.09
07	Children & Youth	381,042.59
08	911	26,409.85
08	911 Act 12	
09	YC Capital Reserve	
10	Liquid Fuels	33,197.73
10	Liquid Fuels Act 44	
10	Marcellus Shale Bridge Maintenance	
11	Prison Telephone	
25	Aging	154,350.79
28	MH-IDD	390,399.77
30/31	York/Adams HealthChoices	
30	York Reinvestment	
31	Adams Reinvestment	
35	Domestic Relations	
36	Earn-It	
40	Weatherization Liheap	17,902.69
45	Block Grant	29,970.42
46	Affordable Housing	5,502.82
47	Revolving Fund	
48	Downtown Hanover	
49	ARRA Weatherization	
50	Continuum of Care	4,528.00

51	Weatherization Doe	
72	Tax Claim	23,662.23
75	Retirement	1,602,075.45
82	2015 PLGIT GOB Fund	
83	2016 Capital Projects Fund	3,360.00
84	911 Capital Projects Fund	
85	P/A Capital Projects Fund	
90	Drug & Alcohol	
	Total	<u>6,263,818.72</u>

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of May 3, 2017 totaling \$21,058,292.19.

Weekly Disbursement Totals for May 03, 2017

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	18,470,332.52
01	Payroll	
01	Ag Land Preservation	
01	Escrow	
01	Marcellus Shale	
01	York Co Agriculture Society Sinking Fund	
02	York County Nursing Home	215,075.87
03	Unclaimed Money	
04	Donations	17,175.66
05	Controlled Substance	13,666.15
06	Human Services	365.30
07	Children & Youth	1,156,975.17
08	911	36,145.80
08	911 Act 12	
09	YC Capital Reserve	
10	Liquid Fuels	2,161.06
10	Liquid Fuels Act 44	
10	Marcellus Shale Bridge Maintenance	
11	Prison Telephone	9,263.00
25	Aging	568,075.60
28	MH-IDD	342,549.09
30/31	York/Adams HealthChoices	20,793.96
30	York Reinvestment	55,718.77
31	Adams Reinvestment	
35	Domestic Relations	52,965.56
36	Earn-It	
40	Weatherization Liheap	28,369.17
45	Block Grant	13,494.49
46	Affordable Housing	22,203.43
47	Revolving Fund	
48	Downtown Hanover	
49	ARRA Weatherization	
50	Continuum of Care	

51	Weatherization Doe	30,927.79
72	Tax Claim	
75	Retirement	
82	2015 PLGIT GOB Fund	
83	2016 Capital Projects Fund	
84	911 Capital Projects Fund	
85	P/A Capital Projects Fund	
90	Drug & Alcohol	2,033.80
	Total	<u>21,058,292.19</u>

14. REPORT OF EXECUTIVE SESSIONS

Commissioner Byrnes reported the following Executive Session was held since the last Commissioners' Meeting:

04/24 – Commissioners Byrnes, Hoke and Reilly; Mark Derr; Robb Green; Deb Myers; Kristy Bixler and Tiffany Trout – Controller's Office Personnel.

15. OTHER BUSINESS AND ADDITIONAL PUBLIC COMMENTS

Commissioner Byrnes announced that the York County Veteran's Affairs office will be closed temporarily from June 2nd through June 4th, as they are relocating from the York County Human Services Center building to the York County Administrative Center building. The office is scheduled to reopen for business on June 5th.

Commissioner Byrnes thanked Eureka Fire Company for their hospitality in allowing the Board of Commissioners to hold a public meeting at their facility.

Susquehanna Heritage Corp. President Mark Platts announced that the annual River Experience event for 2017 will be held on June 2nd, beginning at the John Wright Restaurant in Wrightsville, PA. He also announced that the National Trails Day Celebration will be held the following day, June 3rd, along the Northwest Lancaster County River Trail.

Solicitor Smith reminded the public of the upcoming Primary Election on Tuesday, May 16th, and its importance, in that this election is to vote for their local officials.

16. ADJOURNMENT

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting at 10:40 a.m.

Respectfully submitted,

Sherry L. Baer
Chief Clerk/Office Manager