

**COMMISSIONERS' MEETING
MINUTES**

03/01/17

The March 1, 2017 York County Board of Commissioners Meeting was held at the York County Administrative Center, 28 E. Market Street, 2nd Floor, York, PA, 17401.

1. CALL TO ORDER

President Commissioner Susan Byrnes called the meeting to order at 10:00 a.m., with Vice President Commissioner Doug Hoke, Commissioner Christopher Reilly, Administrator Mark Derr, Chief Clerk Sherry Baer, Solicitor Glenn Smith and Controller Robb Green present.

A. Opening Ceremony

Veteran Don Bradley led the Pledge of Allegiance.

Father Carl Tancredi, Catholic Chaplain of York College and York County Prison, gave the Invocation.

2. PROCLAMATIONS

A. American Red Cross Month

The Board of Commissioners presented a proclamation to Matt Leininger, Chapter Executive of the American Red Cross of South Central Pennsylvania, recognizing March 2017 as "American Red Cross Month" in York County, in addition to a donation in the amount of \$1,080.00 collected from County employees, who participated in a Casual Day attire fundraising event.

B. Spread the Word to End the Word Day

The Board of Commissioners presented a proclamation to Christopher and Angelo Ferro recognizing March 1, 2017 as "Spread the Word to End the Word Day" in York County for the importance of educating and raising awareness of the positive impact individuals with intellectual and developmental disabilities have in our communities and why the use of the R-word is hurtful.

3. PERIOD OF PUBLIC COMMENT

The Board of Commissioners recognized the following York County employees with a Commissioners' Gold Coin Award for their participation in a heroic act of a lifesaving event during a medical emergency that took place in the York County Prothonotary's Office:

Sheriff's Office
Deputy James Ring
Sergeant Richard Reincke
Corporal Justin Koller

Prothonotary's Office
Christopher Quigley
Nancy Russell
Billie Jo Bones

4. CONSENT AGENDA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the Consent Agenda, items A through H, as listed below:

- A. Minutes from the February 15, 2017 Commissioners' Meeting, as submitted.
- B. Service Provider Contract Agreements between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following service providers at the rates indicated, for the period of July 1, 2016 through June 30, 2017:

<u>Provider</u>	<u>Location</u>	<u>Program Name</u>	<u>Cost</u>
Family Care Services, Inc.	4385 Edenville Road Chambersburg, PA 17202	Specialized Foster Care Foster Care	\$54.62/Diem
Family Care Services, Inc.	4385 Edenville Road Chambersburg, PA 17202	General Foster Care Foster Care	\$41.72/Diem
Family Care Services, Inc.	4385 Edenville Road Chambersburg, PA 17202	Enhanced Foster Care Level II - Foster Care	\$106.05/Diem
Family Care Services, Inc.	4385 Edenville Road Chambersburg, PA 17202	Enhanced Foster Care Level I - Foster Care	\$80.69/Diem
Family Care Services, Inc.	4385 Edenville Road Chambersburg, PA 17202	Host Home Foster Care CRR – MA Approved - Foster Care	\$26.99/Diem
Manito, Inc. dba Laurel Life Services	2020 S. Queen Street York, PA 17403	JUMP (Individual) Counseling	\$66.00/Hour
Manito, Inc. dba Laurel Life Services	2020 S. Queen Street York, PA 17403	JUMP (Group) Counseling	\$16.15/Hour
Manito, Inc. dba Laurel Life Services	1681 Kenneth Road York, PA 17408	Rise Program (Individual) Counseling	\$66.00/Hour
Manito, Inc. dba Laurel Life Services	1681 Kenneth Road York, PA 17408	Rise Program (Group) Counseling	\$16.15/Hour

- C. Purchase of Service Agreement Second Amendment between the County of York, on behalf of the York County Office of Children, Youth & Families, and Diakon Child, Family & Community Ministries, Allentown, PA, to reflect a change in the payment rate from a per diem basis to a program-funded basis, effective January 1, 2017.
- D. Subsidized Adoption Assistance Agreements between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following adoptive parents, for adoption assistance at the rates indicated for the adoption of the following minor children until each child reaches the age of 18 years; and a one-time payment for costs incidental to the adoption of each child not to exceed \$800.50, according to the schedule attached to the agreement:

<u>Adoptive Parents</u>	<u>Minor Child</u>	<u>Rate per day</u>
SL, York, PA	VAG fka VSPT	\$28.50
SL, York, PA	IAG fka IAIJ	\$28.50
WM, York, PA	BIM fka BDNB	\$26.50

- E. Subsidized Adoption Assistance Agreement First Amendment between the County of York, on behalf of the York County Office of Children, Youth & Families, and JP-N and SB-R, York, PA, to modify the State Monthly Adoption Subsidy status to ineligible and the Federal Monthly Adoption Subsidy status to eligible for JPP-B fka JPM-R, the minor child, with all other terms and conditions of the original agreement remaining in full force and effect.
- F. Subsidized Adoption Assistance Agreement Second Amendment between the County of York, on behalf of the York County Office of Children, Youth & Families, and KC, Windsor Mill, MD, to reflect an increase in adoption subsidy payments for ALC fka AB, the minor child, from \$24.00 per day to \$31.00 per day, based upon the Difficulty of Care Assessment, with all other terms and conditions of the original agreement and subsequent amendments remaining in full force and effect.
- G. Subsidized Permanent Legal Custodianship Agreement First Amendment between the County of York, on behalf of the York County Office of Children, Youth & Families, and PC, York, PA, to reflect a correction in custodianship subsidy payments from \$29.65 per day to \$25.65 per day for TMS, the minor child, with all other terms and conditions of the original agreement remaining in full force and effect.
- H. Solicitor's Report, as submitted.

5. TAX EXONERATIONS

A. 2017 York County Real Estate Taxes

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to Exonerate 2017 York County Real Estate Taxes on the following parcels in the face amounts indicated for property owned by the County of York:

<u>Parcel No.</u>	<u>Location</u>	<u>Amount</u>
31-000-KK-0134-A0-00000	Horn Farm, Hellam Twp	\$417.08
47-000-EJ-0050-00-00000	Spring Valley Park, Springfield Twp	\$893.20

6. PURCHASES

A. St. Andrew Development, York, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a Purchase between the County of York, on behalf of the York County Prison, and St. Andrew Development, York, PA, for the purchase and implementation of (Inmate Count and Round System) software to upgrade handheld computers at a cost of \$21,800.00.

B. Schaedler Yesco Distribution, York, PA

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a Purchase between the County of York, on behalf of the York County Facilities Management department, and Schaedler Yesco Distribution, York, PA, for the purchase and installation of one (1) (45KVA 208A 3 phase) generator, one (1) (400 amp) transfer panel and one (1) cold weather kit, for the York County Archives building, for a total cost not to exceed \$58,700.00 under a PA COSTARS MRO contract.

7. RESOLUTION

A. Resolution 2017-09

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adopt Resolution 2017-09 approving the following revised County of York Administrative Policy, as recommended by the Policy Advisory Committee, effective March 1, 2017:

AW – 9.4 – Paid Time Off (PTO) Benefit (revised)

8. AGREEMENTS

A. Pennsylvania Department of Human Services, Office of Long-Term Living (DHS-OLTL), Harrisburg, PA

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve an Intergovernmental Transfer Agreement between the County of York, on behalf of the York County Pleasant Acres Nursing & Rehabilitation Center (PAN&RC), and the Pennsylvania Department of Human Services, Office of Long-Term Living (DHS-OLTL), Harrisburg, PA, for the transfer of funds in the amount of \$6,116,096.00 to DHS-OLTL to provide the non-federal share of Medical Assistance payments to county nursing facilities, offset the amount appropriated for state-funded county-administered human services programs, and for the satisfaction of the County's obligation of 10% of the non-federal share of public nursing home care, which will net the County \$2,147,304.00 from the transaction.

B. Pennsylvania District Attorneys Institute (PDAI), Harrisburg, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a Contract Agreement and Memorandum of Understanding between the County of York, on behalf of the York County Prison, and the Pennsylvania District Attorneys Institute (PDAI), Harrisburg, PA, to provide maintenance and service on the Statewide Automated Victim Information and Notification (SAVIN) system at a cost of \$19,553.26, for the period of January 1, 2017 through December 31, 2017.

C. Pelican Insurance, Burlington, VT

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a Contract Agreement between the County of York, on behalf of the Pleasant Acres Nursing & Rehabilitation Center (PAN&RC), and Pelican Insurance, Burlington, VT, to provide general, healthcare professional and employee benefits liability insurance coverage through the Pennsylvania Association of County Affiliated Homes (PACAH), a program of the County Commissioners Association of Pennsylvania (CCAP), for a total cost of \$134,872.00, for the period March 1, 2017 through February 28, 2018.

D. McClure Company, Harrisburg, PA

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a Contract Agreement between the County of York, on behalf of the York County Facilities Management department, and McClure Company, Harrisburg, PA, for the replacement of six (6) heat pump controllers with one (1) controller and six (6) amperage monitors, to include programming, wiring and installation, for the 9-1-1 Center, for a total cost not to exceed \$12,256.00.

E. Lobar Site Development, Inc., Dillsburg, PA

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to ratify a Contract Agreement between the County of York, on behalf of C.S. Davidson, Inc., County Engineer, and Lobar Site Development, Inc., Dillsburg, PA, for the replacement of Bridge No. 187 (Mill Creek Road over Little Conewago Creek in Conewago and Manchester Townships) in the amount of \$1,222,153.64, to be funded through the Transportation Improvement Program (TIP) with 80% federal, 15% state and 5% County funds.

F. Vision Benefits of America (VBA), Pittsburgh, PA

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a Contract Agreement and HIPAA Business Associate Agreement between the County of York, on behalf of the York County Human Resources department, and Vision Benefits of America (VBA), Pittsburgh, PA, to provide a managed care vision buy-up plan with the additional cost of the plan to be paid by employees electing this coverage, for the period of January 1, 2017 through December 31, 2019.

G. Vision Benefits of America (VBA), Pittsburgh, PA

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a Contract Agreement and HIPAA Business Associate Agreement between the County of York, on behalf of the York County Human Resources department, and Vision Benefits of America (VBA), Pittsburgh, PA, to provide a managed care vision basic plan, for the period of January 1, 2017 through December 31, 2019.

H. Express Scripts, Inc., a Delaware Corporation

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a Contract Agreement and Business Associate Agreement between the County of York, on behalf of the York County Human Resources department, and Express Scripts, Inc., a Delaware Corporation, to provide Pharmacy Benefit Management services, for the period of January 1, 2017 through December 31, 2019.

9. HUMAN SERVICES

A. Service Provider Contract Agreement – York County Office of Children, Youth & Families

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a Service Provider Contract Agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and Pathways Adolescent Center, Inc., Oil City, PA, a new service provider, to provide the following services at the rates indicated, for the period of July 1, 2016 through June 30, 2017:

<u>Program Name</u>	<u>Cost</u>
Pathways Adolescent Center Community Residential Services	\$140.00/Diem
Pathways Adolescent Center Pathways II	\$140.00/Diem
Pathways New Beginnings for Girls Community Residential Services	\$145.00/Diem
Pathways Transitional Living 2 Community Residential Services	\$135.00/Diem
Pathways Transitional Living 3 Community Residential Services	\$135.00/Diem

B. Contract Agreement – York County Office of Children, Youth & Families and Juvenile Probation

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a Contract Agreement between the County of York, on behalf of the York County Office of Children, Youth & Families and Juvenile Probation department, and Avertest, LLC, dba Avertest, Richmond, VA, to provide the following drug testing services at the rates indicated, effective January 12, 2017, with automatic renewal for a period of twelve (12) months:

<u>Service</u>	<u>Rate p/test</u>
Drug Only panel	\$ 9.50
Drug + ETC panel	\$12.00
Synthetic THC	\$15.00
Confirmations	\$19.00

C. Data Release Agreement – York County Office of Children, Youth & Families

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a Data Release Agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and Pennsylvania State University, University Park, PA, authorizing electronic Child Welfare Data (CWD) sharing for the purpose of research and education.

D. Letter of Agreement and HIPAA Business Associate Agreement – York County Office of Children, Youth & Families

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a Letter of Agreement and HIPAA Business Associate Agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and Dorothy Livaditis, Esquire, York, PA, to provide Legal Services at a rate of \$100.00 per hour for lead attorneys, with reimbursement for costs to include personal service and overnight postage charges; independent contractors at a rate of \$80.00 per hour; paralegals at a rate of \$50.00 per hour; and processor services at the customary rate within York County, for the period of January 1, 2017 through December 31, 2017.

10. CHECK REGISTERS

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to ratify the Check Register for the week of February 22, 2017 totaling \$5,648,686.44.

Weekly Disbursement Totals for February 22, 2017

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	2,538,408.64
01	Payroll	
01	Ag Land Preservation	
01	Escrow	4,200.00
01	Marcellus Shale	
01	York Co Agriculture Society Sinking Fund	
02	York County Nursing Home	262,242.92
03	Unclaimed Money	
04	Donations	8,025.00
05	Controlled Substance	13,940.59
06	Human Services	
07	Children & Youth	157,800.15
08	911	36,683.83
08	911 Act 12	
09	YC Capital Reserve	8,967.90
10	Liquid Fuels	6,938.23

10	Liquid Fuels Act 44	
10	Marcellus Shale Bridge Maintenance	
11	Prison Telephone	24,888.93
25	Aging	217,592.51
28	MH-IDD	372,848.17
30/31	York/Adams HealthChoices	1,506,735.99
30	York Reinvestment	24,422.96
31	Adams Reinvestment	
35	Domestic Relations	136,609.14
36	Earn-It	
40	Weatherization Liheap	7,426.99
45	Block Grant	2,420.51
46	Affordable Housing	376.45
47	Revolving Fund	131.00
48	Downtown Hanover	
49	ARRA Weatherization	
50	Continuum of Care	196.92
51	Weatherization Doe	8,502.61
72	Tax Claim	42,285.26
75	Retirement	58,437.44
82	2015 PLGIT GOB Fund	
83	2016 Capital Projects Fund	12,500.00
84	911 Capital Projects Fund	
85	P/A Capital Projects Fund	
90	Drug & Alcohol	196,104.30
	Total	<u>5,648,686.44</u>

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of March 1, 2017 totaling \$8,432,669.12.

Weekly Disbursement Totals for March 01, 2017

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	2,037,221.76
01	Payroll	
01	Ag Land Preservation	
01	Escrow	
01	Marcellus Shale	
01	York Co Agriculture Society Sinking Fund	
02	York County Nursing Home	38,952.35
03	Unclaimed Money	
04	Donations	
05	Controlled Substance	20,604.90
06	Human Services	100.00
07	Children & Youth	218,169.16

08	911	5,877.33
08	911 Act 12	2,000,904.34
09	YC Capital Reserve	
10	Liquid Fuels	44,556.01
10	Liquid Fuels Act 44	2,769.06
10	Marcellus Shale Bridge Maintenance	18,909.53
11	Prison Telephone	2,351.59
25	Aging	120,289.28
28	MH-IDD	1,221,337.80
30/31	York/Adams HealthChoices	351,343.21
30	York Reinvestment	5,600.00
31	Adams Reinvestment	
35	Domestic Relations	30,769.20
36	Earn-It	
40	Weatherization Liheap	37,218.50
45	Block Grant	193,702.87
46	Affordable Housing	27,944.29
47	Revolving Fund	
48	Downtown Hanover	
49	ARRA Weatherization	
50	Continuum of Care	6,504.02
51	Weatherization Doe	
72	Tax Claim	
75	Retirement	1,361,490.58
82	2015 PLGIT GOB Fund	
83	2016 Capital Projects Fund	
84	911 Capital Projects Fund	685,435.69
85	P/A Capital Projects Fund	
90	Drug & Alcohol	617.65
	Total	<u><u>8,432,669.12</u></u>

11. REPORT OF EXECUTIVE SESSIONS

Commissioner Byrnes reported there were no Executive Sessions held since the last Commissioners' Meeting.

12. OPEN POSITIONS REPORT

Eileen Reinoehl, York County Human Resources department, gave a report of open positions within the County of York as of March 1, 2017.

13. OTHER BUSINESS AND ADDITIONAL PUBLIC COMMENTS

There was no other business to address, nor were any public comments received.

14. ADJOURNMENT

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting at 10:40 a.m.

Respectfully submitted,

Sherry L. Baer
Chief Clerk/Office Manager