

**COMMISSIONERS' MEETING
MINUTES**

02/15/17

The February 15, 2017 York County Board of Commissioners Meeting was held at the York County Fire School, 330 Emig Road, York, PA, 17406.

1. CALL TO ORDER

President Commissioner Susan Byrnes called the meeting to order at 10:04 a.m., with Vice President Commissioner Doug Hoke, Commissioner Christopher Reilly, Administrator Mark Derr, Chief Clerk Sherry Baer, Solicitor Glenn Smith and Controller Robb Green present.

A. Opening Ceremony

Veteran Ronald Herman led the Pledge of Allegiance.

Reverend Patrick Rooney gave the Invocation.

2. PERIOD OF PUBLIC COMMENT

The Board of Commissioners presented attending members of the Fire Chiefs' and Firefighters' Association of York County a Gold Coin Award for their dedicated service to the community.

3. CONSENT AGENDA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the Consent Agenda, items A through I, as listed below:

- A. Minutes from the February 1, 2017 and February 8, 2017 Commissioners' Meetings, as submitted.
- B. Purchase of Service Agreement First Amendment between the County of York, on behalf of York County Office of Children, Youth & Families, and the United Way of York County, Youth Court Alliance, York, PA, for the purpose of amending the rate schedule to incorporate Northeastern 9th grade students into the Pre-adjudicated Diversion program that re-engages truant youth, at the cost of \$12,841.66/month, for the period of January 1, 2017 through June 30, 2017, with all other terms and conditions of the original agreement remaining in full force and effect.
- C. Subsidized Adoption Assistance Agreement between the County of York, on behalf of York County Office of Children, Youth & Families, and the following adoptive parents, for adoption assistance at the rates indicated for the adoption of the following minor children until each child reaches the age of 18 years; and a one-time payment for costs incidental to the adoption of each child not to exceed \$800.50, according to the schedule attached to the agreement:

<u>Adoptive Parents</u>	<u>Minor Child</u>	<u>Rate per day</u>
RK and TK, Thomasville, PA	REK fka RRLF	\$27.00
DS, Manchester, PA	RCS	\$24.00

- D. Subsidized Adoption Assistance Agreement First Amendment between the County of York, on behalf of the York County Office of Children, Youth & Families, and SP and WP, Thomasville, PA, to modify the State Monthly Adoption Subsidy status to ineligible and the Federal Monthly Adoption Subsidy status to eligible for MRP fka MRB, the minor child, effective June 1, 2016, with all other terms and conditions of the original agreement remaining in full force and effect.
- E. Subsidized Permanent Legal Custodianship Agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and WM, York, PA, as Custodian of MJT, a minor child, authorizing custodianship subsidy payments at a rate of \$31.00 per day until the child reaches the age of 21 years.
- F. Subsidized Permanent Legal Custodianship Agreement First Amendment between the County of York, on behalf of the York County Office of Children, Youth & Families, and WH, York, PA, to correct the State Subsidized Permanent Legal Custodianship status to eligible and the State Funded Subsidy Extension status to eligible for ADD, a dependent youth, effective November 9, 2016; and to correct the birthdate on the original agreement to January 31, 2000, with all other terms and conditions of the original agreement remaining in full force and effect.
- G. Unlicensed Host Home Subsidy Agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and BS and MS, Spring Grove, PA, as host of JH, a dependent youth, authorizing subsidy payments at a rate of \$27.00 per day until the youth reaches the age of 21 years or until such time that the youth chooses to leave dependent care before the age of 21 years, effective January 23, 2017.
- H. 2016 & 2017 Budget Line Item Adjustments, as submitted by the Controller's Office, for the week of February 15, 2017.
- I. Solicitor's Report, as submitted.

4. APPOINTMENT

A. Redevelopment Authority of the County of York

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to Appoint Amy Brinton, Dover Township, to the Redevelopment Authority of the County of York for a three-year term, effective January 1, 2017 through December 31, 2019.

5. PURCHASES

A. Hondru Chevy, Elizabethtown, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a Purchase between the County of York, on behalf of the York County Fleet department, and Hondru Chevy, Elizabethtown, PA, for four (4) 2017 Chevrolet (Express 2500) 8-passenger vehicles, for the York County Sheriff's Office, at a cost of \$34,987.50 per vehicle, for a total cost of \$139,950.00, under a PA COSTARS contract.

B. New Holland Auto Group, New Holland, PA

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a Purchase between the County of York, on behalf of the York County Fleet department, and New Holland Auto Group, New Holland, PA, for two (2) 2017 Ford (AWD) Utility vehicles, for the Parks department, at a cost of \$36,218.00 per vehicle, for a total cost of \$72,436.00, under a PA COSTARS contract.

C. TASER International, Scottsdale, AZ

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a Purchase between the County of York, on behalf of the York County Department of Probation Services, and TASER International, Scottsdale, AZ, for fifteen (15) tasers and associated equipment at the costs indicated, for a total cost of \$36,588.40 (includes \$295.51 shipping charge) over the period of five (5) years:

<u>Year</u>	<u>Amount</u>	<u>Product</u>
2017	\$10,372.89	\$412.00/each taser (15); \$4,192.89/equipment
2018	\$ 6,480.00	\$432.00/each taser (15)
2019	\$ 6,480.00	\$432.00/each taser (15)
2020	\$ 6,480.00	\$432.00/each taser (15)
2021	\$ 6,480.00	\$432.00/each taser (15)

6. RESOLUTION

A. Resolution 2017-08

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to adopt Resolution 2017-08 authorizing the issuance by the General Authority of Southcentral Pennsylvania (GASP) of up to \$45,000,000.00 of tax-exempt financing to York Academy Foundation for (i) the acquisition, renovation and equipping of an elementary school building; (ii) the acquisition of certain property, the demolition of existing structures, and the construction and equipping of a new high school building; (iii) the payment of capitalized interest on the Bonds; (iv) the funding of debt service reserve funds for the Bonds; and (v) the payment of the costs of issuing the Bonds.

7. CLEARANCE CERTIFICATION

A. Pennsylvania Department of Transportation (PennDOT), Harrisburg, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to ratify a Right-of-Way Clearance Certification between the County of York, on behalf of C.S. Davidson, Inc., County Engineer, and the Pennsylvania Department of Transportation (PennDOT), Harrisburg, PA, related to the Bridge No. 221 Replacement Project (Bermudian Church Road over the Bermudian Creek in Washington Township).

8. AGREEMENTS

A. Pillar+Aught, LLC, Harrisburg, PA

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a Letter of Engagement and HIPAA Business Associate Agreement between the County of York, on behalf of the York County Human Resources department, and Pillar+Aught, LLC, Harrisburg, PA, to provide Labor and Employment Legal services, effective February 15, 2017.

B. Orbis Partners, Inc., Ottawa, ON

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a Letter of Agreement between the County of York, on behalf of the York County Department of Probation Services, and Orbis Partners, Inc., Ottawa, ON, to provide four (4) days of on-site training (“Moving On”), including materials, to implement a female offender specific program, for a total cost not to exceed \$11,458.00.

C. Pennsylvania Department of Transportation (PennDOT), Harrisburg, PA

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a third Letter of Amendment between the County of York, on behalf of C.S. Davidson, Inc., County Engineer, and the Pennsylvania Department of Transportation (PennDOT), Harrisburg, PA, to reflect a correction in the second Letter of Amendment related to Bridge No. 114 (Valley Street over the South Branch of Codorus Creek in Glen Rock Borough), by changing the total contract amount from \$1,812,003.00 to \$1,552,003.00, with all other terms and conditions of the original and subsequent agreement amendments remaining in full force and effect.

D. C.S. Davidson, Inc., York, PA

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a Professional Services Contract Agreement between the County of York and C.S. Davidson, Inc., York, PA, County Engineer, for Design and Construction Administration services for the 2017 York County Bridge Maintenance Program, at a cost not to exceed \$65,000.00, funded through the Liquid Fuels account.

E. Shenandoah Telecommunications Company (Shentel), Edinburg, VA

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a Contract Agreement between the County of York, on behalf of the York County Information Services department, and Shenandoah Telecommunications Company (Shentel), Edinburg, VA, to provide Telecommunications services, including fiber connectivity using Ethernet Private lines, internet access and maintenance at a cost of \$100,200.00 per year, for a total cost of \$501,000.00, for the period of five (5) years.

F. Bauman Consulting Group (BCG), LLC, Loveland, OH

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a Contract Agreement between the County of York, on behalf of the York County Department of Probation Services, and Bauman Consulting Group (BCG), LLC, Loveland, OH, to provide Technical Assistance & Training services in the development of a risk assessment policy related to the Ohio Risk Assessment System (ORAS) evidence-based practices, at a cost not to exceed \$15,500.00 of grant funding, for the period of December 1, 2016 through June 30, 2017.

G. Lobar Associates, Dillsburg, PA

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a Contract Agreement between the County of York, on behalf of the York County Facilities Management department, and Lobar Associates, Dillsburg, PA, for the renovation of office space located in the York County Administrative Center building to accommodate the relocation of the York County Veterans' Affairs department, at a cost not to exceed \$57,179.85 under the Keystone Purchasing Network (KPN eZIQC) program.

H. TRC Engineers, Inc., Harrisburg, PA

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to ratify Contract Agreements between the County of York, on behalf of C.S. Davidson, Inc., County Engineer, and TRC Engineers, Inc., Harrisburg, PA, for Construction Inspection Services for the replacement of the following York County bridges in the amounts indicated, funded through the Transportation Improvement Plan (TIP):

<u>Bridge</u>		<u>Amount</u>
No. 114	(Valley Street over the South Branch of Codorus Creek in Glen Rock Borough) 80% federal funds and 20% Act 26 state funds	\$101,735.06
No. 187	(Mill Creek Rd. over Little Conewago Creek in Conewago and Manchester Twps) 80% federal funds, 15% state funds and 5% County funds	\$129,345.50

9. HUMAN SERVICES

A. 2nd Quarter 2016-2017 Cumulative Report of Expenditures and Revenues – York County Office of Children, Youth & Families

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve the submission of the 2nd Quarter 2016-2017 Cumulative Report of Expenditures and Revenues, on behalf of the York County Office of Children, Youth & Families, to the Pennsylvania Department of Human Services, Office of Children, Youth & Families, Harrisburg, PA, in the amount of \$25,153,595.00.

B. Contract Agreement Amendment – York County Area Agency on Aging

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a Contract Agreement Amendment between the County of York, on behalf of the York County Area Agency on Aging, and Giselle Joseph, MD, York, PA, to reflect a two percent (2%) rate increase for agency-funded Physician Consulting services approved by the Pennsylvania Department of Aging (PDA), increasing the total amount from \$3,272.00 to \$3,337.00, for the period of July 1, 2016 through June 30, 2017.

10. TAX REFUND REGISTER

A. Tax Refund Register 2017-05

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve Tax Refund Register 2017-05 authorizing payment of York County real estate tax refunds totaling \$20.45.

11. CHECK REGISTERS

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to ratify the Check Register for the week of February 8, 2017 totaling \$5,561,453.38.

Weekly Disbursement Totals for February 08, 2017

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	3,428,260.87
01	Payroll	639.63
01	Ag Land Preservation	
01	Escrow	
01	FEMA Disaster Grant	
01	Marcellus Shale	
01	York Co Agriculture Society Sinking Fund	
02	York County Nursing Home	51,830.17
03	Unclaimed Money	

04	Donations	
05	Controlled Substance	20,785.75
06	Human Services	257.39
07	Children & Youth	1,513,404.41
08	911	28,394.59
08	911 Act 12	
10	Liquid Fuels	3,413.22
10	Liquid Fuels Act 44	
10	Marcellus Shale Bridge Maintenance	
11	Prison Telephone	3,486.11
25	Aging	47,391.98
28	MH-IDD	203,714.84
30/31	York/Adams HealthChoices	14,738.94
30	York Reinvestment	54,183.39
31	Adams Reinvestment	
35	Domestic Relations	36,410.37
36	Earn-It	
40	Weatherization Liheap	37,322.25
45	Block Grant	48,897.39
46	Affordable Housing	450.00
47	Revolving Fund	
48	Downtown Hanover	
49	ARRA Weatherization	
50	Continuum of Care	95.62
51	Weatherization Doe	150.00
72	Tax Claim	1,124.58
75	Retirement	64,076.28
82	2015 PLGIT GOB Fund	
84	911 Capital Projects Fund	
85	P/A Capital Projects Fund	
90	Drug & Alcohol	2,425.60
	Total	<u><u>5,561,453.38</u></u>

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of February 15, 2017 totaling \$5,892,335.60.

Weekly Disbursement Totals for February 15, 2017

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	909,817.23
01	Payroll	585.52
01	Ag Land Preservation	
01	Escrow	
01	FEMA Disaster Grant	

01	Marcellus Shale	
01	York Co Agriculture Society Sinking Fund	
02	York County Nursing Home	276,995.03
03	Unclaimed Money	
04	Donations	842.07
05	Controlled Substance	39,552.38
06	Human Services	72,598.23
07	Children & Youth	587,635.21
08	911	143,919.26
08	911 Act 12	
10	Liquid Fuels	149.26
10	Liquid Fuels Act 44	
10	Marcellus Shale Bridge Maintenance	
11	Prison Telephone	
25	Aging	145,417.72
28	MH-IDD	1,362,732.53
30/31	York/Adams HealthChoices	67.04
30	York Reinvestment	25,022.00
31	Adams Reinvestment	
35	Domestic Relations	98.00
36	Earn-It	383.40
40	Weatherization Liheap	46,054.29
45	Block Grant	48,368.88
46	Affordable Housing	5,305.78
47	Revolving Fund	
48	Downtown Hanover	
49	ARRA Weatherization	
50	Continuum of Care	6,557.24
51	Weatherization Doe	
72	Tax Claim	620,478.64
75	Retirement	27,410.10
82	2015 PLGIT GOB Fund	
84	911 Capital Projects Fund	1,490,079.55
85	P/A Capital Projects Fund	
90	Drug & Alcohol	82,266.24
	Total	<u>5,892,335.60</u>

12. REPORT OF EXECUTIVE SESSIONS

Commissioner Byrnes reported there were no Executive Sessions held since the last Commissioners' Meeting.

13. OTHER BUSINESS AND ADDITIONAL PUBLIC COMMENTS

There was no other business to address, nor were any public comments received.

14. ADJOURNMENT

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting at 10:36 a.m.

Respectfully submitted,

Sherry L. Baer
Chief Clerk/Office Manager