

**COMMISSIONERS' MEETING
MINUTES**

01/18/17

The January 18, 2017 York County Board of Commissioners Meeting was held at the York County Administrative Center, 28 E. Market Street, 2nd Floor, York, PA, 17401.

1. CALL TO ORDER

President Commissioner Susan Byrnes called the meeting to order at 10:00 a.m., with Vice President Commissioner Doug Hoke, Commissioner Christopher Reilly, Administrator Mark Derr, Chief Clerk Sherry Baer, Solicitor Glenn Smith, Controller Robb Green and Treasurer Barbara Bair present.

A. Opening Ceremony

Veteran Robert Mummert led the Pledge of Allegiance.

Pastor Ron Oelrich of Faith United Church of Christ gave the Invocation.

2. PRESENTATIONS

A. 2017 One Book, One Community Reading Campaign – York County Library System

Karen Hostetter of the York County Library System presented the 2017 One Book, One Community Reading Campaign book, “Rose Under Fire”, written by Elizabeth Wein. This unforgettable story of fictional character Rose Justice, a young pilot with the Air Transport Auxiliary during the World War II, is forged from heart-wrenching courage, resolve, and the slim, bright chance of survival.

B. Certificate of Appreciation – William T. Hast, Esquire

The Board of Commissioners presented a Certificate of Appreciation to William T. Hast, Esquire, for twenty-two years of dedicated and exemplary service as Solicitor for the York County Board of Assessment Appeals.

3. PERIOD OF PUBLIC COMMENT

Commissioner Byrnes welcomed Hayley Demangone, who is shadowing Communications Director Mark Walters this morning as part of her High School Senior project.

York City Councilman Henry Nixon introduced himself as the newly assigned liaison between the City and the York County Commissioners.

4. CONSENT AGENDA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the Consent Agenda, items A through G, as listed below:

A. Minutes from the January 4, 2017 Commissioners' Meetings, as submitted.

B. Service Provider Contract Agreements between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following service providers at the rates indicated, for the period of July 1, 2016 through June 30, 2017:

<u>Provider</u>	<u>Location</u>	<u>Program Name</u>	<u>Cost</u>
Alternative Rehab Communities	191 Franklin Farm Lane Chambersburg, PA 17201	Secure Care (Male)	\$209.48/Diem
Alternative Rehab Communities	3299 Susquehanna Trail York, PA 17402	Community Residential Latino	\$201.59/Diem
Alternative Rehab Communities	1820 Mulberry Street Harrisburg, PA 17106	Specialized Residential for Sex Offenders Community Residential Services	\$217.20/Diem
Alternative Rehab Communities	225 E. Canal Road York, PA 17404	Specialized Residential for Mental Health Community Residential Services	\$217.20/Diem
Alternative Rehab Communities	911 Gibson Blvd. Steelton, PA 17113	Schaffner Youth Center Shelter Care	\$399.67/Diem
Pressley Ridge	141 East Market Street York, PA 17401	Intensive Family Services CSL	\$61.36/Hour
Pressley Ridge	141 East Market Street York, PA 17401	Family Engagement Services Visitation - Counseling	\$62.84/Hour
Pressley Ridge	141 East Market Street York, PA 17401	Family Engagement Services Coaching - Counseling	\$64.88/Hour
Pressley Ridge	141 East Market Street York, PA 17401	Family Engagement Services Transportation - Counseling	\$33.64/Hour
Pressley Ridge	141 East Market Street York, PA 17401	CRR Host Home (MA Approved) Foster Care	\$25.00/Diem
Pressley Ridge	141 East Market Street York, PA 17401	CRR Host Home (Non MA Approved)	\$218.00/Diem

C. Unlicensed Host Home/Resource Care/Subsidized Adoption Basic Per Diem Rates, effective January 1, 2017:

Standard level of Care (ages 0-12)	\$27.00
Unlicensed Resource Care	\$10.60
Moderate Difficulty of Care (ages 0-12)	\$31.00
Standard level of Care (ages 12+)	\$31.00
Severe "Difficulty of Care" – Medical or Behavioral problems	
Level I	\$37.00
Level II	\$47.00

D. Subsidized Adoption Assistance Agreements between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following adoptive parents, for adoption assistance at the rates indicated for the adoption of the following minor children until each child reaches the age of 21 years; and a one-time payment for costs incidental to the adoption of each child not to exceed \$800.50, according to the schedule attached to the agreement:

<u>Adoptive Parents</u>	<u>Minor Child</u>	<u>Rate per day</u>
BG and SG, Dillsburg, PA	JMG fka JMM	\$31.00
BG and SG, Dillsburg, PA	SLG fka SLM	\$31.00
BD, York, PA	DADD fka DAD	\$27.00
JM, Red Lion, PA	EAHM fka EAH	\$27.00

E. Unlicensed Host Home Subsidy Agreement Termination between the County of York, on behalf of York County Office of Children, Youth & Families, and SH, Hanover, PA, host of SF, the dependent youth, discontinuing subsidy payments, as the host is no longer providing any form of financial support for the youth, effective November 30, 2016.

F. 2016 Budget Line Item Adjustments, as submitted by the Controller’s Office, for the week of January 18, 2017.

G. Solicitor’s Report, as submitted.

5. APPOINTMENTS/REAPPOINTMENT

A. York County Board of Assessment Appeals

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to Appoint Peter T. Ruth, Esquire, as Solicitor for the York County Board of Assessment Appeals, effective January 18, 2017.

B. York County Advisory Board of Parks and Recreation

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to Appoint the following individuals to the York County Advisory Board of Parks and Recreation for three-year terms, effective January 1, 2017 through December 31, 2019:

- Matthew Dubbs, York Township
- Robert Innerst, Goldsboro Borough

C. York County Solid Waste and Refuse Authority

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to Reappoint Wayne Paup, Lower Windsor Township, to the York County Solid Waste and Refuse Authority for a five-year term, effective January 1, 2017 through December 31, 2021.

6. RESOLUTION

A. Resolution 2017-07

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adopt Resolution 2017-07 appointing Kevin Schreiber to the Tax Increment Financing District Planning Committee as representative of the County of York for purposes of discussing the contemplated tax increment financing district and related project plan, located in West Manchester Township, York, PA.

7. FEE RETAINMENT

A. Hotel Taxes

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to authorize the York County Treasurer to retain Administration fees for the collection of Hotel Taxes at a rate of 2% of the taxes received, retroactive to July 1, 2016.

8. FUND CERTIFICATION

A. York County Agricultural Land Preservation Board

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to authorize the Certification of 2017 York County Funds in the amount of \$293,271.00 for easement purchases by the York County Agricultural Land Preservation Board, comprised of \$93,271.00 of Clean & Green Rollback Tax interest, and a supplemental \$100,000.00 Marcellus Shale Legacy Fund allocation and a \$100,000.00 Solid Waste Authority Fund allocation.

The Board of Commissioners also presented a Gold Coin Award to AgLand Director Patty McCandless for her dedication in preserving farmland in York County.

9. BID AWARDS

A. Talley Petroleum Enterprises, Inc., Grantville, PA; Petroleum Traders, Fort Wayne, IN

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a Joint Fuel Bid Award, on behalf of the York County Purchasing department, for the following service providers to provide fuel products and services for the following municipalities at the rates indicated, for the period of February 1, 2017 through January 31, 2018, with the option to renew for one additional year:

MUNICIPALITIES

County of York	Codorus Twp	Hellam Twp	Red Lion Municipal Authority
City of York	Conewago Twp	Lower Windsor Twp	Springettsbury Twp
Carroll Twp	Dover Twp	Manchester Twp	Springfield Twp
Chanceford Twp	Fairview Twp	North Codorus Twp	Warrington Twp

TALLEY PETROLEUM ENTERPRISES, INC., GRANTVILLE, PA

Unleaded Gasoline (87)	Tank Wagon	.1073 above OPIS Average
Unleaded Gasoline (89)	Tank Wagon	.1215 above OPIS Average
Highway & Road Diesel	Tank Wagon	.1174 above OPIS Average
Highway & Road Diesel	Tractor Trailer	-.0070 below OPIS Average
Off Road Diesel	Tank Wagon	.1195 above OPIS Average
Winter Mix Diesel	Tank Wagon	.1217 above OPIS Average
Winter Mix Diesel	Tractor Trailer	-.0034 below OPIS Average
#2 Fuel Oil	Tank Wagon	.1165 above OPIS Average
Bio-Diesel B-5	Tank Wagon	.1197 above OPIS Average
Bio-Diesel B-5	Tractor Trailer	-.0147 below OPIS Average

PETROLEUM TRADERS, FORT WAYNE, IN

Unleaded Gasoline (87)	Tractor Trailer	-.0169 below OPIS Average
------------------------	-----------------	---------------------------

B. Metro Flags, Inc., Wharton, NJ

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a Bid Award, on behalf of the York County Veterans' Affairs department, for Metro Flags, Inc., Wharton, NJ, the lowest responsible bidder, for the purchase of 34,848 flags at a cost of \$19,828.52, to be placed on gravesites for the Memorial Day holiday.

10. PURCHASES

A. Dell, Inc., Round Rock, TX

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a Purchase between the County of York, on behalf of the York County Department of Emergency Services, and Dell, Inc., Round Rock, TX, for one (1) Core router and associated equipment at a cost of \$113,586.27 and a 1-year Open Manage Network Manager subscription at a cost of \$750.00, associated with the York County Core Router Update project, for a total cost of \$114,336.27 to be 100% funded with 9-1-1 Statewide Interconnectivity grant funding.

B. Dude Solutions, Cary, NC

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a Purchase between the County of York, on behalf of the York County Prison, and Dude Solutions, Cary, NC, for the implementation and maintenance of a Facilities Maintenance software program at the costs indicated under a Keystone Purchasing Network (KPN) contract, for a total cost of \$67,966.45 to be funded by Inmate Telephone Revenue funds, for the period of five (5) years:

<u>Year</u>	<u>Amount</u>
2017	\$18,019.00
2018	\$11,588.40
2019	\$12,167.82
2020	\$12,776.21
2021	\$13,415.02

11. AGREEMENTS

A. C.S. Davidson, Inc., York, PA

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve Professional Services Proposals and Contract Agreements between the County of York and C.S. Davidson, Inc., York, PA, County Engineer, for Construction Phase services related to the rehabilitation of the following York County bridges in the amounts indicated, funded through the Transportation Improvement Plan (TIP):

<u>Bridge</u>		<u>Amount</u>
No. 114	Valley Street over the South Branch of Codorus Creek in Glen Rock Borough 80% federal funds and 20% state funds	\$44,292.80
No. 187	Mill Creek Rd. over Little Conewago Creek in Conewago and Manchester Twps 80% federal funds, 15% state funds and 5% County funds	\$48,833.35

B. Weatherproofing Technologies, Inc., Beachwood, OH

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to ratify a Proposal and Contract Agreement between the County of York, on behalf of the York County Prison, and Weatherproofing Technologies, Inc., Beachwood, OH, to perform emergency repairs to delaminated areas of the Prison roof at a cost of \$24,888.93, to be funded by Inmate Telephone Revenue funds.

C. Walton & Company, York, PA

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a Contract Agreement between the County of York, on behalf of the York County Prison, and Walton & Company, York, PA, for the fabrication and installation of a security enclosure in the segregation unit of the prison, for a total cost of \$17,100.00 to be funded by Inmate Telephone Revenue funds.

D. Chard, Snyder & Associates, Inc., Mason, OH

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a Contract Agreement between the County of York, on behalf of the York County Human Resources department, and Chard, Snyder & Associates, Inc., Mason, OH, to provide third party COBRA Administration services at a rate of \$0.40 (cents) per employee per month for Administration fees and \$2.00 per letter for initial COBRA notifications, for the period of December 1, 2016 through December 31, 2019.

E. Metropolitan Edison Company, Hamburg, PA

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve an Easement Agreement between the County of York, on behalf of the York County Parks department, and Metropolitan Edison Company, Hamburg, PA, for the installation of utility facilities necessary for the replacement of Bridge No. 114 (Valley Street over the South Branch of Codorus Creek in Glen Rock Borough).

12. GRANTS

A. Pennsylvania Emergency Management Agency (PEMA), Harrisburg, PA

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a Grant Agreement between the County of York, on behalf of the York County Department of Emergency Services, and the Pennsylvania Emergency Management Agency (PEMA), Harrisburg, PA, in the amount of \$114,336.27 of 9-1-1 Statewide Interconnectivity Funding for the purchase of equipment associated with the York County Core Router Update project, for the period of September 1, 2016 through December 31, 2017.

B. Pennsylvania Emergency Management Agency (PEMA), Harrisburg, PA

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a Grant Agreement between the County of York, on behalf of the York County Office of Emergency Management, and the Pennsylvania Emergency Management Agency (PEMA), Harrisburg, PA, to provide up to 50% of salaries and benefits for the Emergency Management Coordinator, Operations/Training Officer and Administrative Assistant under the Federal Emergency Management Agency (FEMA) 2017 Emergency Management Performance Grant (EMPG), for the period of October 1, 2016 through September 30, 2017.

13. TAX REFUND REGISTERS

A. Tax Refund Register 2017-01

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve Tax Refund Register 2017-01 authorizing payment of York County real estate tax refunds totaling \$1,451.72.

B. Tax Refund Register 2017-02

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve Tax Refund Register 2017-02 authorizing payment of York County real estate tax refunds totaling \$3,692.38.

14. CHECK REGISTERS

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to ratify the Check Register for the week of January 11, 2017 totaling \$3,823,821.09.

<u>Weekly Disbursement Totals for January 11, 2017</u>		
<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	1,099,169.01
01	Payroll	
01	Ag Land Preservation	
01	Escrow	
01	FEMA Disaster Grant	
01	Marcellus Shale	
01	York Co Agriculture Society Sinking Fund	
02	York County Nursing Home	171,209.59
03	Unclaimed Money	351.89
04	Donations	
05	Controlled Substance	21,894.51
06	Human Services	363.12
07	Children & Youth	1,195,443.79
08	911	513,412.01
08	911 Act 12	
10	Liquid Fuels	3,240.55
10	Liquid Fuels Act 44	
10	Marcellus Shale Bridge Maintenance	
11	Prison Telephone	70,313.71
25	Aging	143,274.08
28	MH-IDD	329,243.39
30/31	York/Adams HealthChoices	8,401.60
30	York Reinvestment	74,756.79
31	Adams Reinvestment	
35	Domestic Relations	28,052.63
36	Earn-It	
40	Weatherization Liheap	43,814.76
45	Block Grant	35,507.64
46	Affordable Housing	20,944.40
47	Revolving Fund	302.00
48	Downtown Hanover	
49	ARRA Weatherization	
50	Continuum of Care	5,841.85
51	Weatherization Doe	7,254.66
72	Tax Claim	
75	Retirement	
82	2015 PLGIT GOB Fund	
84	911 Capital Projects Fund	
85	P/A Capital Projects Fund	
90	Drug & Alcohol	51,029.11
	Total	<u>3,823,821.09</u>

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of January 18, 2017 totaling \$11,868,402.45.

<u>Weekly Disbursement Totals for January 18, 2017</u>		
<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	1,593,096.59
01	Payroll	1,280.91
01	Ag Land Preservation	
01	Escrow	4,100.00
01	FEMA Disaster Grant	
01	Marcellus Shale	
01	York Co Agriculture Society Sinking Fund	
02	York County Nursing Home	4,632.07
03	Unclaimed Money	
04	Donations	
05	Controlled Substance	172,710.77
06	Human Services	86,070.74
07	Children & Youth	1,063,559.16
08	911	90,557.98
08	911 Act 12	
10	Liquid Fuels	
10	Liquid Fuels Act 44	
10	Marcellus Shale Bridge Maintenance	
11	Prison Telephone	839.46
25	Aging	19,216.89
28	MH-IDD	695,959.37
30/31	York/Adams HealthChoices	6,290,125.46
30	York Reinvestment	6,800.00
31	Adams Reinvestment	
35	Domestic Relations	
36	Earn-It	
40	Weatherization Liheap	16,641.18
45	Block Grant	28,101.58
46	Affordable Housing	
47	Revolving Fund	8,150.00
48	Downtown Hanover	
49	ARRA Weatherization	
50	Continuum of Care	3,788.46
51	Weatherization Doe	5,425.88
72	Tax Claim	1,021,566.68
75	Retirement	56,381.24
82	2015 PLGIT GOB Fund	
84	911 Capital Projects Fund	699,398.03
85	P/A Capital Projects Fund	
90	Drug & Alcohol	
	Total	<u><u>11,868,402.45</u></u>

15. REPORT OF EXECUTIVE SESSIONS

Commissioner Byrnes reported the following Executive Session was held since the last Commissioners' Meeting:

01/09 – Commissioners Byrnes and Hoke, Mark Derr, Robb Green, Glenn Smith, Kristy Bixler and Tiffany Trout – General Personnel; Tom Kearney and Kyle King – District Attorney's Office Personnel; Michelle Hovis – HealthChoices Personnel; President Judge Joseph Adams, MDJ Barry Bloss, MDJ Scott Laird and Paul Crouse – Magisterial District Court Personnel.

16. OTHER BUSINESS AND ADDITIONAL PUBLIC COMMENTS

Commissioner Byrnes expressed thanks to all of the organizers who helped to celebrate the life and accomplishments of Dr. Martin Luther King, Jr.

Commissioner Byrnes thanked Solicitor Glenn Smith, Pleasant Acres Nursing Home & Rehabilitation Center Acting Director Tammy Hetrick and Director of Nursing Cynthia McWilliams, along with the other members of the PAN&RC Task Force, for their dedication in looking for ways to improve the efficiency and effectiveness of the nursing home.

17. ADJOURNMENT

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting at 10:31 a.m.

Respectfully submitted,

Sherry L. Baer
Chief Clerk/Office Manager