

**COMMISSIONERS' MEETING  
AGENDA**

**12/20/17**

1. Call Commissioners' Meeting to Order.
2. Pledge of Allegiance – Veteran Ronald Herman
3. Moment of Silent Meditation/Invocation – Sister Monica, St. Patrick's Catholic Church
4. Commissioner Presentation to Timothy C. Fulton
5. Period of Public Comment.
6. Motion to approve the Consent Agenda, items A through E, as listed below:

A. Minutes from the December 6, 2017 Commissioners' Meeting, as submitted.

B. Subsidized Adoption Assistance Agreements between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following adoptive parents, for adoption assistance at the rates indicated for the following minor children, until each child reaches the age of 18 years; and a one-time payment for costs incidental to the adoption of each child not to exceed \$2,000.00:

<u>Adoptive Parents</u>	<u>Minor Child</u>	<u>Rate per day</u>
BK and CK, Felton, PA	GJK fka JMA	\$27.00
RK and TK, Thomasville, PA	VRK fka RRM	\$27.00
SS and KS, East Berlin, PA	CMS fka CDMM	\$27.00
KM, York, PA	ORM fka ON-MM	\$27.00

C. Subsidized Adoption Assistance Agreements between the County of York, on behalf of the York County Office of Children, Youth & Families, and **KM, York, PA**, adoptive parent, for adoption assistance at \$27.00 per day for ARM fka AI-RE, a minor child, until the child reaches the age of 21 years; and a one-time payment for costs incidental to the adoption of the child not to exceed \$2,000.00.

D. Subsidized Adoption Assistance Agreement First Amendment between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following adoptive parents, to reflect a change in the eligibility from State to Federal Monthly Adoption subsidy for the following minor children, with all other terms and conditions of the original agreement remaining in full force and effect.

<u>Adoptive Parents</u>	<u>Minor Child</u>
CK and BK, Felton, PA	NDK fka GAR
JS and PS, Glen Rock, PA	JDS fka JDC
JS and PS, Glen Rock, PA	CAS fka CAC
JS and PS, Glen Rock, PA	TJS fka TJC
JS and PS, Glen Rock, PA	WIS fka WIC

- E. Solicitor's Report, as submitted.
7. Recess for the purpose of holding a hearing to receive public comments on the adoption of the Growth Management Plan.
  8. Reconvene
  9. Motion to adopt a Resolution 2017-41 approving and adopting an amendment to the York County Comprehensive Plan that adds the Growth Management Plan – Envision 2040 (dated December 2017) as a component of the Comprehensive Plan, replacing the York County Growth Management Plan (1997, last amended 2011).
  10. Recess for the purpose of holding a hearing to receive public comments on the adoption of Ordinance 2017-07.
  11. Reconvene
  12. Motion to adopt Ordinance 2017-07 to amend Chapter 107 of the York County Code reducing the dedicated library tax from 0.10 mills to 0.09 mills to the York County Library System, effective January 1, 2018.
  13. Motion to approve a Bundled Service Agreement between **Forensic Pathology Associates/Health Costs Network Laboratories** and York County Coroner's Office to provide forensic autopsies and related services for the 2018 calendar year with the total cost of a routine forensic autopsy at \$1,925.
  14. Motion to approve an agreement by and between **FMLASource, Inc.**, and the County of York for administration and information services related to the Family and Medical Leave Act for all County employees for the initial three (3) year term and subsequent automatic renewals. The fee will be \$1.41 per employee per month.
  15. Motion to approve the Onsite Services Agreement (including General Terms and Conditions, Business Associate Agreement, Exhibits and any and all future Scheduling Addenda) by and between **Catapult Health, LLC** and the County of York. Participants in on-site preventive health check-ups will not encounter any direct charges; instead, claims will be submitted through Highmark. The term of the Agreement will be one year, subject to automatic one year renewals thereafter. Checkup Fee will be \$160 per participant checkup.
  16. Motion to confirm and ratify the terms of Amendment #1 to the **Willis of Pennsylvania, Inc. Engagement Letter** dated August 17, 2016. Particulars address the required notice of non-renewal and several other specific legal topics. The terms and conditions of the original Engagement Letter that are not specifically modified in this Amendment remain unchanged and in full force and effect.

17. Motion to release funds in the amount of \$17,000.00 to Farm & Natural Lands Trust of York County for acquisition of a conservation easement on approximately 26 acres in Manheim Township owned by **Frances Z. Callahan**.
18. Motion to release funds in the amount of \$17,000.00 to Farm & Natural Lands Trust of York County for acquisition of conservation easement on approximately 54 acres in Hellam Township owned by **Michael C. & Deborah J. Martin**.
19. Motion to release funds in the amount of \$33,000.00 to Farm & Natural Lands Trust of York County for acquisition of conservation easement on approximately 111 acres in Codorus Township owned by **Kirk G. & Ruth C. McClelland**.
20. Motion to approve a new mileage reimbursement rate of 54.5 cents per mile that will become effective with miles driven on or after January 1, 2018. This policy is consistent with IRS regulations.
21. Motion to approve Resolution 2017-23 declaring the repairs necessary to repair the hydraulic elevator at the York County Human Services Center to be an emergency, as permitted under the provisions Pennsylvania Statute 19 P.S. Section 1802 (b), and to authorize the Director of Facilities Management, or his agent, to ratify a contract between the County of York and **ThyssenKrupp Elevator, York, PA** for the replacement of a failed jack screw at a cost not to exceed \$60,799.00.
22. Motion to approve an agreement between the County of York, on behalf of the York County Youth Development, and the **County of Northumberland, Sunbury, PA**, to provide Youth Shelter services at a daily rate of \$375.60 per youth, for the period of July 1, 2017 through June 30, 2018.
23. Motion to approve the attached agreements between the York County Treasurer Office and the listed Municipalities and School District to fulfill the duties of the indicated Tax Collector for the collection of 2018 Real Estate Taxes effective January 1, 2018 through December 31, 2019 and authorize the Treasurer to sign all documents related to the agreements.

**Taxing Authorities**

Delta Borough  
 Fawn Grove Borough  
 Wellsville Borough  
 South Eastern SD (Delta and Fawn)

**Tax Type**

Real Estate  
 Real Estate and Refuse Billing  
 Real Estate  
 Real Estate

24. Motion to approve an agreement between the County of York, on behalf of York County Office of Emergency Management and **Pavoncello Media Productions, York, PA**, for UAV services involving search and rescue of at-risk subjects at no cost to the county.
25. Motion to approve a software support lease purchase between the County of York, on behalf of the York County Information Services Department, and **Sotirls Information**

**Strategies, Mechanicsburg, PA, and Ingram Micro Cedar Rapids, IA**, for Citrix software licensing and maintenance for a total cost of \$243,392.53, for the period of December 31, 2017 through December 31, 2020 to be paid annually at \$81,130.51.

26. Motion to approve a joint County-State Agreement for the purchase of an agricultural conservation easement on 302.22 acres of farmland located in Chanceford and East Hopewell Townships and Cross Roads Borough, as owned by **Jackson Family Farms, LP**, for a total county share of \$200,000.00 (24%) using in part 2017 allocated County Agricultural Conservation Easement funds.
27. Motion to approve a purchase between the County of York, on behalf of Adult Probation and **New Holland Auto Group, New Holland, PA**, for two (2) 2017 Ford All Wheel Drive Utility Vehicles at a cost of \$30,805.32 each for a total of \$61,610.64 under the PA-Costars Program.
28. Motion to approve a purchase between the County of York on behalf of York County Bridge Department and **JTech Truck Services, Chester Springs, PA** for one (1) 2017 Full Matrix Message Board Trailer at a cost of \$17,550.00 purchased under the PA-Costars Program.
29. Motion to approve an agreement between the County of York, on behalf of the York County Information Services Department, and **SAGE Technology Solutions, Mount Joy, PA**, for Commissioners meetings video services for a total cost of \$5,110.00, for the period of January 1, 2018 through December 31, 2018.
30. Motion to ratify a renewal of Excess Worker's Compensation coverage through **Midwest Employers Casualty Company** for a term of one year commencing on January 1, 2018, at the rate of \$0.1227 per \$100 of payroll with an estimated cost of \$126,820.
31. Motion to enter into a right-of-way and temporary construction easement with April Thomas for the sum of \$1,000.00 for rehabilitation of County Bridge No. 226, Hull Drive over the **Bermudian Creek in Washington Township**.
32. Motion to approve the submission of the Juvenile Grant-In Aid application, on behalf of the York County Department of Probation Services, to the **Juvenile Court Judges Commission** in the amount of \$532,650.00 to receive unmatched funding to offset probation officer salaries and costs to implement the statewide Juvenile Justice Systems Enhancement Strategy (JJSES) for the period of July 1, 2017 through June 30, 2018 as follows:  
  
Salary Reimbursement - \$504,833.00  
JJSES Implementation - \$27,816.00
33. Motion to approve an agreement on behalf of the York County Department of Probation Services and the Commonwealth of Pennsylvania, through the Juvenile Court Judges

Commission to govern the York County Probation Services (juvenile office) Supervision Fund Program effective July 1, 2017 to June 30, 2022.

34. Motion to approve the purchase on sixteen suicide resistant beds, on behalf of the York County Prison from the **Pennsylvania Correctional Industries**, for a total amount of \$15,436.22 to be paid from the telephone revenue account, utilizing PA-Costars Grant.
35. Motion to authorize the Purchasing Department to solicit bids for decedent autopsy round trip transport to Lehigh Valley Hospital for the Coroner's office for 2018 with the option to renew for 2019.
36. Motion to authorize the Purchasing Department to solicit bids for decedent transport to York Hospital morgue for the Coroner's office for 2018 with the option to renew for 2019.
37. Motion to authorize the Purchasing Department to solicit bids for 240 gross (34,560) flags for the **York County Veteran's Office** for Memorial Day from 2018 budget.
38. Motion to award the bid for uniforms for the Sheriff's Office to Red The Uniform Tailor, Lakewood, NJ, on estimated pricing totals of \$111,350.00 with the option to renew for one additional year.

	<u>EACH</u>	<u>TOTAL</u>
Cost Per Long Sleeve Shirt (200 ea)	\$72.50	\$14,500.00
Cost Per Short Sleeve Shirt (200 ea)	\$69.50	\$13,900.00
Cost Per Winter Trousers (200 ea)	\$99.95	\$19,990.00
Cost Per Summer Trousers (200 ea)	\$96.95	\$19,390.00
Cost Per Honor Guard Trousers (20 ea)	\$104.50	\$2,090.00
Cost Per Honor Guard Dress Coats (20 ea)	\$445.50	\$8,900.00
Long Sleeve Polo Shirts (200 ea)	\$67.50	\$13,500.00
Short Sleeve polo Shirts (200 ea)	\$64.50	\$12,900.00
Warrant Team BDU Pants (200 ea)	\$39.50	\$790.00
Cost Per Gore Tex Jacket (20 ea)	\$269.50	\$5,390.00

39. Motion to approve a Resolution 2017-42 to implement a fee schedule for filing an Assessment Appeal, effective 1/2/2018.

<u>Type of Appeal</u>	<u>Fee</u>
Residential (Owner Occupied)	\$25.00 per parcel
All other Residential	\$50.00 per parcel
Commercial	\$125.00 per parcel
Subdivisions (under 25 lots)	\$150.00
Subdivisions (25 lots or more)	\$250.00
Exemption Requests	\$100.00 per parcel
Interim/40 Day Appeals	No Charge
Rescheduling appeal	\$25.00 per parcel

40. Motion to approve a Resolution 2017-43 to approve the sale of a perpetual easement in real property located at 3403 Concord Road, Springettsbury Township, to **ATC Sequoia**,

**LLC, Boston, MA**, as the highest responsible bidder, subject to a land lease agreement and right of first refusal, for the sum of \$270,000.00 plus costs.

41. Motion to approve a Perpetual Easement Agreement between the YORK COUNTY INDUSTRIAL DEVELOPMENT AUTHORITY and the County of York to grant a perpetual easement over, across and through the area between the York County Administrative Center and the Yorktowne Hotel for the sum of \$10.00 in order to enhance and improve the renovation of the Yorktowne Hotel.
42. Motion to approve **Delinquent Tax Claim Write Off** of delinquent taxes no longer collectible against Real Property in the amount of \$1585.42.
43. Motion to approve **Tax Refund Register 2017-34** authorizing payment of York County real estate tax refunds totaling \$191,566.83.
44. Motion to approve **Tax Refund Register 2017-35** authorizing payment of York County real estate tax refunds totaling \$46.23.
45. Motion to approve the **Check Register** for the week of December 13, 2017, totaling \$3,985,238.23.
46. Motion to approve the **Check Register** for the week of December 20, 2017, totaling \$8,321,968.20.
47. Report of Executive Sessions – there were no Executive Sessions held since the last Commissioners' Meeting.
48. Other Business and Additional Public Comment, if any.
49. Motion to Adjourn.