

**COMMISSIONERS' MEETING
AGENDA**

11/15/17

1. Call Commissioners' Meeting to Order.
2. Pledge of Allegiance – Veteran Patrick Rambeau
3. Moment of Silent Meditation/Invocation
4. **Presentations**
 - A. Tobacco Free York County – Representative Carol Hill-Evans**
 - B. LandBank – York County Economic Alliance**
 - C. Proposed 2018 York County Budget – Mark Derr, Administrator –**
Administrator Mark Derr will present the preliminary 2018 York County Budget representing 5.80 mills of real estate tax, including .10 mills of dedicated library tax, which reflects no tax increase.
5. Period of Public Comment.
6. Motion to approve the Consent Agenda, items A through E, as listed below:

A. 2017 budget line item adjustments, as submitted by the Controller's Office, for the week of November 15, 2017.

B. Service Provider Contract Agreements between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following service providers at the rates indicated, for the period of July 1, 2017 through June 30, 2018:

<u>Provider</u>	<u>Location</u>	<u>Program Name</u>	<u>Cost</u>
Lancaster County Youth Intervention Center	235 Circle Avenue Lancaster, PA 17602	Lancaster County YIC Juvenile Detention	\$305.35/Diem
Lancaster County Youth Intervention Center	235 Circle Avenue Lancaster, PA 17602	Lancaster County YIC Staff Secure Shelter	\$191.76/Diem
Lancaster County Youth Community Ministries	235 Circle Avenue York, PA 17403	Constant Watch Level III Foster Care	\$75.00/Diem
Lancaster County Youth Community Ministries	235 Circle Avenue York, PA 17403	Constant Watch Level I Foster Care	\$75.00/Diem

C. Subsidized Adoption Assistance Agreements between the County of York, on behalf of the York County Office of Children, Youth & Families, and **LZ and MZ, Marietta, PA**, adoptive parents, for adoption assistance at \$32.50 per day for SAZ fka ALR, minor child, until the child reaches the age of 18 years; and a one-time payment for costs incidental to the adoption of the child not to exceed \$2,000.00.

- D. Subsidized Adoption Assistance Agreements between the County of York, on behalf of the York County Office of Children, Youth & Families, and **JH, Norfolk, VA**, adoptive parent, for adoption assistance at \$31.00 per day for CJH aka JAB, minor child, until the child reaches 21 years; and a one-time payment for costs incidental to the adoption of the child not to exceed \$2,000.00.
- E. Unlicensed Host Home Subsidy Agreement Termination between the County of York, on behalf of York County Office of Children, Youth and Families and **DS, York, PA**, host of AH, the youth, discontinues the subsidy payments of \$10.00 per day, to the Host, as they are no longer providing any form of financial support to the Youth, effective September 10, 2017.
7. Motion to approve a resolution of the revised Travel, Staff Development and Meals Policy MI-1.6a with an effective date of November 15, 2017.
 8. Motion to approve a resolution to authorize the Housing Division of the York County Planning Commission to enter into an agreement with the City of York on behalf of the Bureau of Housing Services to perform Uniform Physical Condition inspections for the City's First Time Homebuyer Assistance Program as specified in the Agreement, for a term of one (1) year effective January 1, 2018 through December 31, 2018.
 9. Motion to approve a resolution to authorize the Housing Division of the York County Planning Commission to enter into an agreement with the City of York on behalf of the Bureau of Housing Services to perform Occupancy Monitoring and Physical Inspection services for the City's HOME assisted housing units as specified in the Agreement, for a term of one (1) year effective January 1, 2018 through December 31, 2018.
 10. Motion to approve a resolution to authorize the Housing Division of the York County Planning Commission to enter into an agreement with the City of York, on behalf of the Bureau of Housing Services to provide administration and delivery service for the City's Owner Occupied Rehabilitation Program as specified in the Agreement, for a term of one (1) year effective January 1, 2018 through December 31, 2018.
 11. Motion to approve a resolution to authorize the re-appointment of Mr. Jerry Austin, of York and Mr. William Koons, Dillsburg, to the Housing and Community Development Loan Committee for a three (3) year term beginning December 1, 2017 through November 30, 2020 and the re-appointment of Mr. Bruce Rebert, Seven Valleys, for a one (1) year term beginning December 1, 2017 through November 30, 2018.
 12. Motion to Reappoint Philip W. Briddell, York, to the **Redevelopment Authority of the County of York, Authority Board of Directors**, for a four-year term, effective January 1, 2018 through January 1, 2022.
 13. Motion to approve an agreement between the County of York and PFM Financial Advisors, LLC, Harrisburg, PA to provide financial advisory services related to financial

planning, budget and strategic advice and planning, policy development and services related to debt issuance for a total cost of \$15,000.

14. Motion to approve a Contract Agreement between the County of York, on behalf of the Parks Department and Clear View Excavation, Inc, Glen Rock, PA to perform repairs to the stream bank along the Heritage Rail Trail County Park as outlined in the DEP permit at a cost of \$14,900.
15. Motion to approve a Service Provider Agreement and HIPAA Business Associate Agreement between the County of York, on behalf of the York County Human Services Department, and Bilingual Conexion, York, Pennsylvania, for the period of October 1, 2017 to September 30, 2018 for the provision of services within the following cost centers:
 - A. Translation Services: \$65/hour
 - B. Cultural and Linguistic Differences Training Development: \$1,170
 - C. Presentation of Training: \$130.00 per session
16. Motion to approve a contract between the York County Human Services Department, as contract administrator, and Contact Helpline for the period of October 1, 2017 to September 30, 2018, for the provision of updating York County provider/service information in the 211 database and upgrades to the 211 database and texting functions, in an amount not to exceed \$97,395.
17. Motion to approve a Service Provider Contract Agreement and HIPAA Business Associate Agreement between the County of York, on behalf of the York County Human Services Department, and Lakeside Educational Network, 1350 Welsh Rd., Suite 400, North Wales, PA for the period of October 1, 2017 to September 30, 2018 with the following training amounts:
 - A. Trauma 101, Trauma 102, Trauma 105, Trauma 106 – not to exceed \$1700/session or \$2700 for two workshops in the same day
 - B. Intensive Trauma Training – not to exceed \$52,000
 - C. Neurologic – not to exceed \$11,000 per school
18. Motion to approve a Contract Agreement between the County of York, on behalf of the York County Treasurer's Office, and Collens-Wagner Agency, Inc., York, PA, for Tax Collector Bond coverage at a cost of \$81,825.00, for the period of January 1, 2018 through December 31, 2021.
19. Motion to enter into a Memorandum of Understanding for Emergency Preparedness with PANRC, the following facilities to be in compliance with the CMS Emergency Preparedness Rule. The agreements will commence on the effective date and will continue until terminated by either party.
 - A. ManorCare Health Services-York South, 200 Pauline Drive, York, PA 17402
 - B. Misericordia, 994 South Russell Street, York, PA 17402
 - C. Rest Haven Rehab & Nursing, 1050 South George Street, York, PA 17403
 - D. SpiriTrust Lutheran, The Village at Sprenkle Drive, 1801 Folkemer Circle, York, PA 17404
 - E. Dallastown Nursing Center, 623 East Main Street, Dallastown, PA 17313

20. Motion to purchase a perpetual agricultural conservation easement on 32.473 acres of farmland in Brogue, PA, owned by Allegro Vineyard Company, LLC, for \$68,680.40 using remaining York County 2016 ACE Funds of \$63,124.11 and a portion of 2017 agricultural conservation funds of \$5,556.29. This is a sole county conservation easement purchase.
21. Motion to approve a professional services proposal from MatrixCare, to provide training and assistance to the PANRC with our electronic health records software program to correct some entry issues dating back to its inception. The proposal is for a 6-month consulting arrangement of an estimated 120 hours at a total cost of \$24,000. Invoices will be submitted on a monthly basis for actual services provided during each month.
22. Motion to approve a proposal as submitted by Mostellar & Associates, Reading PA to continue the compensation project by finalization and application of a new compensation structure for all current non-bargaining unit positions. The fee is projected at a base amount not to exceed \$49,000, plus out-of-pocket business expenses.
23. Motion to approve the HMRF Grant Agreement, on behalf of the York County Office of Emergency Management, and the Pennsylvania Emergency Management Agency (PEMA), Harrisburg, PA, to provide financial assistance for the Hazardous Material Response Team (HMRT) through the Local Emergency Planning Committee (LEPC) for emergency response equipment needs through the Hazardous Material Response Fund (HMRF) grant, for the 2017-2018 state fiscal year.
24. Motion to approve **Tax Refund Register 2017-31** authorizing payment of York County real estate tax refunds totaling \$2,859.79.
25. Motion to approve the **Check Register** for the week of November 8, 2017 totaling \$4,721,514.28.
26. Motion to approve the **Check Register** for the week of November 15, 2017 totaling \$5,970,900.70.
27. Report of Executive Sessions – There were no Executive Sessions held since the last Commissioners' Meeting
28. Other Business and Additional Public Comment, if any.
29. Motion to Adjourn.