

**COMMISSIONERS' MEETING
AGENDA**

09/06/17

1. Call Commissioners' Meeting to Order.
2. Pledge of Allegiance – Veteran Paul Johnson
3. Moment of Silent Meditation/Invocation – Reverend Roberta Johnson, Memorial Hospital Chaplain
4. Period of Public Comment.
5. Motion to approve the Consent Agenda, items A through N, as listed below:

A. Minutes from the August 16, 2017 Commissioners' Meeting, as submitted.

B. Contract Agreement between the County of York, on behalf of the York County Youth Development Center, and the **County of Schuylkill, Pottsville, PA**, to provide Youth Shelter services at a daily rate of \$375.60 per youth, for the period of July 1, 2016 through June 30, 2017.

C. Service Provider Contract Agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and **Resolute Acquisition Corp., Indianapolis, IN**, for the following services at the rates indicated, for the period of July 1, 2017 through June 30, 2018:

<u>Program Name</u>	<u>Cost</u>
Acadia Health Care/Secure Care	\$435.00/Diem
Individual Supervision/Counseling	\$18.00/Hour

D. Purchase of Service Agreement Second Amendment between the County of York, on behalf of York County Office of Children, Youth & Families, and **Families United Network, Inc., Muncy, PA**, to reflect a cost decrease Drug Screening services for synthetic cannabinoids and synthetic stimulants from \$35.00 to \$26.01 per test, for the period of July 1, 2016 through June 30, 2017, with all other terms and conditions of the original agreement remaining in full force and effect.

E. Subsidized Adoption Assistance Agreements between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following adoptive parents, for adoption assistance at the rates indicated for the following minor children, until each child reaches the age of 18 years; and a one-time payment for costs incidental to the adoption of each child not to exceed \$2,000.00:

<u>Adoptive Parents</u>	<u>Minor Child</u>	<u>Rate per day</u>
JF and MF, Red Lion, PA	LDF fka LDT	\$27.00
MP and JP, Etters, PA	ACSP fka ACS	\$3.97

- F. Subsidized Adoption Assistance Agreement First Amendment between the County of York, on behalf of the York County Office of Children, Youth & Families, and **DM, York, PA**, to reflect a change in the eligibility from State to Federal Monthly Adoption subsidy for TMM fka BES, the minor child, with all other terms and conditions of the original agreement remaining in full force and effect.
- G. Subsidized Adoption Assistance Agreement First Amendment between the County of York, on behalf of the York County Office of Children, Youth & Families, and **DS, Manchester, PA**, to reflect a change in the eligibility from State to Federal Monthly Adoption subsidy for RCS, the minor child, with all other terms and conditions of the original agreement remaining in full force and effect.
- H. Subsidized Adoption Assistance Agreement First Amendments between the County of York, on behalf of the York County Office of Children, Youth & Families, and **RB and JB, Dover, PA**, to reflect a change in the eligibility from State to Federal Monthly Adoption subsidy for the following minor children, with all other terms and conditions of the original agreement remaining in full force and effect:
- Minor Child
MJF fka MJC
KRB fka KRC
- I. Subsidized Adoption Assistance Agreement First Amendment between the County of York, on behalf of the York County Office of Children, Youth & Families, and **JS, Red Lion, PA**, to reflect a correction in the adoptive name for JMH, the minor child, to JMS, with all other terms and conditions of the original agreement remaining in full force and effect.
- J. Subsidized Adoption Assistance Agreement First Amendment between the County of York, on behalf of the York County Office of Children, Youth & Families, and **JM, Red Lion, PA**, to reflect a change in the adoptive name for EAHM, the minor child, to AEHM; and an additional incidental expense of \$231.60 for AEHM fka EAHM, the minor child, with all other terms and conditions of the original agreement remaining in full force and effect.
- K. Subsidized Permanent Legal Custodianship Agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and **MN and WV, York, PA**, as Custodian of IJG, a minor child, authorizing custodianship subsidy payments at a rate of \$27.00 per day until the child reaches the age of 21 years.
- L. Unlicensed Host Home Subsidy Agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and **MF, Hanover, PA**, as host of SF, a dependent youth, authorizing subsidy payments at a rate of \$27.00 per day until the youth reaches the age of 21 years or until such time that the youth chooses to leave dependent care before the age of 21 years, effective August 4, 2017.

M. Ratify a Professional Services Contract Agreement between the County of York, on behalf of the York County Pleasant Acres Nursing & Rehabilitation Center, and **HSE Staffing Agency, LLC, Mechanicsburg, PA**, to provide supplemental Nurse Staffing services at the rates indicated, for the period of July 26, 2017 through July 25, 2018, with automatic annual renewal:

<u>Nursing Services</u>	<u>Hourly Rate</u>
Registered Nurse (RN)	\$
Licensed Practical Nurse (LPN)	\$
Respiratory Therapist RT	\$
Certified Nurse Assistant (CNA)	\$

N. Solicitor's Report, as submitted.

6. Motion to Appoint Mark Platts, Lower Windsor Township, to the **Maryland and Pennsylvania Railroad Preservation Authority**, to fulfill the remaining term of John Manifold, effective September 1, 2017 through December 31, 2018.
7. Motion to Re-appoint Carl Knoch, Shrewsbury Township, to the **York County Rail Trail Authority** for a five-year term, effective June 1, 2017 through May 31, 2022.
8. Motion to authorize the York County Solicitor to advertise the sale of a **Cell Tower**, located at 3403 Concord Avenue, Springettsbury Township, to the highest and best bidder.
9. Motion to Exonerate 2016 York County Real Estate Roll-Back taxes on property located on Old York Road, Carroll Township (Parcel 20-000-OC-0156.E0-00000), in the face amount of \$703.64, as the property is owned and operated by **Dillsburg Borough**, a municipality, and will be used for an extension of their existing park and a community building.
10. Motion to authorize a Stay on the sale of the Market and Penn Farmer's Market property, located at 366-368, 380 & 382 W. Market Street (Parcels 09-191-03-0020.00-00000, 09-191-03-0019.00-00000, 09-191-03-0021.00-00000 respectively), for outstanding 2015 & 2016 Real Estate taxes, and ultimately due and owing upon the sale of the property by the **City of York Redevelopment Authority**.
11. Motion to approve an Allocation of Contingency Funds to the **York County Planning Commission, York, PA**, in an amount up to \$75,000.00 as a cash match funding requirement to the U.S. Army Corps of Engineers provision of \$75,000.00, to continue a multi-municipal partnership with participation in the Section 22 Planning Program for meeting stormwater permit requirements.

12. Motion to approve a Purchase between the County of York, on behalf of the York County Fleet department, and **York Materials Group, York, PA**, for a total of 330 tons of asphalt, as indicated, to be used for the paving of the York County garage facility parking lot, for a total cost of \$17,539.50 under a PA COSTARS contract:

<u>Asphalt</u>	<u>Quantity</u>
25mm	220 Tons
9.5mm	110 Tons

13. Motion to approve a Purchase between the County of York, on behalf of the York County Information Services department, and **SAGE Technology Solutions, Mount Joy, PA**, for the purchase and installation of Voice Over Internet Protocol (VoIP) interfacing to integrate the 5th floor of the York County Judicial Center into the new VoIP telephone system, at a cost of \$8,000.00.
14. Motion to adopt **Resolution 2017-18** authorizing the Director of the York County Planning Commission to sign any and all agreements entered into with the Commonwealth of Pennsylvania Department of Transportation (PennDOT) related to improvements for the York Airport (THV) through the Bureau of Aviation Development Program (ADP) Grant, and further authorizing the Assistant Director of the York County Planning Commission to attest the same.
15. Motion to approve a Resolution, on behalf of the Housing Division of the York County Planning Commission, authorizing the execution of a Contract Agreement between the County of York, the **City of York, York, PA, and Lancaster Housing Opportunity Partnership, York Housing Opportunity Center, Lancaster, PA**, to provide Administration services for the York Homebuyer Assistance Program, for the period of September 1, 2017 through August 31, 2018.
16. Motion to approve a Resolution, on behalf of the Housing Division of the York County Planning Commission, authorizing a Contract Agreement between the County of York and the **City of York, Bureau of Health, York, PA**, to provide Administration and Delivery services for the Lead-Based Paint Hazard Control and Healthy Homes Grant Program, for the period of July 1, 2017 through June 30, 2019
17. Motion to approve a Contract Agreement between the County of York, on behalf of the York County Parks department, and **P.S. Landscaping, York Haven, PA**, to perform repairs to the bridge foundation and stream, as outlined in the DEP permit, located at Spring Valley County Park, for a total cost of \$13,900.00.
18. Motion to approve a Contract Agreement between the County of York, on behalf of the York County Prison, and **Lobar Associates Construction, Dillsburg, PA**, for the removal and replacement of floor drains located in the prison kitchen, at a cost of \$56,240.53 under the eziQC KPN program, to be funded with Inmate Telephone Revenue funds.

19. Motion to approve Service Contract Agreements between the County of York, on behalf of the York County Facilities Management department, and **Vertiv Services, Inc., Columbus, OH**, to provide Preventative Maintenance services for the Uninterruptible Power Supply (UPS) units located at the following York County facilities, at the costs indicated, for the period of January 1, 2018 through December 31, 2020:

Emergency Services Center	\$14,896.69 per year/\$44,690.07 Total 3 Years
Long Term Backup Facility	\$ 5,798.52 per year/\$17,395.56 Total 3 Years

20. Motion to approve a Service Contract Agreement between the County of York, on behalf of the York County Information Services department, and **SAGE Technology Solutions, Mount Joy, PA**, to provide Maintenance services for the York County Administrative Center audio and video equipment, at a cost of \$7,992.00, for the period of August 1, 2017 through July 31, 2018.

21. Motion to approve a Professional Services Contract Agreement between the County of York, on behalf of the York County Department of Emergency Services, and **Business Information Group (BIG), York, PA**, to conduct an operational review of the York County 9-1-1 Center and a Critical Systems Analysis of the radio, dispatch and paging systems, at a cost of \$43,875.00.

22. Motion to ratify a Lease Agreement between the County of York, on behalf of the York County Information Services department, and **Block Business Systems, Inc., York, PA**, for one (1) copier, including maintenance and supplies, except paper, for the new Gettysburg York/Adams MH/IDD department location, at a cost of \$282.00 per quarter, for a total cost of \$3,666.00, to be co-terminus with the current master Block Business Systems, Inc., multi-copier lease agreement terminating on December 31, 2020.

23. Motion to approve a Lease Agreement Motion Amendment between the County of York, on behalf of the York County Information Services department, and **Block a Stratix Systems Company, York, PA**, to reflect a correction in the costs associated with a copier lease agreement for the York County Clerk of Courts, as indicated, to be coterminous with the current Block copier lease expiring on December 31, 2020:

<u>Original Amount</u>	<u>Corrected Amount</u>
\$8,320.00	\$9,067.11

24. Motion to approve a Lease Agreement Amendment between the County of York, on behalf of the York County Facilities Management department, and the **York County Library System, York, PA**, extending the current lease agreement for space at the York County Annex facility an additional five (5) years; for 2,393 square feet of space at a rate of \$7,442.23 per year, for the period of November 1, 2017 through October 31, 2018; and for 1,576 square feet of space at a rate of \$4,901.36 per year, for the period of November 1, 2018 through October 31, 2022.

25. Motion to approve a Lease Agreement Fifth Amendment between the County of York, on behalf of the York County Elections & Voter Registration department, and **Ronal Tool Company, Inc., York, PA**, extending the term of the lease for the voting machine warehouse, located at 99 Hokes Mill Road, York, PA, for an additional twenty-four (24) month term at the rate of \$29,503.92 per year, for a total cost of \$59,007.84, for the period of October 1, 2017 through September 30, 2019, with all other terms and conditions of the original and any subsequent amendments remaining in full force and effect.
26. Motion to approve a Memorandum of Understanding between the County of York, on behalf of the York County District Attorney's Office, and **The City of York, York, PA**, to provide one (1) full-time police officer to work with the York County Drug Task Force (DTF), with salary reimbursement made to the City on a quarterly basis, at no cost to the County, for the period of July 10, 2017 through July 9, 2020.
27. Motion to ratify the submission of a Grant-In-Aid application, on behalf of the York County Department of Probation Services, to the **Pennsylvania Board of Probation and Parole, Bureau of Probation Services, Harrisburg, PA**, to provide unmatched funding to offset probation officers salaries, for the period of July 1, 2017 through June 30, 2018.
28. Motion to ratify the submission of a Grant Application Amendment, on behalf of the York County Center for Traffic Safety, to the **Pennsylvania Department of Transportation (PennDOT), Harrisburg, PA**, reducing the original amount from \$235,226.76 to \$230,465.16, to provide the annual operating budget for Community Traffic Safety Program services to Adams, Lancaster, Lebanon and York Counties through the Comprehensive Traffic Safety Program (CTSP) Grant, for the period of October 1, 2017 through September 30, 2018, with no other changes being made to the original application.
29. Motion to approve a Service Provider Contract Agreement between the County of York, on behalf of the York County Human Services department, and **Bell Socialization Services, Inc., York, PA**, to provide the following services in the amounts indicated, for the period of July 1, 2017 through June 30, 2018:
- | | |
|--|--------------|
| Homeless Assistance Program-Transitional Housing | \$138,194.00 |
| Homeless Assistance Program-Emergency Shelter | \$182,865.00 |
| Homeless Assistance Program-Rental Assistance | \$ 86,459.00 |
| Homeless Assistance Program-Individual Shelter Nights | \$ 10,000.00 |
| Human Service Development Fund-Generic Case Management | \$338,956.00 |
30. Motion to approve a Service Provider Contract Agreement between the County of York, on behalf of the York County Human Services department, and **Mason-Dixon Community Services, Inc., Delta, PA**, to provide Individual Shelter Nights services for the homeless population, in the amount of \$5,000.00, for the period of July 1, 2017 through June 30, 2018.

31. Motion to approve a Service Provider Contract Agreement Amendment between the County of York, on behalf of the York County Human Services department, and **Bell Socialization Services, Inc., York, PA**, increasing the total contract amount for the following services by \$134,269.02, for a new contract amount of \$362,463.02, as indicated, for the period of July 1, 2016 through June 30, 2017:

	<u>Original</u>	<u>Amended</u>
Homeless Assistance Program-Transitional Housing	\$138,194.00	\$139,201.93
Homeless Assistance Program-Emergency Shelter	\$ 60,000.00	\$127,930.92
Human Service Development Fund-Mass Shelter	<u>\$ 30,000.00</u>	<u>\$ 95,330.17</u>
	\$228,194.00	\$362,463.02

32. Motion to approve a Service Provider Contract Agreement between the Count of York, on behalf of the York County Human Services department, and **Central Pennsylvania Food Bank, Harrisburg, PA**, for the purchase of eligible commodities through the State Food Purchase Program (SFPP) to be distributed to local food pantries, in the amount of \$494,900.09, at no cost to the County, for the period of July 1, 2017 through June 30, 2018.
33. Motion to approve a Service Provider Contract Agreement between the County of York, on behalf of the York County Human Services department, and **CONTACT Helpline, Harrisburg, PA**, to provide Information and Referral services through PA-211, in the amount of \$34,820.00, for the period of July 1, 2017 through June 30, 2018.
34. Motion to approve Letters of Agreement between the County of York, on behalf of the York County Human Services department, and the following York County departments, to provide Information and Referral services through PA-211, in the amounts indicated, for the period of July 1, 2017 through June 30, 2018:

<u>Department</u>	<u>Amount</u>
Area Agency on Aging	\$4,000.00
Office of Children, Youth & Families	\$6,120.00

35. Motion to approve Letters of Agreement between the County of York, on behalf of the York County Human Services department, and the following York County departments, for the reimbursement of a portion of the expenses related to the Child Adolescent Service System Program (CASSP), in the amounts indicated, for the period of July 1, 2017 through June 30, 2018:

<u>Department</u>	<u>Amount</u>
Juvenile Probation	\$23,500.00
Office of Children, Youth & Families	\$23,500.00

36. Motion to approve the submission of the 4th Quarter 2016-2017 Report of Expenditures and Revenues, on behalf of the York County Office of Children, Youth & Families, to the **Pennsylvania Department of Human Services, Office of Children, Youth & Families, Harrisburg, PA**, in the amount of \$50,018,151.00.

37. Motion to ratify the submission of the 2018-2019 Children, Youth & Families Needs Based Plan and Budget, on behalf of the York County Office of Children, Youth & Families, to the **Pennsylvania Department of Human Services, Office of Children, Youth & Families, Harrisburg, PA**, in the amount of \$, for the period of July 1, 2018 through June 30, 2019.
38. Motion to approve **Tax Refund Register 2017-22** authorizing payment of York County real estate tax refunds totaling \$3,194.10.
39. Motion to approve **Tax Refund Register 2017-23** authorizing payment of York County real estate tax refunds totaling \$1,768.81.
40. Motion to approve **Tax Refund Register 2017-24** authorizing payment of York County real estate tax refunds totaling \$3,395.37.
41. Motion to ratify the **Check Register** for the week of August 23, 2017 totaling \$1,964,176.33.
42. Motion to ratify the **Check Register** for the week of August 30, 2017 totaling \$4,831,289.17.
43. Motion to approve the **Check Register** for the week of September 6, 2017 totaling \$_____.
44. Report of Executive Sessions – _____
45. Report of Open Positions – Eileen Reinoehl, Human Resources Department.
46. Other Business and Additional Public Comment, if any.
47. Motion to Adjourn.