

**COMMISSIONERS' MEETING
AGENDA**

04/05/17

1. Call Commissioners' Meeting to Order.
2. Pledge of Allegiance – Veteran Paul Hershey
3. Moment of Silent Meditation/Invocation – Reverend Donald Slaybaugh of Asbury United Methodist Church
4. Presentation – Matthew Howie, York County Public Health Advisor
5. Period of Public Comment.
6. Motion to approve the Consent Agenda, items A through O, as listed below:
 - A. Minutes from the March 15, 2017 Commissioners' Meeting, as submitted.
 - B. York County Purchasing Manual, as amended.
 - C. Service Provider Contract Agreements between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following service providers at the rates indicated, for the period of July 1, 2016 through June 30, 2017:

<u>Provider</u>	<u>Location</u>	<u>Program Name</u>	<u>Cost</u>
Families United Network, Inc.	2 Market Plaza Way Mechanicsburg, PA 17055	Outcome Focused Foster Care Foster Care	\$60.62/Diem
Families United Network, Inc.	270 Ashler Manor Drive Muncy, PA 17756	Ashler Manor-Outcome Focused Group Home/Level I Community Residential Services	\$189.69/Diem
Families United Network, Inc.	276 Ashler Manor Drive Muncy, PA 17756	Ashler Manor-Emergency Shelter Care	\$173.56/Diem
Families United Network, Inc.	2 Market Plaza Way Mechanicsburg, PA 17055	Specialized Level I Medical Foster Care	\$48.64/Diem
Families United Network, Inc.	2 Market Plaza Way Mechanicsburg, PA 17055	Specialized Level II Medical Foster Care	\$47.88/Diem
Families United Network, Inc.	2 Market Plaza Way Mechanicsburg, PA 17055	Specialized Level III Medical Foster Care	\$35.91/Diem
Families United Network, Inc.	174 Ashler Manor Drive Muncy, PA 17756	Ashler Manor-Level II Community Residential Services	\$198.05/Diem
Families United Network, Inc.	2 Market Plaza Way Mechanicsburg, PA 17055	Outcome Focused Kinship Care Foster Care	\$60.62/Diem
Families United Network, Inc.	2 Market Plaza Way Mechanicsburg, PA 17055	Outcome Focused FC - Transitional Independent Living	\$71.69/Diem
Families United Network, Inc.	2 Market Plaza Way Mechanicsburg, PA 17055	Outcome Focused FC - Intensive Foster Care	\$93.98/Diem
Families United Network, Inc.	2016 Millersville Pike Lancaster, PA 17603	Arborvale Manor Life Readiness (Males) Supervised Independent Living	\$173.72/Diem

Families United Network, Inc.	2 Market Plaza Way Mechanicsburg, PA 17055	Drug Testing Counseling	\$85.64/Hour
Families United Network, Inc.	854 John Brady Drive Muncy, PA 17756	Ashler Manor Transitional Living Program – Community Based Group Home	\$130.00/Diem
Families United Network, Inc.	197 Scarboro Drive York, PA 17403	White Rose Manor Life Readiness Level I – Community Residential Services	\$189.69/Diem
Families United Network, Inc.	197 Scarboro Drive York, PA 17403	White Rose Manor Life Readiness Level II – Community Residential Services	\$198.05/Diem
Families United Network, Inc.	197 Scarboro Drive York, PA 17403	White Rose Manor Transitional Living – Transitional Living Program	\$130.00/Diem
Pinkney’s Vineyard Of Faith Ministries	3255 Cape Horn Rd Red Lion, PA 17356	The House of Ruth - Mother Community Residential Service	\$144.70/Diem
Pinkney’s Vineyard Of Faith Ministries	3255 Cape Horn Rd Red Lion, PA 17356	The House of Ruth-Baby Only Community Residential Service	\$40.00/Diem
Pinkney’s Vineyard Of Faith Ministries	3255 Cape Horn Rd Red Lion, PA 17356	The House of Ruth-Mother/Baby Community Residential Service	\$184.70/Diem
Pinkney’s Vineyard Of Faith Ministries	3255 Cape Horn Rd Red Lion, PA 17356	Mother/Multiple Child Group Home Community Residential Service	\$224.70/Diem
Wellspan Philhaven	283 S. Butler Rd Mt. Gretna, PA 17064	Girls Campus Residential (MA Approved) Community Residential	\$0.00/Diem
Wellspan Philhaven	283 S. Butler Rd Mt. Gretna, PA 17064	Philhaven Boys Campus West (MA Approved) Community Residential	\$0.00/Diem

- D. Purchase of Service Agreement First Amendment between the County of York, on behalf of York County Office of Children, Youth & Families, and **Cornell Abraxas Group, Inc., Pittsburgh, PA**, for the addition of Abraxas Academy Secure Detention services at a rate of \$293.76/diem, for the period of November 1, 2016 through June 30, 2017, with all other terms and conditions of the original agreement remaining in full force and effect.
- E. Unlicensed Host Home Subsidy Agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and **MG, York, PA**, as host of LC, a dependent youth, authorizing subsidy payments at a rate of \$27.00 per day until the youth reaches the age of 21 years or until such time that the youth chooses to leave dependent care before the age of 21 years, effective March 7, 2017.
- F. Subsidized Permanent Legal Custodianship Agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and **JG, York, PA**, as Custodian of KOF, a minor child, authorizing custodianship subsidy payments at a rate of \$35.00 per day until the child reaches the age of 21 years.
- G. Subsidized Permanent Legal Custodianship Agreement First Amendment between the County of York, on behalf of the York County Office of Children, Youth & Families, and **BB, Hanover, PA**, to reflect a correction in the date of birth for DM, a dependent youth, from November 22, 2002 to January 22, 2002, with all other terms and conditions of the original agreement remaining in full force and effect.

- H. Subsidized Adoption Assistance Agreements between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following adoptive parents, for adoption assistance at the rates indicated for the adoption of the following minor children until each child reaches the age of 18 years; and a one-time payment for costs incidental to the adoption of each child not to exceed \$900.00, according to the schedule attached to the agreement:

<u>Adoptive Parents</u>	<u>Minor Child</u>	<u>Rate per day</u>
LM and SM, Spring Grove, PA	JLM fka JLL	\$27.00
LM and SM, Spring Grove, PA	CXM fka CXL	\$27.00
BD and MD, Dover, PA	ACD fka ACD	\$27.00
BD and MD, Dover PA	IGD fka IMB	\$27.00

- I. Subsidized Adoption Assistance Agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and **DM, York, PA**, for adoption assistance at a rate of \$27.00 per day for TMM fka BES, a minor child, until the child reaches the age of 18 years; and a one-time payment for costs incidental to the adoption of the child not to exceed \$825.50, according to the schedule attached to the agreement.
- J. Subsidized Adoption Assistance Agreement First Amendment between the County of York, on behalf of the York County Office of Children, Youth & Families, and **JG and AG, Grand Island, FL**, to reflect a correction in the first name spelling of HGG fka KOW, a minor child; and to reflect an increase in the subsidy rate from \$27.00 per day to \$37.00 per day, due to the Difficulty of Care Assessment, with all other terms and conditions of the original agreement remaining in full force and effect.
- K. Subsidized Adoption Assistance Agreement First Amendment between the County of York, on behalf of the York County Office of Children, Youth & Families, and **JG and AG, Grand Island, FL**, to reflect an increase in the subsidy rate for LNG fka ETT, a minor child, from \$25.65 per day to \$37.00 day, due to the Difficulty of Care Assessment, with all other terms and conditions of the original agreement remaining in full force and effect.
- L. Subsidized Adoption Assistance Agreement First Amendment between the County of York, on behalf of the York County Office of Children, Youth & Families, and **RD, Dover, PA**, to reflect a correction in the date of birth for HMD-B fka HMB, a minor child, from March 9, 2007 to May 9, 2007, with all other terms and conditions of the original agreement remaining in full force and effect.
- M. Subsidized Adoption Assistance Agreement First Amendment between the County of York, on behalf of the York County Office of Children, Youth & Families, and **WIM, York, PA**, to reflect a correction in the adopted name for BIB fka BDNB, a minor child, incorrectly written as BIM, with all other terms and conditions of the original agreement remaining in full force and effect.

N. Subsidized Adoption Assistance Agreement First Amendment between the County of York, on behalf of the York County Office of Children, Youth & Families, and **MD, York, PA**, to reflect a change in the adopted name for ABD fka ZGD, a minor child, to ZGDD, with all other terms and conditions of the original agreement remaining in full force and effect.

O. Solicitor's Report, as submitted.

7. Motion to approve a Purchase between the County of York, on behalf of the York County Fleet department, and **Hondru Chevrolet, Elizabethtown, PA**, for one (1) 2017 Chevrolet Tahoe (4WD 4dr commercial) vehicle at a cost of \$35,980.00, for the York County Conservation District, under a PA COSTARS contract, and to be funded with \$5,000.00 General funds and \$30,980.00 Conservation District funds.

8. Motion to approve a Purchase between the County of York, on behalf of the York County Fleet department, and **New Holland Auto Group, New Holland, PA**, for the following three (3) vehicles at the costs indicated, for the following York County departments, under PA COSTARS contracts:

Two (2) 2017 Ford Utility (AWD)	\$30,705.32 ea/\$61,410.64 Total	Adult Probation
One (1) 2017 Ford F350 Pickup (SD Regular Cab)	\$34,968.00	PAN&RC

9. Motion to approve a Purchase between the County of York, on behalf of the York County Prison, and **Arrow Safety Device Company, Selbyville, DE**, for thirty (30) body armor vests at a cost of \$935.00 per vest, for a total cost of \$28,050.00, to be paid from the Inmate Telephone Revenue account.

10. Motion to approve a Purchase between the County of York, on behalf of the York County Information Services department, and **PremierComm, LLC, Lancaster, PA**, for thirteen (13) (VMware virtualization) software licenses and support services, for a total cost of \$18,107.24, for the period of March 31, 2017 through June 29, 2018.

11. Motion to approve a Purchase between the County of York, on behalf of the York County Department of Emergency Services, and **Dell, Inc., Round Rock, TX**, for fourteen (14) (VMware) software licenses and support services for the 9-1-1 Center, for a total cost of \$5,921.54.

12. Motion to adopt **Resolution 2017-10** authorizing the participation in the First Amendment to Project Plan for the West Manchester Mall Tax Increment Financing (TIF) District, to be created by the Township of West Manchester, in which the County of York is already a participant, and taking and authorizing other action in connection therewith.

13. Motion to adopt **Resolution 2017-12** which provides the file layout for the electronic versions of the Monthly Detailed Collection Report and the Annual Lien List submitted by the County Tax Collectors.

14. Motion to approve a Resolution, on behalf of the Community Development Division of the York County Planning Commission, authorizing the following changes to the 2016 Action Plan, funded through the **U.S. Department of Housing and Urban Development (HUD), Washington, D.C.**, Community Development Block Grant program:

<u>Activity</u>	<u>Amount</u>	<u>From</u>	<u>To</u>
CDBG Program Administration	\$266,007.00	45200016	45402157
Goldsboro Borough	\$ 20,000.00	45200016	45302155

15. Motion to Exonerate 2016 York County Real Estate Taxes, and 2016 York County Clean and Green Roll-Back Taxes on property located in Conewago Township (Parcel no. 23-NH-58), owned by the **Catholic Diocese of Harrisburg**, in the amount of \$3,773.31 and \$2,079.04 respectively, as this is a tax-exempt church entity.
16. Motion to approve a Settlement Agreement between the County of York, on behalf of the York County Assessment department, and **York Square, LLC, York, PA**, in the amount of \$1,118.17 for the overpayment of County taxes assessed on property located at 6-12 East Market Street, York City, for the period of January 1, 2014 through April 3, 2014.
17. Motion to approve a Professional Services Proposal and Contract Agreement between the County of York, on behalf of the York County Prison, and **Johnson, Mirmiran & Thompson, Inc. (JMT), York, PA**, to provide Professional Engineering services for the York County Prison Stormwater Management Facilities Retrofit Project, in the amount of \$25,965.00, to be funded through a federal grant.
18. Motion to approve Professional Services Proposals and Supplemental Engineering Agreements between the County of York and **C.S. Davidson, Inc., York, PA**, County Engineer, for Construction Phase services related to the replacement of the following York County bridges in the amounts indicated, subject to PennDOT approval, and funded through the Transportation Improvement Plan (TIP):

<u>Bridge</u>	<u>Amount</u>
No. 221 Bermudian Church Road over Bermudian Creek in Washington Twp 80% federal funds, 15% state funds and 5% state Act 26 funds	\$64,196.55
No. 233 Bentz Mill Road over the North Branch of Bermudian Creek in Washington Twp 80% federal funds and 20% state Act 26 funds	\$43,426.07

19. Motion to ratify a Professional Services Proposal Amendment and Supplemental Engineering Agreement between the County of York and **C.S. Davidson, Inc., York, PA**, County Engineer, to reflect a reduction in costs for Construction Phase services related to the rehabilitation of Bridge No. 187 (Mill Creek Rd. over Little Conewago Creek in Conewago and Manchester Twps) from \$48,833.35 to \$48,151.93, as approved by PennDOT, and funded through the Transportation Improvement Plan (TIP), with 80% federal funds, 15% state funds and 5% County funds.

20. Motion to ratify a Contract Agreement between the County of York, on behalf of C.S. Davidson, Inc., County Engineer, and **KCI Technologies, Inc., Harrisburg, PA**, for Construction Inspection services related to the Bridge No. 233 Replacement Project (Bentz Mill Road over the North Branch of Bermudian Creek in Washington Township) in the amount of \$82,281.44, to be funded through the Transportation Improvement Program (TIP) with 80% federal and 20% Act 26 state funds.
21. Motion to ratify a Contract Agreement between the County of York, on behalf of C.S. Davidson, Inc., County Engineer, and **TRC, Harrisburg, PA**, for Construction Inspection services related to the Bridge No. 221 Replacement Project (Bermudian Church Road over Bermudian Creek in Washington Township) in the amount of \$114,979.85, to be funded through the Transportation Improvement Program (TIP) with 80% federal, 15% state and 5% Act 26 state funds.
22. Motion to award and approve a Contract Agreement between the County of York, on behalf of C.S. Davidson, Inc., County Engineer, and **Jay Fulkroad & Sons, Inc., McAlisterville, PA**, for the replacement of Bridge No. 233 (Bentz Mill Road over the North Branch of Bermudian Creek in Washington Township) in the amount of \$680,899.97, as approved by PennDOT, to be funded through the Transportation Improvement Program (TIP) with 80% federal and 20% Act 26 state funds.
23. Motion to approve a Contract Agreement between the County of York, on behalf of the York County Prison, and **Security Fence Co., Red Lion, PA**, for the purchase and installation of chain link fencing and double coil razor wire, and repairs to existing fencing, for a total cost of \$58,091.00 under a PA COSTARS contract, to be funded through the Inmate Telephone Revenue account.
24. Motion to approve a Contract Agreement between the County of York, on behalf of the York County Prison, and **Wacor Electronic Systems, Inc., East Petersburg, PA**, to provide maintenance of video equipment, computers, servers and encoders at a cost of \$1,200.00 per month, for a total cost of \$14,400.00, for the period of April 1, 2017 through March 31, 2018.
25. Motion to approve a Contract Agreement between the County of York, on behalf of the York County Information Services department, and **Print-O-Stat, Inc., York, PA**, to provide Printing and Copying services at the indicated rates detailed in the agreement, for the period of April 1, 2017 through March 31, 2018, with the option to renew for additional years.
26. Motion to approve a Contract Agreement between the County of York, on behalf of the York County Human Resources department, and **Bruce Christopher Seminars, Eden, Prairie, MN**, to provide two (2) Professional Training Workshops on team building, individual and group motivation, risk-taking, and increasing organizational morale and performance, for a total cost of \$9,000.00, plus one-night hotel accommodation expenses for each training session.

27. Motion to approve a Service Contract Agreement, HIPAA Disclosure Agreement and HIPAA Business Associate Agreement between the County of York, on behalf of the York County Human Resources department, and **Professional Benefits Services, Inc., d/b/a Varipro, Inc., Grand Rapids, MI**, to provide Administrative Services for the processing of non-Medicare eligible claims, submitted by County retirees, at a rate of \$30.00 per claim, but not less than \$350.00 per month; and a one-time implementation fee of \$1,500.00, for the period of May 1, 2017 through April 30, 2018, with automatic renewal for successive one-year periods.
28. Motion to approve a Service Contract Agreement, Mutual Non-Disclosure Agreement and HIPAA Business Associate Agreement between the County of York, on behalf of the York County Human Resources department, and **GovernmentJobs.com, Inc., d/b/a NEOGOV, El Segundo, CA**, to provide (Insight Enterprise recruitment, selection and applicant tracking system) software licensing at a cost of \$18,450.00; and a one-time cost of \$5,000.00 for On-Line User Training services and \$2,500.00 for software implementation, for a total cost of \$25,950.00, for a period of one (1) year effective upon full execution of the agreement.
29. Motion to approve a Service Contract Agreement Amendment between the County of York, on behalf of the York County Department of Emergency Services, and the following local law enforcement agencies, extending the term of the current Mobile Data Computer (MDC) program agreement from March 31, 2017 to December 31, 2017, to allow time for a software upgrade that is a part of the current system's data connectivity, with all other terms and conditions of the original agreement remaining in full force and effect:

Police Departments

Carroll Township
 Hanover Borough
 Lower Windsor Township
 Newberry Township
 Northeastern Regional
 Southern Regional
 Spring Garden Township
 Stewartstown Borough
 West Manheim Township
 Wrightsville Borough
 York City

Fairview Township
 Hellam Township
 Northern York County Regional
 North Hopewell Township
 Penn Township
 Springettsbury Township
 Southwestern Regional
 West Manchester Township
 West York Borough
 York Area Regional

County & State Agencies

York County District Attorney's Office
 York County Sheriff's Department
 Codorus State Park Police

30. Motion to approve a Memorandum of Understanding between the County of York, on behalf of the York County Department of Emergency Services, and the **Federal Bureau of Investigation (FBI), Washington, D.C.**, to authorize the utilization of space on the County's Fox43 antenna site located at 2005 S. Queen Street, York, PA, at no cost to either party.

31. Motion to approve the submission of a Grant Application and the 2016 Hazardous Material Emergency Response Preparedness (HMERP) report, on behalf of the York County Emergency Management Agency, to the **Pennsylvania Emergency Management Agency (PEMA), Harrisburg, PA**, to provide financial assistance for the Local Emergency Planning Committee (LEPC), and for emergency response equipment and training needs through the Hazardous Material Response Fund (HMRF) grant, for the 2017-2018 state fiscal year.
32. Motion to approve a Contract Agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and **Avanco International, Inc., Fairfax, VA**, to provide Software Consulting services for the Child Welfare Information Solution System at a cost not to exceed \$50,000.00, for the period of July 1, 2016 through June 30, 2017.
33. Motion to approve a Contract Agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and **Avanco International, Inc., Fairfax, VA**, to provide Software Licensing and Support services for the Child Accounting and Profile System (CAPS), for a total cost of \$62,964.00, for the period of July 1, 2016 through June 30, 2017.
34. Motion to approve Service Provider Contract Agreement Amendments and Letters of Agreement between the County of York, on behalf of the York County Area Agency on Aging, and the following agency-funded Senior Center service providers and satellite Meal Delivery service providers, to reflect an increase in contract amounts, as indicated; and additional grant funding for Meal Delivery services, as indicated, increasing the total contracted amount from \$1,214,513.00 to \$1,449,529.00, for the period of July 1, 2016 through June 30, 2017:

<u>Senior Center</u>	<u>Center Services</u>	<u>Meal Delivery</u>	<u>Grant/Meal Del.</u>	<u>Total Allocation</u>
Delta Area	\$110,109.00	\$ 7,900.00	\$20,000.00	\$138,009.00
Stewartstown (Satellite LOA)		\$26,000.00 (inclusive)		
Golden Connections Community	\$118,150.00	\$65,000.00	\$20,000.00	\$203,150.00
Yorktown (Satellite LOA)		\$24,000.00 (inclusive)		
Susquehanna Area	\$ 55,283.00	\$23,000.00	\$20,000.00	\$ 98,283.00
September House	\$ 79,000.00	\$57,000.00	\$20,000.00	\$156,000.00
Windy Hill	\$ 60,000.00	\$37,000.00	\$20,000.00	\$117,000.00
White Rose	\$149,202.00	\$90,724.00	\$20,000.00	\$259,926.00
Northeastern Area	\$ 49,417.00	\$39,037.00	\$20,000.00	\$108,454.00
Heritage	\$120,495.00	\$82,151.00	\$40,000.00	\$242,646.00
South Central York County	\$ 73,371.00	\$32,690.00	\$20,000.00	\$126,061.00

35. Motion to approve **Tax Refund Register 2017-06** authorizing payment of York County real estate tax refunds totaling \$3,339.57.
36. Motion to approve **Tax Refund Register 2017-07** authorizing payment of York County real estate tax refunds totaling \$2,566.69.
37. Motion to approve **Tax Refund Register 2017-08** authorizing payment of York County real estate tax refunds totaling \$7,159.18.

38. Motion to ratify the **Check Register** for the week of March 22, 2017 totaling \$7,576,607.03.
39. Motion to ratify the **Check Register** for the week of March 29, 2017 totaling \$5,677,841.04.
40. Motion to approve the **Check Register** for the week of April 5, 2017 totaling \$_____.
41. Report of Executive Sessions – _____
42. Report of Open Positions – Stephanie Diehl, Human Resources Department.
43. Other Business and Additional Public Comment, if any.
44. Motion to Adjourn.

DRAFT