

**COMMISSIONERS' MEETING
MINUTES**

01/04/17

The January 4, 2017 York County Board of Commissioners Meeting was held at the York County Administrative Center, 28 E. Market Street, 2nd Floor, York, PA, 17401.

1. CALL TO ORDER

President Commissioner Susan Byrnes called the meeting to order at 10:00 a.m., with Vice President Commissioner Doug Hoke, Commissioner Christopher Reilly, Administrator Mark Derr, Chief Clerk Sherry Baer, Solicitor Glenn Smith, Controller Robb Green and Treasurer Barbara Bair present.

A. Opening Ceremony

Veteran Don Bradley led the Pledge of Allegiance.

Father Carl Tancredi, York College & York County Prison Chaplain, gave the Invocation.

2. PROCLAMATION

A. National Mentoring Month – Big Brothers Big Sisters of York & Adams Counties

The Board of Commissioners presented a proclamation to Big Brothers Big Sisters of York & Adams Counties Executive Director Michael Smith recognizing the month of January 2017 as “National Mentoring Month” in the County of York.

3. PRESENTATIONS

A. LERTA Applications – Bond Development Group; Dyed Red Holdings, LLC; Monarch Mills, LLC; and Queen Pauline, LP

Presentations were given by representatives of Monarch Mills, LLC and Queen Pauline, LP to provide an overview of the properties related to their LERTA applications; and York County Assessment Director Rachael Perring and York County Solicitor Glenn Smith provided an overview of the properties owned by the Bond Development Group and Dyed Red Holdings, LLC. All of these properties lie within the City of York limits.

4. PERIOD OF PUBLIC COMMENT

No public comments were received.

5. CONSENT AGENDA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the Consent Agenda, items A through G, as listed below:

- A. Minutes from the December 21, 2016 Commissioners' Meetings, as submitted.
- B. Subsidized Adoption Assistance Agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and JB and CB, York, PA, for adoption assistance at a rate of \$31.00 per day for the adoption of CA-WB fka CAW, a minor child, until the child reaches the age of 18 years; and a one-time payment for costs incidental to the adoption of the child not to exceed \$800.50, according to the schedule attached to the agreement.
- C. Subsidized Adoption Assistance Agreement First Amendment between the County of York, on behalf of the York County Office of Children, Youth & Families, and JD and SD, York Haven, PA, to reflect a name change for LLD fka DNLS, the adopted minor child, with no other changes being made to the original agreement.
- D. Subsidized Adoption Assistance Agreement First Amendment between the County of York, on behalf of the York County Office of Children, Youth & Families, and MG and DG, Steelton, PA, to reflect KRG fka KAAD, the adopted minor child, being at high risk for developing a disease or disability, effective November 2, 2016, with all other terms and conditions of the original agreement remaining in full force and effect.
- E. Unlicensed Host Home Subsidy Agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and SM, Mechanicsburg, PA, as host of QJ, a dependent youth, authorizing subsidy payments at a rate of \$27.00 per day until the youth reaches the age of 21 years or until such time that the youth chooses to leave dependent care before the age of 21 years, effective October 28, 2016.
- F. Service Provider Contract Agreements between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following service providers at the rates indicated, for the period of July 1, 2016 through June 30, 2017:

<u>Provider</u>	<u>Location</u>	<u>Program Name</u>	<u>Cost</u>
Devereux Foundation	P.O. Box 69 Glenmore, PA 19343	Children's Behavioral Health (MA Approved) Community Treatment Facility	\$0.00/Diem
Devereux Foundation	P.O. Box 69 Glenmore, PA 19343	Program for Children & Adolescent w/ID&D (MA-Approved) Community Treatment Facility	\$0.00/Diem
Diakon Child, Family & Community Ministries	836 South George Street York, PA 17403	Treatment Foster Care Level III Foster Care	\$94.72/Diem
Diakon Child, Family & Community Ministries	836 South George Street York, PA 17403	Traditional Foster Care Level I Foster Care	\$58.12/Diem
Diakon Child, Family & Community Ministries	836 South George Street York, PA 17403	Specialized Foster Care Level II Foster Care	\$76.41/Diem
Diakon Child, Family & Community Ministries	571 Mountain Rd. Boiling Springs, PA 17007	Weekend Alternative Program (48 Hours) Counseling	\$168.38/Diem
Diakon Child, Family & Community Ministries	836 South George Street York, PA 17403	Traditional Kinship Care Kinship Care	\$58.12/Diem
Diakon Child, Family & Community Ministries	836 South George Street York, PA 17403	Specialized Kinship Care Level I Kinship Care	\$76.41/Diem

Diakon Child, Family & Community Ministries	960 Century Drive Mechanicsburg, PA 17055	Sex Offender Intake Assessment w/Abel Counseling	\$722.25/Each
Diakon Child, Family & Community Ministries	960 Century Drive Mechanicsburg, PA 17055	Sex Offender Intake Assessment Counseling	\$535.00/Each
Diakon Child, Family & Community Ministries	571 Mountain Road Boiling Springs, PA 17007	Diakon Southeast Bridge Program Counseling	\$49.97/Diem
Diakon Child, Family & Community Ministries	836 South George Street York, PA 17403	Specialized In-Home Treatment For Sex Offenders – Group Counseling	\$0.00/Diem
Diakon Child, Family & Community Ministries	836 South George Street York, PA 17403	Diakon PREP Program Counseling	\$84.17/Diem
Diakon Child, Family & Community Ministries	960 Century Drive Mechanicsburg, PA 17055	Specialized In-Home Treatment for Sex Offenders Individual - Counseling	\$94.80/Diem
PA Counseling Services	200 North 7 th Street Lebanon, PA 17046	PCS Check and Connect Counseling	\$42.96/Hour
River Rock Day Treatment	149 East College Avenue Spring Grove, PA 17362	River Rock Day Treatment Day Treatment	\$99.87/Diem

G. Solicitor’s Report, as submitted.

6. RECESS

Commissioner Byrnes recessed the meeting at 10:25 a.m. for the purpose of holding a hearing to receive public comments on the adoption of proposed Resolutions 2017-01, 2017-02, 2017-03, 2017-04, 2017-05 and 2017-06.

7. RECONVENE

Commissioner Byrnes reconvened the meeting at 10:25 a.m.

8. RESOLUTIONS

A. Resolutions 2017-01, 2017-02, 2017-03, 2017-04, 2017-05 and 2017-06

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried, with the following exception below, to adopt Resolutions 2017-01, 2017-02, 2017-03, 2017-04, 2017-05 and 2017-06 approving County of York LERTA program applications for the following properties indicated, owned and submitted by the following entities:

<u>Resolution</u>	<u>Property Location</u>	<u>Property Owner</u>
2017-01	100-110 S. Queen St, York City	Bond Development Group
2017-02	110 S. Queen St, York City (parking lot)	Bond Development Group
2017-03	54-56 S. Duke St, York City	Dyed Red Holdings, LLC
2017-04	600 N. Hartley St, Suite 140, York City	Monarch Mills, LLC
2017-05	600 N. Hartley St, Suite 170, York City	Monarch Mills, LLC
2017-06	108 Pauline Drive, York City	Queen Pauline, LP

Commissioner Hoke abstained from voting on Resolutions 2017-04 & 2017-05 due to a conflict of interest with the properties owned by Monarch Mills, LLC.

9. REAPPOINTMENTS

A. Redevelopment Authority of the County of York

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to Reappoint the following individuals to the Redevelopment Authority of the County of York for four-year terms, effective January 1, 2017 through December 31, 2020:

Heidi Hormel, Hanover Borough
Scott Thompson, York Township

10. MILEAGE REIMBURSEMENT RATE

A. Internal Revenue Service, Washington, D.C.

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve the mileage reimbursement rate for York County employees, as established by the Internal Revenue Service, Washington, D.C., decreasing the rate from \$0.54 (cents) per mile to \$0.535 (cents) per mile, effective January 1, 2017.

11. SETTLEMENT

A. Pennsylvania Department of Health, Harrisburg, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a Settlement of Civil Money Penalty (CMP) in the amount of \$118,573.00 imposed upon the Pleasant Acres Nursing & Rehabilitation Center (PAN&RC) as a result of a July 22, 2016 survey performed by the Pennsylvania Department of Health, Harrisburg, PA.

12. NON-BINDING NOTICE

A. Pennsylvania Department of Human Services and the Pennsylvania Coalition of Affiliated Healthcare and Living Communities

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to authorize a Non-Binding Notice to confirm York County's interest in participating in the Intergovernmental Transfer (IGT) program and its willingness to provide an estimated IGT transfer in the amount of \$6,116,096.00, for the York County Pleasant Acres Nursing & Rehabilitation Center (PAN&RC), on a date in 2017 agreed to by the Pennsylvania Department of Human Services and the Pennsylvania Coalition of Affiliated Healthcare and Living Communities.

13. AGREEMENTS

A. Borough of Hanover, Hanover, PA

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a Contract Agreement between the County of York, on behalf of the York County Department of Probation Services, and the Borough of Hanover, Hanover, PA, to provide a Parking Space Convenience Pass for a second arrest vehicle, located at the Hanover satellite office, at a rate of \$25.00 per month, for the period of January 1, 2017 through December 31, 2017, with automatic annual renewals.

B. J.G. Contracting Company, Carnegie, PA

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a Contract Agreement between the County of York, on behalf of the York County Department of Emergency Services, and J.G. Contracting Company, Carnegie, PA, to provide preventative maintenance for each of the twenty-six (26) 9-1-1 transmission sites associated with the County-wide public safety radio, microwave and paging systems, at the annual costs indicated, for a total cost of \$450,320.00, for the period of January 1, 2017 through December 31, 2021:

01/01/2017 through 12/31/2017	\$87,400.00
01/01/2018 through 12/31/2018	\$88,720.00
01/01/2019 through 12/31/2019	\$90,040.00
01/01/2020 through 12/31/2020	\$91,400.00
01/01/2021 through 12/31/2021	\$92,760.00

C. West York Borough; West York Area School District (WYB)

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve Contract Agreements between the County of York, on behalf of the York County Treasurer's Office, and the following taxing authorities authorizing the York County Treasurer to fulfill the duties as Tax Collector for the collection of 2017 Real Estate and Per Capita Taxes as indicated, effective January 1, 2017 through December 31, 2017; and further authorize the York County Treasurer to sign all documents related to the agreements:

<u>Taxing Authority</u>	<u>Tax Type</u>
West York Borough	Real Estate & Per Capita
West York Area School District (WYB)	Real Estate

D. Immigration and Customs Enforcement (ICE), Washington, DC

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to ratify a Contract Agreement Amendment between the County of York, on behalf of the York County Prison, and Immigration and Customs Enforcement (ICE), Washington, DC, to reflect a change in the bed day rate as indicated; a change in the rental rate to \$1,134,621.64 per year; incorporating DHS PREA (Department of Homeland Security Prison Rape Elimination Act) standards; and extending the contract agreement to December 31, 2019, with all other terms and conditions remaining the same:

<u>Effective Date</u>	<u>Daily Rate</u>
01/01/2017 through 12/31/2017	\$94.86/bed
01/01/2018 through 12/31/2018	\$96.75/bed
01/01/2019 through 12/31/2019	\$98.69/bed

E. SotirIs Information Strategies, Mechanicsburg, PA

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a Service Contract Agreement between the County of York, on behalf of the York County Information Services department, and SotirIs Information Strategies, Mechanicsburg, PA, for Citrix software licensing and maintenance at the costs indicated, for a total cost of \$58,953.07, for the period of March 27, 2017 through March 26, 2018:

Subscription Advantage	\$45,050.00
Software Maintenance	\$13,903.07

F. Q-DOT Engineering, LLC, York, PA

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to ratify a Professional Services Contract Agreement between the County of York, on behalf of the York County Facilities Management department, and Q-DOT Engineering, LLC, York, PA, to provide Fire Protection Engineering services for the Pleasant Acres Nursing & Rehabilitation Center at a rate of \$225.00 per hour, effective upon full execution of all parties and ending December 31, 2017.

G. Block a Stratix Company, York, PA

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a Lease Agreement and HIPAA Business Associate Agreement between the County of York, on behalf of the York County Information Services department, and Block a Stratix Company, York, PA, for nineteen (19) multi-function printers at a total cost of \$107,922.99, for the period of March 1, 2017 through December 31, 2020.

14. TAX REFUND REGISTERS

A. Tax Refund Register 2016-38

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve Tax Refund Register 2016-38 authorizing payment of York County real estate tax refunds totaling \$253.09.

B. Tax Refund Register 2016-39

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve Tax Refund Register 2016-39 authorizing payment of York County real estate tax refunds totaling \$696.17.

15. CHECK REGISTERS

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to ratify the Check Register for the week of December 28, 2016 totaling \$5,480,035.46.

Weekly Disbursement Totals for December 28, 2016

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	3,736,695.77
01	Payroll	523.18
01	Ag Land Preservation	
01	Escrow	
01	FEMA Disaster Grant	
01	Marcellus Shale	
01	York Co Agriculture Society Sinking Fund	
02	York County Nursing Home	412,851.43
03	Unclaimed Money	
04	Donations	5,450.00
05	Controlled Substance	8,519.36
06	Human Services	79,930.52
07	Children & Youth	54,801.81
08	911	33,005.12
08	911 Act 12	
10	Liquid Fuels	778.63
10	Liquid Fuels Act 44	
10	Marcellus Shale Bridge Maintenance	
11	Prison Telephone	19,228.22
25	Aging	133,449.76
28	MH-IDD	364,710.32
30/31	York/Adams HealthChoices	8,592.92
30	York Reinvestment	44,265.90
31	Adams Reinvestment	2,959.00
35	Domestic Relations	
36	Earn-It	

40	Weatherization Liheap	35,405.10
45	Block Grant	105,070.84
46	Affordable Housing	
47	Revolving Fund	8,180.00
48	Downtown Hanover	
49	ARRA Weatherization	
50	Continuum of Care	198.10
51	Weatherization Doe	30,397.61
72	Tax Claim	115,053.71
75	Retirement	85,245.84
82	2015 PLGIT GOB Fund	
84	911 Capital Projects Fund	
85	P/A Capital Projects Fund	
90	Drug & Alcohol	194,722.32
	Total	<u>5,480,035.46</u>

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of January 4, 2017 totaling \$3,821,561.54.

Weekly Disbursement Totals for January 4, 2017

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	3,609,640.42
01	Payroll	5,850.52
01	Ag Land Preservation	
01	Escrow	
01	FEMA Disaster Grant	
01	Marcellus Shale	30,000.00
01	York Co Agriculture Society Sinking Fund	
02	York County Nursing Home	170.00
03	Unclaimed Money	
04	Donations	
05	Controlled Substance	11,906.84
06	Human Services	
07	Children & Youth	
08	911	10,780.89
08	911 Act 12	
10	Liquid Fuels	
10	Liquid Fuels Act 44	
10	Marcellus Shale Bridge Maintenance	
11	Prison Telephone	
25	Aging	840.86
28	MH-IDD	1,899.42
30/31	York/Adams HealthChoices	61.46
30	York Reinvestment	
31	Adams Reinvestment	
35	Domestic Relations	150,333.75
36	Earn-It	

40	Weatherization Liheap	
45	Block Grant	
46	Affordable Housing	
47	Revolving Fund	
48	Downtown Hanover	
49	ARRA Weatherization	
50	Continuum of Care	
51	Weatherization Doe	
72	Tax Claim	
75	Retirement	
82	2015 PLGIT GOB Fund	
84	911 Capital Projects Fund	
85	P/A Capital Projects Fund	
90	Drug & Alcohol	77.38
	Total	<u><u>3,821,561.54</u></u>

16. REPORT OF EXECUTIVE SESSIONS

Commissioner Byrnes reported there were no Executive Sessions held since the last Commissioners’ Meeting.

17. OTHER BUSINESS AND ADDITIONAL PUBLIC COMMENTS

Commissioner Byrnes announced that the Board of Commissioners’ weekly meetings will be held on the 1st and 3rd Wednesday of each month during the 2017 year.

Commissioner Byrnes shared her experience of the “Christmas Magic” program at Rocky Ridge Park with her family.

Commissioner Byrnes announced that Dr. Matthew Howie, who was recently appointed as the new York County Public Health Advisor, has agreed to also be the Executive Director of the York Opiate Regional Collaborative, previously known as the York County Heroin Task Force. Commissioner Byrnes also thanked York County Communications Director Mark Walters for his assistance in coordinating a press conference that was held on December 28th regarding the Heroin and opiate addiction problem in York County.

18. ADJOURNMENT

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting at 10:45 a.m.

Respectfully submitted,

Sherry L. Baer
Chief Clerk/Office Manager