

**COMMISSIONERS' MEETING
MINUTES**

11/30/16

The November 30, 2016 York County Board of Commissioners Meeting was held at the York County Administrative Center, 28 E. Market Street, 2nd Floor, York, PA, 17401.

1. CALL TO ORDER

President Commissioner Susan Byrnes called the meeting to order at 10:00 a.m., with Vice President Commissioner Doug Hoke, Commissioner Christopher Reilly, Administrator Mark Derr, Administrative Assistant Darnell Ort, Solicitor Glenn Smith and Controller Robb Green present.

A. Opening Ceremony

York County Veterans' Affairs Director Terry Gendron led the Pledge of Allegiance.

Reverend Kevin Shively of St. Matthew's Lutheran Church gave the Invocation.

2. PRESENTATIONS

A. Commissioners' Gold Coin Award – Georgine Stauffer

The Board of Commissioners presented Clerk of Courts Chief Deputy Georgine Stauffer with a Gold Coin Award in recognition of providing a free house cleaning service for women afflicted with cancer.

B. Check Presentation – Veterans' In Need Fund

Veterans' Affairs Director Terry Gendron was presented with a check from an anonymous donor in the amount of \$15,000.00 for the Veterans' In Need Fund.

3. PERIOD OF PUBLIC COMMENT

No public comments were received.

4. CONSENT AGENDA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the Consent Agenda, items A through D as listed below:

A. Minutes from the November 23, 2016 Commissioners' Meeting as submitted.

B. Subsidized Adoption Assistance Agreements between the County of York, on behalf of York County Office of Children, Youth & Families, and the following adoptive parents for adoption assistance at the rates indicated, for the adoption of the following minor children until each child reaches the age of 18 years; and a one-time payment for costs incidental to the adoption of each child not to exceed \$800.50, according to the schedule attached to the agreement:

<u>Adoptive Parents</u>	<u>Minor Child</u>	<u>Rate per day</u>
RD, Dover, PA	NLD-B fka NLB	\$28.50
RD, Dover, PA	HMD-B fka HMB	\$28.50
RD, Dover, PA	HSD-B fka HSB	\$28.50

C. 2016 Budget Line Item Adjustments, as submitted by the Controller’s Office, for the week of November 30, 2016.

D. Solicitor’s Report as submitted.

5. APPOINTMENT/REAPPOINTMENTS

A. York County Conservation District Board

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to reappoint the following individuals to the York County Conservation District Board for four-year terms, effective January 1, 2017 through December 31, 2020:

Michael Flinchbaugh, Hellam Township
Farmer Director

Gordon L. Brown, Jr., York Township
Public Director

James Rexroth, Lower Windsor Township
Farmer Director

A. York County Conservation District Board

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to appoint Susan P. Byrnes to the York County Conservation District Board as County Commissioner Director for a one-year term, effective January 1, 2017 through December 31, 2017.

6. PURCHASES

A. IIS Group, Fort Washington, PA

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a Purchase, between the County of York, on behalf of the York County Information Services department, and IIS Group, Fort Washington, PA, for the removal, installation and maintenance of an Uninterruptible Power Supply (UPS) for the Judicial Center, for a total cost of \$61,934.00.

B. Dell Corp., Round Rock, Texas

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a Purchase between the County of York, on behalf of the York County Department of Emergency Services, and Dell Corp., Round Rock, Texas, for two (2) servers and two (2) load balancers as a part of the County-wide First Responder Paging/Alerting System Upgrade project, for a total cost of \$29,999.82.

C. Dell Corp., Round Rock, TX

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a Purchase between the County of York, on behalf of the York County Department of Emergency Services, and Dell Corp., Round Rock, TX, for maintenance and technical support for the computer systems hosting the CAD software, for a total cost of \$13,295.54.

7. CONTRACT AGREEMENTS

A. Murphy & Dittenhafer, York, PA

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a Contract Agreement between the County of York and Murphy & Dittenhafer, York, PA, to provide Construction Consulting services related to the renovation of a structure located at the York County Prison, also known as the Strickler House, to repurpose the use of the structure as the new location of the York County Coroner's office, at a cost of \$46,200.00.

B. Health Network Laboratories, LP dba Forensic Pathology Associates, Allentown, PA

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a Contract Agreement between the County of York, on behalf of the York County Coroner, and Health Network Laboratories, LP dba Forensic Pathology Associates, Allentown, PA, to provide Routine Forensic Autopsy services at a rate of \$1,450.00 for each autopsy performed, excluding fees for occasionally required specialized studies and ancillary services, with histology and toxicology fees added on a per case basis; and Neuropathology Consultative services at a rate of \$665.00 for each examination, for the period of January 1, 2017 through December 31, 2017.

8. TAX REFUND REGISTER

A. Tax Refund Register 2016-34

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve Tax Refund Register 2016-34 authorizing payment of York County real estate tax refunds totaling \$5,262.92.

9. CHECK REGISTER

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of November 30, 2016 totaling \$5,195,962.46.

<u>Weekly Disbursement Totals for November 30, 2016</u>		
<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	768,560.63
01	Payroll	339.44
01	Ag Land Preservation	
01	Escrow	
01	FEMA Disaster Grant	
01	Marcellus Shale	
01	York Co Agriculture Society Sinking Fund	
02	York County Nursing Home	24,618.17
03	Unclaimed Money	
04	Donations	200.40
05	Controlled Substance	17,824.47
06	Human Services	
07	Children & Youth	629,081.22
08	911	38,704.96
08	911 Act 12	
10	Liquid Fuels	82,111.50
10	Liquid Fuels Act 44	
10	Marcellus Shale Bridge Maintenance	
11	Prison Telephone	9,119.62
25	Aging	228,399.97
28	MH-IDD	1,941,384.44
30/31	York/Adams HealthChoices	14,812.62
30	York Reinvestment	800.00
31	Adams Reinvestment	
35	Domestic Relations	606.40
36	Earn-It	
40	Weatherization Liheap	
45	Block Grant	27,839.95
46	Affordable Housing	1.62
47	Revolving Fund	7,630.50
48	Downtown Hanover	
49	ARRA Weatherization	
50	Continuum of Care	198.10
51	Weatherization Doe	
72	Tax Claim	1,642.99
75	Retirement	1,402,085.46
82	2015 PLGIT GOB Fund	
84	911 Capital Projects Fund	
85	P/A Capital Projects Fund	
90	Drug & Alcohol	
	Total	<u><u>5,195,962.46</u></u>

10. REPORT OF EXECUTIVE SESSIONS

Commissioner Byrnes reported the following Executive Session was held since the last Commissioners' Meeting:

11/28 – Commissioners Byrnes, Hoke and Reilly; Mark Derr; Glenn Smith; Robb Green; Deb Myers; Kristy Bixler and Tiffany Trout – General Personnel; Don O'Shell – Clerk of Courts Office Personnel; Pam Gay – Coroner's Office Personnel; Tom Kearney and Kyle King – District Attorney's Office Personnel; and Paul Crouse – Court Administration Personnel.

11. OTHER BUSINESS AND ADDITIONAL PUBLIC COMMENTS

Commissioner Byrnes reported that she spent four hours in the Central Booking area of the Sheriff's Office observing daily activities and processes.

Commissioner Byrnes announced that there will be an up-lighting of the York County Judicial Center building Friday evening, December 2nd, at 6:45 p.m. in honor of the late Louis J. Appell, Jr.

12. ADJOURNMENT

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting at 10:21 a.m.

Respectfully submitted,

Sherry L. Baer
Chief Clerk/Office Manager