

MINUTES

11/23/16

The November 23, 2016 York County Board of Commissioners Meeting was held at the York County Administrative Center, 28 E. Market Street, 2nd Floor, York, PA, 17401.

1. CALL TO ORDER

President Commissioner Susan Byrnes called the meeting to order at 10:00 a.m., with Vice President Commissioner Doug Hoke, Commissioner Christopher Reilly, Administrator Mark Derr, Administrative Assistant Darnell Ort, Assistant Solicitor Donald Reihart, Controller Robb Green and Treasurer Barbara Bair present.

A. Opening Ceremony

York County Assistant Solicitor Donald Reihart led the Pledge of Allegiance.

Sister Monica of St. Patrick’s Catholic Church gave the Invocation.

2. PRESENTATION

A. Proposed 2017 York County Budget – Mark Derr, Administrator

Administrator Mark Derr presented the preliminary 2017 York County Budget representing 5.44 mills of real estate tax, including .10 mills of dedicated library tax, which reflects a .28 millage tax increase.

3. PERIOD OF PUBLIC COMMENT

No public comments were received.

4. CONSENT AGENDA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the Consent Agenda, items A through E as listed below:

A. Minutes from the November 16, 2016 Commissioners’ Meeting as submitted.

B. Service Provider Contract Agreements between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following service providers at the rates indicated, for the period of July 1, 2016 through June 30, 2017:

<u>Provider</u>	<u>Location</u>	<u>Program Name</u>	<u>Cost</u>
Perseus House, Inc.	39132 Mt. Pleasant Rd. Spartansburg, PA 16434	Andromeda House Intensive Treatment Unit Community Residential Services	\$224.93/Diem
Perseus House, Inc.	1510 State Street Erie, PA 16501	Perseus House Shelter Program Shelter Care	\$190.80/Diem
Perseus House, Inc.	6101 West Road. McKean, PA 16426	Brighter Horizon Girls RTF (Non-MA Approved) Community Residential Services	\$327.51/Diem

Perseus House, Inc.	643 East Sixth Street Erie, PA 16507	Baby under 24 months for Pregnant/Parenting Residential Services	\$227.80/Diem
Perseus House, Inc.	516 W. 7 th Street Erie, PA 16502	Perseus House Boys ITP (sex offenders) Residential Services	\$259.48/Diem
Perseus House, Inc.	39132 Mt. Pleasant Rd. Spartansburg, PA 16434	Andromeda House RTF (MH Sex Offender) (Non-MA Approved) Community Residential Services	\$273.09/Diem
Perseus House, Inc.	132 West 26 th Street Erie, PA 16508	Perseus House Enhanced RTF (Non-MA Approved) Community Treatment Facility	\$564.56/Diem
Perseus House, Inc.	1510 State Street Erie, PA 16501	Perseus House Boys Intensive RTF (MA-Approved) Community Residential Services	\$0.00/Diem
Perseus House, Inc.	39132 Mt. Pleasant Rd. Spartansburg, PA 16434	Andromeda House RTF (MH Sex Offender)(MA-Approved) Community Residential Services	\$0.00/Diem
Perseus House, Inc.	132 West 26 th Street Erie, PA 16508	Perseus House Enhanced RTF (MA-Approved) Community Treatment Facility	\$0.00/Diem
Perseus House, Inc.	6101 West Road McKean, PA 16426	Brighter Horizons Girls RTF (MA-Approved) Community Residential Services	\$0.00/Diem
Perseus House, Inc.	643 East Sixth Street Erie, PA 16507	Perseus House Girls Enhanced RTF (MA-Approved) Community Residential Services	\$0.00/Diem
York County Youth Development Center	3564 Heindel Road York, PA 17402	York Co Youth Development Shelter Care	\$375.60/Diem

C. Subsidized Adoption Assistant Agreements between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following adoptive parents, for adoption assistance at the rates indicated, for the adoption of the following minor child until each child reaches the age of 18 years; and a one-time payment of \$800.50 for costs incidental to the adoption of each child, according to the schedule attached to the agreement:

<u>Adoptive Parent</u>	<u>Minor Child</u>	<u>Rate per day</u>
JW and LW, Ulysses, PA	MLW fka SLK	\$27.00
AW and LW, Spring Grove, PA	SRW fka SRPC	\$27.00

D. Subsidized Adoption Assistance Agreement Second Amendment between the County of York, on behalf of the York County Office of Children, Youth & Families, and MD, York, PA, to reflect an increase in adoption subsidy payments for CKD fka KMG, the adopted minor child, from \$23.00 per day to \$33.00 per day, based upon the Difficulty of Care Assessment, with no other changes being made to the agreement.

E. Solicitor's Report as submitted.

5. PURCHASE

A. Gibraltar IT, LLC, Mechanicsburg, PA

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a Purchase between the County of York, on behalf of the York County Information Services department, and Gibraltar IT, LLC, Mechanicsburg, PA, for a Laserfiche Document Management workflow module at a cost of \$10,781.00.

6. QUOTE

A. StAndrew Development, Inc., York, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a Quote, on behalf of the York County Department of Emergency Services, from StAndrew Development, Inc., York, PA, for a software upgrade to the current MISSILE database (warrant system) in the amount of \$10,540.00.

7. CONTRACT/HIPAA AGREEMENTS

A. MCM Consulting Group, Inc., McMurray, PA

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a Contract Agreement between the County of York, on behalf of the York County Department of Emergency Services, and MCM Consulting Group, Inc., McMurray, PA, to provide Wireless Consulting and Triennial Planning Development services for wireless funding at a cost of \$20,000.00 per year, for a total cost of \$60,000.00, for the period of January 1, 2017 through December 31, 2019.

B. Mission Critical Partners, Port Matilda, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a Contract Agreement between the County of York, on behalf of the York County Department of Emergency Services, and Mission Critical Partners, Port Matilda, PA, to provide Infrastructure Inventory services for a total cost of \$39,753.00, for the period of January 1, 2017 through December 31, 2018.

C. McClure Company, Harrisburg, PA

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a Contract Agreement between the County of York, on behalf of the York County Prison, and McClure Company, Harrisburg, PA, for the repair of a domestic water holding tank and the installation of two (2) associated expansion tanks, for a total cost of \$39,108.00, to be funded by Inmate Telephone Revenue Funds.

D. Chard, Snyder & Associates, Inc., Mason, OH

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve Service Contract Agreements and a HIPAA Business Associate Agreement between the County of York, on behalf of the York County Human Resources department, and Chard, Snyder & Associates, Inc., Mason, OH, for Third Party Administrative services related to the reimbursement of the following qualifying expenses to participants enrolled in the County's Flexible Spending Account, at a rate of \$3.25 per participant per month per agreement, for the period of January 1, 2017 through December 31, 2021.

1st Agreement Expenses

Transportation

2nd Agreement Expenses

Medical and Dental

Dependent Care

Non-employer Sponsored Premiums

E. Solutions Express, LTD, New City, NY

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a Service Contract Agreement and HIPAA Business Associate Agreement between the County of York, on behalf of the York County Information Services department, and Solutions Express, LTD, New City, NY, to serve as agent for the acquisition of Telecommunications services related to the newly established VoIP telephone system for the County of York, for the period of December 1, 2016 through August 27, 2018.

8. AGREEMENT AMENDMENTS

A. BCN Telecom, Inc., Morristown, NJ

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a Service Contract Agreement Amendment between the County of York, on behalf of the York County Information Services department, and BCN Telecom, Inc., Morristown, NJ, to discontinue providing Session Initiation Protocol (SIP) Telecommunication services related to the newly established VoIP telephone system for the County of York, with all other terms and conditions of the original agreement remaining the same.

B. Deblin, Inc., Mechanicsburg, PA

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a Contract Agreement Amendment between the County of York, on behalf of C.S. Davidson, Inc., County Engineer, and Deblin, Inc., Mechanicsburg, PA, for Change Order No. 4 for a credit in the amount of \$-12,715.19, for the removal of unused items related to the Bridge No. 80 Replacement Project (Princess Street over the Codorus Creek in the City of York), decreasing the total contract amount from \$1,986,932.37 to \$1,974,217.18.

9. TAX REFUND REGISTER

A. Tax Refund Register 2016-33

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve Tax Refund Register 2016-33 authorizing payment of York County real estate tax refunds totaling \$211.07.

10. CHECK REGISTER

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of November 23, 2016 totaling \$6,960,101.23.

<u>Weekly Disbursement Totals for November 23, 2016</u>		
<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	3,078,206.32
01	Payroll	
01	Ag Land Preservation	86,927.22
01	Escrow	
01	FEMA Disaster Grant	
01	Marcellus Shale	
01	York Co Agriculture Society Sinking Fund	168,866.38
02	York County Nursing Home	282,811.18
03	Unclaimed Money	296.50
04	Donations	
05	Controlled Substance	352.99
06	Human Services	
07	Children & Youth	242,684.78
08	911	66,872.18
08	911 Act 12	
10	Liquid Fuels	332,868.51
10	Liquid Fuels Act 44	404,908.66
10	Marcellus Shale Bridge Maintenance	18,420.07
11	Prison Telephone	907.30
25	Aging	126,970.56
28	MH-IDD	471,952.88
30/31	York/Adams HealthChoices	554.06
30	York Reinvestment	13,600.00
31	Adams Reinvestment	
35	Domestic Relations	43,013.97
36	Earn-It	
40	Weatherization Liheap	18,479.81
45	Block Grant	30,801.22
46	Affordable Housing	208.84
47	Revolving Fund	293.00
48	Downtown Hanover	
49	ARRA Weatherization	
50	Continuum of Care	5,595.81
51	Weatherization Doe	
72	Tax Claim	722,240.68
75	Retirement	133,197.88
82	2015 PLGIT GOB Fund	4,860.00
84	911 Capital Projects Fund	681,835.69
85	P/A Capital Projects Fund	
90	Drug & Alcohol	22,374.74
	Total	<u>6,960,101.23</u>

11. REPORT OF EXECUTIVE SESSIONS

Commissioner Byrnes reported there were no Executive Sessions held since the last Commissioners' Meeting.

12. OTHER BUSINESS AND ADDITIONAL PUBLIC COMMENTS

There was no other business to address, nor were any public comments received.

13. ADJOURNMENT

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting at 10:25 a.m.

Respectfully submitted,

Sherry L. Baer
Chief Clerk/Office Manager