

**COMMISSIONERS' MEETING
MINUTES**

11/16/16

The November 16, 2016 York County Board of Commissioners Meeting was held at New Hope Ministries, Inc., 135 Baltimore Street, Hanover, PA, 17331.

1. CALL TO ORDER

President Commissioner Susan Byrnes called the meeting to order at 10:00 a.m., with Vice President Commissioner Doug Hoke, Commissioner Christopher Reilly, Administrator Mark Derr, Chief Clerk Sherry Baer, Solicitor Glenn Smith and Controller Robb Green present.

A. Opening Ceremony

York County Corrections Officer Andy Raymond led the Pledge of Allegiance.

County Engineer John Klinedinst gave the Invocation.

2. PERIOD OF PUBLIC COMMENT

New Hope Ministries Executive Director Eric Saunders gave an overview of the services that the organization provides and their mission to serve those who have nowhere else to turn for help. Mr. Saunders stated that their organization strives to help individuals and families live a better life.

3. CONSENT AGENDA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the Consent Agenda, items A through D as listed below:

A. Minutes from the November 9, 2016 Commissioners' Meeting as submitted.

B. Service Provider Contract Agreements between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following service provider at the rates indicated, for the period of July 1, 2016 through June 30, 2017:

<u>Provider</u>	<u>Location</u>	<u>Program Name</u>	<u>Cost</u>
Pennsylvania Comprehensive Behavioral Health	1651 Mt. Zion Road York, PA 17402	Advocacy Program 0-7.5 hrs/week	\$23.32/Hour
Pennsylvania Comprehensive Behavioral Health	1651 Mt. Zion Road York, PA 17402	Advocacy Program 7.5-15 hrs/week	\$23.32/Hour
Pennsylvania Comprehensive Behavioral Health	1651 Mt. Zion Road York, PA 17402	Wrap-Around Services (MA Funded)	\$0.0/Hour

C. Subsidized Adoption Assistance Agreement First Amendment between the County of York, on behalf of the York County Office of Children, Youth & Families, and CJ and AJ, York, PA, to correct the spelling of the adoptive parents' surname and adopted minor child's, TCT-J, surname, with no other changes being made to the original agreement, effective September 14, 2016.

D. Solicitor's Report as submitted.

4. ADVERTISE/SOLICIT BIDS

A. Construction Inspection Services

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to authorize C.S. Davidson, Inc., County Engineer, to Advertise and Solicit Bids for Construction Inspection Services for the following York County Bridge Replacement Projects:

<u>Bridge</u>	<u>Location</u>
No. 221	Bermudian Church Road over Bermudian Creek in Washington Township
No. 233	Bentz Mill Road over North Branch of Bermudian Creek in Washington Township

5. UTILITY CLEARANCE

A. Pennsylvania Department of Transportation (PennDOT), Harrisburg, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the submission of a Utility Clearance Form, on behalf of C.S. Davidson, Inc., County Engineer, to the Pennsylvania Department of Transportation (PennDOT), Harrisburg, PA, to provide clearance for public utility companies to perform work related to the replacement of Bridge No. 233 (Bentz Mill Road over North Branch of Bermudian Creek in Washington Township).

6. CONTRACT AGREEMENT

A. SmartBill Ltd., Hebron, OH

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to ratify a Service Contract Agreement between the County of York, on behalf of the York County Treasurer's Office, and SmartBill Ltd., Hebron, OH, to provide annual dog license mailing services at a cost not to exceed \$14,942.29, for the period of one (1) year, effective upon full execution of all parties.

7. GRANT AGREEMENT

A. Pennsylvania Emergency Management Agency (PEMA), Harrisburg, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a Grant Agreement between the County of York, on behalf of the York County Office of Emergency Management, and the Pennsylvania Emergency Management Agency (PEMA), Harrisburg, PA, in the amount of \$28,741.00 to provide financial assistance for the Hazardous Material Response Team (HMRT) through the Local Emergency Planning Committee (LEPC), and for emergency response equipment and training needs, through the Hazardous Material Response Fund (HMRF) grant, for the period of July 1, 2016 through June 30, 2017.

8. HUMAN SERVICES

A. Contract Agreement and HIPAA Business Associate Agreement – York County Area Agency on Aging

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a Contract Agreement and HIPAA Business Associate Agreement between the County of York, on behalf of the York County Area Agency on Aging, and Comprehensive Care Connections, Inc., Altoona, PA, to provide Managed Care Contractual and Administrative services for twenty-six (26) Pennsylvania Area Agencies on Aging, under a Joint Venture Contribution Agreement, through the Department of Human Service's Community HealthChoices program, with York County's cost share in the amount of \$31,611.00, effective November 16, 2016.

B. Contract Agreements and HIPAA Business Associate Agreements – York/Adams HealthChoices Management Unit

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve Contract Agreements and HIPAA Business Associate Agreements between the County of York, on behalf of the York/Adams HealthChoices Management Unit, and the following service providers to provide agency-funded Recovery House Room and Board services at a rate not to exceed \$400.00 per approved recipient per month, for the period of October 3, 2016 through June 30, 2019:

Choices Recovery House, LLC, York, PA
Safe Haven Transitional Living, York, PA
Just 4 Today, Stewartstown, PA
Sees The Day, York, PA

C. Contract Agreement and HIPAA Business Associate Agreement – York/Adams HealthChoices Management Unit

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a Contract Agreement and HIPAA Business Associate Agreement between the County of York, on behalf of the York/Adams HealthChoices Management Unit, and Keep It Green-York, York, PA, to provide agency-funded Recovery House Room and Board services at a rate not to exceed \$400.00 per approved recipient per month, for the period of October 6, 2016 through June 30, 2019.

D. Contract Agreement Amendment – York County Human Services

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a Contract Agreement Amendment between the County of York, on behalf of the York County Human Services department, and Bell Socialization Services, Inc., York, PA, increasing the total contract amount by \$220,886.01, for a new contract amount of \$449,080.01, for the following services in the amounts indicated, for the period of July 1, 2015 through June 30, 2016:

	<u>Original</u>	<u>Amended</u>
Homeless Assistance Program-Residential Bridge	\$ 10,882.98	\$149,076.98
Homeless Assistance Program-Emergency Shelter	\$144,305.03	\$204,305.03
Human Service Development Fund-Mass Shelter	<u>\$ 65,698.00</u>	<u>\$ 95,698.00</u>
	\$220,886.01	\$449,080.01

E. Service Provider Contract Agreement and HIPAA Business Associate Agreement – York County Human Services

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a Service Provider Contract Agreement and HIPAA Business Associate Agreement between the County of York, on behalf of the York County Human Services department, and Bell Socialization Services, Inc., York, PA, to provide the following services in the amounts indicated, for the period of July 1, 2016 through June 30, 2017:

Homeless Assistance Program-Transitional Housing	\$138,194.00
Homeless Assistance Program-Emergency Shelter	\$ 60,000.00
Human Service Development Fund-Mass Shelter	\$ 30,000.00

F. Service Provider Contract Agreement and HIPAA Business Associate Agreement – York County Human Services

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a Service Provider Contract Agreement and HIPAA Business Associate Agreement between the County of York, on behalf of the York County Human Services department, and Community Progress Council, Inc., York, PA, to provide the following services in the amounts indicated, for the period of July 1, 2016 through June 30, 2017:

Homeless Assistance Program-Rental Assistance	\$294,831.00
Homeless Assistance Program-Homeless Case Management	\$143,449.00
Homeless Assistance Program-Individual Shelter Nights	\$ 10,000.00
Human Service Development Fund-Generic Case Management	\$112,864.00

G. Service Provider Contract Agreement and HIPAA Business Associate Agreement – York County Human Services

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a Service Provider Contract Agreement and HIPAA Business Associate Agreement between the County of York, on behalf of the York County Human Services department, and Mason-Dixon Community Services, Inc., Delta, PA, to provide Individual Shelter Night services, for the homeless population, in the amount of \$5,000.00, for the period of July 1, 2016 through June 30, 2017.

H. Service Provider Contract Agreement and HIPAA Business Associate Agreement – York County Human Services

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a Service Provider Contract Agreement and HIPAA Business Associate Agreement between the County of York, on behalf of the York County Human Services department, and the YWCA, York, PA, to provide Bridge Housing services in the amount of \$150,914.00, for the period of July 1, 2016 through June 30, 2017.

I. Service Provider Contract Agreement and HIPAA Business Associate Agreement – York County Human Services

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a Service Provider Contract Agreement and HIPAA Business Associate Agreement between the County of York, on behalf of the York County Human Services department, and CONTACT Helpline, Harrisburg, PA, to provide Information and Referral services, through 2-1-1, in the amount of \$34,820.00, for the period of July 1, 2016 through June 30, 2017.

J. Service Provider Contract Agreement – York County Human Services

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a Service Provider Contract Agreement between the County of York, on behalf of the York County Human Services department, and the Central Pennsylvania Food Bank, Harrisburg, PA, for the purchase of eligible commodities through the State Food Purchase Program (SFPP) to be distributed to local food pantries in the amount of \$521,890.68, at no cost to the County, for the period of July 1, 2016 through June 30, 2017.

K. Service Provider Contract Agreement – York County Human Services

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a Service Provider Contract Agreement between the County of York, on behalf of the York County Human Services department, and the York County Food Bank, York, PA, for the disbursement of federal commodities at a rate of \$0.12 cents per pound, for the period of October 1, 2016 through September 30, 2017.

9. TAX REFUND REGISTER

A. Tax Refund Register 2016-32

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve Tax Refund Register 2016-32 authorizing payment of York County real estate tax refunds totaling \$3,873.86.

10. CHECK REGISTER

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of November 16, 2016 totaling \$2,321,897.48.

Weekly Disbursement Totals for November 16, 2016

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	466,233.71
01	Payroll	250.00
01	Ag Land Preservation	
01	Escrow	
01	FEMA Disaster Grant	
01	Marcellus Shale	
01	York Co Agriculture Society Sinking Fund	
02	York County Nursing Home	154,980.97
03	Unclaimed Money	
04	Donations	
05	Controlled Substance	30,055.81
06	Human Services	40.03
07	Children & Youth	573,362.53
08	911	4,530.97
08	911 Act 12	
10	Liquid Fuels	550.01
10	Liquid Fuels Act 44	
10	Marcellus Shale Bridge Maintenance	
11	Prison Telephone	
25	Aging	76,987.07
28	MH-IDD	730,811.88
30/31	York/Adams HealthChoices	663.02
30	York Reinvestment	1,600.00
31	Adams Reinvestment	
35	Domestic Relations	2,067.84
36	Earn-It	
40	Weatherization Liheap	29,956.34
45	Block Grant	74,303.15
46	Affordable Housing	15.41

47	Revolving Fund	23.00
48	Downtown Hanover	
49	ARRA Weatherization	
50	Continuum of Care	
51	Weatherization Doe	
72	Tax Claim	175,220.14
75	Retirement	
82	2015 PLGIT GOB Fund	
84	911 Capital Projects Fund	
85	P/A Capital Projects Fund	
90	Drug & Alcohol	245.60
	Total	<u><u>2,321,897.48</u></u>

11. REPORT OF EXECUTIVE SESSIONS

Commissioner Byrnes reported there were no Executive Sessions held since the last Commissioners' Meeting.

12. OTHER BUSINESS AND ADDITIONAL PUBLIC COMMENTS

There was no other business to address, nor were any public comments received.

13. ADJOURNMENT

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting at 10:28 a.m.

Respectfully submitted,

Sherry L. Baer
Chief Clerk/Office Manager