

**COMMISSIONERS' MEETING  
MINUTES**

**11/09/16**

The November 9, 2016 York County Board of Commissioners Meeting was held at the York County Administrative Center, 28 E. Market Street, York, PA 17401.

**1. CALL TO ORDER**

President Commissioner Susan Byrnes called the meeting to order at 10:00 a.m., with Vice President Commissioner Doug Hoke, Commissioner Christopher Reilly, Administrator Mark Derr, Chief Clerk Sherry Baer, Solicitor Glenn Smith and Controller Robb Green present.

**A. Opening Ceremony**

County Solicitor Glenn Smith led the Pledge of Allegiance.

Reverend Roger Mentzer of Bethlehem United Methodist Church gave the Invocation.

**2. PERIOD OF PUBLIC COMMENT**

York County Elections & Voter Registration Director Nikki Suchanic publicly recognized her staff and thanked them for their dedication and hard work during this year's Presidential Election. And, the Board of Commissioners presented a Gold Coin Award to Nikki Suchanic and her staff also recognizing them for the same.

Mr. Dwight Smith, along with Mr. Leroy Moore, of Stewardship Small Business Services, LLC, informed the Board that they would be providing a "Business-In-A-Box" training program, beginning in March of 2017, to help individuals plan, launch and run their own profitable small business.

**3. CONSENT AGENDA**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the Consent Agenda, items A through F as listed below:

- A. Minutes from the November 2, 2016 Commissioners' Meeting as submitted.
- B. Subsidized Permanent Legal Custodianship Agreement between the County of York, on behalf of York County Office of Children, Youth & Families, and MW, York, PA, as Custodian of MDH, a minor child, authorizing custodianship subsidy payments at a rate of \$26.50 per day until the child reaches the age of 18 years.
- C. Subsidized Permanent Legal Custodianship Agreement between the County of York, on behalf of York County Office of Children, Youth & Families, and WH, York, PA, as Custodian of ADD, a minor child, authorizing custodianship subsidy payments at a rate of \$25.00 per day until the child reaches the age of 21 years.

D. Subsidized Adoption Assistance Agreement Second Amendment between the County of York, on behalf of the York County Office of Children, Youth & Families, and DS and BS, York, PA, to reflect a correction in the amended original per diem rate noted as \$25.00 per day to \$24.00 per day; and increasing the per diem rate from \$24.00 per day to \$35.00 per day for JMS fka MM, the adopted minor child, effective November 9, 2016; with all other terms and conditions of the agreement remaining in full force and effect.

E. Service Provider Contract Agreements between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following service providers at the rates indicated, for the period of July 1, 2016 through June 30, 2017:

<u>Provider</u>	<u>Location</u>	<u>Program Name</u>	<u>Cost</u>
Bradley Center, Inc.	5180 Campbells Run Rd. Pittsburgh, PA 15205	Intensive Residential Robinson (Non MA Approved) Residential Service	\$339.54/Diem
Bradley Center, Inc.	5180 Campbells Run Rd. Pittsburgh, PA 15205	Intensive Residential Robinson (MA Approved) Residential Service	\$0.00/Diem
Catholic Charities Diocese of Harrisburg	939 East Park Dr. Harrisburg, PA 17111	Specialized Foster Care Foster Care	\$75.32/Diem
Catholic Charities Diocese of Harrisburg	939 East Park Dr. Harrisburg, PA 17111	Medically Fragile Foster Care Foster Care	\$82.33/Diem
Catholic Charities Diocese of Harrisburg	253 E Market Street York, PA 17403	Intensive Family Service Counseling	\$58.56/Hour
Catholic Charities Diocese of Harrisburg	253 E Market Street York, PA 17403	Catholic Charities Intensive Resource Services Counseling	\$58.56/Hour
PA Child, Corp.	4160 W Market Street York, PA 17408	Foster Care Level I Foster Care	\$71.23/Diem
PA Child, Corp.	4160 W Market Street York, PA 17408	Foster Care Level II Foster Care	\$86.89/Diem
PA Child, Corp.	4160 W Market Street York, PA 17408	Foster Care Level III Foster Care	\$129.31/Diem
PA Child, Corp.	4160 W Market Street York, PA 17408	Kinship Care Level I Foster Care	\$71.23/Diem
PA Child, Corp.	4160 W Market Street York, PA 17408	Kinship Care Level III Foster Care	\$129.31/Diem
PA Child, Corp.	4160 W Market Street York, PA 17408	Foster Care Level IV/ Mother & 2+ Children Foster Care	\$194.99/Diem
PA Child, Corp.	4160 W Market Street York, PA 17408	Foster Care Level V Foster Care	\$119.99/Diem
PA Child, Corp.	4160 W Market Street York, PA 17408	ICPC Full Kinship License Counseling	\$1,000.00/Each
PA Child, Corp.	4160 W Market Street York, PA 17408	ICPC Transfer/ Annual Renewal Counseling	\$500.00/Each
PA Child, Corp.	4160 W Market Street York, PA 17408	ICPC bio Parent Approval Counseling	\$500.00/Each
PA Child, Corp.	4160 W Market Street York, PA 17408	Kinship Disapproval Counseling	\$500.00/Each
PA Child, Corp.	4160 W Market Street York, PA 17408	Placement Supervision Counseling	\$200.00/Each

F. Solicitor's Report as submitted.

#### **4. REAPPOINTMENT**

##### **A. York County Rail Trail Authority**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to Reappoint Jeffrey Hines, York City, to the York County Rail Trail Authority for a five-year term, effective November 1, 2016 through October 31, 2021.

#### **5. COUNTY TAX EXONERATIONS**

##### **A. International Partnership Ministries, Inc.**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to Exonerate 2014 & 2015 York County Real Estate Taxes for property located at 100 Spring Avenue, Hanover (Parcel No. 67-000-05-0389-00-00000), in the face amount of \$130.22 and \$1,826.08 for years 2014 & 2015 respectively, for a total face amount of \$1,956.30, as the property is being utilized as a church by International Partnership Ministries, Inc., and has been deemed tax exempt by the Assessment Appeals Board.

#### **6. RESOLUTIONS**

##### **A. Resolution 2016-29**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to adopt Resolution 2016-29 authorizing the dissolution of the York Housing Advisory Commission (YHAC), as the efforts of the YHAC have been delegated to other programs and agencies within the community.

##### **B. U.S. Department of Housing and Urban Development (HUD), Washington, D.C.**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a resolution, on behalf of the Community Development Division of the York County Planning Commission, for the following changes to the 2013 and 2014 Action Plans, funded through the U.S. Department of Housing and Urban Development (HUD), Washington, D.C., Community Development Block Grant program:

<u>Activity</u>	<u>Amount</u>	<u>From</u>	<u>To</u>
Hanover Borough	\$ 50,000.00	45571986	Unprogrammed Funds
Hanover Borough	\$ 50,000.00	Unprogrammed funds	45572131
Hanover Borough	\$150,000.00	45582013	Unprogrammed Funds
Hanover Borough	\$150,000.00	Unprogrammed funds	new

**C. U.S. Department of Housing and Urban Development (HUD), Washington, D.C.**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a resolution, on behalf of the Community Development Division of the York County Planning Commission, for the following changes to the 2014, 2015 and 2016 Action Plans, funded through the U.S. Department of Housing and Urban Development (HUD), Washington, D.C., Community Development Block Grant program:

<u>Activity</u>	<u>Amount</u>	<u>From</u>	<u>To</u>
YWCA of Hanover to Bell Socialization Srvc.	\$ 262.59	45782005	45782005
YWCA of Hanover to Bell Socialization Srvc	\$1,190.00	45792098	45792098
CPC, Homeless Prevention to CPC Rapid Re-housing	\$4,460.00	45702181	45702181

**7. PROPOSALS/AWARDS**

**A. TRC, Harrisburg, PA**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a Proposal and Contract Award, on behalf of C.S. Davidson, Inc., County Engineer, for TRC, Harrisburg, PA, for Construction Inspection Services for the replacement of Bridge No. 114 (Valley Street over the south branch of Codorus Creek in Glen Rock Borough), contingent upon PennDOT approval, to be funded through the Transportation Improvement Program (TIP) with 80% federal funds and 20% Act 26 state funds.

**B. TRC, Harrisburg, PA**

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a Proposal and Contract Award, on behalf of C.S. Davidson, Inc., County Engineer, for TRC, Harrisburg, PA, for Construction Inspection Services for the replacement of Bridge No. 187 (Mill Creek Road over Little Conewago Creek in Conewago and Manchester Townships), contingent upon PennDOT approval, to be funded through the Transportation Improvement Program (TIP) with 80% federal funds, 15% state funds and 5% County funds.

**8. CONTRACT AGREEMENTS**

**A. C.S. Davidson, Inc., York, PA**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a Contract Agreement Amendment between the County of York and C.S. Davidson, Inc., York, PA, County Engineer, extending the term of the original agreement for Preliminary Engineering Services (Part I), related to the rehabilitation of Bridge No. 226 (Hull Drive over the Bermudian Creek in Washington Township), from December 9, 2016 to June 9, 2017.

**B. Keystruct Construction, Inc., York, PA**

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a Contract Agreement Amendment between the County of York, on behalf of C.S. Davidson, Inc., County Engineer, and Keystruct Construction, Inc., York, PA, for Change Order No. 1 in the amount of \$4,815.53, related to the 2016 York County Bridge Maintenance Program – Contract #2, for the disposal of hazardous waste found during construction, increasing the total contract amount from \$268,500.00 to \$273,315.53.

**C. Aquatic Resource Restoration Company, Seven Valleys, PA**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a Contract Agreement Fifth Amendment between the County of York, on behalf of the York County Parks department, and Aquatic Resource Restoration Company, Seven Valleys, PA, for the removal of 361 square yards of erosion control material and three (3) watering events from the project’s Scope of Work in the amount of -\$9,642.58, decreasing the total contract amount from \$898,280.33 to \$888,637.75.

**9. GRANTS**

**A. Pennsylvania Commission on Crime and Delinquency (PCCD), Harrisburg, PA**

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to ratify the submission of a Grant Modification Request, on behalf of the York County Department of Probation Services, to the Pennsylvania Commission on Crime and Delinquency (PCCD), Harrisburg, PA, in the amount of \$14,014.40, with no County match, for the following line item adjustments under the Reentry Strategic Planning and Implementation Grant, for the period of December 1, 2016 through February 28, 2017:

<u>Line Item</u>	<u>Original Budget</u>	<u>Amended Budget</u>
Reentry Strategic Planning	\$20,000.00	\$4,066.30
Community Outreach and Education	\$ 0.00	\$9,948.10

**B. Pennsylvania Commission on Crime and Delinquency (PCCD), Harrisburg, PA**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the submission of a Grant Application, on behalf of the York County Department of Probation Services, to the Pennsylvania Commission on Crime and Delinquency (PCCD), Harrisburg, PA, in the amount of \$30,500.00, with no County match, for Technical Assistance and Training Services to further increase the effectiveness of the Ohio Risk Assessment System (ORAS), currently utilized by the department, for the period of December 1, 2016 through June 30, 2017.

### **C. Juvenile Court Judges Commission (JCJC), Harrisburg, PA**

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve the submission of a Grant-In-Aid Application, on behalf of the York County Department of Probation Services, to the Juvenile Court Judges Commission (JCJC), Harrisburg, PA, in the amount of \$483,930.00 for unmatched funding to offset probation officer salaries and \$53,771.00 for costs to implement the statewide Juvenile Justice System Enhancement Strategy (JJSES), for a total grant amount of \$537,701.00, for the period of July 1, 2016 through June 30, 2017.

## **10. HUMAN SERVICES**

### **A. Contract Agreement – York/Adams HealthChoices Management Unit**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a Contract Agreement between the County of York, on behalf of the York/Adams HealthChoices Management Unit, and Community Care Behavioral Health Organization, Pittsburgh, PA, to provide detailed roles and responsibilities of the contracted services provided by the HealthChoices Behavioral Health Program, for the period of July 1, 2016 through June 30, 2017.

### **B. Contract Agreement and HIPAA Business Associate Agreement – York/Adams HealthChoices Management Unit**

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a Contract Agreement and HIPAA Business Associate Agreement between the County of York, on behalf of the York/Adams HealthChoices Management Unit, and Substance Abuse Services/The RASE Project, Harrisburg, PA, to provide Training and Speaking Engagement services at a cost not to exceed \$4,350.00, for the period of July 1, 2016 through June 30, 2017.

## **11. TAX REFUND REGISTER**

### **A. Tax Refund Register 2016-31**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve Tax Refund Register 2016-31 authorizing payment of York County real estate tax refunds totaling \$1,597.29.

## **12. CHECK REGISTER**

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of November 9, 2016 totaling \$3,632,840.52.

Weekly Disbursement Totals for November 9, 2016

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	1,958,459.96
01	Payroll	
01	Ag Land Preservation	
01	Escrow	
01	FEMA Disaster Grant	
01	Marcellus Shale	
01	York Co Agriculture Society Sinking Fund	
02	York County Nursing Home	5,517.65
03	Unclaimed Money	
04	Donations	
05	Controlled Substance	70,676.63
06	Human Services	20,795.97
07	Children & Youth	344,747.69
08	911	34,474.48
08	911 Act 12	
10	Liquid Fuels	18,197.65
10	Liquid Fuels Act 44	
10	Marcellus Shale Bridge Maintenance	
11	Prison Telephone	110,701.45
25	Aging	104,128.46
28	MH-IDD	573,262.82
30/31	York/Adams HealthChoices	10,843.36
30	York Reinvestment	91,567.01
31	Adams Reinvestment	
35	Domestic Relations	27,832.33
36	Earn-It	144.24
40	Weatherization Liheap	
45	Block Grant	126,467.50
46	Affordable Housing	246.50
47	Revolving Fund	
48	Downtown Hanover	
49	ARRA Weatherization	
50	Continuum of Care	6,517.51
51	Weatherization Doe	
72	Tax Claim	43,344.17
75	Retirement	
82	2015 PLGIT GOB Fund	
84	911 Capital Projects Fund	
85	P/A Capital Projects Fund	
90	Drug & Alcohol	84,915.14
	Total	<u><u>3,632,840.52</u></u>

### **13. REPORT OF EXECUTIVE SESSIONS**

Commissioner Byrnes reported there were no Executive Sessions held since the last Commissioners' Meeting.

### **14. OTHER BUSINESS AND ADDITIONAL PUBLIC COMMENTS**

Commissioner Byrnes announced that the November 16, 2016 Board of Commissioners' Meeting will be held off-site at New Hope Ministries in Hanover.

Commissioner Byrnes announced that a Veterans' Breakfast will be held on November 11, 2016 at the York Fairgrounds beginning at 8:30 a.m.

### **15. ADJOURNMENT**

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting at 10:30 a.m.

Respectfully submitted,

Sherry L. Baer  
Chief Clerk/Office Manager