

**COMMISSIONERS' MEETING  
MINUTES**

**10/05/16**

The October 5, 2016 York County Board of Commissioners Meeting was held at the York County Administrative Center, 28 E. Market Street, York, PA 17401.

**1. CALL TO ORDER**

President Commissioner Susan Byrnes called the meeting to order at 10:00 a.m., with Vice President Commissioner Doug Hoke, Commissioner Christopher Reilly, Administrator Mark Derr, Chief Clerk Sherry Baer, Solicitor Glenn Smith and Controller Robb Green present.

**A. Opening Ceremony**

Veteran Don Bradley led the Pledge of Allegiance.

Glenn Miller of SpiriTrust Lutheran gave the invocation.

**2. PERIOD OF PUBLIC COMMENT**

Jane Heller, Springettsbury Township resident, informed the Board of Commissioners that the Lutheran Mission Society will be closing its location in the City of York, and they have a surplus of items that would be made available to any local churches willing to pick them up and distribute to individuals and families in need of these items.

**3. CONSENT AGENDA**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the Consent Agenda, items A through G, as listed below:

- A. Minutes from the September 28, 2016 Commissioners' Meeting as submitted.
- B. HIPAA Business Associate Agreement between the County of York, on behalf of the York County Information Services department, and Gibraltar IT, LLC, Mechanicsburg, PA, for Information Technology Consulting services.
- C. Letter of Agreement between the County of York, on behalf of the York County Adult Probation department, and Yorktowne Psychological & Addiction Services, York, PA, to provide services to York County DUI offenders, for the period of July 1, 2016 through June 30, 2017.
- D. Contract Agreement Ninth Amendment between the County of York, on behalf of the York/Adams HealthChoices Management Unit of the York County Human Services department, and the Pennsylvania Department of Human Services, Harrisburg, PA, for the revision of the Program Standards and Requirements of the HealthChoices Behavioral Health Grant Agreement, effective January 1, 2017.

- E. Service Provider Contract Agreements between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following services providers at the rates indicated, for the period of July 1, 2016 through June 30, 2017:

| <u>Provider</u>                 | <u>Location</u>                         | <u>Program Name</u>                               | <u>Cost</u>   |
|---------------------------------|---|---|---------------|
| Impact Project, Inc.            | 407 Chestnut Street<br>Emmaus, PA 18049 | Specialized Foster Care<br>(M/F 10-18) Level II   | \$84.60/Diem  |
| Impact Project, Inc.            | 407 Chestnut Street<br>Emmaus, PA 18049 | Project LIFE<br>Supervised Independent Living     | \$96.22/Diem  |
| Impact Project, Inc.            | 407 Chestnut Street<br>Emmaus, PA 18049 | Foster Care<br>General Level I                    | \$67.04/Diem  |
| Impact Project, Inc.            | 407 Chestnut Street<br>Emmaus, PA 18049 | Sex Offenders Step-Down<br>Level I – Foster Care  | \$137.20/Diem |
| Impact Project, Inc.            | 407 Chestnut Street<br>Emmaus, PA 18049 | Sex Offenders Step-Down<br>Level II – Foster Care | \$130.94/Diem |
| Impact Project, Inc.            | 407 Chestnut Street<br>Emmaus, PA 18049 | Mother & Infant<br>Foster Care                    | \$121.22/Diem |
| JusticeWorks<br>YouthCare, Inc. | 267-269 E. Market St.<br>York, PA 17403 | Intensive In-Home Family<br>Services Counseling   | \$65.64/Hour  |
| JusticeWorks<br>YouthCare, Inc. | 267-269 E. Market St.<br>York, PA 17403 | Girls Empowerment<br>Movement (GEM) Counseling    | \$65.64/Hour  |
| JusticeWorks<br>YouthCare, Inc. | 267-269 E. Market St.<br>York, PA 17403 | GEM Group Therapy<br>Counseling                   | \$20.40/Hour  |

- F. Subsidized Adoption Assistance Agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and JC, Red Lion, PA, for adoption assistance at a rate of \$31.00 per day for the adoption of TTM fka TOT, a minor child, until the child reaches the age of 18 years; and a one-time payment for costs incidental to the adoption of the child not to exceed \$800.50, according to the schedule attached to the agreement.

- G. Solicitor's Report as submitted.

#### **4. ADMINISTRATION FEE**

##### **A. Hotel Taxes**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to authorize the York County Treasurer to retain Administration Fees for the collection of Hotel Taxes at a rate of 4% of the taxes received.

## 5. GRANT AGREEMENT

### A. Pennsylvania Emergency Management Agency (PEMA), Harrisburg, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a Grant Agreement between the County of York, on behalf of the York County Office of Emergency Management, and the Pennsylvania Emergency Management Agency (PEMA), Harrisburg, PA, in the amount of \$94,512.00 to provide up to 50% of salaries and benefits for the Emergency Management Coordinator, Operations/Training Officer and Administrative Assistant through the Federal Emergency Management Agency (FEMA) 2016 Emergency Management Performance Grant (EMPG), for the period of October 1, 2015 through September 30, 2016.

## 6. CHECK REGISTER

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve the Check Register for the week of October 5, 2016 totaling \$3,584,985.70.

### Weekly Disbursement Totals for October 5, 2016

| <u>Fund</u> | <u>Name</u>                              | <u>Amount</u> |
|-------------|--|---------------|
| 01          | General Fund                             | 2,394,019.88  |
| 01          | Payroll                                  | 12,278.38     |
| 01          | Ag Land Preservation                     | 77,520.55     |
| 01          | Escrow                                   |               |
| 01          | FEMA Disaster Grant                      |               |
| 01          | Marcellus Shale                          |               |
| 01          | York Co Agriculture Society Sinking Fund |               |
| 02          | York County Nursing Home                 | 173,260.88    |
| 03          | Unclaimed Money                          |               |
| 04          | Donations                                |               |
| 05          | Controlled Substance                     | 33,265.21     |
| 06          | Human Services                           | 221,247.82    |
| 07          | Children & Youth                         | 64,434.54     |
| 08          | 911                                      | 5,735.25      |
| 08          | 911 Act 12                               |               |
| 10          | Liquid Fuels                             | 4,495.78      |
| 10          | Marcellus Shale Bridge Maintenance       |               |
| 11          | Prison Telephone                         | 28,400.48     |
| 25          | Aging                                    | 152,070.23    |
| 28          | MH-IDD                                   | 154,273.77    |
| 30/31       | York/Adams HealthChoices                 |               |
| 30          | York Reinvestment                        | 4,880.00      |
| 31          | Adams Reinvestment                       |               |

|    |                           |                            |
|----|---------------------------|----------------------------|
| 35 | Domestic Relations        | 121,995.20                 |
| 36 | Earn-It                   | 54.47                      |
| 40 | Weatherization Liheap     | 15,157.85                  |
| 45 | Block Grant               | 16,449.12                  |
| 46 | Affordable Housing        | 20,944.40                  |
| 47 | Revolving Fund            | 21,821.00                  |
| 48 | Downtown Hanover          |                            |
| 49 | ARRA Weatherization       |                            |
| 50 | Continuum of Care         | 5,154.43                   |
| 51 | Weatherization Doe        |                            |
| 72 | Tax Claim                 |                            |
| 75 | Retirement                | 53,087.80                  |
| 82 | 2015 PLGIT GOB Fund       |                            |
| 84 | 911 Capital Projects Fund |                            |
| 85 | P/A Capital Projects Fund |                            |
| 90 | Drug & Alcohol            | 4,438.66                   |
|    | Total                     | <u><u>3,584,985.70</u></u> |

**7. REPORT OF EXECUTIVE SESSIONS**

Commissioner Byrnes reported there were no Executive Sessions held since the last Commissioners' Meeting.

**8. OPEN POSITIONS REPORT**

Tiffany Trout, York County Human Resources Department, gave a report of open positions within the County of York as of October 5, 2016.

**9. OTHER BUSINESS AND ADDITIONAL PUBLIC COMMENTS**

There was no other business to address, nor were any public comments received.

**10. ADJOURNMENT**

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting at 10:13 a.m.

Respectfully submitted,

Sherry L. Baer  
Chief Clerk/Office Manager