

**COMMISSIONERS' MEETING  
MINUTES**

**09/14/16**

The September 14, 2016 York County Board of Commissioners Meeting was held at the York County Administrative Center, 28 E. Market Street, York, PA 17401.

**1. CALL TO ORDER**

President Commissioner Susan Byrnes called the meeting to order at 10:00 a.m., with Vice President Commissioner Doug Hoke, Commissioner Christopher Reilly, Administrator Mark Derr, Chief Clerk Sherry Baer, Solicitor Glenn Smith and Controller Robb Green present.

**A. Opening Ceremony**

Administrator Mark Derr led the Pledge of Allegiance.

Sharon Gardner, Baha'i Faith member, gave the invocation.

**2. PROCLAMATION**

**A. 2016 United Way Annual Campaign – “Be Part of the Team That Makes Great Things Happen”**

The Board of Commissioners presented a proclamation to Bob Woods, Executive Director of the United Way of York County, recognizing August 12, 2016 through December 9, 2016 as the “United Way Annual Campaign” in York County, with this year’s theme of “Be Part of the Team That Makes Great Things Happen”.

**3. PERIOD OF PUBLIC COMMENT**

No public comments were received.

**4. CONSENT AGENDA**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the Consent Agenda, items A through H, as listed below:

A. Minutes from the September 7, 2016 Commissioners’ Meeting as submitted.

B. Subsidized Adoption Assistance Agreements between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following adoptive parents for adoption assistance at the rates indicated, for the adoption of the following minor children until each child reaches the age of 18 years; and a one-time payment for costs incidental to the adoption of each child not to exceed \$800.50, according to the schedule attached to the agreement:

<u>Adoptive Parents</u>	<u>Minor Child</u>	<u>Rate per day</u>
CJ and AJ, York, PA	TCT-J fka TCT	\$66.81
MG and DG, Steelton, PA	KRG fka KAAD	\$28.50

C. Subsidized Permanent Legal Custodianship Agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and IV, York, PA, as custodian of EBC, a minor child, authorizing custodianship subsidy payments in the amount of \$40.00 per day until the child reaches the age of 18 years.

D. Unlicensed Host Home Subsidy Agreement Termination between the County of York, on behalf of the York County Office of Children, Youth & Families, and JG, Steelton, PA, host of LC, the dependent youth, as the host is no longer providing any form of financial support for the youth, effective August 27, 2016.

E. Service Contract Agreement Amendment between the County of York, on behalf of the York County Department of Juvenile Probation Services, and Vigilnet America, LLC, Omaha, NE, to reflect the following changes to the per diem rates for the following services, effective September 1, 2016, with all other terms and conditions of the original agreement remaining in full force and effect:

GPS Tracking (Multiple Carriers)	
Active	\$7.65/Day
Passive	\$7.35/Day
SCRAM (with or without RF)	\$9.00/Day

F. Purchase of Service Agreement Amendment between the County of York, on behalf of the York County Office of Children, Youth & Families, and Bilingual Conexion, York, PA, to reflect the extension of the term for the agreement from June 30, 2016 to such time that either party terminates the agreement or enters into a new agreement; and changes to the Reasonable and Prudent Standards, Indemnification, Section VII, and Audit Requirements, with all other terms, conditions and covenants of the original agreement remaining the same.

G. Service Provider Contract Agreements between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following services providers at the rates indicated, for the period of July 1, 2016 through June 30, 2017:

<u>Provider</u>	<u>Location</u>	<u>Program Name</u>	<u>Cost</u>
Family-Child Resources, Inc.	3995 E. Market Street York, PA 17402	Anger Management Group Counseling	\$31.56/Hour
Family-Child Resources, Inc.	3995 E. Market Street York, PA 17402	Child Support Therapy/Group Life Skills Counseling	\$31.56/Hour
Family-Child Resources, Inc.	3995 E. Market Street York, PA 17402	Parent Education Groups Life Skills Counseling	\$31.56/Hour
Family-Child Resources, Inc.	3995 E. Market Street York, PA 17402	In-Home Parenting of Infants Life Skills Counseling	\$36.24/Hour
Hoffman Homes, Inc.	815 Orphanage Road Littlestown, PA 17340	Community Residential Tx Facility (Non-MA) Residential Services	\$300.00/Diem
Hoffman Homes, Inc.	815 Orphanage Road Littlestown, PA 17340	Community Residential Tx Facility (MA) Residential Services	\$0.00/Diem
Hopes Haven	697 Marticville Road Pequea, PA 17565	Hopes Haven	\$252.29/Diem
York County Children's Advocacy Center	28 S. Queen Street York, PA 17403	Children's Advocacy Center CSL	\$177.00/Hour

H. Solicitor's Report as submitted.

## **5. RESOLUTIONS**

### **A. Resolution 2016-25**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to adopt Resolution 2016-25 to "Opt In" to the development of the York County Regional Pollutant Reduction Plan for the 2018 MS-4 permit cycle, as required by the Pennsylvania Department of Environmental Protection (PADEP).

### **B. U.S. Department of Housing and Urban Development (HUD), Washington, D.C.**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a Resolution, on behalf of the York County Planning Commission, authorizing the submission of the York City and County Continuum of Care (CoC) PA-512 Collaborative Application and CoC Project Priority Listing to the U.S. Department of Housing and Urban Development (HUD), Washington, D.C., to provide grant funding for Homeless Assistance programs.

## **6. CONTRACT/HIPAA AGREEMENTS**

### **A. Deblin, Inc., Mechanicsburg, PA**

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a Contract Agreement Second Amendment between the County of York, on behalf of C.S. Davidson, Inc., County Engineer, and Deblin, Inc., Mechanicsburg, PA, in the amount of \$11,609.29 for additional work related to the replacement of Bridge No. 80 (Princess Street over the Codorus Creek in the City of York), increasing the total contract amount from \$1,975,323.08 to \$1,986,932.37, funded by Marcellus Shale Legacy funds.

### **B. Infolinx Systems Solutions, Kensington, MD**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a Contract Agreement and HIPAA Business Associate Agreement between the County of York, on behalf of the York County Archives department, and Infolinx Systems Solutions, Kensington, MD, for software licensing and maintenance to upgrade the Records Management program at a cost of \$67,313.00, of which \$47,313.00 is to be funded through the York County Records Improvement fund.

## 7. GRANT APPLICATION

### A. Pennsylvania Commission on Crime and Delinquency (PCCD), Harrisburg, PA

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve the submission of a Grant Application, on behalf of the York County Department of Probation Services, to the Pennsylvania Commission on Crime and Delinquency (PCCD), Harrisburg, PA, in the amount of \$143,827.00, with no County match, to provide funding for the salary, benefits and miscellaneous expenses for a new CIT Coordinator position to oversee the York County Crisis Intervention Team and act as a boundary spanner between the Mental Health and Criminal Justice systems, for the period of January 1, 2016 through December 31, 2018.

## 8. CHECK REGISTER

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of September 14, 2016 totaling \$3,515,839.32.

### Weekly Disbursement Totals for September 14, 2016

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	2,052,728.31
01	Payroll	
01	Ag Land Preservation	
01	Escrow	
01	FEMA Disaster Grant	
01	Marcellus Shale	
01	York Co Agriculture Society Sinking Fund	
02	York County Nursing Home	148,164.59
03	Unclaimed Money	
04	Donations	400.00
05	Controlled Substance	12,576.97
06	Human Services	687.04
07	Children & Youth	109,096.93
08	911	86,295.75
08	911 Act 12	
10	Liquid Fuels	147,080.33
10	Marcellus Shale Bridge Maintenance	21,394.49
11	Prison Telephone	1,916.50
25	Aging	103,446.06
28	MH-IDD	492,387.05
30/31	York/Adams HealthChoices	8,082.66
30	York Reinvestment	10,911.00
31	Adams Reinvestment	1,645.00
35	Domestic Relations	1,753.35

36	Earn-It	15.00
40	Weatherization Liheap	610.00
45	Block Grant	27,090.06
46	Affordable Housing	
47	Revolving Fund	
48	Downtown Hanover	
49	ARRA Weatherization	
50	Continuum of Care	5,408.94
51	Weatherization Doe	820.26
72	Tax Claim	15,130.95
75	Retirement	
82	2015 PLGIT GOB Fund	262,426.63
84	911 Capital Projects Fund	
85	P/A Capital Projects Fund	
90	Drug & Alcohol	5,771.45
	Total	<u><u>3,515,839.32</u></u>

## 9. REPORT OF EXECUTIVE SESSIONS

Commissioner Byrnes reported the following Executive Session was held since the last Commissioners' Meeting:

09/12 – Commissioners Byrnes and Hoke; Mark Derr; Robb Green; Kristy Bixler and Tiffany Trout – General Personnel; and Paul Crouse – Magisterial District Court Personnel.

## 10. OTHER BUSINESS AND ADDITIONAL PUBLIC COMMENTS

Commissioner Byrnes announced that York County Communications Director Carl Lindquist will be leaving the County to take on a new position in South Carolina. The Board of Commissioners also presented Mr. Lindquist with a Gold Coin Award in recognition of his committed and outstanding work for the County.

## 11. ADJOURNMENT

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting at 10:20 a.m.

Respectfully submitted,

Sherry L. Baer  
Chief Clerk/Office Manager