

**COMMISSIONERS' MEETING
MINUTES**

08/24/16

The August 24, 2016 York County Board of Commissioners Meeting was held at the York County Administrative Center, 28 E. Market Street, York, PA 17401.

1. CALL TO ORDER

President Commissioner Susan Byrnes called the meeting to order at 10:00 a.m., with Vice President Commissioner Doug Hoke, Commissioner Christopher Reilly, Administrator Mark Derr, Chief Clerk Sherry Baer, Solicitor Glenn Smith, Controller Robb Green and Treasurer Barbara Bair present.

A. Opening Ceremony

Controller Robb Green led the Pledge of Allegiance.

Pastor Ron Oelrich of Faith United Church of Christ gave the invocation.

2. APPROVAL OF MINUTES

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve the minutes from the August 17, 2016 Commissioners' Meeting as submitted.

3. PERIOD OF PUBLIC COMMENT

No public comments were received.

4. CONTRACT AGREEMENT

A. Berkshire Systems Group, Inc., Reading, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve Contract Agreement Renewals between the County of York, on behalf of the York County Facilities Management department, and Berkshire Systems Group, Inc., Reading, PA, to provide preventative maintenance and inspection services of fire alarm, security, closed-circuit TV and card access systems for the following York County facilities, at the costs indicated, with a 3% rate increase for year two and holding for year three, for the period of January 1, 2017 through December 31, 2019:

<u>Facility</u>	<u>Annual Cost Yr 1/Yrs 2&3</u>	<u>Total Cost</u>
Administrative Center	\$18,532.00/\$19,080.00	\$ 56,692.00
Youth Development Center	\$ 4,332.00/\$ 4,464.00	\$ 13,260.00
Substance Abuse Center	\$ 6,876.00/\$ 7,080.00	\$ 21,036.00
Human Services Center	\$10,068.00/\$10,356.00	\$ 30,780.00
Emergency Services Center	\$10,476.00/\$10,788.00	\$ 32,052.00
Methadone Treatment Center	\$ 7,452.00/\$ 7,680.00	\$ 22,812.00
Judicial Center	\$50,460.00/\$51,960.00	\$154,380.00

5. HUMAN SERVICES

A. Contract Agreement and HIPAA Business Associate Agreement – York/Adams HealthChoices Management Unit of York County Human Services

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a Contract Agreement and HIPAA Business Associate Agreement between the County of York, on behalf of the York/Adams HealthChoices Management Unit of the York County Human Services department, and Service Access & Management, Inc., Reading, PA, to provide Joint Planning Team activities for children, youth & families, at a cost not to exceed \$319,556.00, funded through state and federal Medical Assistance programs, for the period of July 1, 2016 through June 30, 2017.

B. Purchase of Service Contract Agreement Amendment – York County Office of Children, Youth & Families

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a Purchase of Service Contract Agreement Amendment between the County of York, on behalf of the York County Office of Children, Youth & Families, and Family-Child Resources, Inc., York, PA, to reflect the extension of the term for the agreement from June 30, 2016 to such time that either party terminates the agreement or enters into a new agreement; and changes to the Reasonable and Prudent Standards, Indemnification, Section VII, and Audit Requirements, with all other terms, conditions and covenants of the original agreement remaining the same.

C. Service Provider Contract Agreement – York County Office of Children, Youth & Families

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a Service Provider Contract Agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and Covenant House of Pennsylvania, Philadelphia, PA, to provide Covenant House Sanctuary Counseling services at a rate of \$23,522.25 per month (Opt 01), for the period of July 1, 2016 through June 30, 2017.

D. Subsidized Adoption Assistance Agreement First Amendment – York County Office of Children, Youth & Families

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a Subsidized Adoption Assistance Agreement First Amendment between the County of York, on behalf of the York County Office of Children, Youth & Families, and KC, York, PA, to reflect a name change of the adopted minor child to CCC fka CAC, effective August 24, 2016, with no other changes being made to the original agreement.

6. TAX REFUND REGISTER

A. Tax Refund Register 2016-27

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve Tax Refund Register 2016-27 authorizing payment of York County real estate tax refunds totaling \$721.01.

7. CHECK REGISTER

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of August 24, 2016 totaling \$5,115,874.38.

Weekly Disbursement Totals for August 24, 2016

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	737,789.73
01	Payroll	12,282.51
01	Ag Land Preservation	
01	Escrow	
01	FEMA Disaster Grant	
01	Marcellus Shale	
01	York Co Agriculture Society Sinking Fund	
02	York County Nursing Home	248,788.90
03	Unclaimed Money	
04	Donations	1,000.00
05	Controlled Substance	389.49
06	Human Services	63,512.98
07	Children & Youth	243,335.79
08	911	13,404.93
08	911 Act 12	
10	Liquid Fuels	5,144.97
10	Marcellus Shale Bridge Maintenance	
11	Prison Telephone	833.64
25	Aging	103,805.72
28	MH-IDD	357,947.25
30/31	York/Adams HealthChoices	588.00
30	York Reinvestment	
31	Adams Reinvestment	
35	Domestic Relations	
36	Earn-It	
40	Weatherization Liheap	13,523.90
45	Block Grant	283.06
46	Affordable Housing	50.80

47	Revolving Fund	1,475.00
48	Downtown Hanover	
49	ARRA Weatherization	
50	Continuum of Care	911.74
51	Weatherization Doe	585.00
72	Tax Claim	2,609,605.44
75	Retirement	
82	2015 PLGIT GOB Fund	
84	911 Capital Projects Fund	681,835.69
85	P/A Capital Projects Fund	
90	Drug & Alcohol	18,779.84
	Total	<u><u>5,115,874.38</u></u>

8. REPORT OF EXECUTIVE SESSIONS

Commissioner Byrnes reported the following Executive Session was held since the last Commissioners' Meeting:

08/22 – Commissioners Byrnes, Hoke and Reilly; Mark Derr; Glenn Smith; Deb Myers; Kristy Bixler and Tiffany Trout – General Personnel; Georgine Stauffer – Clerk of Courts Office Personnel; and Shelley Creasy and Amy Smith – County Control 9-1-1 Personnel.

9. SOLICITOR'S REPORT

Solicitor Glenn Smith submitted his written report for the Board's review.

10. OTHER BUSINESS AND ADDITIONAL PUBLIC COMMENTS

Commissioner Byrnes thanked the team of volunteers who assisted in delivering sticky buns to 2,633 County employees on Friday, August 19th, in celebration of York County's 267th Anniversary.

11. ADJOURNMENT

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting at 10:10 a.m.

Respectfully submitted,

Sherry L. Baer
Chief Clerk/Office Manager