

**COMMISSIONERS' MEETING
MINUTES**

08/17/16

The August 17, 2016 York County Board of Commissioners Meeting was held at the York County Administrative Center, 28 E. Market Street, York, PA 17401.

1. CALL TO ORDER

President Commissioner Susan Byrnes called the meeting to order at 10:00 a.m., with Vice President Commissioner Doug Hoke, Commissioner Christopher Reilly, Chief Clerk Sherry Baer, Assistant Solicitor Donald Reihart, Controller Robb Green and Treasurer Barbara Bair present.

A. Opening Ceremony

Veteran Harold E. Redding led the Pledge of Allegiance.

Amad Seifullah of the New Africa Islamic Outreach Program gave the invocation.

2. APPROVAL OF MINUTES

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve the minutes from the August 10, 2016 Commissioners' Meeting as submitted.

3. PRESENTATION

A. York County Tax Collectors

Kathy Emswiler, East Manchester Township Tax Collector, provided an overview of the duties and responsibilities of York County Tax Collectors.

4. PERIOD OF PUBLIC COMMENT

Mr. Michael Gromling, Wrightsville Borough Councilman, raised a concern regarding emergency services communication between York County and Wrightsville Borough, including other surrounding counties that sit on the York County border. He stated that they will not be able to communicate effectively with the new radio system, and asked why the County will not support the use of dual band radios instead of forcing everyone to go to a new radio system that deadlocks everyone to York County. Commissioner Byrnes stated that the Commissioners are aware of the issue and invited Mr. Gromling to participate in their discussions to try to find a resolution.

Mr. Terry Downs, North York Borough resident, extended a gesture of gratitude to the Board of Commissioners by presenting each of them with a single white rose, York's iconic symbol, to show appreciation for their service to the community, as York County prepares to celebrate its 267th anniversary on Friday, August 19, 2016. In turn, Commissioner Byrnes presented Mr. Downs with a Gold Coin Award for his exemplary service to the community.

5. RECESS

Commissioner Byrnes recessed the meeting at 10:14 a.m. for the purpose of holding a hearing to receive public comments on the adoption of proposed Resolution 2016-22.

6. RECONVENE

Commissioner Byrnes reconvened the meeting at 10:35 a.m.

7. RESOLUTION

A. Resolution 2016-22

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adopt Resolution 2016-22, on behalf of the York County Planning Commission, amending the York County Comprehensive Plan to include the York County Heritage Preservation Plan as a new component of the Comprehensive Plan.

8. PURCHASE

A. New Holland Auto Group, New Holland, PA

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a Purchase between the County of York, on behalf of the York County Fleet department, and New Holland Auto Group, New Holland, PA, for three (3) 2017 Ford Utility Police Interceptor (AWD Base K8A Stock) vehicles for the York County Adult Probation department, at a cost of \$30,183.32 per vehicle, for a total cost of \$90,549.96 under a PA COSTARS contract.

9. ADVERTISEMENT/BID SOLICITATION

A. York County Bridge Replacements

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to authorize an Advertisement and Bid Solicitation, on behalf of C.S. Davidson, Inc., County Engineer, for Construction Inspection Services related to the following York County Bridge Replacement projects:

<u>Bridge</u>	<u>Location</u>
No. 114	Valley Street over the South Branch of Codorus Creek
No. 187	Mill Creek Road over the Little Conewago Creek

10. AGREEMENT OF SALE AND TEMPORARY CONSTRUCTION EASEMENT AGREEMENT

A. Beth A. Dettinburn & Michael A. Chaney, East Berlin, PA

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve an Agreement of Sale and Temporary Construction Easement Agreement between the County of York, on behalf of C.S. Davidson, Inc., County Engineer, and Beth A. Dettinburn & Michael A. Chaney, East Berlin, PA, in the amount of \$1,110.50, to provide right-of-way access for the replacement of Bridge No. 221 (Bermudian Church Road over Bermudian Creek in Washington Township), with 100% of the related costs reimbursable by PennDOT.

11. BID AWARD/CONTRACT AGREEMENTS

A. Keystruct Construction, Inc., York, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a Bid Award and Contract Agreement between the County of York, on behalf of C.S. Davidson, Inc., County Engineer, and Keystruct Construction, Inc., York, PA, the lowest responsible bidder, for the 2016 Bridge Maintenance Program, Contract #1 with the following exclusion, and Contract #2, in the amounts indicated, to be funded through the Liquid Fuels account:

<u>Contract/Bid</u>	<u>Exclusion</u>	<u>Amount</u>
#1 - \$295,406.00	Bridge #257 - \$40,300.00	\$255,106.00
#2 - \$268,500.00	None	\$268,500.00

B. bswift, LLC, Chicago, IL

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a Contract Agreement between the County of York, on behalf of the York County Human Resources department, and bswift, LLC, Chicago, IL, to provide access to an internet-based benefit portal allowing management and coordination of employee benefits, as well as providing benefits information for employee self-service enrollment, for the period of two (2) years, effective upon full execution of the agreement.

C. Willis of Pennsylvania, Inc., Radnor, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a Contract Agreement between the County of York, on behalf of the York County Human Resources department, and Willis of Pennsylvania, Inc., Radnor, PA, to provide Employee Benefit professional services and applicable fees related to the County's health plan coverage at a rate of \$3.50 per employee and/or retiree per month, for the period of January 1, 2017 through December 31, 2017, with automatic renewal for like periods of time.

D. Affinigent, York, PA

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a Contract Agreement between the County of York, on behalf of the York County District Attorney's Office, and Affinigent, York, PA, for the development of an online mobile website to allow specialized dealers to document precious metals they purchase to be used as an investigatory tool for municipal law enforcement agencies, for a total cost of \$8,926.00, to be funded by the Drug Task Force.

E. Lobar Associates Construction, Dillsburg, PA

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a Contract Agreement between the County of York, on behalf of the York County Prison, and Lobar Associates Construction, Dillsburg, PA, to supplement the original agreement for the replacement of a 2500 square foot section of the Prison roof by increasing the amount of square footage to be replaced, at an additional cost of \$13,549.55, to be funded through the Inmate Telephone Revenue Fund account.

F. Lobar Associates Construction, Dillsburg, PA

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a Contract Agreement between the County of York, on behalf of the York County Prison, and Lobar Associates Construction, Dillsburg, PA, for the replacement of metal wall panels in the Work Release Center at a cost of \$54,261.54, to be funded through the Inmate Telephone Revenue Fund account.

G. McClure Company, Harrisburg, PA

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a Contract Agreement between the County of York, on behalf of the York County Prison, and McClure Company, Harrisburg, PA, for repair of the chiller unit located in the Work Release Center at a cost of \$12,087.00, to be funded through the Inmate Telephone Revenue account.

H. McClure Company, Harrisburg, PA

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a Service Contract Agreement between the County of York, on behalf of the York County Prison, and McClure Company, Harrisburg, PA, to provide preventative maintenance of environmental mechanical system components at a cost of \$19,000.00, for the period of September 1, 2016 through August 31, 2017.

I. Ben Druck Door Company, York, PA

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve Service Contract Agreements between the County of York, on behalf of the York County Facilities Management department, and Ben Druck Door Company, York, PA, to provide preventative maintenance and inspection services of the overhead motorized doors and fire shutters located at the Judicial Center, and the overhead motorized doors located at the Emergency Services Center at the costs indicated, for the period of January 1, 2017 through December 31, 2019:

<u>Facility</u>	<u>Annual Cost</u>	<u>Total Cost</u>
Judicial Center	\$3,981.00	\$11,943.00
Emergency Services Center	\$1,079.00	\$ 3,237.00

J. Winter Engine and Generator Service, York, PA

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve Service Contract Agreements between the County of York, on behalf of the York County Facilities Management department, and Winter Engine and Generator Service, York, PA, to provide preventative maintenance of the emergency generators and transfer switches located at the following County facilities, at the costs indicated, for the period of January 1, 2017 through December 31, 2017:

<u>Facility</u>	<u>Cost</u>
Judicial Center	\$2,935.00
Administrative Center	\$ 690.00
Annex	\$ 712.00
Substance Abuse Center	\$ 490.00
Youth Development Center	\$ 488.00
Human Services Center	\$ 556.00

K. BFPE International, York, PA

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve Service Contract Agreements between the County of York, on behalf of the York County Facilities Management department and BFPE International, York, PA, to provide preventative maintenance and inspection services of the fire alarm and sprinkler systems for the following York County facilities, at the costs indicated, for the period of January 1, 2017 through December 31, 2019:

<u>Facility</u>	<u>Annual Cost</u>	<u>Total Cost</u>
Administrative Center	\$2,909.00	\$ 8,727.00
Emergency Services Center	\$9,959.00	\$29,877.00
Judicial Center	\$3,469.00	\$10,407.00
Substance Abuse Center	\$1,542.00	\$ 4,626.00
Archives	\$1,976.00	\$ 5,928.00
Human Services Center	\$2,232.00	\$ 6,696.00
Annex	\$3,008.00	\$ 9,024.00
Youth Development Center	\$1,427.00	\$ 4,281.00

L. Cecil F. Artrip and Mary Ann Artrip, and Steyzan Holdings, LLC, Glen Rock, PA

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a Contract Agreement Amendment between the County of York, on behalf of the York County Parks department, and Cecil F. Artrip and Mary Ann Artrip, and Steyzan Holdings, LLC, Glen Rock, PA, extending the Title, Boundary and Use Agreement, involving properties surrounding the Glen Rock Mill Inn and the Heritage Rail Trail County Park, from October 19, 2016 to October 19, 2026; and to include new landowner Steyzan Holdings, LLC, with all other terms, conditions and covenants remaining in full force and effect.

12. GRANT AGREEMENT

A. Pennsylvania Department of Environmental Protection (DEP), Bureau of Clean Water, Harrisburg, PA

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a Grant Agreement between the County of York, on behalf of the York County Planning Commission, and the Pennsylvania Department of Environmental Protection (DEP), Bureau of Clean Water, Harrisburg, PA, in the amount of \$200,000.00, with no County match, for the upgrade of stormwater management facilities located on York County Prison property, for the period of September 1, 2016 through August 31, 2018.

13. HUMAN SERVICES

A. Purchase of Service Contract Agreement Amendments – York County Office of Children, Youth & Families

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve Purchase of Service Contract Agreement Amendments between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following service providers to reflect the extension of the term for each agreement from June 30, 2016 to such time that either party terminates the agreement or enters into a new agreement; and changes to the Reasonable and Prudent Parent Standards, Indemnification, Section VII, and Audit Requirements, with all other terms, conditions and covenants of each original agreement remaining the same:

Provider

Adelphoi Village, Inc.
Bell Socialization Services, Inc.
Children’s Service Center of Wyoming Valley, Inc.
Hopes Haven
Youth Advocate Program, Inc.

Location

1119 Village Way, Latrobe, PA 15650
160 S. George Street, York, PA 17401
335 S. Franklin Street, Wilkes-Barre, PA 18702
697 Marticville Road, Pequea, PA 17565
2007 North Third Street, Harrisburg, PA 17102

14. CHECK REGISTER

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of August 17, 2016 totaling \$5,017,314.09.

<u>Weekly Disbursement Totals for August 17, 2016</u>		
<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	2,195,343.31
01	Payroll	
01	Ag Land Preservation	
01	Escrow	
01	FEMA Disaster Grant	
01	Marcellus Shale	14,000.00
01	York Co Agriculture Society Sinking Fund	
02	York County Nursing Home	246,516.93
03	Unclaimed Money	
04	Donations	1,588.38
05	Controlled Substance	24,748.34
06	Human Services	120,451.02
07	Children & Youth	628,489.82
08	911	31,659.30
08	911 Act 12	
10	Liquid Fuels	82,526.74
10	Marcellus Shale Bridge Maintenance	712,182.47
11	Prison Telephone	53,288.50
25	Aging	52,170.71
28	MH-IDD	583,483.82
30/31	York/Adams HealthChoices	7,757.46
30	York Reinvestment	6,200.00
31	Adams Reinvestment	
35	Domestic Relations	1,318.71
36	Earn-It	
40	Weatherization Liheap	40,352.73
45	Block Grant	30,227.44
46	Affordable Housing	7,459.05
47	Revolving Fund	9,760.00
48	Downtown Hanover	
49	ARRA Weatherization	
50	Continuum of Care	6,479.01
51	Weatherization Doe	
72	Tax Claim	121,628.87
75	Retirement	34,004.91
82	2015 PLGIT GOB Fund	
84	911 Capital Projects Fund	5,599.75
85	P/A Capital Projects Fund	
90	Drug & Alcohol	76.82
	Total	<u>5,017,314.09</u>

15. REPORT OF EXECUTIVE SESSIONS

Commissioner Byrnes reported there were no Executive Sessions held since the last Commissioners' Meeting.

16. SOLICITOR'S REPORT

Solicitor Glenn Smith submitted his written report for the Board's review.

17. OTHER BUSINESS AND ADDITIONAL PUBLIC COMMENTS

Commissioner Byrnes announced that the Board of Commissioners will be joining Jefferson Borough residents on Saturday, August 20th, celebrating its 150th Anniversary.

Commissioner Byrnes announced that the Board of Commissioners will be delivering sticky buns to 2,633 County employees on Friday, August 19th, in celebration of York County's 267th Anniversary, and will be ringing the bell twelve times at noon.

18. ADJOURNMENT

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting at 10:56 a.m.

Respectfully submitted,

Sherry L. Baer
Chief Clerk/Office Manager