

**COMMISSIONERS' MEETING
MINUTES**

08/03/16

The August 3, 2016 York County Board of Commissioners Meeting was held at the York County Administrative Center, 28 E. Market Street, York, PA 17401.

1. CALL TO ORDER

President Commissioner Susan Byrnes called the meeting to order at 10:00 a.m., with Vice President Commissioner Doug Hoke, Administrator Mark Derr, Chief Clerk Sherry Baer, Solicitor Glenn Smith and Controller Robb Green present.

A. Opening Ceremony

Veteran Donald Bradley led the Pledge of Allegiance.

Reverend Patrick Walker of Church World Service gave the invocation.

2. APPROVAL OF MINUTES

Motion was made by Commissioner Hoke, seconded by Commissioner Byrnes and unanimously carried to approve the minutes from the July 27, 2016 Commissioners' Meeting as submitted.

3. PRESENTATIONS

A. LERTA Application - North York Development, LLC

Kenetha Hansen of the York County Economic Alliance, requested the Board of Commissioners to consider a LERTA application for property located at 1605 Bartlet Drive, East Manchester Township, also known as Trade Center – 83, submitted by North York Development, LLC. Approval of the application would support the expansion of the current Starbucks operation within York County and create 300 new full-time jobs over the next 3 to 5 years. The combined investment of \$60 million by North York Development, LLC and \$30 million by Starbucks would be over \$90 million.

B. CeaseFire York Program – York City

York City Mayor C. Kim Bracey, along with Edquina Washington and Jim Tice, provided an overview of the new CeaseFire initiative that is being implemented by the City of York and its constituents. The initiative is intended to reduce gun violence in targeted crime areas and strengthen the relationships of law enforcement bodies.

4. PERIOD OF PUBLIC COMMENT

Commissioner Byrnes announced that a Block Party will be held Thursday night, August 4th, in front of City Hall from 6-8 p.m. and encouraged residents of the community to attend.

5. BID AWARD/CONTRACT AGREEMENTS

A. Lehigh Valley Respiratory Care, East Petersburg, PA

Commissioner Hoke made a motion, seconded by Commissioner Byrnes and unanimously carried to approve a Bid Award and Contract Agreement between the County of York, on behalf of the York County Purchasing department, and Lehigh Valley Respiratory Care, East Petersburg, PA, to provide Liquid Oxygen at a rate of \$0.60 per pound; and Rental of Oxygen Concentrators, Liquid Oxygen Base Units and Liquid Oxygen Portable Units at a rate of \$0.10 per hour (not to exceed \$25.00 per month), for the York County Pleasant Acres Nursing & Rehabilitation Center (PAN&RC), for the period of August 1, 2016 through July 31, 2017, with the option to renew for one (1) additional year.

B. H.B. McClure Company, Harrisburg, PA

Motion was made by Commissioner Hoke, seconded by Commissioner Byrnes and unanimously carried to approve a Service Contract Agreement between the County of York, on behalf of the York County Facilities Management department, and H.B. McClure Company, Harrisburg, PA, for preventative maintenance on HVAC equipment located at the York County Youth Development Center at a cost of \$4,200.00 per year, for a total cost of \$12,600.00, for the period of January 1, 2017 through December 31, 2019.

C. H.B. McClure Company, Harrisburg, PA

Commissioner Hoke made a motion, seconded by Commissioner Byrnes and unanimously carried to approve a Service Contract Agreement between the County of York, on behalf of the York County Facilities Management department, and H.B. McClure Company, Harrisburg, PA, for preventative maintenance on boilers, chillers and pumps located at the York County Annex facility at a cost of \$5,660.00 per year, for a total cost of \$16,980.00, for the period of January 1, 2017 through December 31, 2019.

6. HIPAA BUSINESS ASSOCIATE AGREEMENT

A. Software House International (SHI), Somerset, NJ

Motion was made by Commissioner Hoke, seconded by Commissioner Byrnes and unanimously carried to approve a HIPAA Business Associate Agreement between the County of York, on behalf of the York County Information Services department, and Software House International (SHI), Somerset, NJ, for Information Technology Consulting services.

7. HUMAN SERVICES

A. Contract Agreement and HIPAA Business Associate Agreement – York/Adams HealthChoices Management Unit of York County Human Services

Commissioner Hoke made a motion, seconded by Commissioner Byrnes and unanimously carried to approve a Contract Agreement and HIPAA Business Associate Agreement between the County of York, on behalf of the York/Adams HealthChoices Management Unit of the York County Human Services department, and Community Progress Council, Inc., York, PA, to provide Emergency Rental Assistance Program (ERAP) services at a cost not to exceed \$166,667.00, funded through state and federal Medical Assistance programs, for the period of July 1, 2016 through June 30, 2017.

B. Service Provider Contract Agreement Renewal – York County Area Agency on Aging

Motion was made by Commissioner Hoke, seconded by Commissioner Byrnes and unanimously carried to approve a Service Provider Contract Agreement Renewal between the County of York, on behalf of the York County Area Agency on Aging, and Giselle Joseph, MD, York, PA, to provide agency-funded Physician Consulting services at a cost not to exceed \$3,272.00, for the period of July 1, 2016 through June 30, 2017.

C. Contract Agreements – York County Office of Children, Youth & Families

Commissioner Hoke made a motion, seconded by Commissioner Byrnes and unanimously carried to approve Contract Agreements between the County of York, on behalf of the York County Office of Children, Youth & Families, and the Pennsylvania Department of Human Services, Office of Children, Youth & Families, Harrisburg, PA, authorizing electronic data sharing related to child abuse and neglect through the state's Child Welfare Information System (CWIS) and the County's Child Accounting & Profile System (CAPS), for the period of December 27, 2016 through September 30, 2017 and October 1, 2017 through September 30, 2018.

D. Purchase of Service Agreement Amendments – York County Office of Children, Youth & Families

Motion was made by Commissioner Hoke, seconded by Commissioner Byrnes and unanimously carried to approve Purchase of Service Agreement Amendments between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following service providers to reflect the extension of the term for each agreement from June 30, 2016 to such time that either party terminates the agreement or enters into a new agreement; and changes to the Reasonable and Prudent Parent Standards, Indemnification, Section VII, and Audit Requirements, with all other terms, conditions and covenants of each original agreement remaining the same:

Provider
 Clear Vision Residential TX Services, Inc.
 Diakon Child, Family & Community Ministries
 Family First Health
 Impact Project, Inc.
 Manito, Inc.
 National Mentor Healthcare LLC dba Pennsylvania Mentor
 Pediatric Specialty Care

Location
 456 Saeger Station Rd, Montgomery, PA 17752
 798 Hausman Rd, Allentown, PA 18104
 116 S. George Street, York, PA 17401
 407 Chestnut Street, Emmaus, PA 18049
 7564 Brown's Mill Road, Chambersburg, PA 17202
 450 Parkway Drive, Broomall, PA 19008
 90 Bafferty Rd., Point Pleasant, PA 18950

E. Subsidized Adoption Assistance Agreements – York County Office of Children, Youth & Families

Commissioner Hoke made a motion, seconded by Commissioner Byrnes and unanimously carried to approve Subsidized Adoption Assistance Agreements between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following adoptive parents for adoption assistance at the rates indicated, for the adoption of the following minor children until each child reaches the age indicated; and a one-time payment not to exceed \$800.50 for costs incidental to the adoption of each child, according to the schedule attached to the agreement:

<u>Adoptive Parent</u>	<u>Minor Child</u>	<u>Rate per day</u>	<u>Age Allowance</u>
HM and JY, York, PA	JAM	\$26.50	18 Years
GSS and LS, Red Lion, PA	GSS, Jr. fka RAM	\$23.00	21 Years

F. Subsidized Adoption Assistance Agreement First Amendment – York County Office of Children, Youth & Families

Motion was made by Commissioner Hoke, seconded by Commissioner Byrnes and unanimously carried to approve a Subsidized Adoption Assistance Agreement First Amendment between the County of York, on behalf of the York County Office of Children, Youth & Families, and TN, Harrisburg, PA, to reflect a name change of the adopted minor child from BTN fka BTL to ITN fka BTN, effective June 1, 2016, with no other changes being made to the original agreement.

G. Subsidized Adoption Assistance Agreement First Amendment – York County Office of Children, Youth & Families

Commissioner Hoke made a motion, seconded by Commissioner Byrnes and unanimously carried to approve a Subsidized Adoption Assistance Agreement First Amendment between the County of York, on behalf of the York County Office of Children, Youth & Families, and DM, York, PA, to reflect the cessation of adoption subsidy payments in the amount of \$26.00 per day for IJG, the adopted minor child, due to the child no longer residing with the adoptive parent, effective August 3, 2016, with no other changes being made to the original agreement.

H. Subsidized Permanent Legal Custodianship Agreement Addendum – York County Office of Children, Youth & Families

Motion was made by Commissioner Hoke, seconded by Commissioner Byrnes and unanimously carried to approve a Subsidized Permanent Legal Custodianship Agreement Addendum between the County of York, on behalf of the York County Office of Children, Youth & Families, and PB and PB, Chambersburg, PA, custodians of TB, a minor child, to include SS and SS, Shippensburg, PA, as successor permanent legal custodians of the child in the event of death or incapacity of the custodians.

8. TAX REFUND REGISTER

A. Tax Refund Register 2016-25

Commissioner Hoke made a motion, seconded by Commissioner Byrnes and unanimously carried to approve Tax Refund Register 2016-25 authorizing payment of York County real estate tax refunds totaling \$1,476.77.

9. CHECK REGISTER

Motion was made by Commissioner Hoke, seconded by Commissioner Byrnes and unanimously carried to approve the Check Register for the week of August 3, 2016 totaling \$5,738,472.83.

Weekly Disbursement Totals for August 3, 2016

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	2,446,599.95
01	Payroll	6,058.10
01	Ag Land Preservation	
01	Escrow	
01	FEMA Disaster Grant	
01	Marcellus Shale	
01	York Co Agriculture Society Sinking Fund	
02	York County Nursing Home	361,349.23
03	Unclaimed Money	
04	Donations	
05	Controlled Substance	801.52
06	Human Services	671.07
07	Children & Youth	234,636.04
08	911	48,983.37
08	911 Act 12	
10	Liquid Fuels	849,526.54
10	Marcellus Shale Bridge Maintenance	10,344.40
11	Prison Telephone	966.66

25	Aging	284,137.47
28	MH-IDD	924,591.72
30/31	York/Adams HealthChoices	22,911.14
30	York Reinvestment	32,291.13
31	Adams Reinvestment	
35	Domestic Relations	165,486.56
36	Earn-It	
40	Weatherization Liheap	
45	Block Grant	42,859.92
46	Affordable Housing	31,674.05
47	Revolving Fund	125.00
48	Downtown Hanover	
49	ARRA Weatherization	
50	Continuum of Care	6,151.35
51	Weatherization Doe	
72	Tax Claim	51,969.74
75	Retirement	
82	2015 PLGIT GOB Fund	
84	911 Capital Projects Fund	713.64
85	P/A Capital Projects Fund	
90	Drug & Alcohol	215,624.23
	Total	<u><u>5,738,472.83</u></u>

10. REPORT OF EXECUTIVE SESSIONS

Commissioner Byrnes reported there were no Executive Sessions held since the last Commissioners' Meeting.

11. SOLICITOR'S REPORT

Solicitor Glenn Smith submitted his written report for the Board's review.

12. OPEN POSITIONS REPORT

Tiffany Trout, York County Human Resources Department, gave a report of open positions within the County of York as of August 3, 2016.

13. OTHER BUSINESS AND ADDITIONAL PUBLIC COMMENTS

There was no other business to address, nor were any public comments received.

14. ADJOURNMENT

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Byrnes and unanimously carried to adjourn the meeting at 10:49 a.m.

Respectfully submitted,

Sherry L. Baer
Chief Clerk/Office Manager