

**COMMISSIONERS' MEETING
MINUTES**

07/06/16

The July 6, 2016 York County Board of Commissioners Meeting was held at the York County Administrative Center, 28 E. Market Street, York, PA 17401.

1. CALL TO ORDER

President Commissioner Susan Byrnes called the meeting to order at 10:00 a.m., with Vice President Commissioner Doug Hoke, Commissioner Christopher Reilly, Administrator Mark Derr, Chief Clerk Sherry Baer, Solicitor Glenn Smith, Controller Robb Green and Treasurer Barbara Bair present.

A. Opening Ceremony

County Engineer John Klinedinst led the Pledge of Allegiance.

Pastor Chuck Sprenkle of St. Paul's United Methodist Church gave the invocation.

2. APPROVAL OF MINUTES

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the minutes from the June 29, 2016 Commissioners' Meeting as submitted.

3. PERIOD OF PUBLIC COMMENT

Commissioner Byrnes welcomed Clerk of Courts Donald O'Shell back after serving in the military in Afghanistan, and thanked Georgine Stauffer for taking over for Mr. O'Shell in his absence.

Commissioner Byrnes congratulated John Klinedinst for celebrating thirty-six years with C.S. Davidson, Inc. and his recent position change as Chief Administrative Officer (CAO). Commissioner Byrnes also thanked Mr. Klinedinst for his many years of service to the communities of York County.

4. RECESS

Commissioner Byrnes recessed the meeting at 10:02 a.m. for the purpose of holding a public hearing to receive comments on the adoption of proposed Ordinance 2016-01.

5. RECONVENE

Commissioner Byrnes reconvened the meeting at 10:04 a.m.

6. ORDINANCE

A. Ordinance 2016-01

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to adopt Ordinance 2016-01 eliminating the payment of a yearly fee by the County of York to each Tax Collector serving as an Enumerator, or those hired by a Tax Collector to serve as an Enumerator, based upon the number of per capita accounts for which they are responsible, as set forth in Chapter 325-8(D) of the Code of York County, effective January 1, 2017.

7. RESOLUTIONS

A. CMC Energy Services, Inc., Fort Washington, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a Resolution, on behalf of the Housing Division of the York County Planning Commission, ratifying the execution of a contract agreement between the Planning Commission and CMC Energy Services, Inc., Fort Washington, PA, to provide Quality Control Inspection services on an as-needed basis at a rate of \$535.00 per inspection and a trip charge of \$100.00 per day, for the period of July 1, 2016 through June 30, 2017, with the option to extend the agreement for three additional one-year periods.

B. Clearesult, Lancaster, PA; Cool Masters, York, PA; Energy Smart Home Improvement, Carlisle, PA; Gohn & Stambaugh, Inc., York, PA; York Home Performance, York, PA

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a Resolution, on behalf of the Housing Division of the York County Planning Commission, authorizing the execution of contract agreement amendments between the County of York and the following service providers, extending the agreements to provide weatherization services to qualified York County residents through the York County Weatherization Assistance program from June 30, 2016 to June 30, 2017, with no other changes being made to the original agreements:

Clearesult, Lancaster, PA
Cool Masters, York, PA
Energy Smart Home Improvement, Carlisle, PA
Gohn & Stambaugh, Inc., York, PA
York Home Performance, York, PA

C. City of York, York, PA, and Community Progress Council, Inc., York, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a Resolution, on behalf of the Housing Division of the York County Planning Commission, authorizing the execution of a contract agreement amendment between the County of York, the City of York, York, PA, and Community Progress Council, Inc., York, PA, extending the term of the agreement for the administration of the York Homebuyer Assistance Program from June 30, 2016 to September 30, 2016, with no other changes being made to the original agreement.

8. ALLOCATION OF FUNDS

A. York County Planning Commission, York, PA

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve an Allocation of Contingency funds in an amount up to \$75,500.00 to the York County Planning Commission, York, PA, as a cash match funding requirement to the U.S. Army Corps of Engineers provision of up to \$75,500.00, to continue a multi-municipal partnership with participation in the Section 22 Planning Program for meeting stormwater permit requirements.

9. PURCHASES

A. Hondru Chevrolet, Elizabethtown, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a Purchase between the County of York, on behalf of the York County Fleet department, and Hondru Chevrolet, Elizabethtown, PA, for one (1) 2016 Chevrolet Express Cargo (RWD 2500) van, for the York County Quick Response Team (QRT), at a cost of \$25,995.00.

B. Hondru Ford, Manheim, PA

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a Purchase between the County of York, on behalf of the York County Fleet department, and Hondru Ford, Manheim, PA, for four (4) 2017 Ford Explorer (4WD XLT) vehicles, for the York County District Attorney's Office, at a cost of \$33,145.00 per vehicle, for a total cost of \$132,580.00, under PA COSTARS contracts.

C. York Materials Group, York, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a Purchase between the County of York, on behalf of the York County Facilities Management department, and York Materials Group, York, PA, for asphalt to repair the Magisterial District Court 19-1-05 parking lot, in the amount of \$12,291.50 under a PA state contract.

D. PremierComm, LLC, Lancaster, PA

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a Purchase between the County of York, on behalf of the York County Information Services department, and PremierComm, LLC, Lancaster, PA, for a (VMware virtualization) software maintenance agreement, for a total cost of \$13,049.00, for the York County Human Services Center, for the period of June 30, 2016 through June 29, 2018.

10. LETTER OF SUPPORT

A. Pennsylvania State Senator Scott Wagner, Harrisburg, PA

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to issue a Letter of Support to Pennsylvania State Senator Scott Wagner, Harrisburg, PA, for the passage of Senate Bill (SB) 1307, ensuring that lesbian, gay, bisexual and transgender (LGBT) people are protected from discrimination in employment and housing.

11. CONTRACT AGREEMENT

A. C.S. Davidson, Inc., York, PA

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a Contract Agreement Amendment between the County of York and C.S. Davidson, Inc., York, PA, County Engineer, extending the term of the original agreement for Final Design Phase Services (Part II) related to the replacement of Bridge No. 187 (Mill Creek Road over Little Conewago Creek in Manchester and Conewago Townships) from August 19, 2016 to February 9, 2017.

12. HUMAN SERVICES

A. Contract Agreement and HIPAA Business Associate Agreement – York/Adams HealthChoices Management Unit of York County Human Services

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a Contract Agreement and HIPAA Business Associate Agreement between the County of York, on behalf of the York/Adams HealthChoices Management Unit of the York County Human Services department, and Substance Abuse Services, Inc./RASE Project, Harrisburg, PA, to provide Recovery Support services at a cost not to exceed \$80,541.00, for the period of July 1, 2016 through June 30, 2017.

B. Contract Agreement and HIPAA Business Associate Agreement – York/Adams HealthChoices Management Unit of York County Human Services

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a Contract Agreement and HIPAA Business Associate Agreement between the County of York, on behalf of the York/Adams HealthChoices Management Unit of the York County Human Services department, and The Binkley Kanavey Group, LLC, Pittsburgh, PA, to provide Auditing services at a cost not to exceed \$52,000.00, for the period of July 1, 2016 through June 30, 2017.

C. Contract Agreement and HIPAA Business Associate Agreement – York/Adams HealthChoices Management Unit of York County Human Services

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a Contract Agreement and HIPAA Business Associate Agreement between the County of York, on behalf of the York/Adams HealthChoices Management Unit of the York County Human Services department, and York County Human Services, York, PA, to provide Behavioral Health Navigator case management services at a cost not to exceed \$86,684.00, for the period of July 1, 2016 through June 30, 2017.

D. Memorandum of Understanding and HIPAA Business Associate Agreement – York/Adams HealthChoices Management Unit of York County Human Services

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a Memorandum of Understanding and HIPAA Business Associate Agreement between the County of York, on behalf of the York/Adams HealthChoices Management Unit of the York County Human Services department, and TrueNorth Wellness, Inc., Hanover, PA, to provide Supported Housing services at a cost not to exceed \$92,101.00, for the period of July 1, 2016 through June 30, 2017.

E. Contract Agreement – York County Office of Children, Youth & Families

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a Contract Agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and Avanco International, Inc., Fairfax, VA, for Fiscal Report upgrades to the Child Accounting and Profile System (CAPS), for a total cost of \$7,366.07.

F. Letter of Agreement and HIPAA Business Associate Agreement – York County Office of Children, Youth & Families

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a Letter of Agreement and HIPAA Business Associate Agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and Ridge Policy Group, Washington, D.C., to provide Consultant services related to Child Welfare issues at a cost of \$10,000.00 per month, for a total cost of \$60,000.00, for the period of July 1, 2016 through December 31, 2016.

13. TAX REFUND REGISTER

A. Tax Refund Register 2016-21

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve Tax Refund Register 2016-21 authorizing payment of York County real estate tax refunds totaling \$3,482.93.

14. CHECK REGISTER

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of July 6, 2016 totaling \$4,491,333.27.

<u>Weekly Disbursement Totals for July 6, 2016</u>		
<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	2,648,902.52
01	Payroll	12,247.86
01	Ag Land Preservation	
01	Escrow	
01	FEMA Disaster Grant	
01	Marcellus Shale	
01	York Co Agriculture Society Sinking Fund	
02	York County Nursing Home	49,781.20
03	Unclaimed Money	
04	Donations	18,129.50
05	Controlled Substance	16,932.83
06	Human Services	186,020.41
07	Children & Youth	849,440.17
08	911	2,085.66
08	911 Act 12	
10	Liquid Fuels	71,958.19
10	Marcellus Shale Bridge Maintenance	5,206.33
11	Prison Telephone	
25	Aging	35,270.37
28	MH-IDD	192,568.28
30/31	York/Adams HealthChoices	150.00
30	York Reinvestment	4,800.00
31	Adams Reinvestment	
35	Domestic Relations	23.65
36	Earn-It	
40	Weatherization Liheap	
45	Block Grant	182,192.03
46	Affordable Housing	6,089.83
47	Revolving Fund	
48	Downtown Hanover	
49	ARRA Weatherization	
50	Continuum of Care	7,568.55

51	Weatherization Doe	
72	Tax Claim	1.67
75	Retirement	33,082.10
82	2015 PLGIT GOB Fund	92,251.26
84	911 Capital Projects Fund	
85	P/A Capital Projects Fund	
90	Drug & Alcohol	
		<u>76,630.86</u>
	Total	<u><u>4,491,333.27</u></u>

15. REPORT OF EXECUTIVE SESSIONS

Commissioner Byrnes reported there were no Executive Sessions held since the last Commissioners' Meeting.

16. SOLICITOR'S REPORT

Solicitor Glenn Smith submitted his written report for the Board's review.

17. OPEN POSITIONS REPORT

Stephanie Diehl, York County Human Resources department, gave a report of open positions within the County of York as of July 6, 2016.

18. OTHER BUSINESS AND ADDITIONAL PUBLIC COMMENTS

There was no other business to address, nor were any public comments received.

19. ADJOURNMENT

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting at 10:32 a.m.

Respectfully submitted,

Sherry L. Baer
Chief Clerk/Office Manager