

**COMMISSIONERS' MEETING
MINUTES**

06/22/16

The June 22, 2016 York County Board of Commissioners Meeting was held at the York County Administrative Center, 28 E. Market Street, York, PA 17401.

1. CALL TO ORDER

President Commissioner Susan Byrnes called the meeting to order at 10:00 a.m., with Vice President Commissioner Doug Hoke, Commissioner Christopher Reilly, Administrator Mark Derr, Chief Clerk Sherry Baer, Solicitor Glenn Smith, Controller Robb Green and Treasurer Barbara Bair present.

A. Opening Ceremony

Veterans' Affairs Director Terry Gendron led the Pledge of Allegiance.

In lieu of an invocation, Commissioner Byrnes called for a moment of silence.

2. APPROVAL OF MINUTES

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the minutes from the June 15, 2016 Commissioners' Meeting as submitted.

3. PRESENTATIONS

A. York County Veterans' Affairs – Rabbittransit Collaborative Initiative

Veterans' Affairs Director Terry Gendron and rabbittransit Executive Director Richard Farr provided information on expanded transportation services being provided by rabbittransit. In partnership with York County Veterans' Affairs and rabbittransit, the YorkVet Transportation program has been created to provide shuttle services for veterans to the Lebanon VA Medical Center. The program is at no cost to York County veterans and their escorts.

B. York County Center for Traffic Safety

Newly appointed Director of Center for Traffic Safety Barbara Zortman provided an overview of the federally-funded and state-funded comprehensive community traffic safety programs administered by the Pennsylvania Department of Transportation that the Center develops and implements.

4. PERIOD OF PUBLIC COMMENT

Mr. Charles Swartzbaugh expressed a concern regarding newly adopted Ordinance 2016-02 enacting a \$5.00 Vehicle Registration fee for each and every non-exempt vehicle registered to an address located within York County. Mr. Swartzbaugh stated that there are York County residents having a post office box mailing address located in a neighboring county who are not being charged the additional fee and should be. He stated that the same is true for neighboring county residents having a post office box mailing address located in York County that are being charged the additional fee and should not be. Will Clark of the York County Planning Commission stated that the Pennsylvania Department of Transportation (PennDOT) has been made aware of this issue and they are working on resolving it on a case-by-case basis.

5. APPOINTMENTS/REAPPOINTMENTS

A. Deputy Tax Collector

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to Appoint Carolyn Reece, Hamilton Township, Adams County, as Deputy Tax Collector to fulfill the duties of the Tax Collector for Hanover Borough as may be necessary, effective June 22, 2016 through December 31, 2017.

B. York County Library System Board of Directors

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to Appoint and Reappoint the following individuals to the York County Library System Board of Directors for three-year terms, effective May 1, 2016 through April 30, 2019:

Appointment

Lynda Randall, Springettsbury Township

Reappointments

Mohamed Mtimet, York Township

Bradley Jacobs, West Manchester Township

6. PURCHASE

A. Whitmoyer Auto Group, Mount Joy, PA

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a Purchase between the County of York, on behalf of the York County Fleet department, and Whitmoyer Auto Group, Mount Joy, PA, for one (1) 2017 Ford Escape (4WD 4dr SE U9G) vehicle at a cost of \$23,000.00, under a PA COSTARS contract, for the York County Office of Children, Youth & Families department.

7. BID AWARD

A. Fire-X Sales and Service Corp., Hagerstown, MD

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a Bid Award between the County of York, on behalf of the York County Facilities Management department, and Fire-X Sales and Service Corp., Hagerstown, MD, for the installation of Ansul Inergen Clean Agent extinguishing systems in the server room of the York County Human Services Center and four rooms in the York County Archives facility; and the conversion of the wet sprinkler system at the York County Human Services Center to a pre-action system, for a total cost of \$293,600.00.

8. CONTRACT AGREEMENTS

A. Herre Consulting, Harrisburg, PA

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a Service Contract Agreement between the County of York, on behalf of the York County Public Defender's Office, and Herre Consulting, Harrisburg, PA, for maintenance on two (2) (Lektriever) electronic filing system units at a rate of \$793.00 per unit, for a total cost of \$1,586.00, for the period of July 1, 2016 through June 30, 2017.

B. Global Tel*Link, Corp., Reston, VA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a Service Contract Agreement Amendment between the County of York, on behalf of the York County Prison, and Global Tel*Link, Corp., Reston, VA, to reflect changes mandated by a ruling from the Federal Communications Commission (FCC) for the elimination of per call, per connection and flat-rate calling charges previously applied to telephone calls made by inmates.

C. Lobar Associates, Dillsburg, PA

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a Contract Agreement between the County of York, on behalf of the York County Prison, and Lobar Associates, Dillsburg, PA, for the removal and replacement of 2500 square feet of roofing at a cost of \$42,105.00, to be funded by Inmate Telephone Revenue funds.

9. LETTER OF AGREEMENT

A. King & Associates, Dallastown, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a Letter of Agreement between the County of York, on behalf of the York County Prison, and King & Associates, Dallastown, PA, to provide Bookkeeping services for auditing purposes at a rate of \$105.00-\$210.00 per hour, dependent upon service type, for the year ending December 31, 2015.

10. GRANT APPLICATIONS

A. Pennsylvania Commission on Crime and Delinquency (PCCD), Harrisburg, PA

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve the submission of a Grant Application, on behalf of the York County Department of Probation Services, to the Pennsylvania Commission on Crime and Delinquency (PCCD), Harrisburg, PA, in the amount of \$261,142.00, with no County match, to provide funding for the salaries and benefits of two (2) Probation Supervisor, one (1) Probation Officer and one (1) Support Staff positions; and necessary office equipment, for the creation of a new Quality Assurance Program to reduce recidivism with the use of evidence-based practices, for the period of January 1, 2017 through December 31, 2017.

B. Pennsylvania Department of Transportation (PennDOT), Harrisburg, PA

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to ratify the submission of a Grant Application, on behalf of the York County Center for Traffic Safety, to the Pennsylvania Department of Transportation (PennDOT), Harrisburg, PA, in the amount of \$274,762.80 to provide funding for regional Sobriety Checkpoint and Enhanced DUI/Underage Drinking Enforcement Patrol Program services to Adams, Lancaster and York Counties, for the period of October 1, 2016 through September 30, 2017.

C. Pennsylvania Department of Transportation (PennDOT), Harrisburg, PA

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to ratify the submission of a Grant Application, on behalf of the York County Center for Traffic Safety, to the Pennsylvania Department of Transportation (PennDOT), Harrisburg, PA, in the amount of \$247,276.30 to provide the annual operating budget for Community Traffic Safety Program services to Adams, Lancaster, Lebanon and York Counties, for the period of October 1, 2016 through September 30, 2017.

11. HUMAN SERVICES

A. 2016-2017 York County Human Services Plan – York County Human Services

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the submission of the 2016-2017 York County Human Services Plan, on behalf of the York County Human Services department, to the Pennsylvania Department of Human Services, Harrisburg, PA, to include the planning process and allocations for the following funding streams:

Mental Health Services-Community Programs	Homeless Assistance Program
Intellectual Disabilities-Community Base Program	Human Services Development Fund
County Child Welfare Special Grants	Act 152/BHSI Drug and Alcohol Program
Behavioral Health Services	

B. Service Provider Contract Agreement Amendments – York County Area Agency on Aging

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve Service Provider Contract Agreement Amendments between the County of York, on behalf of the York County Area Agency on Aging, and the following agency-funded service providers, to reflect the following changes to the original agreements, for the period of July 1, 2015 through June 30, 2016:

<u>Service Provider</u>	<u>Service</u>	<u>Original</u>	<u>Amended</u>
Servants, Inc., Red Lion, PA	Environmental Modifications	\$40,000.00	\$ 75,000.00
Caring Matters, Lancaster, PA	Home Health	\$52,702.00	\$105,231.00

C. Grant Agreement Amendment – York County Area Agency on Aging

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a Grant Agreement Amendment between the County of York, on behalf of the York County Area Agency on Aging, and the Pennsylvania Department of Human Services and the Pennsylvania Department of Aging, Harrisburg, PA, extending the original Medicaid grant agreement from June 30, 2016 to June 30, 2017, with a maximum grant amount not to exceed \$1,240,266.00.

D. Subsidized Adoption Assistance Agreement – York County Office of Children, Youth & Families

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a Subsidized Adoption Assistance Agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and VJ and VJ, York, PA, for adoption assistance at a rate of \$30.00 per day for the adoption of ZLJ fka ZLR, a minor child, until the child reaches the age of 18 years, and a one-time payment not to exceed \$800.50 for costs incidental to the adoption of the child, according to the schedule attached to the agreement.

E. Subsidized Permanent Legal Custodianship Agreement – York County Office of Children, Youth & Families

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a Subsidized Permanent Legal Custodianship Agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and KJ, Hanover, PA, as custodian of ARM, a minor child, authorizing custodianship subsidy payments in the amount of \$27.00 per day until the child reaches the age of 21 years.

F. Letter of Agreement and HIPAA Business Associate Agreement – York County Office of Children, Youth & Families

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a Letter of Agreement and HIPAA Business Associate Agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and Herre Consulting, Harrisburg, PA, to provide maintenance on the Lektriever electronic filing system at a cost of \$3,172.00, for the period of July 1, 2016 through June 30, 2017.

G. Letter of Agreement and HIPAA Business Associate Agreement – York County Office of Children, Youth & Families

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a Letter of Agreement and HIPAA Business Associate Agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and Hasmukh V. Amin, York, PA, to provide Information Technology and Fiscal Consulting services at a rate of \$85.00 per hour, not to exceed 200 hours, for the period of July 1, 2016 through June 30, 2017.

H. Purchase of Service Agreement – York County Office of Children, Youth & Families

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a Purchase of Service Agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and Children's Home of York, York, PA, to provide the following services at the rates indicated, for the period of July 1, 2015 through June 30, 2016:

Program Name	Cost	Opt
Specialized Therapeutic Foster Care	\$69.73/diem	01
Specialized Therapeutic Foster Care Ages 14-18	\$69.73/diem	02
Mother Only Foster Care	\$67.73/diem	03
Foster Care Ages 0-2	\$52.79/diem	04
Mother Baby Foster Care	\$106.03/diem	05
Male Group Home Community Residential Services	\$168.35/diem	06
Diagnostic Service Counseling	\$115.00/diem	09
Strengthening Families Counseling	\$33.84/diem	13
Kinship Care 0-13 Years Old	\$69.73/diem	15
Kinship Care 14-18 Years Old	\$67.73/diem	16
Emergency Foster Care	\$113.20/diem	17
Transitional Living Program @ Market St. Foster Care	\$168.35/diem	32
Girls' Center (MA Approved) Residential Services	\$0.00/diem	61

12. TAX REFUND REGISTER

A. Tax Refund Register 2016-19

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve Tax Refund Register 2016-19 authorizing payment of York County real estate tax refunds totaling \$915.79.

13. CHECK REGISTER

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of June 22, 2016 totaling \$7,163,412.97.

Weekly Disbursement Totals for June 22, 2016

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	3,646,160.40
01	Payroll	235.07
01	Ag Land Preservation	
01	Escrow	
01	FEMA Disaster Grant	
01	Marcellus Shale	
01	York Co Agriculture Society Sinking Fund	500.00
02	York County Nursing Home	280,076.17
03	Unclaimed Money	
04	Donations	15,187.20
05	Controlled Substance	19,209.76
06	Human Services	6,450.61
07	Children & Youth	307,127.53
08	911	10,219.59
08	911 Act 12	
10	Liquid Fuels	2,939.54
10	Marcellus Shale Bridge Maintenance	
11	Prison Telephone	
25	Aging	172,303.29
28	MH-IDD	272,654.35
30/31	York/Adams HealthChoices	5,924.00
30	York Reinvestment	3,594.48
31	Adams Reinvestment	
35	Domestic Relations	32,089.66
36	Earn-It	
40	Weatherization Liheap	12,233.25
45	Block Grant	29,199.52
46	Affordable Housing	5,157.79

47	Revolving Fund	
48	Downtown Hanover	
49	ARRA Weatherization	
50	Continuum of Care	3,954.57
51	Weatherization Doe	5,947.93
72	Tax Claim	2,170,822.41
75	Retirement	
82	2015 PLGIT GOB Fund	
84	911 Capital Projects Fund	75,385.00
85	P/A Capital Projects Fund	
90	Drug & Alcohol	86,040.85
	Total	<u><u>7,163,412.97</u></u>

14. REPORT OF EXECUTIVE SESSIONS

Commissioner Byrnes reported there were no Executive Sessions held since the last Commissioners' Meeting.

15. SOLICITOR'S REPORT

Solicitor Glenn Smith submitted his written report for the Board's review.

16. OTHER BUSINESS AND ADDITIONAL PUBLIC COMMENTS

Administrator Mark Derr introduced former Future Leaders of York student Anya Grunewald, who will be working with the County as an intern for the summer studying finances.

17. ADJOURNMENT

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting at 10:36 a.m.

Respectfully submitted,

Sherry L. Baer
Chief Clerk/Office Manager