

**COMMISSIONERS' MEETING  
MINUTES**

**05/16/12**

**1. CALL TO ORDER**

Commissioner Chronister called the meeting to order at 10:00 a.m. with all members present.

**A. Opening Ceremony**

Treasurer Barbara Bair led the Pledge of Allegiance.

Reverend Ken Hayden, Manager of Education and Pastor Care of WellSpan Health, gave the invocation.

**2. APPROVAL OF MINUTES**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the minutes from the May 9, 2012 Commissioners' Meeting as submitted.

**3. PERIOD OF PUBLIC COMMENT**

No public comments were received.

**4. PRESENTATIONS**

**A. Resolution proclaiming May 2012 as "Blue Star Mothers of America Month"**

Commissioners Chronister, Hoke and Reilly presented a resolution to Laura Menges, member of Blue Star Mothers of America, Inc., proclaiming May, 2012 as "Blue Star Mothers of America Month" in York County.

**B. PA Wildlife Journal – Conservation District**

Mark Kimmel of the York County Conservation District presented Kim J. Young, also of the York County Conservation District and author, with the official unveiling of her new publication of the "PA Wildlife Journal". The project was funded by a grant through Senator Waugh's office and supported by an additional grant from Spectra Energy. Thirteen-hundred copies of the book were printed with five-hundred of those already sold. Ms. Young stated that the book was designed to be part of a series of books. Ms. Young presented a copy of the book to each of the three Commissioners, Chuck Noll, Senator Michael Waugh and representatives for Spectra Energy.

## **5. RESOLUTION**

### **A. Resolution 2012-06**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adopt Resolution 2012-06 approving the following revised County of York administrative policies, as recommended by the Policy Advisory Committee, effective June 1, 2012:

MI-2.1 – Bulletin Boards  
MI-15.1 - Communication  
EC-9.1 – Salary Board

## **6. APPOINTMENT**

### **A. York/Adams Mental Health-Mental Retardation and Drug and Alcohol Advisory Board**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to appoint Sheryl Dahlheimer, York Township, to the York/Adams Mental Health-Mental Retardation and Drug and Alcohol Advisory Board for a three-year term, effective June 1, 2012 through May 31, 2015.

## **7. REQUEST FOR PROPOSALS**

### **A. Long Distance Communications Services**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to authorize the advertisement of a Request for Proposals for the provision of long distance communications services for all York County departments.

## **8. PURCHASES**

### **A. PAC Industries, Inc., Harrisburg, PA**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a purchase between the County of York, on behalf of the York County Prison, and PAC Industries, Inc., Harrisburg, PA, for washers and dryers for the York County Prison Work Release Facility Project in the amount of \$22,370.00 under a PA COSTARS contract (4400004272).

### **B. United Prison Equipment, Green Lane, PA**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a purchase between the County of York, on behalf of the York County Prison, and United Prison Equipment, Green Lane, PA, for bunk beds and ladders, stools and tables for the York County Prison Work Release Facility Project in the amount of \$108,320.00 under a state contract (DGS 126539).

## **9. CONTRACT AGREEMENT RENEWAL**

### **A. Reliance Standard, Philadelphia, PA**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement renewal between the County of York, on behalf of the York County Human Resources Department, and Reliance Standard, Philadelphia, PA, for short-term disability coverage for applicable County employees at a rate of \$0.78/\$10.00 of coverage, for the period of June 1, 2012 through May 31, 2014.

## **10. HIPAA BUSINESS ASSOCIATE AGREEMENT**

### **A. Incred-A-Shred, Baltimore, MD**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a HIPAA Business Associate Agreement between the County of York, on behalf of the York County Archives Department, and Incred-A-Shred, Baltimore, MD, to support a recently approved contract for paper shredding.

## **11. GRANT AGREEMENT**

### **A. Pennsylvania Emergency Management Agency (PEMA), Harrisburg, PA**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a grant agreement between the County of York, on behalf of the York County Office of Emergency Management, and the Pennsylvania Emergency Management Agency (PEMA), Harrisburg, PA, in the amount of \$4,040.00 (80% Federal funds) with a (20%) County match of \$1,010.00, for a total grant amount of \$5,050.00 under the Hazardous Materials Emergency Preparedness Grant to provide planning and training in safe handling of hazardous material accidents, for the period of September 30, 2011 through August 31, 2012.

## **12. CONTRACT CHANGE ORDERS**

### **A. Lobar, Dillsburg, PA**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve contract change order No. 1 between the County of York and Lobar, Dillsburg, PA, for modifications due to new plumbing chases, additional smoke detectors, and additional wall penetrations for the revised cable tray layout for the York County Prison Work Release Facility Project, Contract 3, increasing the total contract price by \$6,957.86 to \$774,757.86.

## **B. MCA, Lancaster, PA**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve contract change order No. 3 between the County of York and MCA, Lancaster, PA, for corrections to various plumbing chases, inmate lockers, and repair of a previously damaged column anchor bolt for the York County Prison Work Release Facility Project, Contract 1, increasing the total contract price by \$57,781.16 to \$2,491,314.36.

## **13. HUMAN SERVICES**

### **A. Service Provider Contract Agreements - York County Office of Children, Youth & Families**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve service provider contract agreements between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following service providers at the rates indicated, for the period of July 1, 2011 through June 30, 2012:

<u>Provider</u>	<u>Location</u>	<u>Program Name</u>	<u>Cost</u>	<u>Option</u>
Gannondale, Inc	4635 E. Lake Road Erie, PA 16511	Gannondale Residential	\$162.49/diem	01
Gannondale, Inc	4635 E. Lake Road Erie, PA 16511	Gannondale Secure Care	\$226.73/diem	02
Devereux Foundation	2012 Renaissance Blvd King of Prussia, PA 19406	Children's Behavioral Health MA Approved	\$0.00/diem	60
Devereux Foundation	2012 Renaissance Blvd King of Prussia, PA 19406	I/DD Program for Children Non MA	\$280.66/diem	31
Devereux Foundation	2012 Renaissance Blvd King of Prussia, PA 19406	I/DD Program for Children MA Approved	\$197.47/diem	61
Devereux Foundation	2012 Renaissance Blvd King of Prussia, PA 19406	CADB Program for Children Non MA	\$250.94/diem	32
Devereux Foundation	2012 Renaissance Blvd King of Prussia, PA 19406	CADB Program for Children MA Approved	\$157.28/diem	62

**B. Service Provider Contract Agreements - York County Office of Children, Youth & Families**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve service provider contract agreements between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following service providers at the rates indicated, for the period of July 1, 2012 through June 30, 2013:

<u>Provider</u>	<u>Location</u>	<u>Program Name</u>	<u>Cost</u>	<u>Option</u>
G4S Justice Systems	2000 River Edge Pkwy Atlanta, GA 32328	G4S Patrol Suite Cellular Monitoring	\$5.18/diem	01
G4S Justice Systems	2000 River Edge Pkwy Atlanta, GA 32328	GPS Omnilink OM 210 1/1min/15 IM	\$5.78/diem	02
G4S Justice Systems	2000 River Edge Pkwy Atlanta, GA 32328	Omnilink OM 210 1/1hr/30 IM	\$5.32/diem	03
G4S Justice Systems	2000 River Edge Pkwy Atlanta, GA 32328	Omnilink OM 210 3/30/15 IM	\$4.86/diem	04
G4S Justice Systems	2000 River Edge Pkwy Atlanta, GA 32328	Omnilink OM 200 Instant Locate	\$0.20/each	05

**C. Subsidized Adoption Assistance Agreement First Amendments - York County Office of Children, Youth & Families**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve subsidized adoption assistance agreement first amendments between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following adoptive parents authorizing the adjustment of adoption assistance at the rates and for the bases indicated:

<u>Adoptive Parents</u>	<u>Minor Child</u>	<u>Adoption Assistance</u>	<u>Basis for Amendment</u>
LLS, Mt. Wolf, PA	BAS aka BAS	From \$26.00 To \$18.67	Child Receiving Social Security Benefits
DJW and WKW, Dillsburg, PA	HMW aka HMF	From \$26.00 To \$1.12	Child Receiving Social Security Benefits
DMA and RBA, Manchester, PA	JTA aka JEN	From \$30.50 To \$35.00	Difficulty of Care Assessment

**D. 2011-2012 Contract Agreement Amendment - York County Human Services Department**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a 2011-2012 contract agreement amendment between the County of York, on behalf of the York County Human Services Department serving as contract administrator, and the York County Area Agency on Aging, York, PA, increasing the contract amount by \$2,000.00 for a total contract amount of \$7,000.00, to provide homemaker services funded through the Human Service Development Fund, with no other changes being made to the original contract.

## 14. REFUND REGISTER

### A. Tax Refund Register 2012-17

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve Tax Refund Register 2012-17 authorizing payment of York County real estate tax refunds totaling \$1,156.83.

## 15. APPROVAL OF CHECK REGISTER

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve the Check Register for the week of May 16, 2012 totaling \$5,390,201.90.

### Weekly Disbursement Totals for May 16, 2012

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	577,734.06
01	Payroll	7,336.36
01	Ag Land Preservation	
01	Escrow	
01	York Co Agriculture Society Sinking Fund	
02	York County Nursing Home	46,713.97
03	Unclaimed Money	
04	Donations	
05	Controlled Substance	3,286.42
06	Human Services	24,974.30
07	Children & Youth	587,668.44
08	911	6,761.24
08	911 Act 78	
08	E-911 Wireless	
10	Liquid Fuels	508.95
11	Prison Telephone	629.04
25	Aging	13,242.47
28	MH/MR	505,903.24
30/31	York/Adams HealthChoices	2,468.40
30	York Reinvestment	
31	Adams Reinvestment	
35	Domestic Relations	8,934.17
36	Earn-It	81.68
40	Weatherization	
42	Core Communities	
43	Brownfields	
44	Access Grant	
45	Block Grant	83,309.37
46	Affordable Housing	3,265.81
47	Revolving Fund	
48	Downtown Hanover	

49	ARRA Weatherization	27,716.31
72	Tax Claim	3,409,111.87
75	Retirement	16,986.61
82	2011 PNC GON Fund	63,552.51
83	2000 Capital Projects Fund	
84	911 Capital Projects Fund	
85	P/A Capital Projects Fund	
90	Drug & Alcohol	16.68
	Total	<u>5,390,201.90</u>

## 16. REPORT OF EXECUTIVE SESSIONS

Commissioner Chronister reported there were no Executive Sessions held since the last Commissioners' Meeting.

## 17. SOLICITOR'S REPORT

Michael Flannelly, Solicitor, submitted his written report for the Board's Review.

## 18. OTHER BUSINESS AND ADDITIONAL PUBLIC COMMENTS

### A. Teleresource Consulting Group, Haddon Heights, NJ

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a professional services contract agreement between the County of York and Teleresource Consulting Group, Haddon Heights, NJ, to perform an audit of the County's Verizon telephone billings in order to identify and recover all improperly billed amounts or over charges, and to represent the County of York at any PUC (Public Utility Commission) hearings relative to the recovery of past due amounts, at the fee schedule attached to the agreement.

## 19. ADJOURNMENT

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting at 10:37 a.m.

Respectfully submitted,

Charles R. Noll  
Administrator/Chief Clerk