

**COMMISSIONERS' MEETING  
MINUTES**

**05/02/12**

**1. CALL TO ORDER**

Commissioner Chronister called the meeting to order at 10:00 a.m. with all members present.

**A. Opening Ceremony**

Commissioner Reilly led the Pledge of Allegiance.

Amad Seifullah of New Africa Islamic Outreach Program gave the invocation.

**2. APPROVAL OF MINUTES**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the minutes from the April 25, 2012 Commissioners' Meeting as submitted.

**3. PERIOD OF PUBLIC COMMENT**

No public comments were received.

**4. RATIFY PURCHASE**

**A. Hondru Chevrolet, Elizabethtown, PA**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to ratify a purchase between the County of York, on behalf of the York County Prison, and Hondru Chevrolet, Elizabethtown, PA, for a 2012 Chevrolet Express van with a Citi-Van lift gate for the York County Prison Work Release Facility in the amount of \$53,466.67 under a PA COSTARS contract (25-024).

**5. BID AWARDS**

**A. Sara Lee/Butter Krust Baking Inc., Sunbury, PA**

**Rutters Dairy, York, PA**

**Turkey Hill Dairy, Conestoga, PA**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve bid awards to the following providers (sole bidders) for baked goods, and milk and dairy products for the York County Prison and Pleasant Acres Nursing & Rehabilitation Center at the rates indicated, for the period of May 1, 2012 through April 30, 2013:

Sara Lee/Butter Krust Baking Inc., Sunbury, PA  
Baked Goods  
\$135,017.48 per year

Rutters Dairy, York, PA  
Milk and Dairy Products (milk products, orange juice, fruit punch and iced tea)  
\$667,220.84 per year

Turkey Hill Dairy, Conestoga, PA  
Milk and Dairy Products (ice cream, sherbert, frozen yogurt and water ice)  
\$16,869.84 per year

## **6. AGREEMENTS**

### **A. Pennsylvania Department of Transportation (PennDOT), Harrisburg, PA**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve an Emergency Access Agreement between the County of York, on behalf of the York County Parks Department, and the Pennsylvania Department of Transportation (PennDOT), Harrisburg, PA, to provide access for business deliveries and emergency response events via the Heritage Rail Trail County Park gated crossing at Cherry Street, Seven Valleys, PA, during the time of construction on SR0214 Bridge in Seven Valleys.

### **B. Comcast Cable Communications Management, LLC, York, PA**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a Master Services Agreement between the County of York, on behalf of the York County Information Services Department, and Comcast Cable Communications Management, LLC, York, PA, for an EDI Network Interface and Ethernet Network Interface to increase the speed of the County's computer network for processing images, video conferencing and backup processing at a rate of \$7,806.15 per month, for the period of sixty (60) months effective upon acceptance by Comcast.

## **7. GRANT APPLICATION**

### **A. Pennsylvania Commission on Crime and Delinquency (PCCD), Harrisburg, PA**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the submission of a grant application, on behalf of the York County Adult Probation Department, to the Pennsylvania Commission on Crime and Delinquency (PCCD), Harrisburg, PA, in the amount of \$82,610.00 (100% state funding with no County match required) for the continuation of the York County Intermediate Punishment Grant to cover salaries and benefits for a Drug and Alcohol Evaluator and three (3) probation officers, for the period July 1, 2012 through June 30, 2013.

**8. HUMAN SERVICES**

**A. Keystone Service Systems, Inc. D/B/A Keystone Community Mental Health Services, Harrisburg, PA - York County Human Services Department**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement amendment between the County of York, on behalf of the York County Human Services Department serving as contract administrator, and Keystone Service Systems, Inc. D/B/A Keystone Community Mental Health Services, Harrisburg, PA, increasing the contract amount by \$100,000.00 due to exceeding total renovation costs, for a total contract amount of \$1,100,626.00 from State and Federal Medical Assistance funds (no County funds), for the completion of a Specialized Community Residence, with no other changes being made to the original contract.

**9. REFUND REGISTER**

**A. Tax Refund Register 2012-15**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve Tax Refund Register 2012-15 authorizing payment of York County real estate tax refunds totaling \$25,553.59.

**10. APPROVAL OF CHECK REGISTER**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve the Check Register for the week of May 2, 2012 totaling \$22,285,238.49.

<u>Weekly Disbursement Totals for May 2, 2012</u>		
<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	20,576,981.09
01	Payroll	8,375.46
01	Ag Land Preservation	
01	Escrow	
01	York Co Agriculture Society Sinking Fund	253,261.00
02	York County Nursing Home	36,911.21
03	Unclaimed Money	
04	Donations	
05	Controlled Substance	9,036.05
06	Human Services	221,441.09
07	Children & Youth	47,484.91
08	911	3,224.41
08	911 Act 78	
08	E-911 Wireless	
10	Liquid Fuels	14,771.46
11	Prison Telephone	

25	Aging	169,586.05
28	MH/MR	160,517.69
30/31	York/Adams HealthChoices	
30	York Reinvestment	
31	Adams Reinvestment	
35	Domestic Relations	19.54
36	Earn-It	
40	Weatherization	
41	JAG Project	
42	Core Communities	
43	Brownfields	
44	Access Grant	
45	Block Grant	36,106.07
46	Affordable Housing	280,892.05
47	Revolving Fund	1,155.07
48	Downtown Hanover	
49	ARRA Weatherization	101,351.06
72	Tax Claim	4,620.81
75	Retirement	37,346.12
82	2011 PNC GON Fund	
83	2000 Capital Projects Fund	
84	911 Capital Projects Fund	
85	P/A Capital Projects Fund	
90	Drug & Alcohol	
		322,157.35
	Total	<u>22,285,238.49</u>

## 11. REPORT OF EXECUTIVE SESSIONS

Commissioner Chronister reported there were no Executive Sessions held since the last Commissioners' Meeting.

## 12. SOLICITOR'S REPORT

In lieu of Solicitor Michael Flannelly's absence, he submitted his written report for the Board's Review prior to the Board of Commissioners' Meeting.

## 13. OPEN POSITIONS REPORT

Stephanie Diehl, York County Human Resources Department, gave a report of open positions within the County of York as of May 2, 2012.

## 14. OTHER BUSINESS AND ADDITIONAL PUBLIC COMMENTS

No other business or public comments were received.

## **15. ADJOURNMENT**

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting at 10:18 a.m.

Respectfully submitted,

Charles R. Noll  
Administrator/Chief Clerk