I. Purpose:

To identify and assure required trainings of all Student Assistance Liaison Providers providing Student Assistance Program services in accordance with the Department of Education, Department of Welfare and Department of Drug and Alcohol Programs (DDAP).

II. Policy:

All Contracted Student Assistance Program Liaisons shall have qualified staff identified to serve as system liaisons to student assistance core teams and should have appropriate supervision by staff knowledgeable about SAP in schools and the local system-wide services/access.

The following are Student Assistance Program Required Trainings for all SAP Liaisons:

Core Trainings:

All Student Assistance Liaisons and their respective supervisors will receive SAP certification through training provided by a Pennsylvania Department of Education Commonwealth-Approved Trainer (CAT). All SAP Liaisons are required to attend the following training within 365 days of hire in order to be certified.

Training Standards and Core Competencies

- Standard 1 – History and Research Base
- Standard 2 – The Student Assistance Core Team and the SAP Process
- Standard 3 – Engaging Parents/Caregivers in the SAP Process
- Standard 4 – Professionalism and Related Laws and Regulations
- Standard 5 – Understanding Risk and Resiliency Factors in Child and Adolescent Development
- Standard 6 – Alcohol, Tobacco, And Other Drugs (ATOD) Issues that Impede School Success
- Standard 7 – Mental Health and Behavioral Health Issues that Impede School Success
- Standard 8 – Culturally Appropriate SAP Practices

This three (3) day training can be obtained through the Pennsylvania Department of Education Commonwealth-Approved Trainers on the Pennsylvania Network for Student Assistance Services (PNSAS) Listing.

All Student Assistance Liaisons and their respective supervisors shall receive training certification provided through the Department of Drug and Alcohol Programs (DDAP) Training Management System. All SAP Liaisons are required to attend the following DDAP required trainings within 365 days of hire:

DDAP Required Trainings:

- Addiction 101 = 6 hours
- Confidentiality = 6 hours
- Practical Application of Confidentiality Laws & Regulations = 3 hours
- Ethics for the D & A Professional = 6 hours
- Screening and Assessment = 6 hours
- Suicide Prevention Training = 4 hours (every five (5) years)

Copies of the training completion certificates from the aforementioned trainings above can be obtained through the DDAP Training Management System. Certificates of training shall be made available upon request.

Approved By:

Audrey Gladfelter 5/9/14

YADAC Administrator Date