

York County  
Commissioners

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**YORK/ADAMS  
DRUG & ALCOHOL COMMISSION**

*Recovery on the Horizon*

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Audrey L. Gladfelter, Administrator

**MEMORANDUM OF  
IMPORTANCE**

**DATE:** February 24, 2016  
**TO:** All YADAC Residential Drug & Alcohol Contracted Providers;  
York County Adult Probation; York County Prison; York County  
Human Services; York/Adams HealthChoices and YADAC Staff  
**FROM:** Audrey Gladfelter, YADAC Administrator *-ALG*  
**SUBJECT:** York County Jail Project Implementation

The Jail Project is a process that allows expedited processing of Medical Assistance Applications for inmates who are released from prison and are immediately transferred to a residential drug and alcohol treatment facility.

This memo is to serve as notice that the Commission shall implement the Jail Project for York County effective March 1<sup>st</sup>, 2016. Eligibility for the Jail Project shall be determined by SCA staff and shall only include residential eligible individuals.

The process for the Project is as listed below:

1. Inmate is identified for referral to Jail Project program by SCA
2. SCA completes level of care assessment on inmate in York County Prison resulting in a residential D&A treatment recommendation (3B,3C,2B)
3. SCA secures residential D&A bed date (the SCA will alert the accepting residential provider that the client is a Jail Project candidate during this communication including notation on RFA)
4. York County Prison completes a Compass Medical Assistance Application on inmate
5. York County Assistance Office determines Medical Assistance eligibility
6. SCA will alert accepting residential treatment provider of Jail Project status (eligibility)
7. Client is released from York County Prison to recommended residential D&A treatment (this shall occur on same day)
8. Accepting residential D&A provider shall complete a York County Assistance Office Drug and Alcohol Treatment Information Form (1672). This form must be completed and faxed to York County Assistance Office worker Trina Ramos at fax number 717-771-1261 on the day of admission to treatment and no later. The 1672 form shall ensure that the client becomes CCBH active on the day of treatment admission. A copy of this required form is attached to this memo.
9. Accepting residential D&A provider shall pre-cert the client with CCBH for funding purposes on the day of treatment admission and no later. If the residential D&A provider encounters any issues with the CCBH pre-cert, the provider shall contact the SCA (Billie Kile) and HealthChoices (Jennifer Barmore) immediately.