

**YORK/ADAMS MH-IDD  
YORK/ADAMS D&A COMMISSION  
YORK/ADAMS HEALTHCHOICES MANAGEMENT UNIT  
ADVISORY BOARD MEETING  
FRIDAY, OCTOBER 18, 2019**

**MEETING MINUTES**

The York/Adams Mental Health – Intellectual & Developmental Disabilities Program and Drug & Alcohol Advisory Board met on Friday, October 18, 2019, at 12 noon at the Wyndham Garden – York (formerly Holiday Inn – West Manchester), 2000 Loucks Road, York, Pennsylvania.

**ADVISORY BOARD MEMBERS ATTENDING**

Dr. Matthew Howie  
Ms. Lisa M. Kennedy  
Mr. Dan Reck

Mr. Caanen Churukha  
Ms. Lori Rowland

**ADVISORY BOARD MEMBERS ABSENT**

Dr. Karen Kennedy  
Comm. Christopher Reilly

**COUNTY STAFF ATTENDING**

**MH-IDD:**

Ms. Sharon Harlacher, County Administrator  
Ms. Susan Noya, Chief Fiscal Officer  
Ms. Susan Harvey, ID Program Specialist  
Ms. Raye DeShields, MH Program Specialist  
Ms. Casey Darling-Horan, EI Coordinator  
Ms. Maggie Medina-Edwards, Adult MH ICM  
Mr. Jacob McCurry, ID Supports Coordinator  
Mr. Ron Keller, Fiscal Technician  
Ms. Gillian P. Foster, Administrative Assistant

**D&A:**

Ms. Audrey Gladfelter, County Administrator  
Mr. Vincent Reed, Chief Fiscal Officer

**HCMU:**

There were no representative.

**GUESTS ATTENDING**

Ms. Danielle Dennis, NAMI York/Adams Counties PA  
Mr. Tony Schweitzer, BSS  
Ms. Arlena Drumm, CSG  
Ms. Sarah Hawkins, WDR  
Mr. Barbara Zapotok, WellSpan Philhaven

**I. WELCOME AND CALL TO ORDER**

Ms. Susan Harvey, ID Program Specialist, called the meeting to order at 12:30 p.m. followed by introductions.

**II. INTRODUCTION OF NEW BOARD MEMBERS**

A) Lisa Kennedy

Ms. Kennedy, expressed her thanks and appreciation to serve. She is a family member with four (4) adult children as well as grand children with A-Z mental health diagnoses. She has been an advocate for families and this is where her heart and passion lies. She appreciates the opportunity to serve on the Board.

B) Lori Rowland

Ms. Rowland has a daughter who currently receive services through the MH-IDD Program. She is grateful for the services, programs and knowledge shared as she could not have made the journey without it. She is excited to add positive input and help in any way she can. She too, extended her thanks and appreciation to serve.

Ms. Harvey provided an update on our Board complement. We continue to have some Adams County vacancies. There are three (3) potential members on the horizon (Kristy Fields, Director of Administrative Services, Adams Co. Probation; Katy Hileman, Warden for Adams County Prison and Ellen Miller, Justice Works) which will still leave us with one (1) vacancy in Adams County. Mr. Reck will look into finding another person.

**III. ADVISORY BOARD ACTIONS**

A) Approval of Prior Meeting Minutes

The minutes of the June 21, 2019, as well as September 20, 2019, meeting were approved as circulated.

IV. YORK/ADAMS D&A COMMISSION REPORTS

A) Fiscal Report – Mr. Vince Reed

Mr. Reed provided and reviewed the year-end report for FY 2018-2019. The total expenditures were \$5.5 million of the budget of \$5.8 million. There are some remaining balances in some areas which are actually fund balances that are permitted to carry over. For the Human Services Block Grant funds a total of \$54,687 is being carried over as retained earnings. A grand total of \$253, 497.53 is being carried over.

The fiscal report for the two (2) month ending August 31, 2019 was also provided and reviewed. The total expenditure is \$657,087.00, which is 13.68% of the total budget of \$4,801,949.00. Overall expenditures are in the primary range where it needs to be. A total of \$785,190.00 has been received to date.

B) Government Performance Results Act (GPRA) – Ms. Audrey Gladfelter

This is a federal outcome reporting requirement for discretionary grants. They utilize that reporting to ensure that the grant is spent down appropriately, outcomes are effective and to advocate for future funding. One such grant that the SCA receives is the State Opioid Response grant (SORS) which is received from DDAP. The feds are requiring DDAP to start GPRA reporting and DDAP is passing this requirement on to the SCA's and providers. The requirements specifically for the GPRA are that anyone utilizing the SORS funding must have the tool completed at intake, 6 months post intake and discharge. The tool is pretty cumbersome to be able to complete at those levels. This is a 40-page tool. The requirement then carries from one provider to the next. There has to be a connecting piece between each provider as it relates to the GPRA process. This requirement can only be conducted by a case manager. If the funding source change, it must still be completed to the end.

The frustration is that DDAP knew about this requirement since receiving the grant a year ago but the SCA did not receive the email until July 29<sup>th</sup> which required implementation on August 1<sup>st</sup>. There was no training or infrastructure so there was push back to the state. Training was offered in September but most SCA's are still pretty confused about this process and how to fit it in their internal infrastructure. The SCA is looking at a soft roll-out and will be creating a work group to pilot this at the intake level.

**IV. YORK/ADAMS D&A COMMISSION REPORTS: Continued**

- C) US Department of Justice Comprehensive Opioid Abuse Site-Based Program Grant – Ms. Audrey Gladfelter

Ms. Gladfelter reported that back in June the Board was made aware of a federal grant opportunity through the Department of Justice to address the opioid epidemic. She was pleased to announce that the grant application was approved in the amount of \$1,189,009.00. This is over the course of three (3) years beginning this October. Ms. Gladfelter expressed that she is incredibly pleased with what was accomplished as this was a federal grant. The following are the five (5) key goals of the grant:

1. Medication Assisted Treatment funding for the community including prison bridge funding for MAT continuation post release
2. Prison Work Release population funding for connection to substance abuse treatment
3. Transportation funding assistance to ensure client access to MAT, treatment and non-treatment needs
4. Establishment of an integrated data system for admissions for opioid poisoning/overdose
5. Education of primary care physicians and pharmacists to help improve patient understanding and knowledge of prescription opioids

Collaboration with our local community including the Criminal Justice System is yet another step towards transforming the substance abuse system, which shall in turn, support individuals in the Criminal Justice System and the community at large.

**V. YORK/ADAMS MH-IDD PROGRAM REPORTS – Ms. Sharon Harlacher**

- A) Fiscal Report – Ms. Susan Noya

Ms. Noya, MH-IDD Fiscal Officer, summarized York/Adams Mental Health – Intellectual and Development Disabilities Program Statement of Income and Expenditures for the twelve (12) months period ended June 30, 2019, (SFY 2018-2019 Closing Report (At-a-Glance)) summarized as follows:

<b>Program</b>	<b>Gross Expenditures</b>	<b>MA Earned</b>	<b>Expenditure Dollars</b>	<b>Expenditure Percentage</b>
Mental Health	\$24,118,294	\$1,727,710	\$16,344,771	100%
Intellectual Disabilities	\$6,665,633	\$2,124,690	\$4,173,743	100%
Early Intervention	\$6,528,756	\$1,409,389	\$5,119,367	100%

All monies locally allocated were spent.

V. YORK/ADAMS MH-IDD PROGRAM REPORTS: Continued

B) Tyler MUNIS – Ms. Susan Noya

Ms. Noya reported that this is the new financial management system purchased by the County of York. All departments are currently in the process of participating in that implementation. Back in August, the County was successful in implementing the first phase, the County Budget Entry, otherwise known as Budget Central. This went through with a high degree of success. The general ledger accounts are set and established and currently specific project ledger codes for each department is being worked on. They are to be fully implemented sometime in November, with the anticipation that this financial management system is going to go live January 1, 2020 and will be utilized to process all invoices to providers, cash receipts and grant awards. Internal requisition and purchase order system will also go live on January 1, 2020. A disruption of payments to providers is not anticipated.

C) Sensory Trick or Treat – Ms. Casey Darling-Horan

Ms. Darling-Horan announced that the EI Program is pleased to partner with one of their providers, Connection EI Supports, to offer an experience to children with difficulties processing sensory stimuli. Recommendations were provided to make a welcoming environment for these children. This service has been offered for the last 2 years at the Program Office. It will take place this year on October 31<sup>st</sup> at 9:30 a.m. and again at 11:00 a.m.

D) Child Find Efforts – Ms. Casey Darling-Horan

Ms. Darling-Horan reported that every year all Early Intervention Programs across the state are mandated to complete, Child Find. This is just getting the word out to people in the community who have the potential to come in contact with children who might need EI services. Standard Child Find means that the Program is talking to physicians, giving them information about who we are, what we do and how to make a referral. Various outreach is also conducted with homeless agencies, hotels, motels, campgrounds and parks to let anyone know that we are available. This year, as part of the Child Find efforts, interaction with early care and education centers was more aggressive.

V. YORK/ADAMS MH-IDD PROGRAM REPORTS: Continued

E) ID Supports Employment Comparison – Ms. Susan Harvey

Ms. Harvey reported that Pennsylvania is an employment first state for all. ODP is highly endorsing the Employment First initiatives outlined by Governor Wolf. Statistical information was provided and reviewed for York/Adams. As of August 2019, there were 1,550 people that were competitively employed. This represented a 2% increase over the previous year. The majority of these individuals competitively employed, are working between 11 and 20 hours per week, which is 30% of the overall hours worked. For the York/Adams Joinder, the majority of the enrollees are working the 11-20 hours per week as well, representing 35% of those competitively employed. Fifteen percent of the enrollees in the York/Adams Joinder are competitively employed representing a 2% increase over last year's data. Increases continue to be the goal.

F) Assisted Outpatient Treatment Opt-Out – Ms. Sharon Harlacher

Ms. DeShields reported that about a year ago, a law was passed that the courts would determine outpatient services for individuals. OMHSAS has to figure out how to guide the Counties into how it would be implemented. The blessing is that an opt-out clause was given. As a result, all 67 counties opted out the first year due to the time frame with the understanding that you had until November 2019 to do so again or you were in the program automatically. This year, we are continuing to opt out with the hope of getting more guidance from the state and peers in other counties.

G) Forensic Proposal – Ms. Sharon Harlacher

Ms. DeShields reported that OMHSAS was sued by the ACLU and was awarded \$30 million. OMHSAS had to figure out how to get individuals the treatment needed. They tried different ways to achieve this goal but the waiting list continued to extend. They then decided to see what the Counties needed in helping to open beds. As a result, the County Program met with several York and Adams Counties forensic partners and decided to put a proposal together. The proposal was submitted several weeks ago to include:

1. Additional housing
2. Co-responder Program where case managers would go out with the local police
3. Mobile treatment teams going into the community
4. LTSR for individuals in specialized housing for a period of time

This is still being reviewed and we will continue to keep the Board updated.

V. **YORK/ADAMS MH-IDD PROGRAM REPORTS: Continued**

H) Community Outreach Services-MH/CCBH/HealthChoices – Ms. Sharon Harlacher

Ms. Harvey advised the Board that this is more of a public service announcement. The Mental Health Department, CCBH and HealthChoices are joining forces to create listening sessions in both York and Adams Counties. The primary focus would be to conduct a needs assessment to see where the needs and gaps are. Stay tuned. Dates and locations will be announced in the near future.

VI. **ADVISORY BOARD ISSUES and DISCUSSION**

There were not issues and/or discussion.

VII. **PUBLIC COMMENT**

Ms. Danielle Dennis, NAMI York/Adams Counties PA, reported that due to the sudden resignation of their executive director, they have postponed the conference scheduled for Wednesday, October 23, 2019, at the Wyndham Garden-York. This will be rescheduled in April of 2020.

VIII. **NEXT MEETING DATE:**                      **ANNUAL ADVISORY BOARD MEETNG and  
AWARDS CEREMONY  
FRIDAY, NOVEMBER 15, 2019  
8:30 A.M. – 11:30 A.M.  
WYNDHAM GARDEN – YORK  
(Formerly Holiday Inn – West Manchester)**

IX. **ADJOURNMENT**

The meeting adjourned at 1:17 p.m.

Submitted by:

  
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Dr. Karen Kennedy, Secretary