

# Required Documentation

That may help support a VA Service Connected Disability Claim

☑ Discharge Document (DD Form 214 or WD AGO Form) Member Copy 4

☑ Service Medical treatment Records (Outpatient), dental records, entrance and separation examination reports

- 1) Inpatient Hospitalization Records (private/military)
- 2) Private Outpatient Medical Records including the names, addresses, and phone numbers of doctors as well as dates of treatment
- 3) Personnel File
- 4) Line of Duty (LOD) investigation reports
- 5) Overseas or Temporary Duty (Travel) Orders

Separating personnel should ensure that all of the information (including awards, overseas time, campaigns, RE code, etc.) on the DD214 is correct before signing. Uncorrected errors may cause problems in the future when applying for VA claims and other benefits.

☑ Marital History-Must provide the following

- 1) Marriage Certificate (current)
- 2) Divorce Decree(s) (for each previous marriage)
- 3) Death Certificate (for each previous marriage)

☑ Birth Certificate(s) & SSAN (for each Dependent under the age 18, if over 18 and still in school: will need letter of verification from school/college)

☑ Court Order (child support; adoption, etc)

☑ Financial Information (voided check) including the bank name, routing number, and account number

**Any questions regarding this matter can be addressed to the undersigned. Once you have obtained this information please call to set up an appointment.**

*Philip A Palandro*

*Director of Veteran Affairs*

*Kim Scott*

*Veteran Service Officer*

*Michelle Lutz*

*Veteran Service Officer*

CALL 717-771-9218 FOR APPOINTMENT

York County Veteran Affairs, 100 West Market Street, Suite 101, York PA 17401

(Human Services Center, Old Bon Ton Building)