

**JOINT BOARD OF COUNTY COMMISSIONERS
MEETING**

TUESDAY, JUNE 19, 2012

MEETING MINUTES

The Joint Board of County Commissioners met via video conferencing on Tuesday, June 19, 2012, at 11:00 a.m.

ADAMS COUNTY COMMISSIONERS ATTENDING:

Commissioner Randy Phiel
Commissioner James Martin
Commissioner Marty Karsteter Qually

YORK COUNTY COMMISSIONERS ATTENDING:

Commissioner Steve Chronister
Commissioner Doug Hoke
Commissioner Christopher Reilly

COUNTY STAFF ATTENDING:

Mr. Steven A. Warren, York/Adams MH-MR & D&A Program
Ms. Michelle Hovis, York County Human Services Department
Ms. Gillian P. Foster, York/Adams MH-MR Program

I. Approval of the April 17, 2012, Meeting Minutes

On a motion by Commissioner Karsteter Qually and second by Commissioner Hoke, the Joint Board of County Commissioners approved the April 17, 2012, Minutes as submitted.

II. York/Adams MH-MR/D&A Program

- **Contracts and Contract Amendments – Commissioners Signature Page**
A memorandum was provided outlining the following 2011-2012 MH-MR/D&A Contract Agreement(s)/Contract Amendment(s) being presented for signatures for the following service providers:

➤ U.C.P. of South Central PA

II. York/Adams MH-MR/D&A Program: Continued

- The Shadowfax Corporation
- Service Access and Management, Inc. (2012/2013)
- Service Access and Management, Inc. – Service Contract (2012/2013)
- Family-Child Resources, Inc.
- Pennsylvania Counseling Services
- T.W. Ponessa and Associates
- Penn-Mar Human Services
- White Rose Ambulance
- Pennsylvania Counseling Services (2012/2013)
- Midway Fire Company
- Catholic Charities
- Pinnacle Health Infant Development Program (2012/2013)

The motion was made by Commissioner Phiel and second by Commissioner Hoke to approve the contract agreements/amendments as submitted. Signature sheets were circulated for the signatures of the Adams County Commissioners for subsequent signatures of the York County Commissioners.

In addition, Mr. Warren presented two (2) County of York Business Associate Agreements with Locust Behavioral Health and MelMark. The motion was made by Commissioner Reilly and second by Commissioner Hoke to approve the agreements. Copies were circulated for signatures.

III. HealthChoices Business

• **FY 2012-13 Data Management Services Agreement – HSS Systems**

This is the renewal of the contract between the HealthChoices Management Unit and HSS System for fiscal year 2012-2013. The motion was made by Commissioner Hoke and second by Commissioner Phiel to approve the contract. Copies were circulated for the signatures of the Adams County Commissioners for subsequent signatures of the York County Commissioners.

• **FY 2012-13 Actuarial Services Agreement – Actuarial Solutions**

This is the renewal of the contract between the HealthChoices Management Unit and Actuarial Solutions which is utilized for actuarial consulting work. The motion was made by Commissioner Karsteter Qually and second by Commissioner Reilly to approve the contract for fiscal year 2012-2013. Copies were circulated for the signatures of the Adams County Commissioners for subsequent signatures of the York County Commissioners.

III. HealthChoices Business: Continued

• **Housing Support Services Memorandums of Understanding**

Mr. Warren presented two (2) Housing Support Services Memorandums between Adams/Hanover Counseling Services and Bell Socialization Services, which are a part of HealthChoices Reinvestment Plan, providing housing support services and housing assistance for adults with mental illness. The motion was made by Commissioner Phiel and second by Commissioner Karsteter Qually to approve the MOU's.

IV. Update – FY 2011-12 Early Intervention Allocation

Mr. Warren reported that in May, the County Program received an amended EI allocation for the fiscal year that was about to end. The Commissioners were advised that this created a problem because the original adjustments reduced the allocation in excess of \$400,000. Based on projections, this reduction would exhaust all the allocation for this service by June 11, 2012. The County Program would be in a position to suspend services for the remainder of the fiscal year. The County Program was in communication with the Office of Child Development and Early Learning (OCDEL) and as a result the allocation was adjusted across the state. They had misjudged their reduction by approximately \$4 million. A total of \$220,000 was returned to the County Program. This will be sufficient to cover the rest of the fiscal year with a projected carry-over of \$9,000.

V. Update – FY 2012-13 Governor's Proposed Budget – MH-MR/EI and D&A Funding

Mr. Warren advised the Board that to date, the budget has not been approved. At this point the 20% reduction in funding as well as the HSD Block Grant is still on the table. Copies of a newspaper article (as it relates to the budget) were provided. A community forum was conducted and at total of 145 people attended. A class action lawsuit has also been filed by the Disabilities Rights Network against the Governor's Office.

VI. DPW's Human Services Block Grant

Mr. Warren provided information for leisure review of which, portions were highlighted. DPW will be providing a training at the end of June which will be attended by Ms. Michelle Hovis, Mr. Warren and various fiscal staff. Mr. Warren recommended that following the training, a meeting is set up internally with the Adams County Commissioners since each County will receive their own allocation. A determination will need to be made on how the funds would be channeled back to York County. A

VI. DPW's Human Services Block Grant: Continued

similar meeting would be conducted with the York County Controller's and Treasurer's Office.

Ms. Hovis commented that structurally we need to consider the planning process. Each County will need to have a plan that speaks to all the services incorporated in the Block Grant. In terms of the Joinder situation, we will need to think about how we do planning, whether jointly or separate.

VII. Tentative York/Adams MH-MR/D&A/EI Operational Budgets – County Match Request

Mr. Warren reported that with the Block Grant and potential 20% cut, it has been a real challenge for the County Program to get ready for the new fiscal year. Budgets were prepared and provided outlining the 20% cut as well as a 10% cut. The difference between the 20% and 10% cut is \$2 million. The County Program is prepared for a 20% cut but also has a framework if the cut is 10%. An analysis on the county match was reviewed as follows:

On a 20% funding reduction:

- 2011-12 - \$1,213,608
- 2012-13 - \$987,010
- Reduction of \$26,598

Mr. Warren provided two (2) resolutions (one for a 20% cut and the other for 10%). Both resolutions were reviewed. The motion was made by Commissioner Chronister and second by Commissioner Phiel to approve the resolution for the proposed 2012-2013 MH-MR/EI Operational Budget and contracts for the York/Adams MH-MR Program plus the County Match Request of \$987,010 (at a 20% cut). Copies of the resolution were circulated for the signatures of the Adams County Commissioners for subsequent signatures of the York County Commissioners. The second resolution was tabled which outlined the 10% cut.

The Drug and Alcohol projected budget for fiscal year 2012-2013 was presented. The potential Block Grant and funding cuts will affect ACT 152 (at a 20% cut is \$394,900) and BHSI (at a 20% cut is \$186,847). Historically these allocations were utilized for D&A inpatient treatment. Rental income as well as DUI fine monies is used to cover the County March Request. A resolution was reviewed. The motion was made by Commissioner Phiel and second by Commissioner James Martin to approve the resolution for the proposed 2013-2013 D&A Operational Budget and contracts for the

VII. Tentative York/Adams MH-MR/D&A/EI Operational Budgets – County Match Request: Continued

York/Adams D&A Commission plus the County Match Request of \$100,000 (at a 20% cut). Copies of the resolution were circulated for signatures of the Adams County Commissioners for subsequent signatures of the York County Commissioners.

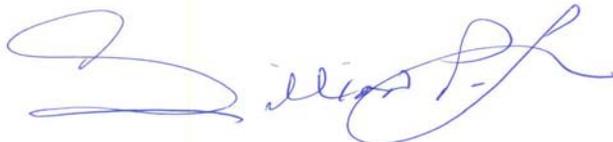
VIII. Other Joint Board Business

Mr. Warren reported that Ms. Brenda Bupp, D&A Fiscal Officer will be retiring on June 29th after 40 years of employment with the County Program. She does not want to be recognized but Mr. Warren felt it was appropriate to present her with a resolution signed by the Joint Board. The motion was made by Commissioner Karsteter Qually and second by Commissioner Phiel to approve the resolution which will be presented to Ms. Bupp. Copies were circulated for signatures of the Adams County Commissioners for subsequent signatures of the York County Commissioners.

IX. Adjournment:

The motion was made by Commissioner Reilly and second by Commissioner Karsteter Qually to adjourn the meeting at 12:07 p.m.

SUBMITTED BY:



GILLIAN P. FOSTER
Administrative Secretary