

Emergency Assistance Checklist

The Office of the Deputy Adjutant General for Veterans' Affairs defines a loss of income as a sudden and unexpected reduction in earned income and some sources of unearned income, if though no fault of the applicant within the last 180 days. Loss of income does not include surplus food or other relief in kind supplied by a government agency.

The Office of the Deputy Adjutant General for Veterans' Affairs defines financial need as a direct and immediate demonstrable financial need for assistance in order to provide the applicant and their family with food, shelter, clothing and required medical care.

THE APPLICANT IS REQUESTED TO DISCLOSE HIS OR HER SOCIAL SECURITY NUMBER TO ASSIST IN PROCESSING THE APPLICATION AND OBTAINING RECORDS NECESSARY TO VERIFY THE INFORMATION PROVIDED. DISCLOSURE OF THE SOCIAL SECURITY NUMBER IS VOLUNTARY. HOWEVER, FAILURE TO DISCLOSE MAY RESULT IN DELAYS OR DIFFICULTIES IN PROCESSING THE APPLICATION.

VETERANS' ELIGIBILITY CRITERIA

- Honorably discharge from Active Duty Military Service
- Served during established war service dates as determined by U.S. Department of Veterans Affairs.
- Must be a Pennsylvania Resident
- Unexpected loss of income within 180 days of application through no fault of individual
- May not be receiving monetary benefits from Public Assistance (P.L.31, No.21)
- Must demonstrate a financial need
- Upon the recent death of a veteran, their spouse or orphaned children are eligible provided the veteran would have qualified prior to his/her death.

Required Documentation

Determination can not be made without proper, legible documentation

- Veterans DD 214 or report of separation from Active Military Service
- A copy of applicant's marriage license and Veterans death certificate for widows and widowers. (if applicable)
- A copy of a birth certificate of the Veteran's dependant children and if applicable, a copy of court orders indicating payment of child support.
- Proof of residency by the Veteran's tax record, employment record, voter registration or copy of drivers license.
- Proof of loss of employment, if applicable, including the applicants termination notice from employment and last pay statement. Letter from employer regarding the termination
- Supporting expense documentation

Any questions regarding this matter can be addressed to the undersigned. Once you have obtained this information please call to set up an appointment @ 771-9218.

Michelle Lutz
Veteran Service Officer

Kim Scott
Veteran Service Officer

Philip A. Palandro
Director of Veteran Affairs