

**COMMISSIONERS' MEETING
MINUTES**

03/28/12

1. CALL TO ORDER

Commissioner Chronister called the meeting to order at 10:00 a.m. with all members present with the exception of Commissioner Reilly.

A. Opening Ceremony

George Fleagle led the Pledge of Allegiance.

Reverend Bob Brown of the Upper Room Missionary Church gave the invocation.

2. APPROVAL OF MINUTES

Commissioner Hoke made a motion, seconded by Commissioner Chronister and unanimously carried to approve the minutes from the March 21, 2012 Commissioners' Meeting as submitted.

3. PERIOD OF PUBLIC COMMENT

No public comments were received.

4. RESOLUTIONS

A. Resolution 2012 – 05

Motion was made by Commissioner Hoke, seconded by Commissioner Chronister and unanimously carried to adopt Resolution 2012 – 05 approving the following revised County of York administrative policy, as recommended by the Policy Advisory Committee, effective April 1, 2012:

GI – 4.2 – Drug/Alcohol-Free Workplace

A. EIC/ComfortHome, Inc.

Commissioner Hoke made a motion, seconded by Commissioner Chronister and unanimously carried to approve a resolution authorizing the Housing and Community Development Division of the York County Planning Commission to extend a contract with EIC/ComfortHome, Inc., for the York County Community Development Weatherization Assistance Program to December 31, 2012, with no other changes being made to the original contract.

A. EIC/ComfortHome, Inc.

Motion was made by Commissioner Hoke, seconded by Commissioner Chronister and unanimously carried to approve a resolution authorizing the Housing and Community Development Division of the York County Planning Commission to extend the American Recovery & Reinvestment Act (ARRA) contract with EIC/ComfortHome, Inc., for the York County Community Development Weatherization Assistance Program to December 31, 2012, with no other changes being made to the original contract.

5. PROFESSIONAL SERVICES AGREEMENT

A. C.S. Davidson, Inc., York, PA

Commissioner Hoke made a motion, seconded by Commissioner Chronister and unanimously carried to approve a professional services agreement between the County of York and C.S. Davidson, Inc., York, PA, for design and construction administration services for the 2012 Bridge Maintenance Program with a maximum fee of \$50,000.00 funded through the Liquid Fuels account.

6. CONTRACT AGREEMENT RENEWAL

A. Highmark Blue Shield, Camp Hill, PA

Motion was made by Commissioner Hoke, seconded by Commissioner Chronister and unanimously carried to approve a contract agreement renewal between the County of York, on behalf of the York County Human Resources Department, and Highmark Blue Shield, Camp Hill, PA, for administrative fees applicable to the County's PPO and Indemnity healthcare plans at a rate of \$32.75 per month for each contract, for the period of January 1, 2012 through December 31, 2012.

7. PROGRAM MODIFICATION REQUEST

A. Pennsylvania Commission on Crime and Delinquency (PCCD), Harrisburg, PA

Commissioner Hoke made a motion, seconded by Commissioner Chronister and unanimously carried to approve the submission of a Program Modification Request, on behalf of the York County District Attorney's Office, to the Pennsylvania Commission on Crime and Delinquency (PCCD), Harrisburg, PA, approving the following budget line item adjustments for the York County STOP Violence Against Women-Formula Grant, decreasing the grant amount to \$475,709.00 with a County match of \$71.00, for the period of January 1, 2012 through December 31, 2012:

<u>Line Item</u>	<u>Original Budget</u>	<u>Amended Budget</u>
Personnel	\$259,823.00	\$259,823.00
Employee Benefits	\$163,396.00	\$163,396.00
Travel (including training)	\$ 17,090.00	\$ 17,090.00
Equipment	\$ 0.00	\$ 0.00
Supplies & Operating Exp	\$ 4,500.00	\$ 4,500.00
Consultants	\$ 30,971.00	\$ 30,900.00
Construction	\$ 0.00	\$ 0.00
Other	\$ 0.00	\$ 0.00
	<u>\$475,780.00</u>	<u>\$475,709.00</u>

8. HUMAN SERVICES

A. Big Brothers/Big Sisters of York County, Inc., York, PA - York County Human Services Department

Motion was made by Commissioner Hoke, seconded by Commissioner Chronister and unanimously carried to approve a contract agreement between the County of York, on behalf of the York County Human Services Department serving as contract administrator, and Big Brothers/Big Sisters of York County, Inc., York, PA, for the expansion of the Community-based Mentoring Program in the amount of \$29,902.00 100% funded by a Pennsylvania Commission on Crime and Delinquency (PCCD) grant through the Communities That Care Researched-based Program, for the period of April 1, 2012 through March 31, 2013.

A. Service Provider Contract Agreements - York County Office of Children, Youth & Families

Commissioner Hoke made a motion, seconded by Commissioner Chronister and unanimously carried to approve service provider contract agreements between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following service providers at the rates indicated, for the period of July 1, 2011 through June 30, 2012:

Provider	Location	Program Name	Cost	Opt
ChildFirst Services, Inc	1655 Valley Center Pkwy Bethlehem, PA	Summit House	206.04/diem	01
Impact Project, Inc	407 Chestnut Street Emmaus, PA	Specialized Foster Care	81.94/diem	01
Impact Project, Inc	407 Chestnut Street Emmaus, PA	Project Life Independent Living	91.58/diem	02
Impact Project, Inc	407 Chestnut Street Emmaus, PA	General Foster Care	64.15/diem	03
Impact Project, Inc	407 Chestnut Street Emmaus, PA	Sex Offender/Level I	132.74/diem	07
Impact Project, Inc	407 Chestnut Street Emmaus, PA	Sex Offender/Level II	125.89/diem	08
Impact Project, Inc	407 Chestnut Street Emmaus, PA	Foster Care/Mo/Child	116.28/diem	15

9. BUDGET LINE ITEM ADJUSTMENTS

A. 2012 Budget Line Item Adjustments

Motion was made by Commissioner Hoke, seconded by Commissioner Chronister and unanimously carried to approve 2012 Budget Line Item Adjustments, as submitted by the Controller's Office, for the week of March 28, 2012.

Budget Adjustments**2012**

Department Name	Department Number	Account Description	Account Number	Amount Change
Information Services	010117	Purchase of Major Equipment	5900702	45,000
Information Services	010117	Contracted Services	5200236	(45,000)
Veteran Affairs	010603	Flags For Veterans	5600526	1,260
Veteran Affairs	010603	Flag Marker	5200289	(1,260)
Veteran Affairs	010603	Advertising	5200201	235
Veteran Affairs	010603	Payments To Vets Organizations	5200343	(235)
Commissioners	010101	Printing	5200215	26
Commissioners	010101	Telephone	5200203	(26)
911 Maintenance	080603	Office Supplies	56000550	200
911 Maintenance	080603	Fuel	52000205	(200)
Coroner	011252	Association Dues & Expenses	5200214	30
Coroner	011252	Physicians & Post Mortem	5200249	(30)
Divorce Masters	011264	Office Equipment	5600500	80
Divorce Masters	011264	Office Supplies	5600550	(80)
Veteran Affairs	010603	Office Equipment	5600500	46
Veteran Affairs	010603	Office Supplies	5600500	(46)
Veteran Affairs	010603	Shift Differential - OT	5000106	29
Veteran Affairs	010603	Payments to Vets Organizations	5200343	(29)
Prison	012309	Wages-Per Diem	5000105	20,000
Prison	012309	Wages	5000104	(20,000)
Agland Preservation	014624	Shift Differential - OT	5000106	2
Agland Preservation	014624	Telephone	5200203	(2)
SPCA	013806	SPCA	5210209	60,000
Commissioners	016924	Contingency Fund	5200420	(60,000)
Court Administration	011260	Office Equipment	5600500	1,382
Court Administration	011260	Special Counsel	5200210	(1,382)
Juvenile Probation	012301	Contracted Services	5200236	28
Juvenile Probation	012301	IV-E Administration	5210895	(28)
Register Of Wills	011250	Office Equipment	5600500	591

Commissioners	016924	Contingency Fund	5200420	(591)
PAN & RC	020414	Major Repairs-Buildings	5900703	5,000
PAN & RC	020414	Electricity	5200206	(5,000)
PAN & RC	020421	Purchase of Major Equipment	5900702	5,000
PAN & RC	020421	Tools & Equipment	5600513	(5,000)

10. APPROVAL OF CHECK REGISTER

Commissioner Hoke made a motion, seconded by Commissioner Chronister and unanimously carried to approve the Check Register for the week of March 28, 2012 totaling \$4,247,180.41.

Weekly Disbursement Totals for March 28, 2012

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	1,000,090.95
01	Payroll	7,956.64
01	Ag Land Preservation	
01	Escrow	
01	York Co Agriculture Society Sinking Fund	
02	York County Nursing Home	288,802.74
03	Unclaimed Money	48,307.35
04	Donations	50.00
05	Controlled Substance	2,623.96
06	Human Services	170,708.28
07	Children & Youth	1,039,976.94
08	911	12,479.75
08	911 Act 78	
08	E-911 Wireless	
10	Liquid Fuels	37,812.74
11	Prison Telephone	9,508.00
25	Aging	140,118.79
28	MH/MR	272,432.90
30/31	York/Adams HealthChoices	435.83
30	York Reinvestment	54,970.00
31	Adams Reinvestment	
35	Domestic Relations	53,255.26
36	Earn-It	150.00
40	Weatherization	
41	JAG Project	
42	Core Communities	
43	Brownfields	
44	Access Grant	
45	Block Grant	69,643.40
46	Affordable Housing	9,926.44
47	Revolving Fund	
48	Downtown Hanover	

49	ARRA Weatherization	33,942.80
72	Tax Claim	2,466.77
75	Retirement	903,740.35
82	2011 PNC GON Fund	
83	2000 Capital Projects Fund	
84	911 Capital Projects Fund	
85	P/A Capital Projects Fund	
90	Drug & Alcohol	87,780.52
	Total	<u>4,247,180.41</u>

11. REPORT OF EXECUTIVE SESSIONS

Commissioner Chronister reported the following Executive Session was held since the last Commissioners' Meeting:

3/26 – Commissioners Hoke and Reilly, Chuck Noll, Robb Green, Kristy Bixler and Tiffany Trout – General Personnel; Richard Keuerleber – Sheriff's Department Personnel; and Marlin Peck – Nursing Home Personnel.

12. SOLICITOR'S REPORT

Michael Flannelly, Solicitor, submitted his written report for the Board's Review.

13. OTHER BUSINESS AND ADDITIONAL PUBLIC COMMENTS

A. Disaster Assistance Loan - York County Agricultural Society

Motion was made by Commissioner Hoke, seconded by Commissioner Chronister and unanimously carried to authorize President Commissioner Chronister to execute any and all documents necessary to subordinate the County of York's mortgage over property owned by the York County Agricultural Society to enable the York County Agricultural Society to obtain a Disaster Assistance loan from the Small Business Administration.

14. ADJOURNMENT

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Chronister and unanimously carried to adjourn the meeting at 10:13 a.m.

Respectfully submitted,

Charles R. Noll
Administrator/Chief Clerk

