

**COMMISSIONERS' MEETING  
MINUTES**

**03/14/12**

**1. CALL TO ORDER**

Commissioner Chronister called the meeting to order at 10:00 a.m. with all members present.

**A. Opening Ceremony**

Barbara Bair, Treasurer, led the Pledge of Allegiance.

Pastor Ron Oelich of Faith United Church of Christ gave the invocation.

**2. APPROVAL OF MINUTES**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the minutes from the March 7, 2012 Commissioners' Meeting as submitted.

**3. PERIOD OF PUBLIC COMMENT**

No public comments were received.

**4. APPOINTMENT**

**A. Community Progress Council Board**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to appoint Jennifer Engler, PhD, Spring Garden Township, as the York County Board of Commissioners Representative, to the Community Progress Council Board for a three-year term, effective March 14, 2012 through March 13, 2015.

**5. RESOLUTION**

**A. U. S. Department of Housing and Urban Development (HUD), Harrisburg, PA**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a resolution authorizing the submission of the 2011 York County Consolidated Annual Performance and Evaluation Report, on behalf of the York County Housing and Community Development Department through the York County Planning Commission, to the U. S. Department of Housing and Urban Development (HUD), Harrisburg, PA, covering the accomplishments of the HOME Investment Partnership Act (HOME), Community Development Block Grant (CDBG), and Emergency Shelter Grant (ESG) Programs for FY 2011.

## **6. BID AWARD**

### **A. Flag Zone LLC, Gilbertsville, PA**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a bid award for the purchase of 31,392 Memorial Day flags for the York County Veterans' Affairs Department to Flag Zone LLC, Gilbertsville, PA, the lowest responsible bidder, in the amount of \$16,951.68.

## **7. PURCHASE**

### **A. Dominion Voting Systems, Denver, CO**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a purchase between the County of York, on behalf of the York County Elections/Voter Registration Department, and Dominion Voting Systems, Denver, CO, for on-site professional and consulting services for the 2012 General Primary Election at a cost not to exceed \$9,000.00.

## **8. FEDERAL-AID REIMBURSEMENT AGREEMENT**

### **A. PennDOT, Harrisburg, PA**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a Federal-Aid Reimbursement Agreement (087750), between the County of York and PennDOT, Harrisburg, PA, for the final design for the deck replacement of Bridge No. 77 in the City of York, in the amount of \$180,649.00 (80% Federal funds and 15% State funds), with a 5% County match of \$9,031.00 funded through the Liquid Fuels Fund.

## **9. LEASE AGREEMENT**

### **A. Block Business Systems, York, PA**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a lease agreement between the County of York, on behalf of the York County Information Services Department, and Block Business Systems, York, PA, for two (2) copiers including maintenance and supplies, except paper, for the following York County departments at the rates and contract periods indicated:

Family Group Decision Making

(1) Lanier LD220spf copier  
12 quarters at \$226.00 per quarter/\$2,712.00 total cost  
March 8, 2012 through June 8, 2015

Traffic Safety

(1) Lanier LD220spf copier  
12 quarters at \$145.00 per quarter/\$1,740.00 total cost  
March 12, 2012 through June 12, 2015

## **10. CONTRACT AGREEMENTS**

### **A. Homeland Hospice, Harrisburg, PA**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement between the County of York, on behalf of the York County Pleasant Acres Nursing & Rehabilitation Center, and Homeland Hospice, Harrisburg, PA, to provide Hospice services to eligible residents with reimbursement to PAN&RC at a rate of \$300.00 per day for general inpatient care and \$135.00 per day for respite care, for the period of February 17, 2012 through February 16, 2013, with automatic contract renewal thereafter for successive one-year terms.

### **B. Stenograph LLC, Elmhurst, IL**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement renewal between the County of York, on behalf of the York County Court Administration Department, and Stenograph LLC, Elmhurst, IL, to provide support for nineteen (19) software keys for steno machines at a cost of \$475.00 per key, for a total cost of \$9,025.00, for the period of March 23, 2012 through March 22, 2013.

### **C. CDW Government, Vernon Hills, IL**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement renewal between the County of York, on behalf of the York County Emergency Services Department, and CDW Government, Vernon Hills, IL, for three-hundred fifty (350) software licenses to provide security updates for the York County Department of Emergency Services and Emergency Management Agency at a cost of \$13.50 per license, for a total cost of \$4,725.00 under a PA COSTARS contract (006-064), for the period of February 19, 2012 through February 18, 2013.

## **11. RATIFY CONTRACT AGREEMENT**

### **A. Direct Energy Business LLC, Pittsburgh, PA**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to ratify a contract agreement between the County of York, on behalf of the York County Facilities Management Department, and Direct Energy Business LLC, Pittsburgh, PA, to secure the purchase of electricity for all County facilities at a rate of \$0.06875 per kilowatt hour for calendar years 2013, 2014 and 2015.

## 12. HUMAN SERVICES

### A. Letter of Non-Financial Agreement and Business Associate Agreement - York County Area Agency on Aging

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a Letter of Non-Financial Agreement and Business Associate Agreement between the County of York, on behalf of the York County Area Agency on Aging serving as contract administrator, and Lifewatch, Inc., Hewlett, NY, to provide Personal Emergency Response Systems/Telecare funded through Medical Assistance under the MA Waiver Program, for the period of April 1, 2012 through June 30, 2012.

### B. Service Provider Contract Agreement - York County Office of Children, Youth & Families

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a service provider contract agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following service provider at the rates indicated, for the period of July 1, 2011 through June 30, 2012:

<u>Provider</u>	<u>Location</u>	<u>Program Name</u>	<u>Cost</u>	<u>Opt</u>
Alternative Rehabilitation Communities	2743 N. Front St Harrisburg, PA 17105	Secure Care	201.35/diem	01
Alternative Rehabilitation Communities	2743 N. Front St Harrisburg, PA 17105	Community Residential	193.76/diem	02
Alternative Rehabilitation Communities	2743 N. Front St Harrisburg, PA 17105	Pre-release Outreach	96.91/diem	07
Alternative Rehabilitation Communities	2743 N. Front St Harrisburg, PA 17105	Specialized Residential SO	208.77/diem	08
Alternative Rehabilitation Communities	2743 N. Front St Harrisburg, PA 17105	Specialized Residential MH	25.95/diem	09

### C. Service Provider Contract Agreement - York County Office of Children, Youth & Families

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a service provider contract agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following service provider at the rates indicated, for the period of July 1, 2010 through June 30, 2011:

<u>Provider</u>	<u>Location</u>	<u>Program Name</u>	<u>Cost</u>	<u>Opt</u>
Diversified Treatment Alternatives	148 Fairfield Rd Lewisburg, PA 17837	Specialized Residential	182.98/diem	01
Diversified Treatment Alternatives	148 Fairfield Rd Lewisburg, PA 17837	CRR Host Home MA Approved	22.50/diem	61

**D. 2011-2012 Purchase of Service Agreement Amendment - York County Office of Children, Youth & Families**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a 2011-2012 purchase of service agreement amendment between the County of York, on behalf of the York County Office of Children, Youth & Families serving as contract administrator, and Adams Hanover Counseling Services, Inc., Hanover, PA, reflecting the addition of the AHCS Work Group program (options 3), at a rate of \$51.00 per hour, with no other changes being made to the original agreement.

**E. 2011-2012 Purchase of Service Agreement Amendment - York County Office of Children, Youth & Families**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a 2011-2012 purchase of service agreement amendment between the County of York, on behalf of the York County Office of Children, Youth & Families serving as contract administrator, and JusticeWorks YouthCare, Inc., Pittsburgh, PA, reflecting the addition of The Girls Empowerment Movement (GEM) (options 4), at a rate of \$63.00 per hour, with no other changes being made to the original agreement.

**13. REFUND REGISTER**

**A. Tax Refund Register 2012-09**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve Tax Refund Register 2012-09 authorizing payment of York County real estate tax refunds totaling \$154.05.

**14. APPROVAL OF CHECK REGISTER**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve the Check Register for the week of March 14, 2012 totaling \$6,947,521.33.

Weekly Disbursement Totals for March 14, 2012

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	1,116,599.05
01	Payroll	7,270.43
01	Ag Land Preservation	
01	Escrow	
01	York Co Agriculture Society Sinking Fund	
02	York County Nursing Home	420,887.51
03	Unclaimed Money	
04	Donations	
05	Controlled Substance	2,458.65

06	Human Services	31,743.54
07	Children & Youth	19,981.01
08	911	37,176.99
08	911 Act 78	
08	E-911 Wireless	
10	Liquid Fuels	3,552.80
11	Prison Telephone	
25	Aging	37,160.23
28	MH/MR	250,684.32
30/31	York/Adams HealthChoices	4,552,766.82
30	York Reinvestment	6,313.93
31	Adams Reinvestment	1,356.88
35	Domestic Relations	8,671.39
36	Earn-It	400.00
40	Weatherization	
41	JAG Project	
42	Core Communities	
43	Brownfields	
44	Access Grant	
45	Block Grant	138,810.60
46	Affordable Housing	28,670.97
47	Revolving Fund	
48	Downtown Hanover	
49	ARRA Weatherization	63,316.04
72	Tax Claim	60,357.03
75	Retirement	84,001.17
82	2011 PNC GON Fund	70,623.18
83	2000 Capital Projects Fund	
84	911 Capital Projects Fund	
85	P/A Capital Projects Fund	
90	Drug & Alcohol	4,718.79
	Total	<u><u>6,947,521.33</u></u>

## 15. REPORT OF EXECUTIVE SESSIONS

Commissioner Chronister reported the following Executive Session was held since the last Commissioners' Meeting:

3/12 – Three Commissioners, Chuck Noll, Robb Green, Kristy Bixler and Tiffany Trout – General Personnel; and District Attorney Tom Kearney and Kyle King – District Attorney Personnel.

## 16. SOLICITOR'S REPORT

Michael Flannely, Solicitor, submitted his written report for the Board's Review.

## **17. OTHER BUSINESS AND ADDITIONAL PUBLIC COMMENTS**

No other business or public comments were received.

## **18. ADJOURNMENT**

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting at 10:19 a.m.

Respectfully submitted,

Charles R. Noll  
Administrator/Chief Clerk