

**COMMISSIONERS' MEETING  
MINUTES**

**02/22/12**

**1. CALL TO ORDER**

Commissioner Chronister called the meeting to order at 10:00 a.m. with all members present.

**A. Opening Ceremony**

Robb Green led the Pledge of Allegiance.

Pastor Abiel Hernandez of the York City Church of the Nazarene gave the invocation.

**2. APPROVAL OF MINUTES**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the minutes from the February 15, 2012 Commissioners' Meeting as submitted.

**3. PERIOD OF PUBLIC COMMENT**

No public comments were received.

**4. RESOLUTIONS**

**A. U.S. Department of Housing and Urban Development (HUD), Washington D.C.**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a resolution for the 2012, 2013 and 2014 Three Year Funding Plan for the Community Development Block Grant (CDBG) and Emergency Shelter Grant (ESG) program activities funded through the U.S. Department of Housing and Urban Development (HUD), Washington D.C., as submitted by the Housing and Community Development Department through the York County Planning Commission.

**B. U.S. Department of Justice and the Vera Institute of Justice, Washington D.C.**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a resolution authorizing the submission of a technical assistance application, on behalf of the Criminal Justice Planner through the York County Planning Commission, to the U.S. Department of Justice and the Vera Institute of Justice, Washington D.C., for the Technical Assistance to Build Capacity for Cost-Benefit Analysis in Criminal Justice Program to provide technical assistance & training related to cost-benefit studies in criminal justice planning.

## **5. BID AWARD**

### **A. Keystruct Construction, York, PA**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a bid award to Keystruct Construction, York, PA, the lowest responsible bidder, for a general construction contract for Rail Trail Bridge No. 47 Emergency Repairs in the amount of \$27,000.00.

## **6. PURCHASE**

### **A. New Holland Auto Group, New Holland, PA**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a purchase between the County of York, on behalf of the York County Sheriff's Department, and New Holland Auto Group, New Holland, PA, for three (3) 2013 Ford Police Interceptor Utility All-Wheel Drive vehicles at a cost of \$26,314.59 each, for a total cost of \$78,943.77 under a Costars contract (#13-034).

## **7. CONTRACT AGREEMENTS**

### **A. PPL Electric Utilities Corporation, Allentown, PA**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve an agreement between the County of York and PPL Electric Utilities Corporation, Allentown, PA, authorizing the creation and maintenance of an access road through a portion of York County Apollo Park located in Brogue, PA, to maintain utility lines.

### **B. Cerner Corp., New Concord, OH**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement between the County of York, on behalf of the York County Pleasant Acres Nursing & Rehabilitation Center, and Cerner Corp., New Concord, OH, for the renewal of software support services and hardware for the CareTracker support system for a total cost of \$6,652.00, for the period of March 15, 2012 through March 15, 2013.

### **C. DocuScan USA, York, PA**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement between the County of York, on behalf of the York County Information Services Department, and DocuScan USA, York, PA, for annual software licensing maintenance for the Laserfiche Document Imaging and Management System for the York County Judicial Center departments for a total cost of \$37,047.48.

#### **D. LexisNexis, Albany, NY**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a contract agreement between the County of York, on behalf of the York County Prison, and LexisNexis, Albany, NY, to provide Internet access for legal research for thirty-two (32) terminals for a total cost of \$114,312.00 funded through the Inmate Welfare Fund, for the period of March 1, 2012 through February 28, 2015.

#### **E. Mobile Data Computer (MDC)**

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a Mobile Data Computer (MDC) Services Agreement between the County of York, on behalf of the York County Department of Emergency Services, and the following agencies, for the period of March 1, 2012 through March 31, 2017, with individual Agreements contingent upon the approval and execution by the law enforcement agency's respective elected body:

##### Police Departments

Carroll Township  
Hanover Borough  
Lower Windsor Township  
Newberry Township  
Northeastern Regional  
Southern Regional  
Spring Garden Township  
Stewartstown Borough  
West Manheim Township  
Wrightsville Borough  
York City

Fairview Township  
Hellam Township  
Northern York County Regional  
North Hopewell Township  
Penn Township  
Springettsbury Township  
Southwestern Regional  
West Manchester Township  
West York Borough  
York Area Regional

##### County & State Agencies

York County District Attorney's Office  
York County Sheriff's Department  
Codorus State Park Police

#### **8. CHANGE ORDER**

##### **A. Poole Construction, York, PA**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve change order No. 3 between the County of York and Poole Construction, York, PA, in the amount of \$579.00 for the York County Prison Central Control Renovations Project for the revision of door hardware, increasing the total contract amount to \$153,371.71.

## **9. GRANT APPLICATION**

### **A. Pennsylvania Insurance Fraud Prevention Authority (IFPA), Mechanicsburg, PA**

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve the submission of a grant application, on behalf of the York County District Attorney's Office, to the Pennsylvania Insurance Fraud Prevention Authority (IFPA), Mechanicsburg, PA, in the amount of \$225,001.95, with no County match, for funding of wages, benefits and miscellaneous expenditures for insurance fraud investigation operations, for the period of July 1, 2012 through June 30, 2014.

## **10. HUMAN SERVICES**

### **A. University of Pittsburgh, Pittsburgh, PA - York County Human Services Department**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a sub-award grant agreement between the County of York, on behalf of the York County Human Services Department serving as contract administrator, and the University of Pittsburgh, Pittsburgh, PA, in the amount of \$69,900.00 for the Systems of Care Partnership Program, for the period of October 1, 2011 through September 30, 2012.

### **B. Colleen Igo, York, PA - York County Human Services Department**

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a letter of agreement between the County of York, on behalf of the York County Human Services Department, and Colleen Igo, York, PA, for consulting services at a rate of \$35.00 per hour for the Systems of Care Partnership Program funded through a University of Pittsburgh grant, for the period of January 9, 2012 through June 30, 2012.

### **C. Fisher SP Property, Inc., York, PA - York/Adams Health Choices Management Unit**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to amend a Residential Accommodations Agreement between the County of York, on behalf of the York/Adams Health Choices Management Unit serving as agreement administrator, and Fisher SP Property, Inc., York, PA, and previously approved by the Board of Commissioners on December 14, 2011, updating certain language in the contract with no material changes to the structure, terms or source of funds included in the original contract.

**D. Subsidized Adoption Agreement - York County Office of Children, Youth & Families**

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a subsidized adoption agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and AJK, Jr. and PAK, York, PA, for the adoption of KJK, a minor child, for adoption assistance at a rate of \$36.50 per day until the child reaches the age of 18 years, and a one-time payment for costs incidental to the adoption of the child not to exceed \$780.00, according to the schedule attached to the agreement.

**11. REFUND REGISTER**

**A. Tax Refund Register 2012-06**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve Tax Refund Register 2012-06 authorizing payment of York County real estate tax refunds totaling \$11,887.69.

**12. APPROVAL OF CHECK REGISTER**

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of February 22, 2012 totaling \$4,095,050.32.

Weekly Disbursement Totals for February 22, 2012

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	2,655,684.62
01	Payroll	
01	Ag Land Preservation	
01	Escrow	
01	York Co Agriculture Society Sinking Fund	
02	York County Nursing Home	221,919.12
03	Unclaimed Money	
04	Donations	
05	Controlled Substance	4,880.81
06	Human Services	153,125.80
07	Children & Youth	519,712.84
08	911	13,863.58
08	911 Act 78	
08	E-911 Wireless	
10	Liquid Fuels	
11	Prison Telephone	
25	Aging	38,064.57
28	MH/MR	395,514.68
30/31	York/Adams HealthChoices	211.11

30	York Reinvestment	
31	Adams Reinvestment	
35	Domestic Relations	1,312.48
36	Earn-It	
40	Weatherization	
41	JAG Project	
42	Core Communities	
43	Brownfields	
44	Access Grant	
45	Block Grant	7,846.13
46	Affordable Housing	14,180.83
47	Revolving Fund	
48	Downtown Hanover	
49	ARRA Weatherization	21,747.15
72	Tax Claim	16,784.50
75	Retirement	13,830.42
82	2011 PNC GON Fund	
83	2000 Capital Projects Fund	
84	911 Capital Projects Fund	
85	P/A Capital Projects Fund	
90	Drug & Alcohol	16,371.68
	Total	<u>4,095,050.32</u>

### **13. REPORT OF EXECUTIVE SESSIONS**

Commissioner Chronister reported there were no Executive Sessions held since the last Commissioners' Meeting.

### **14. SOLICITOR'S REPORT**

Michael Flannelly, Solicitor, submitted his written report for the Board's Review.

### **15. OTHER BUSINESS AND ADDITIONAL PUBLIC COMMENTS**

No other business or public comments were received.

### **16. ADJOURNMENT**

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting at 10:23 a.m.

Respectfully submitted,

Charles R. Noll  
Administrator/Chief Clerk

