



Divorce Packet “C” Instructions and Forms



IT IS STRONGLY RECOMMENDED THAT YOU CONTACT AN ATTORNEY FOR A CONSULT BEFORE PROCEEDING ANY FURTHER.

Try Attorney Connection at (717) 854-8755 for a low-cost initial consultation.

PLEASE READ BEFORE GOING ANY FURTHER:

The information in this packet is not a substitute for professional legal advice. The Court assumes NO responsibility and accepts NO liability for actions taken by users of these documents, including reliance on their content. The Court Self-Help Center cannot guarantee the use of these forms will get you the outcome you want.



ATTENTION



The Case Records Public Access Policy of the Unified Judicial System of Pennsylvania ([204 Pa.Code§213.81](#)) considers some information confidential and, for your protection, requires that you only use initials & years of birth for any minor child you mention in the paperwork.

IN ORDER TO FOLLOW THIS RULE, YOU WILL NEED TO INCLUDE **ONE** OF THE FOLLOWING FORMS WITH **EVERY SINGLE FORM** YOU FILE THAT CONTAINS CONFIDENTIAL INFORMATION:

- **CONFIDENTIAL INFORMATION FORM** (CIF)
(Used as a reference **KEY** for information considered to be confidential in the packet)



NOTE: You may need to use an “**ABUSE VICTIM ADDENDUM**” (if there is an **ACTIVE** Protection Order in place and victim’s address is confidential)

- **CONFIDENTIAL DOCUMENT FORM** (CID)
(Used to **SEAL INFORMATION** from public access)
- **CERTIFICATE OF COMPLIANCE**
(Used to **ACKNOWLEDGE** that you are in compliance with the public access policy because no confidential info was included & no other form applies)

www.paCourts.us/public-records

1. Click on the link above
2. Select the public records forms icon
3. Select the correct form for each pleading (CIF or CID or Certificate of Compliance)

CONFIDENTIAL INFORMATION is defined as:

- **Minor’s Name, Date of Birth** (except when charged as defendant in a criminal case)
- IN FAMILY COURT ACTIONS – Abuse victim’s contact information, including their employer’s name, address and work schedule
- SSN
- Financial Account Numbers (You may use the last 4 digits)
- Driver’s License Numbers
- State Identification Number

CONFIDENTIAL DOCUMENTS are defined as:

- Financial Source Documents
- Minor’s Educational Record
- Medical/Psychological Record
- CYF or CYS Record
- Marital property inventory and pre-trial statement in Divorce proceedings
- Income & Expense Statements in Support action and Divorce proceedings
- Agreement between parties in Divorce proceedings



CAUTION: JUDGES MAY DENY YOUR PETITION FOR FAILURE TO COMPLY WITH THIS POLICY AND SANCTIONS MAY BE IMPOSED.

Packet C Contents

Specific Instructions

Step 1 – Starting the Action	6
Step 2 – Filing the Initial Documents	15
Step 3 – Serving Spouse’s Documents	16
Step 4 – Establishing Grounds for Divorce	21
Step 5 – Finalizing the Divorce	23
Step 6 (Optional) – Resume prior name	28
Forms Checklist	30

SYMBOLS KEY

The following symbols are used throughout the document:



Note

A note provides additional information related to topic. Typically, the information found in the note is important and is therefore separate from the paragraph to ensure it is read.



Tip

A tip is additional information about the topic which makes it easier to complete the required steps or process.



Caution

A caution indicates a common mistake that could arise related to the topic.



Leave Blank

Prothonotary will fill in the required information



USE “PACKET C” INSTRUCTIONS AND FORMS WHEN YOU AND YOUR SPOUSE WILL BOTH CONSENT (AGREE) TO THE DIVORCE AND NO PROPERTY MUST BE DIVIDED AND NO SUPPORT ISSUES MUST BE ADDRESSED.

PLEASE NOTE: THERE IS A MANDATORY 90 DAY WAITING PERIOD!

This packet is used to obtain a no-fault consensual divorce in York County only. To be able to file your divorce action in York County, either you or your spouse both agree to file in York County (see Pa.R.C.P No. 1920). This packet is **NOT** appropriate for you if **ANY** the following pertain to you:

1. You (or your spouse) have not been a resident of Pennsylvania for at least six months.
2. You want to request alimony, alimony pendente lite, equitable distribution of property, counsel fees, costs, expenses or any other type of economic relief.



Caution: If you have not resolved any alimony or equitable distribution consult with an attorney!

3. Your spouse is on active duty in the military.
4. Your spouse will not consent to the entry of a divorce decree, in which case you may qualify for “Divorce Packet D” Instructions/Forms.
5. You wish to include custody and/or child support as part of the divorce action.



Note: A separate custody action can be filed with the Prothonotary on the first floor of the York County Judicial Center at any time before or after the filing of the Divorce Complaint. For child support actions see Domestic Relations. You should consult with an attorney if you have any questions about filing for custody or child support.)

More Important Information:



The fillable forms on the computer make it easier and faster for you to complete the required paperwork.



State rule requires that “lettering shall be clear & legible and no smaller than point 12”



Judges may deny or reject forms that are unclear or illegible. (Pa.R.C.P. No.204.1)

[Need help?](#)

[Stop by The Court Self-Help Center located at the York County Judicial Center on the 4th floor.](#)

Step 1: Starting Divorce Action

- Complete the following forms in Step 1 to obtain a no-fault divorce decree based on mutual consent Section 3301(c) Divorce.

Completing the Notice to Defend (Form 1.1).

This is the caption.
You must complete the caption on every form you file.
The caption includes names and case number.

This is where your “docket number” goes, leave blank until Prothonotary assigns you one.

IN THE COURT OF COMMON PLEAS OF YORK COUNTY, PENNSYLVANIA	
FAMILY LAW DIVISION	
Your full legal name PLAINTIFF (Your Name)	No. _____-FC-_____ -02
vs.	ACTION IN DIVORCE
Your spouse's full legal name DEFENDANT (Your Spouse's Name)	CIVIL ACTION - LAW
NOTICE TO DEFEND AND CLAIM RIGHTS YOU HAVE BEEN SUED IN COURT. If you wish to	AVISO PARA DEFENDER Y RECLAMAR DERECHOS USTED HA SIDO DEMANDADO EN LA CORTE. Si



TIP: Make sure to use your full legal name: First, Middle, Last and Suffixes.

There is nothing else to complete on this form.

Completing the Divorce Complaint (Form 1.2)



CAUTION: If any information is missing from the complaint, your divorce may be denied

Fill in the caption on the Divorce Complaint the same way you completed the caption on the Notice to Defend. Then complete the form as shown below:

1. Type your full legal name, including the middle initial, your full street address and the month and year you began living at this address.

1.	Plaintiff is	<u> Your full legal name here </u>	, who currently resides at
		<small>(Your Complete Name)</small>	
		<u> Your address here </u>	<u> Your city here </u> , <u> YORK </u> County,
		<small>(Street Address)</small>	<small>(City)</small> <small>(Name of County)</small>
	State Abbreviation:	<u> PA </u>	<u> Zip code </u> since <u> Date you moved there </u>
		<small>(State)</small>	<small>(Zip Code)</small> <small>(Date Moved to Current Address)</small>

2. Type your spouse's full legal name, including the middle initial, his/her full street address and the month and year you began living at this address.

2.	Defendant is	<u> Your spouse's full legal name here </u>	, who currently resides at
		<small>(Complete Name of Spouse)</small>	
		<u> Put spouse's Street Address here </u>	<u> City here </u> , <u> York </u> County
		<small>(Street Address)</small>	<small>(City)</small> <small>(Name of County)</small>
	State Abbreviation:	<u> PA </u>	<u> Zip code </u> since <u> Date spouse moved to this address </u>
		<small>(State)</small>	<small>(Zip Code)</small> <small>(Date Moved to Current Address)</small>

3. #3 states that either you or your spouse have lived in Pennsylvania for at least six months before filing the Complaint. This statement, like all others on these forms, must be true.

3. Plaintiff or Defendant has been a bona fide resident in the Commonwealth for at least six months immediately previous to the filing of this Complaint.

4. Fill in the complete date of your marriage (DAY/MONTH/YEAR: 00/00/0000) followed by the city, county, and state (or foreign country) in which you were married.

4. The Plaintiff and Defendant were married on: <u> Marriage Date </u> (Date of Marriage)
The Plaintiff and Defendant were married at: <u> City, State or Foreign Country, where marriage occurred </u> (City, State and Foreign Country, if applicable, where marriage took place)

5. If there has never been another divorce filed during the marriage, write “none or N/A.”

If there was an action filed in the past, you must write:

- **The docket number.**
- **The date the action was started.**
- **The county in which the Divorce Complaint was filed, and who filed the action.**



NOTE: You must list any previous divorce case even if it was filed in York County.

- **Grounds the action was filed under (3301(c)? 3301(d)?).**
- **What happened with the action? (withdrawn, dismissed, granted etc.)**
- If the action was not filed in Pennsylvania, also indicate the state or foreign country (if applicable) in which the action was filed.

5. There have been no prior actions of divorce or for annulment between the parties except: EX: 2010-FC-000523-03/Withdrawn, Filed 8/05/2010 by John Doe in York County, PA, 3301 C (Date, Place of Filing and Docket Number of Prior Divorce/Annulment Action, Grounds, & Status)

6. There is nothing to complete in this paragraph. It states that your spouse is not a member of the Armed Forces of the United States of America or any of its Allies. If your spouse is, contact an attorney.

6. Defendant is not a member of the Armed Forces of the United States of America or any of its Allies.
--

7. This statement, like all others on these forms, must be true. It states that your marriage is irretrievably broken. You must fill in the date you and your spouse separated where indicated.

7. This marriage is irretrievably broken and parties separated on **Date you separated** .

8. There is nothing to complete in this paragraph. It states that counseling is available. If you or your spouse would like a list of counselors, a list is available at the Court Self-Help Center.

8. Plaintiff has been advised that counseling is available and that either party may have the right to request that the court require the parties to participate in counseling.

9. There is nothing to complete in this paragraph. It states that the Plaintiff /YOU is/are asking the Court to enter a decree of divorce.

9. Plaintiff requests the court to enter a decree of divorce.

VERIFICATION: This is a statement stating that by signing this form, you are swearing that everything is true and correct in this Complaint to the best of your ability.

I verify that the statements made in this Complaint are true and correct. I understand that false statements herein are made subject to the penalties of 18 Pa.C.S. §4904, relating to unsworn falsifications to authorities.

Check whichever box correctly shows if you included any confidential info & a CID/CIF Form **qt 'pqv0**

I hereby certify that I am complying with the provisions of the Case Records Public Access Policy of the Unified Judicial System of Pennsylvania as outlined below:

- CIF/CDF Forms are included with and attached to this filing; OR
- I certify that this filing complies with the provisions of the Case Records Public Access Policy of the Unified Judicial System of Pennsylvania that require filing confidential information and documents differently than non-confidential information and documents.

Sign and date. Print your name, address and telephone number.

Date:	TODAY'S DATE	SIGN YOUR NAME HERE
		_____ Signature of Plaintiff
		PRINT YOUR NAME HERE
		_____ Print Name
		Y\yk'auk--u°) k-oo'8\ -o'=-k-
		_____ Street Address
	CITY	STATE ZIP
	_____ City, State and Zip Code	
	YOUR PHONE NUMBER	
	_____ Telephone Number	

Completing the Social Security Information Sheet (Form 1.3)

Fill in the blanks with the information requested. The docket number will be provided by the Prothonotary at the time of filing.

Put “unknown” if your spouse will not disclose his/her social security number.

SOCIAL SECURITY INFORMATION SHEET	
PURSUANT TO 23 Pa.C.S.A. SECTION 4304.1 (a) (3) ALL DIVORCES MUST INCLUDE THE PARTIES' SOCIAL SECURITY NUMBERS.	
PLEASE FILL IN THE APPROPRIATE INFORMATION AND RETURN TO THE PROTHONOTARY'S OFFICE.	
DATE:	Current date
DOCKET NUMBER:	 LEAVE BLANK
PLAINTIFF / PETITIONER'S SS#:	Your social security number
NAME:	Your name
DEFENDANT / RESPONDENT'S SS#	Your spouse's social security number
NAME	Your spouse's name



NOTE: Some blanks may “auto-fill.” If not, you must complete them.

Completing the Divorce Information Sheet (Form 1.4)

Fill in the blanks with the information requested, except for the docket number and the “Date of Decree.” The docket number will be provided by the Prothonotary at the time of filing.

The Court will fill in the date of the decree when it issues your Divorce Decree.

DIVORCE INFORMATION SHEET	
PURSUANT TO ACT 2001-82, VITAL STATISTIC FORMS ARE NOT REQUIRED BY THE STATE EFFECTIVE JANUARY 1, 2002. THE PROTHONOTARY IS REQUESTING THIS INFORMATION IN LIEU OF THE VITAL STATISTICS FORM.	
PLEASE FILL IN THE APPROPRIATE INFORMATION AND RETURN TO THE PROTHONOTARY’S OFFICE.	
DOCKET NUMBER:	 LEAVE BLANK
PLAINTIFF’S NAME:	Your name
PLAINTIFF’S ADDRESS:	Your address
DEFENDANT’S NAME:	Your spouse’s name
DEFENDANT’S ADDRESS:	Your spouse’s address
DATE OF MARRIAGE:	Date of Marriage
DATE OF DECREE:	 LEAVE BLANK



CAUTION: The Court will not sign a Divorce Decree unless this form has been completed and filed.

Completing the Entry of Appearance as a Self-Represented Party (Form 1.5)

Complete the caption as you did on the other forms if it did not auto-fill.

IN THE COURT OF COMMON PLEAS OF YORK COUNTY, PENNSYLVANIA	
Your full legal name	Case No. _____
_____	:
Plaintiff	:
:	Case Type: Custody <input type="radio"/> Divorce
v.	:
:	Paternity <input type="checkbox"/> Support
Your spouse's full legal name	:
_____	<input type="checkbox"/> Protection from Abuse
:	<input type="checkbox"/> Other: _____
Defendant	:

1. In Paragraph #1, print your name and check the box to show whether you are the plaintiff or the defendant in this case.

ENTRY OF APPEARANCE AS A SELF-REPRESENTED PARTY	
1. I, <input type="text" value="Your full legal name here"/>	(printed name), represent myself as the
<input type="checkbox"/> Plaintiff or <input type="checkbox"/> Defendant	in this case.

If you previously had an attorney in this case but are now choosing to represent yourself, you must complete one of the two parts of **Paragraph #2**.

If you have never had an attorney in this case, then skip to **Paragraph #3**

2. Check the 1st box if you want to remove your attorney and represent yourself.
-OR- Check the 2nd box and have your attorney fill out and sign this section.

2. REMOVAL OR WITHDRAWAL OF COUNSEL OF RECORD (if applicable)	
<input type="checkbox"/>	Remove _____, Esq. as my attorney in this case.
	or
<input type="checkbox"/>	Withdraw my appearance for the filing party in this case. My client has been provided with all orders requiring any action to be taken by the client. I hereby certify that this change is not intended to, nor will it, delay this proceeding to the best of my knowledge, information and belief.
Printed Name: _____	Esq. Attorney ID No.: _____
Signature: _____	Date Signed: _____



CAUTION: If you've had an attorney in the past, remove them using this form. Otherwise, notices may still be sent to the attorney instead of to you.

3. Provide your current mailing address and other requested information in Paragraph #3.

3. All pleadings and legal papers can be served on me at the address listed below:

Address Line 1:

Address Line 2:

City, State, Zip:

Telephone: FAX:

4. Check the 1st box if you included confidential information and a CIF /CID form
-OR- Check the 2nd box if you did not include any confidential information.

4. I understand that I have a continuing obligation to provide current contact information to the Court, to other self-represented parties, and to attorneys of record in this case.

I hereby certify that I am complying with the provisions of the Public Access Policy of the Unified Judicial System of Pennsylvania as outlined below:

CIF/CDF Forms are included with and attached to this filing; OR

I certify that this filing complies with the provisions of the Public Access Policy of the Unified Judicial System of Pennsylvania: Case Records of the Appellate and Trial Courts that require filing confidential information and documents differently than non-confidential information and documents.

Sign and Date the Form

Signature: _____ Date Signed: _____

THE PARTY FILING THIS ENTRY OF APPEARANCE MUST PROVIDE NOTICE BY SENDING A COPY TO ALL PARTIES AND ATTORNEYS, INCLUDING ANY ATTORNEY REMOVED FROM THE CASE IN SECTION 2 ABOVE. Pursuant to Pa.R.C.P. No. 1930.8



CAUTION: You must file a new form EVERY TIME YOUR ADDRESS CHANGES. Update this form with the Prothonotary if any of your information changes any time throughout the Divorce.

Step 2: Filing the Initial Documents

- Make 2 copies of the entire completed Notice to Defend, Divorce Complaint, and Entry of Appearance form.
- Take the original and copies to the **Prothonotary's Office located on the 1st floor of the York County Judicial Center**, along with the filing fee in *cash, certified check, money order, or credit card*.
- Pay the filing fee. The exact amount of the filing fee can be obtained by calling the Prothonotary's office at (717) 771-9611.



NOTE: The Prothonotary's staff will date-stamp each document and return 2 copies of the Notice to Defend, the Complaint, and Entry of Appearance.



NOTE: One copy is for your records. The other must be sent to your spouse.



NOTE: If sending by mail, you will need 1 EXTRA copy!

Step 3: Serving Spouse's Documents

- "Service" means that the Defendant received the Notice to Defend & the Complaint.
- You must file a document with the Court to prove that you completed service. That form **must** be filed within 10 days of service.
- You **must** send a copy of everything you file to your spouse.



NOTE: Your spouse's copy must be served to him/her within 30 days of filing the Complaint. You must send a copy of EVERYTHING you filed in the case.

Service can be accomplished in any **one** of the following ways:



A. **Acceptance of Service**: You can mail or hand-deliver the Notice to Defend, Complaint, & Entry of Appearance to your spouse and have him or her, in the presence of a notary, sign, date, and return to you the Acceptance of Service Form.



B. **Personal Service**: You can also serve spouse by having an adult (anyone over the age of 18 years old other than you OR a family member) personally hand a date-stamped copy of the Notice to Defend, Complaint, & Entry of Appearance to your spouse.



C. **Service by Mail**: Another method of service is by mailing 2 copies to your spouse. One by first class and the other by certified mail with a return receipt and restricted delivery. Be sure to clearly write **LEGAL MAIL** on any documents you are sending.



D. **Service by York County Sheriff**: You may pay the York County Sheriff's Office to deliver the papers to the other party. Take a date-stamped copy of the Notice to Defend, Divorce Complaint, & Entry of Appearance to the Sheriff's Office, located on the 1st floor of the York County Judicial Center. You will need to pay the Sheriff fee in advance. After the Sheriff has served the Notice to Defend and the Complaint, he/she will file an affidavit of service at the Prothonotary's Office.

Service Choice A - Acceptance of Service (Form 3.1)

- A. **Acceptance of Service (use Form 3.1):** Have your spouse fill in the correct information and then have his/her signature notarized.

Return the signed form to the Prothonotary's Office for filing.

ACCEPTANCE OF SERVICE	
I, <u>YOUR SPOUSE'S NAME</u> , accept service of the Divorce <small>(Name of Defendant)</small>	
Complaint filed on <u>Date you filed the Complaint w/ Prothonotary</u> <small>(Date of Filing)</small>	
<u>DATE SPOUSE RECEIVED COPIES</u> <small>Date of Receipt</small>	<u>Spouse signs in the presence of notary</u> <small>Signature of Defendant</small>
	<u>Spouse's Mailing address goes here</u> <small>Mailing Address of Defendant</small>
	<u>Spouse's City, State, and Zip Code</u> <small>City, State and Zip Code</small>

Date of Receipt is when your spouse **RECEIVED** the documents. Your spouse must fill this date in with the actual date he/she got the papers. It is possible that this date will not be the same as the date your spouse signs the *Acceptance of Service*.



TIP: Before sending the Acceptance of Service Form to your spouse, fill in the caption; including the docket number and the date you filed the Complaint.



NOTE: To have this form notarized, your spouse must present a valid ID at the time of signing.



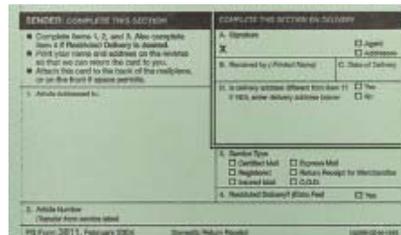
TIP: Prothonotary will also notarize for free.



CAUTION: You **MUST** file this document with the Prothonotary **WITHIN 10 DAYS** of service.

Service Choice C - Regular & Certified Mail Service (Form 3.3)

- C. **Service by Mail —Both Regular & Certified Mail** To accomplish service by Mail, do the following (use **Form 3.3**):
- Mail one copy of the Notice to Defend, Divorce Complaint, & Entry of Appearance by **1st class mail, the other by Certified Mail, return receipt, restricted delivery requested** (see Post Office for more assistance).
 - **Your spouse is the only person who is permitted to sign for the delivery of the documents.**
 - Once spouse has signed for their copy, you will receive a green card like the one shown below.
 - You must attach this green card as well as the white & green receipt from the Post Office to the Affidavit of Service by Certified Mail and file it with the Prothonotary. If the certified mail is returned unsuccessfully, you can try to serve spouse by personal service, acceptance of service or service by Sheriff.



AFFIDAVIT OF SERVICE BY CERTIFIED AND FIRST CLASS MAIL

I, **YOUR NAME HERE**, hereby verify that I sent a true and
 (Name of Person who Served Complaint)

correct copy of the Divorce Complaint filed **DATE YOU FILED COMPLAINT** by the following method:
 (Date of filing of Complaint)

Service was made by the **United States Postal Service**, first class mail, postage prepaid, by both standard first class mail and certified, restricted delivery, return receipt requested to the Defendant on _____.
 (Date of Service)

The Date of Service is the date your spouse **SIGNED THE GREEN CARD** & received the papers.

Sign and Date the Affidavit.



CAUTION: You must file this document with the Prothonotary within 10 days of service.

Service Choice D-Service by York County Sheriff's Office

D. Service by York County Sheriff



- Take a date-stamped copy of the Notice to Defend, Divorce Complaint, & Entry of Appearance to the Sheriff's Office, located on the first floor of the York County Judicial Center.
- You will need to pay the Sheriff's fee in advance. After the Sheriff has served the Notice to Defend and the Complaint, he/she will file an affidavit of service at the Prothonotary's Office.



CAUTION: You must confirm that the Sheriff will file a document with the Prothonotary within 10 days of service.



CAUTION: Once you have served your spouse, you must wait at least 90 days from the date your spouse received the copy of the Complaint and Notice to Defend. Then proceed to Step 4.



**91 DAY WAIT FROM THE
DATE OF SERVICE**

Step 4. Establishing Grounds for Divorce

- Before the court will issue a decree in divorce, you must demonstrate that you meet the requirements of the Divorce Code.
- Complete and file the Affidavits of Consent (Forms 4.1 and 4.3) and the Waivers of Notice (Forms 4.2 and 4.4).
- The Affidavit of Consent and Waiver of Notice documents cannot be **signed** until at least 90 days have passed from the day you served your spouse a copy of the documents. They also cannot be **filed** before the 90 days have elapsed.



CAUTION: You and your spouse must sign and file both the Affidavit of Consent and the Waiver of Notice for you to be able to finalize the Divorce pursuant to Step 5 below.



CAUTION: Affidavit of Consents for both parties should not be signed and/or filed until **AT LEAST 90 DAYS** have passed from date of service.



CAUTION: The Complaint filed and served date refers to the dates the **MOST RECENT** Divorce Complaint was filed and served.



NOTE: Affidavits must be filed within 30 days of the date they were signed.

Completing the Affidavits of Consent (Forms 4.1 and 4.3)

Fill in the caption and docket number.

- You and your spouse will both need to fill out these forms.
- In #1, write the date the complaint was filed in the 1st blank and the date the complaint was served to the Defendant in the 2nd blank.

<u>AFFIDAVIT OF CONSENT</u>	
1. A complaint in divorce under section 3301(c) of the Divorce Code was filed on <u>DATE YOU FILED COMPLAINT</u> and served on defendant on <u>DATE COMPLAINT SERVED</u> .	
(Complaint filing date)	(Date of Service of Complaint)



NOTE: The Complaint filed and served date are the referring to the dates the **MOST RECENT** Divorce Complaint was filed and served.

- Read the statements in #2 and #3; like all other statements these must be true.

2. The marriage of Plaintiff and Defendant is irretrievably broken and 90 days have elapsed from the date of filing and service of the complaint.
3. I consent to the entry of a final decree of Divorce after service of Notice of Intention to File Praecipe to Transmit Record request entry of the decree.

- In the presence of a notary, you and your spouse should each sign and date the applicable Affidavit of Consent.

I verify that the statements made in this Affidavit are true and correct. I understand that false statements herein are made subject to the penalties of 18 Pa.C.S. Section 4904 relating to unsworn falsification to authorities.	
Date: _____	_____
	(Plaintiff's Signature)

	(Print Plaintiff's Name)

Date: _____	_____
	(Defendant's Signature)

	(Print Defendant's Name)



NOTE: Affidavits must be filed within 30 days of the date they were signed.

Waivers of Notice (Forms 4.2 and 4.4):

Read the following statements on the Waiver of Notice of Intention to File the Praeceptum to Transmit, like all statements, these must be true:

**WAIVER OF NOTICE OF INTENTION TO FILE THE PRAECEPTUM TO TRANSMIT
RECORD UNDER SECTION § 3301(c) OF THE DIVORCE CODE**

1. Without further notice, I consent to the entry of a final decree of divorce.
2. I understand that I may lose rights concerning alimony, equitable division of property, lawyers' fees, costs & expenses, or other important rights if I do not claim them before a divorce is granted.
3. I understand that I will not be divorced until a divorce decree is entered by the Court and that a copy of the decree will be sent to me immediately after it is filed.

- You must sign a Waiver of Notice but you do not need to sign in the presence of a notary. Your spouse should then give his/her Affidavit of Consent and Waiver of Notice to you for filing. Or, they may file the documents with Prothonotary themselves.
- The Prothonotary's staff will date-stamp and keep the originals and give you copies if you want them.

Step 5. Finalizing the Divorce

- To finalize the Divorce you will need to complete and file the Praecipe to Transmit Record, the Rule 236 Notice, and 2 self-addressed, stamped envelopes.



CAUTION: If you wish to file and incorporate a MSA, you must file a different Praecipe.



TIP: If all documents have been filed and served correctly, you should receive your signed divorce decree and the other party will receive Rule 236 Notice in the mail in a few weeks.



TIP: Any party to the case can obtain a certified copy of the decree from Prothonotary for a fee.



CAUTION: If you are correcting changes, also called “*Amending*”, write “Amended” on the top of the form you are correcting before you file it with the Prothonotary.

Praecepte to Transmit Record (Form 5.1).

Fill in the caption and docket number.

1. You do not need to fill in this paragraph since it simply states that the ground for divorce is irretrievably breakdown (no-fault) under §3301(c) of the divorce code.

PRAECIPE TO TRANSMIT RECORD

To the Prothonotary:
 Transmit the record, together with the following information, to the court for entry of a Divorce Decree:

1. Ground for divorce: irretrievable breakdown under §3301(c) of the Divorce Code.

2. In the 1st blank, fill in the date your spouse was served the documents from Step 1 (Notice to Defend, Divorce Complaint, and the Entry of Appearance). In the 2nd blank, state how your spouse was served whether by Sheriff’s Service, Acceptance of Service, Certified Mail or Personal service.

2. Date of service of Complaint: DATE YOU SERVED SPOUSE WITH COMPLAINT
(Date of Service)
 Manner of service of Complaint: HOW DID YOU SERVE COMPLAINT TO SPOUSE?
(State Whether Complaint Was Served By Certified Mail /Acceptance of Service/ Personal Service By Someone Other Than Plaintiff Or by Sherriff)

3. Print the date you **SIGNED** the Affidavit of Consent in the 1st blank, and the date your spouse **SIGNED** the Affidavit of Consent in the 2nd blank.

3. Date each party signed the Affidavit of Consent required by 3301(c) of the Divorce Code:
 Plaintiff: DATE YOU SIGNED THE CONSENT Defendant DATE SPOUSE SIGNED CONSENT
(Date Plaintiff Signed Affidavit of Consent) (Date Defendant Signed Affidavit of Consent)



TIP: Make sure you use the date you and your spouse signed the affidavits, not the date you filed them.

4. This paragraph states that there are no related economic claims, such as alimony and equitable distribution pending before the court.
- If no economic claims were ever raised by either party, check the 1st box.
 - If an agreement (MSA/Marriage Settlement Agreement) was reached by the parties, check the 2nd box and write the date it was filed.
 - If economic claims were resolved by both parties by withdrawing them, check the 3rd box and write the date the “Praecipe to Withdraw” was filed.

Like all other statements you make in your documents, this statement must be true.

4. Related claims pending:

No economic claims were raised by either party.

All economic claims were resolved by MSA filed on: _____

Withdrawn via Praecipe by both parties on: _____



CAUTION: Before the Court can grant your divorce, all economic claims that have been raised must be resolved. #4 tells what happened to these claims if any were raised.

5. Print the date you filed your Waiver of Notice (the date stamped on the document by the Prothonotary) in the blank.

5. Date Plaintiff's Waiver of Notice was filed with the Prothonotary: DATE YOU FILED WAIVER
(Date of Filing of Plaintiff's Waiver)

6. Print the date on which you filed your spouse's Waiver of Notice in the second blank.

6. Date Defendant's Waiver of Notice was filed with the Prothonotary: DATE SPOUSE FILED WAIVER
(Date of Filing of Defendant's Waiver)



TIP: “Filed” means the date the papers were filed with Prothonotary (date on the time-stamp from Prothonotary).

Date, Sign, and Print Your Name.

I certify that this filing complies with the provisions of the Case Records Public Access Policy of the Unified Judicial System of Pennsylvania that require filing confidential information and documents differently than non-confidential information and documents.

Date: PUT CURRENT DATE

SIGN YOUR NAME
 Signature Plaintiff/Defendant

PRINT YOUR NAME
 Print Name

Rule 236 Notice of Decree in Divorce (Form 5.2).

1. Fill in your spouse’s name and correct mailing address in the blank lines in the upper left-hand corner.
2. Fill in the docket number in the blank after the word “No:” on the right side of this form.

OFFICE OF THE PROTHONOTARY
Of York County

Allison J. Blew
Prothonotary
Billie Jo Bones
Deputy Prothonotary
Gregory E. Gettle
Solicitor



York County Courthouse
45 North George Street
York, Pennsylvania 17401
Telephone (717) 771-9611

Your Spouse’s Name

And

Mailing Address

Date:  **Leave Blank** _____

No. _____ **Docket Number** _____-FC-_____-02

3. Fill in the caption of the Rule 236 Notice of Decree in Divorce with the name of the plaintiff in the space after the word “RE:” and the name of the Defendant in the blank after the word “VS:”

RE: _____ **PLAINTIFF’S NAME** _____, Plaintiff

VS: _____ **DEFENDANT’S NAME** _____, Defendant

Notice is given that a Decree in Divorce in the above captioned matter has been entered against you on  **Leave Blank** _____.

Allison J. Blew
PROTHONOTARY OF YORK COUNTY

By:  _____ **Leave Blank**
Clerk or Deputy

4. Fill in your name, address and telephone number in the “Attorney or Filing Party” spaces.

If you have any questions concerning the above case, please contact:

Your name

Attorney or Filing Party

Your mailing address

Phone # **Your phone number**

(PA Rule of Civil Procedure 236, as revised)

5. Make one copy of the Praecipe to Transmit the Record and 2 copies of the Rule 236 Notice. Take originals and copies of both documents to the Prothonotary’s Office for filing along with 2 stamped envelopes, one addressed to you and one to your spouse.
6. Prothonotary will keep originals and one copy and forward it to the judge for review and signature.
7. If all documents have been filed and served correctly, you should receive your divorce decree in 2-3 weeks. Otherwise you may receive a correspondence from the judge detailing what needs to be done to correct any errors.



CAUTION: Do not fill in any of the dates on the Rule 236 form. The Prothonotary will fill in these spaces when the Divorce Decree is filed.



CAUTION: You are not divorced until you receive a divorce decree signed by the judge!



NOTE: Your spouse can get a certified copy of the divorce decree from Prothonotary for a fee.

Step 6 (optional): Resuming a Prior Surname

- At any time after the Complaint has been filed, a spouse who changed his/her name upon marriage can go back to his/her prior last name by filling out the Notice to Resume Prior Surname. (Form 6.1)
- File it with the Prothonotary & pay the filing fee. You can find out the amount of the filing fee by calling the Prothonotary at (717) 771-9611.
- *Proof of maiden name is required.*

Notice to Resume Prior Surname. (Form 6.1)

Fill out the caption as you have on all other forms before.

1. Check the appropriate box showing whether you are Plaintiff or Defendant.

NOTICE TO RESUME PRIOR SURNAME

Notice is hereby given that the Plaintiff / Defendant in the above matter, {select one by marking "X"}

2. Check the 1st box if the divorce decree has not been entered yet.
-OR- Check the 2nd box if the divorce decree has already been entered. Then enter the date the decree was entered in the blank.
3. Write then name you wish to resume in the next blank.
4. Date and Sign in front of a Notary Public.

or	<input type="checkbox"/>	prior to the entry of a Final Decree in Divorce,	<input type="checkbox"/>	after the entry of a Final Decree in Divorce dated	<input type="text" value="Date of your Final Decree"/>
hereby elects to resume the prior surname of <input type="text" value="Surname you would like to go back to"/>					
and gives this written notice avowing his/her intention pursuant to the provision of 54 P.S. 704.					
Date:	<input type="text"/>				
		Signature	<input type="text"/>		
		Name	<input type="text"/>		
		Signature of name being resumed	<input type="text"/>		



NOTE: This document needs to be signed in the presence of a notary.

PACKET C – Checklist
ALL FORMS MUST BE FILED WITH THE PROTHONOTARY

Step 1 Forms – Starting the Action:

- 1.1 Notice to Defend
- 1.2 Divorce Complaint
- 1.3 Social Security Information Sheet
- 1.4 Divorce Information Sheet
- 1.5 Entry of Appearance as a Self-Represented Party

Step 2 – Starting the Action – Filing and Paying:

Pay Filing Fee

Step 3 Forms – Proof of Service Forms (only 1 form needed):

- 3.1 Acceptance of Service, **or**
- 3.2 Affidavit of Personal Service, **or**
- 3.3 Affidavit of Service by Certified & First Class Mail

Step 4 Forms – Establishing Grounds for Divorce:

- 4.1 Plaintiff's Affidavit of Consent
- 4.2 Plaintiff's Waiver of Notice
- 4.3 Defendant's Affidavit of Consent
- 4.4 Defendant's Waiver of Notice

Step 5 Forms – Finalizing the Divorce:

- 5.1 Praecipe to Transmit Record
- 5.2 Rule 236 Notice of Decree in Divorce

Step 6 (optional) Form: (Filing Fee Required)

- 6.1 Notice to Resume Prior Surname (use only if a party wishes to resume her/his prior last name)

**IN THE COURT OF COMMON PLEAS OF YORK COUNTY, PENNSYLVANIA
FAMILY LAW DIVISION**

No. _____ - FC - _____ -02

PLAINTIFF

vs.

ACTION IN DIVORCE

DEFENDANT

Civil Action – Law

NOTICE TO DEFEND AND CLAIM RIGHTS

YOU HAVE BEEN SUED IN COURT. If you wish to defend against the claims set forth in the following pages, you must take prompt action. You are warned that if you fail to do so, the case may proceed without you and a decree of divorce or annulment may be entered against you by the court. A judgment may also be entered against you for any other claim or relief requested in these papers by the plaintiff. You may lose money or property or other rights important to you, including custody or visitation of your children.

When the ground for the divorce is indignities or irretrievable breakdown of the marriage, you may request marriage counseling. A list of marriage counselors is available in the Office of the Prothonotary at the York County Judicial Center, 45 North George Street, York, Pennsylvania 17401.

IF YOU DO NOT FILE A CLAIM FOR ALIMONY, DIVISION OF PROPERTY, LAWYERS FEES OR EXPENSES BEFORE A DIVORCE OR ANNULMENT IS GRANTED, YOU MAY LOSE THE RIGHT TO CLAIM ANY OF THEM.

YOU SHOULD TAKE THIS PAPER TO YOUR LAWYER AT ONCE. IF YOU DO NOT HAVE A LAWYER OR CANNOT AFFORD ONE, GO TO OR TELEPHONE THE OFFICE SET FORTH BELOW TO FIND OUT WHERE YOU CAN GET LEGAL HELP.

Lawyer Referral Service of the
York County Bar Association
York County Bar Center
137 East Market Street
York, Pennsylvania 17401
Telephone (717) 854-8755

AVISO PARA DEFENDER Y RECLAMAR DERECHOS

USTED HA SIDO DEMANDADO EN LA CORTE. Si desea defenderse de las quejas expuestas en las páginas siguientes, debe tomar acción con prontitud. Se le avisa que si no se defiende, el caso puede proceder sin usted y un decreto de divorcio o anulamiento puede ser emitido en su contra por la Corte. Una decisión puede también ser emitida en su contra por cualquier otra queja o compensación reclamados por el demandante en estos papeles. Usted puede perder dinero, o propiedades u otros derechos importantes para usted, incluyendo custodia o visitas de sus hijos.

Cuando la base para el divorcio es indignidades o rompimiento irreparable del matrimonio, usted puede solicitar consejo matrimonial. Una lista de consejeros matrimoniales esta disponible en la oficina del Prothonotary, en la York County Judicial Center, 45 North George Street, York, Pennsylvania 17401.

SI USTED NO RECLAMA PENSIÓN ALIMENTICIA, PROPIEDAD MARITAL, HONORARIOS DE ABOGADO U OTROS GASTOS ANTES DE QUE EL DECRETO FINAL DE DIVORCIO O ANULAMIENTO SEA EMITIDO, USTED PUEDE PERDER EL DERECHO A RECLAMAR CUALQUIERA DE ELLOS.

USTED DEBE LLEVAR ESTE PAPEL A UN ABOGADO DE INMEDIATO. SI NO TIENE RECURSOS PARA PAGAR UN ABOGADO VAYA O LLAME A LA OFICINA INDICADA ABAJO PARA AVERIGUAR DONDE PUEDE OBTENER ASISTENCIA LEGAL.

Lawyer Referral Service of the
York County Bar Association
York County Bar Center
137 East Market Street
York, Pennsylvania 17401
Teléfono (717) 854-8755

**IN THE COURT OF COMMON PLEAS OF YORK COUNTY, PENNSYLVANIA
FAMILY LAW DIVISION**

PLAINTIFF

No. _____ - FC - _____ -02

vs.

ACTION IN DIVORCE

DEFENDANT

Civil Action – Law

COMPLAINT UNDER § 3301(c) or (d) OF THE DIVORCE CODE

1. Plaintiff is _____, who currently resides at _____
(Your Complete Name)
_____, _____ County,
(Street Address) (City) (Name of County)
State Abbreviation: _____, _____ since _____
(State) (Zip Code) (Date Moved to Current Address)

2. Defendant is _____, who currently resides at _____
(Your Spouse's Complete Name)
_____, _____ County,
(Street Address) (City) (Name of County)
State Abbreviation: _____, _____ since _____
(State) (Zip Code) (Date Moved to Current Address)

3. Plaintiff or Defendant has been a bona fide resident in the Commonwealth for at least six months immediately previous to the filing of this Complaint.

4. The Plaintiff and Defendant were married on: _____
(Date of Marriage)

The Plaintiff and Defendant were married at: _____
(Place of Marriage: City, State and Foreign Country, if applicable)

5. There have been no prior actions of divorce or for annulment between the parties except:

(Date, Place of Filing and Docket Number of Prior Divorce/Annulment Action, Grounds, & Status)

6. Defendant **is not** a member of the Armed Forces of the United States of America or any of its Allies.

7. This marriage is irretrievably broken. Parties separated on _____.
(Date of Separation)

8. Plaintiff has been advised that counseling is available and that either party may have the right to request that the court require the parties to participate in counseling.

9. Plaintiff requests the court to enter a decree of divorce.

I verify that the statements made in this Complaint are true and correct. I understand that false statements herein are made subject to the penalties of 18 Pa.C.S. §4904, relating to unsworn falsifications to authorities.

Date

Signature of Plaintiff

Print Name

Street Address

City, State, and Zip Code

Telephone Number

I hereby certify that I am complying with the provisions of the Case Records Public Access Policy of the Unified Judicial System of Pennsylvania as outlined below:

CIF/CDF Forms are included with and attached to this filing;

-OR-

I certify that this filing complies with the provisions of the Case Records Public Access Policy of the Unified Judicial System of Pennsylvania that require filing confidential information and documents differently than non-confidential information and documents.

SOCIAL SECURITY INFORMATION SHEET

PURSUANT TO 23 Pa.C.S.A. SECTION 4304.1(a)(3) ALL DIVORCES MUST INCLUDE THE PARTIES' SOCIAL SECURITY NUMBERS.

PLEASE FILL IN THE APPROPRIATE INFORMATION AND RETURN TO THE PROTHONOTARY'S OFFICE.

DATE: _____

DOCKET NUMBER: _____

PLAINTIFF / PETITIONER's SS#: _____

NAME: _____

DEFENDANT / RESPONDENT'S SS#: _____

NAME: _____

DIVORCE INFORMATION SHEET

PURSUANT TO ACT 2001-82, VITAL STATISTICS FORMS ARE NOT REQUIRED BY THE STATE EFFECTIVE JANUARY 1, 2002. THE PROTHONOTARY IS REQUESTING THIS INFORMATION IN LIEU OF THE VITAL STATISTICS FORM.

PLEASE FILL IN THE APPROPRIATE INFORMATION AND RETURN TO THE PROTHONOTARY'S OFFICE.

DOCKET NUMBER: _____

PLAINTIFF'S NAME: _____

PLAINTIFF'S ADDRESS: _____

DEFENDANT'S NAME: _____

DEFENDANT'S ADDRESS: _____

DATE OF MARRIAGE: _____

DATE OF DECREE: _____

IN THE COURT OF COMMON PLEAS OF YORK COUNTY, PENNSYLVANIA

Plaintiff

No. HE/"/24

vs.

Defendant

Civil Action – Law

AFFIDAVIT OF PERSONAL SERVICE

I, _____, hereby verify that I served a true and
(Name of Person who Served Complaint)

correct copy of the Divorce Complaint filed _____ by the following method:
(Date of filing of Divorce Complaint)

The Defendant was personally served with a true and correct copy of the above
pleading by hand-delivering the same to the Defendant by **someone other than the
Plaintiff**. Personal Service was made at the following location and time:

DATE & TIME: _____ day of _____, 20____, at _____ o'clock.
(Date) (Month) (Time)

LOCATION: _____
(Location of Service)

(PERSONAL SERVICE CANNOT BE MADE BY PLAINTIFF)

I verify that the statements made in this Affidavit are true and correct. I understand that false
statements herein are made subject to the penalties of 18 Pa.C.S. §4904, relating to unsworn
falsifications to authorities.

Date

Signature of Person Who Made Service

Print Name

I certify that this filing complies with the provisions of the Case Records Public Access Policy of the
Unified Judicial System of Pennsylvania that require filing confidential information and documents
differently than non-confidential information and documents.

IN THE COURT OF COMMON PLEAS OF YORK COUNTY, PENNSYLVANIA

PLAINTIFF

vs.

DEFENDANT

No. _____-FC-_____ -02

ACTION IN DIVORCE

Civil Action – Law

AFFIDAVIT OF CONSENT

1. A complaint in divorce under section 3301(c) of the Divorce Code was filed on _____ and served on defendant on _____.
(Complaint Filing Date) (Date of Service of the Complaint)
2. The marriage of Plaintiff and Defendant is irretrievably broken and 90 days have elapsed from the date of filing and service of the complaint.
3. I consent to the entry of a final decree of divorce after service of the Notice of Intention to File Praecipe to Transmit Record.

I certify that this filing complies with the provisions of the Case Records Public Access Policy of the Unified Judicial System of Pennsylvania that require filing confidential information and documents differently than non-confidential information and documents.

I verify that the statements made in this Affidavit are true and correct. I understand that false statements herein are made subject to the penalties of 18 Pa.C.S. §4904, relating to unsworn falsifications to authorities.

Date: _____

(Plaintiff's Signature)

Print Plaintiff's Name

COMMONWEALTH OF PENNSYLVANIA :

: SS

COUNTY OF YORK :

On the _____ day of _____, 20____, before me, the undersigned officer, personally appeared _____ known to me (or satisfactorily proven) to be the person whose name is subscribed to the within document, and acknowledged that he/she executed the same for the purposes therein contained.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal.

Notary Public

IN THE COURT OF COMMON PLEAS OF YORK COUNTY, PENNSYLVANIA

PLAINTIFF

vs.

DEFENDANT

No. _____-FC-_____ -02

ACTION IN DIVORCE

Civil Action – Law

**WAIVER OF NOTICE OF INTENTION TO FILE THE PRAECIPE TO TRANSMIT
RECORD UNDER SECTION § 3301(c) OF THE DIVORCE CODE**

1. Without further notice, I consent to the entry of a final decree of divorce.
2. I understand that I may lose rights concerning alimony, equitable division of property, lawyer’s fees, costs and expenses, or other important rights if I do not claim them before a divorce is granted.
3. I understand that I will not be divorced until a divorce decree is entered by the Court and that a copy of the decree will be sent to me immediately after it is filed.

I verify that the statements made in this Affidavit are true and correct. I understand that false statements herein are made subject to the penalties of 18 Pa.C.S. §4904, relating to unsworn falsifications to authorities.

Date: _____

(Plaintiff’s Signature)

Print Plaintiff’s Name

I certify that this filing complies with the provisions of the Case Records Public Access Policy of the Unified Judicial System of Pennsylvania that require filing confidential information and documents differently than non-confidential information and documents.

IN THE COURT OF COMMON PLEAS OF YORK COUNTY, PENNSYLVANIA

PLAINTIFF

No. _____-FC-_____ -02

vs.

ACTION IN DIVORCE

DEFENDANT

Civil Action – Law

AFFIDAVIT OF CONSENT

1. A complaint in divorce under section 3301(c) of the Divorce Code was filed on _____ and served on defendant on _____.
(Complaint Filing Date) (Date of Service of the Complaint)
2. The marriage of Plaintiff and Defendant is irretrievably broken and 90 days have elapsed from the date of filing and service of the complaint.
3. I consent to the entry of a final decree of divorce after service of the Notice of Intention to File Praecipe to Transmit Record.

I certify that this filing complies with the provisions of the Case Records Public Access Policy of the Unified Judicial System of Pennsylvania that require filing confidential information and documents differently than non-confidential information and documents.

I verify that the statements made in this Affidavit are true and correct. I understand that false statements herein are made subject to the penalties of 18 Pa.C.S. §4904, relating to unsworn falsifications to authorities.

Date: _____

(Defendant's Signature)

Print Defendant's Name

COMMONWEALTH OF PENNSYLVANIA :

: SS

COUNTY OF YORK :

On the _____ day of _____, 20____, before me, the undersigned officer, personally appeared _____ known to me (or satisfactorily proven) to be the person whose name is subscribed to the within document, and acknowledged that he/she executed the same for the purposes therein contained.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal.

Notary Public

IN THE COURT OF COMMON PLEAS OF YORK COUNTY, PENNSYLVANIA

PLAINTIFF

vs.

DEFENDANT

No. _____-FC-_____ -02

ACTION IN DIVORCE

Civil Action – Law

**WAIVER OF NOTICE OF INTENTION TO FILE THE PRAECIPE TO TRANSMIT
RECORD UNDER SECTION § 3301(c) OF THE DIVORCE CODE**

1. Without further notice, I consent to the entry of a final decree of divorce.
2. I understand that I may lose rights concerning alimony, equitable division of property, lawyer’s fees, costs and expenses, or other important rights if I do not claim them before a divorce is granted.
3. I understand that I will not be divorced until a divorce decree is entered by the Court and that a copy of the decree will be sent to me immediately after it is filed.

I verify that the statements made in this Affidavit are true and correct. I understand that false statements herein are made subject to the penalties of 18 Pa.C.S. §4904, relating to unsworn falsifications to authorities.

Date: _____

(Defendant’s Signature)

Print Defendant’s Name

I certify that this filing complies with the provisions of the Case Records Public Access Policy of the Unified Judicial System of Pennsylvania that require filing confidential information and documents differently than non-confidential information and documents.

IN THE COURT OF COMMON PLEAS OF YORK COUNTY, PENNSYLVANIA

PLAINTIFF

vs.

DEFENDANT

No. _____-FC-_____ -02

ACTION IN DIVORCE

Civil Action – Law

PRAECIPE TO TRANSMIT RECORD

To the Prothonotary:

Transmit the Record, together with the following information, to the court for entry of a Divorce Decree:

1. Ground for divorce: ir retrievable breakdown under §3301(c) of the Divorce Code.
2. Date of Service of the Complaint: _____

Manner of Service of Complaint: _____
(State Whether Service Was by Certified Mail/Acceptance of Service/Personal Service by Someone Other than Plaintiff or by Sheriff)

3. Date each party signed the Affidavit of Consent required by 3301(c) of the Divorce Code:

Plaintiff: _____ Defendant _____
(Date Plaintiff Signed Affidavit of Consent) (Date Defendant Signed Affidavit of Consent)

4. Relate Ancillary Claims Pending:

- No economic claims were raised by either party.
- All economic claims were resolved by MSA filed on: _____
- Withdrawn via Praecipe by both parties on: _____

5. Date Plaintiff’s Waiver of Notice was filed with the Prothonotary: _____

6. Date Defendant’s Waiver of Notice was filed with the Prothonotary: _____

I certify that this filing complies with the provisions of the Case Records Public Access Policy of the Unified Judicial System of Pennsylvania that require filing confidential information and documents differently than non-confidential information and documents.

Date

Signature of Filer

Print Name

OFFICE OF THE PROTHONOTARY

Of York County

Allison J. Blew
Prothonotary
Billie Jo Bones
Deputy Prothonotary
Gregory E. Gettle
Solicitor



York County Courthouse
45 North George Street
York, Pennsylvania 17401
Telephone (717) 771-9611

Date: _____

No. _____-FC-_____ -02

RE: _____, Plaintiff

VS: _____, Defendant

Notice is given that a Decree in Divorce in the above captioned matter has
been entered against you on _____.

Allison J. Blew
PROTHONOTARY OF YORK COUNTY

By: _____
Clerk or Deputy

If you have any questions concerning the above case, please contact:

Attorney or Filing Party

Phone # _____

(PA Rule of Civil Procedure 236, as revised)

