

**ALTERNATIVE STEPS**

**(IF YOU AND THE OTHER PARENT HAVE A CUSTODY AGREEMENT).**

**NOTE : It is recommended that you use the online forms to complete this packet.**

If you and the other parent have agreed to a custody arrangement, there is no need for you and the other parent to attend a Conciliation conference, mediation, or a hearing. The Court may incorporate your agreement into a Custody Order if you complete the following steps:

- Complete the Proposed Order of Court, the Stipulation and Agreement, the Petition for Entry of Stipulated Order, the Criminal Record and Abuse History Verification Forms, and the Entry of Appearance as a Self-Represented Party forms.
- Both parties must sign the forms in 4 different places in the presence of a witness and initial every page.
- Make enough copies of the packet for both parties and the judge. Keep your copies in a safe place for your records.
- Take the original + **1 copy** of the Stipulation, Petition for Entry of Order, the Criminal Record & Abuse History Verification forms, and the Entry of Appearance forms **AND** the original with **2 copies** of the Proposed Order to the Prothonotary's Office on the 1st floor of the Judicial Center.
- You must pay the filing fee at that time. The Prothonotary will mail a copy of the Order.

**IF YOU CANNOT AFFORD THE FILING FEE AND MEET CERTAIN FINANCIAL GUIDELINES, YOU CAN REQUEST THAT THE COURT PERMIT YOU TO PROCEED "IN FORMA PAUPERIS" MEANING YOU WILL NOT HAVE TO PAY THE FILING FEE. TO REQUEST IN FORMA PAUPERIS STATUS GO TO THE IN FORMA PAUPERIS PACKET AND FOLLOW THE INSTRUCTIONS.**

**YOU MUST SUBMIT THE IN FORMA PAUPERIS FORMS ALONG WITH THE CUSTODY STIPULATION PACKET TO THE JUDGE.**

**Starting the Action. Choose the appropriate form. If only one child is subject to the custody order, utilize the form for one child and if more than one child is subject to the custody order, utilize the form for multiple children.**

**NOTE: It is recommended that you complete these forms online. If the judge cannot read your handwriting, he/she may deny your petition, discard your forms, or take no action at all.**

**A. Completing the Captions of the Proposed Order of Court and the Stipulation & Agreement and the Petition for Entry of Stipulated Order.**

1. The caption is the top part of the first page of each document. The names of the parties, the docket number (which will be assigned by the Prothonotary when the document is filed), the type of document and the court's name are contained in the caption.
2. If this is a new case, you are "the Plaintiff" since you are filing this action. Print your full, legal name, including middle initial, above the word "Plaintiff" in the caption of the Order and Stipulation.

The other parent is "the Defendant". Print the other parent's full, legal name, including middle initial, above the word "Defendant" in the captions of the Order and the Stipulation.

If this is not a new case and you and the other parent are agreeing to modify or change an existing custody order, then you must look at the existing order to fill in the caption to match the caption on the existing order. The Plaintiff, Defendant, and Case/Docket Number will be exactly as they appear on that order.

**YOU MUST COMPLETE THE CAPTION ON EVERY FORM YOU FILE. THE DOCKET NUMBER WILL BE PROVIDED TO YOU BY THE PROTHONOTARY'S OFFICE WHEN YOU FINISH FILING. FILL IN THE DOCKET NUMBER IN THE CAPTION OF ALL FORMS IF YOU KNOW IT AND OF ALL FORMS THAT YOU FILE AFTER THE ABOVE DOCUMENTS ARE FILED.**

**Fill in the various provisions of the documents in the Agreement Reached Packet (Order Incorporating Stipulated Order, Stipulation & Agreement, and Criminal Record/Abuse History Verifications for Plaintiff & Defendant) until they accurately reflect the custody agreement you have reached with the other parent. You and the other party must sign the forms in 4 different places. You must also initial the bottom of every single page of the form. Fill in only the Caption on the Order Incorporating Stipulation. LEAVE THE REST OF THE PROPOSED ORDER BLANK.**

**B. Completing the Stipulation and Agreement.**

**STIPULATION AND AGREEMENT**

First complete the caption at the top of the page.

In the first lines, write the date you and the other parent are completing the “Stipulation & Agreement.

1. In paragraph # 1, fill in the children’s first, middle, and last names and the year each child was born.

2. Paragraph #2 deals with Legal Custody. You will select **only one** type of legal custody—Shared Legal, Sole Legal-Plaintiff, or Sole Legal–Defendant.

**NOTE:** “**legal custody**” means the right to make major decisions on behalf of the children, including, but not limited to, medical, religious and educational decisions.

Types of legal custody: “**shared legal custody**” means the right of more than one individual to legal custody of the children; “**sole legal custody**” means the right of one individual to exclusive legal custody of the children.

3. Paragraph #3 deals with Physical Custody. You will **only mark one type** of custody in #3. When you have selected and filled in a type of physical custody in either 3A), 3B), OR 3C), then move on to #4.

**MARK ONLY ONE CIRCLE IN NUMBER 3 A-C.**

3A) SOLE PHYSICAL CUSTODY

Sole Physical-Plaintiff or Sole Legal Defendant. No partial physical or supervised custody is awarded to the party who does not live with the children.

### 3B) PRIMARY PHYSICAL CUSTODY

Primary Physical-Plaintiff or Primary Physical-Defendant. The children shall live with the party who has Primary Physical Custody; primary physical custody is the right to have the children the majority of the time. You must write in the schedule of partial custody for the parent with whom the children do not live.

### 3C) SHARED PHYSICAL CUSTODY

The parties shall share physical custody of the children. The children spend significant periods of time with both parties; both parties have substantial periods of physical custody. You must write the schedule for each parent to have custody of the children.

**NOTE:** “**physical custody**” means the actual physical possession and control of a child. Types of Physical Custody: “**sole physical custody**” means the right of one individual to exclusive physical custody of the children; “**primary physical custody**” means the right to assume physical custody of the children for a majority of the time; “**partial physical custody**” means the right to assume physical custody of the children for less than a majority of the time; and “**shared physical custody**” means the right of more than one individual to exercise custody of the children.

## **SUPERVISED CUSTODY**

\*\*\*If you and the other parent agree that one party’s periods of custody should be supervised, first select one of the types of custody in 3A), 3B) or 3C). Then indicate in the lines below the selection that the other party’s schedule of custody will include supervision. Go to #3D) and mark the correct circle for the supervision of the Plaintiff or the Defendant. Write the name of the person you and the other party have agreed will supervise custody. Then, write the schedule of supervised custody on the lines provided.

\*\*\*The supervisor must complete an Affidavit of Accountability of Supervisor You must include it and submit it along with the rest of the stipulation packet.\*\*\*

### 3D) SUPERVISED PHYSICAL CUSTODY

Defendant’s Custody Shall Be Supervised or Plaintiff’s Custody Shall Be Supervised. One parent’s custodial time with the children must be supervised by a supervisor agreed upon by both parties. You must write the name of the supervisor and the schedule of supervised custody.

4. In section #4, fill in the schedule of all holidays and vacation. If a special holiday or occasion is not listed (for example, child’s birthday or annual family reunion), you may use the “Other Special Days” section to schedule custody for those days. Select “odd,” “even,” or “every” year for each holiday.

5. Holidays a priority. There is nothing to fill in in this paragraph, however, you should carefully read it as it relates to holidays taking precedence over regular periods of custody.

6. Transportation. Select the way you and the other party will handle custody exchanges.

7. Enumerated Offenses

This section deals with convictions or pending charges any party may have and whether or not that party poses a threat of harm to the children. See the list of included offenses below:

23 Pa.C.S.A. § 5329 Consideration of criminal conviction

18 Pa.C.S. Ch. 25 (relating to criminal homicide).

18 Pa.C.S. § 2702 (relating to aggravated assault).

18 Pa.C.S. § 2706 (relating to terroristic threats).

18 Pa.C.S. § 2709.1 (relating to stalking).

18 Pa.C.S. § 2901 (relating to kidnapping).

18 Pa.C.S. § 2902 (relating to unlawful restraint).

18 Pa.C.S. § 2903 (relating to false imprisonment).

18 Pa.C.S. § 2910 (relating to luring a child into a motor vehicle or structure).

18 Pa.C.S. § 3121 (relating to rape).

18 Pa.C.S. § 3122.1 (relating to statutory sexual assault).

18 Pa.C.S. § 3123 (relating to involuntary deviate sexual intercourse).

18 Pa.C.S. § 3124.1 (relating to sexual assault).

18 Pa.C.S. § 3125 (relating to aggravated indecent assault).

18 Pa.C.S. § 3126 (relating to indecent assault).

18 Pa.C.S. § 3127 (relating to indecent exposure).

18 Pa.C.S. § 3129 (relating to sexual intercourse with animal).

18 Pa.C.S. § 3130 (relating to conduct relating to sex offenders).

18 Pa.C.S. § 3301 (relating to arson and related offenses).

18 Pa.C.S. § 4302 (relating to incest).

18 Pa.C.S. § 4303 (relating to concealing death of child).

18 Pa.C.S. § 4304 (relating to endangering welfare of children).

18 Pa.C.S. § 4305 (relating to dealing in infant children).

18 Pa.C.S. § 5902(b) (relating to prostitution and related offenses).

18 Pa.C.S. § 5903(c) or (d) (relating to obscene and other sexual materials and performances).

18 Pa.C.S. § 6301 (relating to corruption of minors).

18 Pa.C.S. § 6312 (relating to sexual abuse of children).

18 Pa.C.S. § 6318 (relating to unlawful contact with minor).

18 Pa.C.S. § 6320 (relating to sexual exploitation of children).

Section 6114 (relating to contempt for violation of order or agreement).

The former 75 Pa.C.S. § 3731 (relating to driving under influence of alcohol or controlled substance).

75 Pa.C.S. Ch. 38 (relating to driving after imbibing alcohol or utilizing drugs).

Section 13(a)(1) of the act of April 14, 1972 (P.L. 233, No. 64), known as The Controlled Substance, Drug, Device and Cosmetic Act, to the extent that it prohibits the manufacture, sale or delivery, holding, offering for sale or possession of any controlled substance or other drug or device.

(b) Parent convicted of murder.--No court shall award custody, partial custody or supervised physical custody to a parent who has been convicted of murder under 18 Pa.C.S. § 2502(a) (relating to murder) of the other parent of the child who is the subject of the order unless the child is of suitable age and consents to the order.

(b.1) Parent convicted of certain sexual offenses.--

(1) Notwithstanding any provision of this chapter to the contrary and subject to paragraph (2), if a parent who is a victim of any of the offenses set forth in this paragraph objects, no court shall award any type of custody set forth in section 5323 (relating to award of custody) to the other parent of a child conceived as a result of any of the following offenses for which the other parent has been convicted:

18 Pa.C.S. § 3121.

18 Pa.C.S. § 3122.1.

18 Pa.C.S. § 3124.1, where the offense involved sexual intercourse.

18 Pa.C.S. § 3124.2 (relating to institutional sexual assault), where the offense involved sexual intercourse.

- If neither party has any charges or convictions, mark the first box.
- If the Plaintiff has a conviction/charge for an enumerated offense but the parties agree that Plaintiff does NOT pose a threat of harm to the children, then mark the 2<sup>nd</sup> box.
- If Defendant has a conviction/charge for an enumerated offense, but the parties agree that Defendant does NOT pose a threat of harm to the children, then mark the 3<sup>rd</sup> box.
- If Plaintiff has a conviction/charge for an enumerated offense and Plaintiff DOES pose a threat of harm to the children and the parties agree that Plaintiff shall have the right of supervised physical custody as outlined in the physical custody section, then check the 4<sup>th</sup> box. Be sure that you have also selected one of the choices under section 3D) in the physical custody section and outlined the schedule for supervised custody.
- If Defendant has a conviction/charge for an enumerated offense and Defendant DOES pose a threat of harm to the children and the parties agree that Defendant shall have the right of supervised physical custody as outlined in the physical custody section, then check the 5<sup>th</sup> box. Be sure that you have also selected one of the choices under section 3D) in the physical custody section and outlined the schedule for supervised custody.
- If Plaintiff has a conviction/charge for an enumerated offense and Plaintiff DOES pose a threat of harm to the children and shall not have custody rights until Plaintiff completes the some form of treatment, then select the 6<sup>th</sup> box under #7 and then write in the lines provided exactly what treatment the Plaintiff must complete before having any custody rights.
- If Defendant has a conviction/charge for an enumerated offense and Defendant DOES pose a threat of harm to the children and shall not have custody rights until Defendant completes some form of treatment, then select the 7<sup>th</sup> box under #7 and then write in the lines provided exactly what treatment the Defendant must complete before having any custody rights.

**STANDARD PROVISIONS #s 8-15.**

8. Extracurricular activities
9. Disparaging Remarks
10. Financial Care of the Children
11. Mutual Consultation
12. Illness of the Children
13. Welfare of the Children to be considered
14. Smoke/Drink/Illegal Substances
15. Modification of Order

**If parties do not agree to any part of one or more of the standard provisions, that section should be crossed out and both parties must initial next to that paragraph.**

**16. Relocation of the Party.**

The relocation statute outlines the rules for relocating.

A Relocation is defined as a change in a residence of the children which significantly impairs the ability of a non-relocating party to exercise custodial rights 23 Pa.C.S. 5322. No relocation shall occur unless every individual who has custody rights to the children consents to the proposed relocation or the Court approves the proposed relocation. If a party seeks to relocate, that party shall notify every other individual who has custody rights to the children. Both parties must follow the statutory requirements contained in 23 Pa.C.S. 5337. Specifically, the relocating party must notify every other individual who has custody rights to the children by certified mail, return receipt requested. The notice must then comply with the following requirements:

Notice must be sent no later than:

- (1) The 60<sup>th</sup> day before the date of the proposed relocation; or
- (2) The 10<sup>th</sup> day after the date that the individual knows of the relocation if the individual did not know and could not reasonably know of the relocation in sufficient time to comply with the 60 day notice requirement and it is not reasonably possible to delay the date of relocation so as to comply with the 60 day notice requirement.

Unless otherwise excused by law, the following information must be included in the notice:

- (1) The address of the intended new residence.
- (2) The mailing address, if not the same as the address of the intended new residence.
- (3) Names and ages of the individuals in the new residence, including individuals who intend to live in the new residence.
- (4) The home telephone number of the intended new residence, if applicable.
- (5) The name of the new school district and school

- (6) The date of the proposed relocations
- (7) The reasons for the proposed relocation
- (8) A proposal for a revised custody schedule
- (9) Any other information which the party proposing the relocation deems appropriate
- (10) A counter-affidavit as provided under subsection (d)(1) which can be used to object to the proposed relocation and modification of the custody order.
- (11) A warning to the non-relocating party that if the non-relocating party does not file with the Court an objection to the proposed relocation within 30 days after receipt of notice, that party shall be foreclosed from objecting to relocation.

If any of the aforementioned information is not known when the notice is sent but is later made known to the party seeking relocation, then that party shall promptly inform every individual who received notice.

If the non-relocating parent objects to the proposed move he/she must do so by filing the counter-affidavit with the Court and the other party within 30 days. The notice of objection to the opposing party must be sent by certified mail, return receipt requested. If no objection is made in the manner set forth above then it shall be presumed that the non-relocating parent has consented to the proposed relocation and the Court will not accept testimony challenging the relocation in any further review of the custodial arrangements.

The Court shall hold an expedited full hearing on the proposed relocation after a timely objection has been filed and before relocation occurs. The Court may permit relocation before a full hearing if the Court finds that exigent circumstances exist.

When you have completed all of the sections of the STIPULATION AND AGREEMENT, you and the other party must sign page # 9 of the form in the presence of an adult witness. The witness(es)' name(s) must be printed legibly below the signature lines.

**YOU AND THE OTHER PARTY MUST INITIAL THE BOTTOM OF EVERY PAGE OF THE STIPULATION AND AGREEMENT.**

**C. Completing the Petition for Entry of Stipulated Order**

**PETITION FOR ENTRY OF STIPULATED ORDER**

First complete the caption at the top of the page.

1. In paragraph #1, fill in the plaintiff's street address. Then fill out the plaintiff's mailing address (if it is different from the address where the plaintiff lives).
2. In paragraph #2, fill in the defendant's street address and mailing address (if the mailing address is different from where the defendant lives).
3. In paragraph #3, fill in each child's first, last, and middle names. Then fill in the year each child was born.

4. In paragraph #4, mark whether the plaintiff is the father or mother of the children. If the plaintiff is neither the father nor the mother, select the “other” choice and write in the plaintiff’s relationship to the children.
5. In paragraph #5, mark whether the defendant is the father or mother of the children. If the defendant is neither the father nor the mother, select the “other” choice and write in the defendant’s relationship to the children.
6. In paragraph #6, tell the Court if the parents were married when the children were born. Choose the first option if the children were born IN WEDLOCK (parents were married at time of children’s births). Choose the 2<sup>nd</sup> option if the children were born OUT OF WEDLOCK (parents were not married at time of children's births). Or, choose both options & note which children were born while parents were married & which were born when parents were not.
7. In Paragraph #7, fill in all the people who live with the plaintiff and write each person’s relationship to the plaintiff.
8. In Paragraph #8, fill in all the people who live with the defendant and write each person’s relationship to the defendant.
9. In Paragraph #9, you must list all the places the children have lived for the last 5 years. You must also list all the people who have lived with the children at each address over the last 5 years.  
Start with the children’s current address. Indicate the date the children moved there, the address, and all of the people who currently live there with the children.  
Then list all of the other addresses where the children have lived for the last 5 years. For each address, include the dates the children lived there, the addresses, and the people who lived there with the children.
10. In Paragraph #10, check the first option if you and the other party have never been involved in another custody case concerning any of these children in this court or in another court.  
Check the 2<sup>nd</sup> option if you and the other party have been involved in another custody case concerning any of these children. Write the name and location of the court where the custody proceeding took place and list the docket number.
11. In Paragraph #11, check the first option if you and the other party do not KNOW of any other custody cases concerning the children. Check the 2<sup>nd</sup> option if you do have knowledge of any other custody case concerning any of these children. Write in the name and location of the court where the case took place and the case/docket number.
12. Paragraph #12 requires that you list any other person who lives with the children or who claims to have custody or visitation rights to the children. Check the first choice if you and the other party do NOT know of anyone else who claims he/she has rights to the children. Check the 2<sup>nd</sup> option if you and other party do know of another person. Write the name(s) AND ADDRESSES of any other person who claims rights to the children.



13. In Paragraph #13, mark the first option if this is a new custody case and this will be the first Order of Court entered in this case. Mark the 2<sup>nd</sup> option if you and the other party are changing or modifying an Order of Court that you already have.

14. In Paragraph #14, you must list any past violent or abusive conduct of either party. If no one has engaged in past violent or abusive conduct, then mark the first box. Check the correct box if either the plaintiff or the defendant has been violent or abusive in the past, and then write what that behavior was. You must choose one of the next options to ensure that the children are being protected in spite of the past behavior. If additional conditions are added to the Stipulation & Agreement for the protection of the children or abused party, then you have 2 options: 1) you must include those provisions in Paragraph #7 of the Stipulation & Agreement (supervised custody or exactly what treatment the party must complete before exercising custody rights) or 2) you must create a Paragraph #17 of the Stipulation & Agreement that outlines the conditions and include it.

15. After the Stipulation and Agreement is prepared and agreeable to both you and the other parent, you and the other parent must sign the Stipulation and Agreement where indicated.

In Paragraph #15, you and the other party are agreeing that you want the stipulation for custody included on pages 1-11 of this packet adopted as a Custody Order by the Court. You and the other party must sign the Petition in front of an adult witness. That witness must clearly print his/her name below the signature line.

**IN ADDITION TO SIGNING HERE, YOU AND THE OTHER PARTY  
MUST INITIAL THE BOTTOM OF EVERY PAGE OF THE PETITION  
TO ENTER STIPULATED ORDER.**

#### **D. Completing the Criminal Record /Abuse History Verification Forms**

##### **CRIMINAL RECORD & ABUSE HISTORY VERIFICATION**

You and the other party must each complete the criminal history verification form.

Complete the caption, just as you did with the other forms.

Fill your name in the first blank.

You are to answer each of the questions on the forms for you AND FOR EVERY ADULT MEMBER OF YOUR HOUSEHOLD.

1. If anyone in your household has been convicted of or has charges pending for any of the listed crimes, check the 1<sup>st</sup> box, then check the box to indicate whether it was you or a household member. Then list the date of conviction/guilty plea/no contest/pending charges. Then write what the sentence was. Do not check any boxes or write anything if you and no one in your household has been charged with or convicted of the crime listed.

2. In Question #2, you must indicate any history of violence or abusive conduct for you or any member of your household. Indicate whether you or any adult

member of your household had a finding of abuse or involvement with a Children & Youth Agency or any similar agency in Pennsylvania or any other jurisdiction. Also check the correct box if you or any adult member of your household had any abusive conduct with a PFA (Protection from Abuse) in Pennsylvania or any other jurisdiction.

In the lines provided, state the date and details of the child abuse and the jurisdiction.

3. List any treatment or evaluations or counseling you or any member of your household participated in after conviction or finding of abuse.

4. In the first section, list the names, birthdates, and relationships to the children of the people you live with who have a conviction on the list.

In the second section, list the names and ages of all the people who live with you, whether they have any convictions or charges or not.

5. In #5, list any criminal or abuse history that you know about the other party or the members of the other party's household.

6. List any services provided by a child welfare agency to anyone in your household.

Sign the form and print your name beneath your signature. By signing, you are swearing under penalty of law that everything in this form is true to the best of your knowledge.

#### **E. Completing the Entry of Appearance as Self-Represented Parties**

##### **BOTH PLAINTIFF AND DEFENDANT MUST COMPLETE ONE OF THE ENTRY OF APPEARANCE AS A SELF-REPRESENTED PARTY FORMS**

1. Complete the caption as you did on the other forms. In Paragraph #1, print your name and indicate whether you are the plaintiff or defendant in this case.

2. If you previously had an attorney in this case but are now choosing to represent yourself, you must complete one of the two parts of Paragraph #2. Then move on to Paragraph #3.

3. If you have never had an attorney in this case, then skip to Paragraph #3 and complete your current mailing address and other requested information.

4. Sign and date the form.

5. Both parties must complete and sign this form and submit it along with the rest of your packet.

6. You must file a new form with the Prothonotary EVERY TIME YOUR ADDRESS CHANGES.

## **F. Completing the Proposed Order Incorporating Stipulation**

1. Complete the Caption at the top of the page just as you did on all of the other forms.
2. There is nothing left to do on this form; the Judge will sign this proposed order if you have correctly and completely filled out the other forms in the packet.

## **G. Filing the Stipulation for Custody and Proposed Order.**

1. After both you and the other parent have completed, signed, and initialed the Stipulation & Agreement, the Petition for Entry of Stipulated Order, the Criminal Record/Abuse History Verifications, and the Entry of Appearance as Self-Represented Parties forms, make two copies of the completed packet.  
(The originals + 3 copies = 4 total)
2. Each parent should keep one of the copies of the Stipulation and Agreement, the Petition for Entry of Stipulated Order, & the criminal record & entry of appearance forms.
3. Take the **original + 1 copy** of your Stipulation & Agreement, Petition for Entry of Stipulated Order, Criminal Record & Abuse History Verification forms, Entry of Appearance forms, as well as the **original + 2 copies of the Order Incorporating Stipulation** to the Office of the Prothonotary, located on the first floor of the York County Judicial Center. You will have to pay the filing fee at this time. You can pay by cash, certified check, money order, or credit card. Call the Prothonotary's Office to find out the amount of the filing fee (717-771-9611).  
If you are approved for I.F.P. (In Forma Pauperis) Status, you will not have to pay the filing fee.  
The Prothonotary will stamp the original and copies of all of the forms except the Proposed Order. The Prothonotary will keep the originals and forward one copy of the Petition, Stipulation, Criminal Record forms, Entry of Appearance forms, and all of the copies of the Proposed Order to AOYCC (Administrative Offices of York County Courts). AOYCC will forward the documents to a Judge for his/her review & signature. If the Judge grants your petition, you and the other party will receive a signed copy of the Order Incorporating your Stipulation in the mail. Or, if you incorrectly completed the forms, the Judge may issue an Order Denying your Petition. You will receive a copy of the denial Order in the mail, and your forms will be discarded as a result of those errors. You may re-file new forms with any necessary corrections.
4. Keep your copies in a safe place for reference purposes.

**IN THE COURT OF COMMON PLEAS OF YORK COUNTY, PENNSYLVANIA**

\_\_\_\_\_  
**Plaintiff**

No. \_\_\_\_\_-FC- \_\_\_\_\_-03

vs

**CIVIL ACTION – LAW**

\_\_\_\_\_  
**Defendant**

**CUSTODY**

**STIPULATION AND AGREEMENT**

AND NOW, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, based on Stipulation and Agreement of the parties, the Court hereby Orders as follows:

1. This Order of Court in custody concerns the following minor children (hereinafter “Children”):

\_\_\_\_\_, born \_\_\_\_\_  
(first name of child) (middle name of child) (last name of child) (year of birth of child)

\_\_\_\_\_, born \_\_\_\_\_  
(first name of child) (middle name of child) (last name of child) (year of birth of child)

\_\_\_\_\_, born \_\_\_\_\_  
(first name of child) (middle name of child) (last name of child) (year of birth of child)

\_\_\_\_\_, born \_\_\_\_\_  
(first name of child) (middle name of child) (last name of child) (year of birth of child)

\_\_\_\_\_, born \_\_\_\_\_  
(first name of child) (middle name of child) (last name of child) (year of birth of child)

2. Legal Custody (choose only option)

SHARED LEGAL CUSTODY

Plaintiff and Defendant shall share in making major decision about the Children, such as in medical, educational, and religious matter. (Parties shall share legal custody of the Children.)

SOLE LEGAL – PLAINTIFF

Plaintiff shall be the only person with the right to make major decisions about the Children, such as in medical, educational, and religious matters. (Plaintiff shall have sole legal custody of the Children.)

SOLE LEGAL – DEFENDANT

Defendant shall be the only person with the right to make major decisions about the Children, such as in medical, educational, and religious matters. (Defendant shall have sole legal custody of the Children.)

3. Physical Custody

A) SOLE PHYSICAL CUSTODY

SOLE PHYSICAL CUSTODY – PLAINTIFF

The Children shall live with Plaintiff. No partial physical custody or supervised physical custody is awarded to the party who does not live with the Children.

SOLE PHYSICAL CUSTODY – DEFENDANT

The Children shall live with Defendant. No partial physical custody or supervised physical custody is awarded to the party who does not live with the Children.

B) PRIMARY PHYSICAL CUSTODY

PRIMARY PHYSICAL CUSTODY – PLAINTIFF

The Children shall live with Plaintiff. Defendant’s schedule of partial custody:

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**PRIMARY PHYSICAL CUSTODY – DEFENDANT**

The Children shall live with Defendant. Plaintiff's schedule of partial custody:

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**C) SHARED PHYSICAL CUSTODY**

**THE PARTIES SHALL SHARE PHYSICAL CUSTODY OF THE CHILDREN**

The Children shall live with both Plaintiff and Defendant on the following schedule:

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**D) SUPERVISED PHYSICAL CUSTODY**

**DEFENDANT'S CUSTODY SHALL BE SUPERVISED**

The Children shall live with Plaintiff, and Defendant shall have the right to have supervised physical custody of the Children supervised by

\_\_\_\_\_ (name of the supervisor)

on the following schedule:

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(Plaintiff shall have primary physical custody of the Children and Defendant shall have supervised physical custody of the Children.)

PLAINTIFF'S CUSTODY SHALL BE SUPERVISED

The Children shall live with Defendant, and Plaintiff shall have the right to have supervised physical custody of the Children supervised by

\_\_\_\_\_ (name of the supervisor)

on the following schedule:

\_\_\_\_\_

\_\_\_\_\_  
(Defendant shall have primary physical custody of the Children and Plaintiff shall have supervised physical custody of the Children.)

4. Holidays and Vacation

- Easter
  - Plaintiff shall have custody of the Children  
from \_\_\_\_\_ (time) on \_\_\_\_\_ (day)  
until \_\_\_\_\_ (time) on \_\_\_\_\_ (day)  
on odd years                      on even years  
every year
  - Defendant shall have custody of the Children  
from \_\_\_\_\_ (time) on \_\_\_\_\_ (day)  
until \_\_\_\_\_ (time) on \_\_\_\_\_ (day)  
on odd years                      on even years  
every year
- Mother's Day
  - Plaintiff shall have custody of the Children  
from \_\_\_\_\_ (time) on Mother's Day  
until \_\_\_\_\_ (time) on Mother's Day  
on odd years                      on even years

every year

- Defendant shall have custody of the Children  
from \_\_\_\_\_(time) on Mother's Day  
until \_\_\_\_\_(time) on Mother's Day  
on odd years                      on even years  
every year

- Father's Day

- Plaintiff shall have custody of the Children  
from \_\_\_\_\_(time) on Father's Day  
until \_\_\_\_\_(time) on Father's Day  
on odd years                      on even years  
every year

- Defendant shall have custody of the Children  
from \_\_\_\_\_(time) on Father's Day  
until \_\_\_\_\_(time) on Father's Day  
on odd years                      on even years  
every year

- Independence Day (4<sup>th</sup> of July)

- Plaintiff shall have custody of the Children  
from \_\_\_\_\_(time) on \_\_\_\_\_(date)  
until \_\_\_\_\_(time) on \_\_\_\_\_(date)  
on odd years                      on even years  
every year

- Defendant shall have custody of the Children  
from \_\_\_\_\_(time) on \_\_\_\_\_(date)  
until \_\_\_\_\_(time) on \_\_\_\_\_(date)  
on odd years                      on even years



every year

- Thanksgiving

- Plaintiff shall have custody of the Children

from \_\_\_\_\_ (time) on \_\_\_\_\_ (day)

until \_\_\_\_\_ (time) on \_\_\_\_\_ (day)

on odd years

on even years

every year

- Defendant shall have custody of the Children

from \_\_\_\_\_ (time) on \_\_\_\_\_ (day)

until \_\_\_\_\_ (time) on \_\_\_\_\_ (day)

on odd years

on even years

every year

- Christmas

- Plaintiff shall have custody of the Children

from \_\_\_\_\_ (time) on \_\_\_\_\_ (date)

until \_\_\_\_\_ (time) on \_\_\_\_\_ (date)

on odd years

on even years

every year

- Defendant shall have custody of the Children

from \_\_\_\_\_ (time) on \_\_\_\_\_ (date)

until \_\_\_\_\_ (time) on \_\_\_\_\_ (date)

on odd years

on even years

every year

- Vacation

Plaintiff shall have custody of the Children for \_\_\_\_\_ (number of days) days  
of uninterrupted custody of Children during the month(s) of \_\_\_\_\_

(month/s) every year. Plaintiff shall notify Defendant of his/her vacation with the Children at least 30 days before the vacation.

Defendant shall have custody of the Children for \_\_\_\_\_ (number of days) days of uninterrupted custody of Children during the month(s) of \_\_\_\_\_ (month/s) every year. Defendant shall notify Plaintiff of his/her vacation with the Children at least 30 days before the vacation.

- Other Special Days:

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5. Holidays a Priority.

The periods of partial custody for holidays, vacations, or other special days set forth in this order shall be in addition to, and shall take precedence over, but shall not alter the schedule or sequence of regular periods of partial custody for that parent set forth previously in this agreement.

6. Transportation.

Plaintiff shall provide transportation of the Children for the custody exchanges

Defendant shall provide transportation of the Children for the custody exchanges

The party beginning a period of custody of the Children shall provide transportation for the custody exchanges.

The party ending a period of custody of the Children shall provide transportation for the custody exchanges.

The parties shall meet at \_\_\_\_\_  
(name of meeting place) to exchange custody of the Children

Other:

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**At all times the children are being transported, appropriate passenger restraints must be utilized. No person transporting the children shall consume alcoholic beverages prior to transporting the children. No person transporting the children shall be under the influence of alcoholic beverages or illegal substances.**

**7. Enumerated Offenses; 23 Pa.C.S.A. §5329**

\*(see Criminal Record Verification for included offenses)

Neither party has any convictions or pending charges for an offense enumerated in 23Pa.C.S.A. Section 5329, or an equivalent offense in another jurisdiction, nor have they been found to be abusive by a Children and Youth Agency or by a Protection from Abuse Action. Both parents filed their Criminal Record/Abuse History Verifications confirming the same.

Plaintiff has a conviction/charge for an enumerated offense and the parties agree that Plaintiff does NOT pose a threat of harm to the Children.

Defendant has a conviction/charge for an enumerated offense and the parties agree that Defendant does NOT pose a threat of harm to the Children.

Plaintiff has a conviction/charge for an enumerated offense and Plaintiff DOES pose a threat of harm to the Children and shall have the right of supervised physical custody as outlined in the physical custody section.

Defendant has a conviction/charge for an enumerated offense and Defendant DOES pose a threat of harm to the Children and shall have the right of supervised physical custody as outlined in the physical custody section.

Plaintiff has a conviction/charge for an enumerated offense and Plaintiff DOES pose a threat of harm to the Children and shall not have custody rights until Plaintiff completes the following treatment:

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Defendant has a conviction/charge for an enumerated offense and Defendant DOES pose a threat of harm to the Children and shall not have custody rights until Defendant completes the following treatment:

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---

## **8. EXTRACURRICULAR ACTIVITIES:**

Each party shall provide the other with reasonable notice of school or other activities whenever possible.

The parties are directed to honor and participate in the activities in which Children wish to engage. Neither parent, however, shall commit Children to any activity unless Children definitely desire to attend that activity. Once of age, participation in activities which take place during the school year is contingent upon the Children maintaining passing grades in school. During the times that the parents have custody of Children, they will make certain that Children attend any extracurricular activities. The parties are directed to be supportive of the activities and will timely transport Children to and from preparations, practice, competitions, and other related events, so that the Children are able to participate in those events.

Neither parent shall commit Children to activities that fall on the other parent's period of custody without the consent of the other parent. Consent shall not be unreasonably withheld. If Children are involved in an activity which occurs during both parents' periods of custody, both parents shall cooperate in providing transportation of Children to the activity. However, the custodial parent shall not be required to take Children to that activity if the custodial parent and Children are out of town for a previously scheduled vacation.

In the event that the custodial parent is unable to deliver Children to the particular activity, the parent who has custody of Children at that time shall notify the non-custodial parent, who shall be entitled to pick up and deliver Children to the designated activity. The custodial parent shall make certain that Children are ready for pickup in time sufficient to enable Children to timely attend the activity.

## **9. DISPARAGING REMARKS:**

Each of the parties, and any third party in the presence of Children, shall take all measures deemed advisable to foster a feeling of affection between Children and the other party. Neither party shall, nor shall either parent permit any third person to, do or say anything which may estrange Children from the other parent, the parent's spouse or relatives, or injure Children's opinion of the other party, or which may hamper the free and natural development of Children's love and respect for the other parent. This includes, but is not limited to, posting derogatory or negative comments about the other parent on social media websites.

The parties shall not use Children to send verbal messages to the other parent about the custody situation or changes in the custody schedule. The parties and their significant others shall conduct themselves civilly at all custody exchange, as well as at any time when together in the presence of the Children.

**10. FINANCIAL CARE OF THE CHILDREN:**

In the event that a significant matter arises with respect to the medical care, education, or financial care of Children, such as a change in occupation, health insurance, educational expenses, or residence of a party, those matters shall be discussed with the other parent before any change is made by either parent.

**11. MUTUAL CONSULTATION:**

Each party shall confer with the other on all matters of importance relating to Children's education and social adjustments. Each party is directed to keep the other informed of his or her residence and telephone number to facilitate communication concerning the welfare of Children and the custody situation. Each party shall supply the names of any individuals residing within the household, as well as the name, address, and phone numbers of any person in whose care Children will be for a period in excess of seventy-two (72) hours, and for each person or entity which may provide daycare for Children, excluding current daycare providers, relatives, or public school institutions.

**12. ILLNESS OF THE CHILDREN:**

In the event that the parties share legal custody of the Children, emergency decisions regarding Children shall be made by the parent then having custody. However, in the event of any emergency or serious illness of Children at any time, any party then having custody of Children shall immediately communicate with the other party by telephone, informing the other party of the nature of the illness or emergency so the other parent can become involved in the decision making process as soon as practical.

The term "serious illness" as used in this Order shall mean any illness or disability which confines a Children to bed for a period in excess of seventy-two (72) hours and which places a Children under the direction of a licensed physician.

**13. WELFARE OF THE CHILDREN TO BE CONSIDERED:**

The welfare and convenience of Children shall be the prime consideration of the parties in any application of the provisions of this Order. Both parents are directed to listen carefully and consider the wishes of Children in addressing the custodial schedule, any changes in the schedule, and any other parenting issues. However, neither parent is to discuss custody disputes with or in front of Children, or permit others to discuss custody issues and disputes within hearing distance of Children.

The parents shall permit and support Children's access to all family relationships. Special family events such as weddings, family reunions, family gatherings, funerals, graduations, etc. shall be accommodated by both parties with routine visitations resuming

immediately thereafter. Each parent shall have the option of proposing time or date variations to the other parent when special recreational options or other unexpected opportunities arise. Each parent must confer with the other parent before arranging regularly occurring extracurricular activities for Children which might interfere with regular visitation.

**14. SMOKE / DRINK / ILLEGAL SUBSTANCES:**

No party shall smoke in any part of a confined area with Children present nor shall either party permit another person to smoke in any part of a confined area with Children present. No party or members of parties' household shall drink alcoholic beverages or consume illegal substances when Children is present in the home, and no party or member of parties' household shall be under the influence of alcohol or illegal substances when Children is present in the home.

**15. MODIFICATION OF ORDER:**

The parties are free to modify the terms of this Order. In order to do so, however, both parties must be in complete agreement with any new terms. This means both parties must consent on what the new terms of the custody arrangement or schedule shall be.

If both parties do not consent to a change, it does not mean each follows his or her own idea as to what he or she thinks the arrangements should be. The reason this Court Order is set out in detail is so both parties have it to refer to and to govern their relationship with Children and with each other in the event of a disagreement.

**16. RELOCATION OF THE PARTY:**

Relocation is defined as a change in the residence of the Children which significantly impairs the ability of a non-relocating party to exercise custodial rights as outlined in 23Pa.C.S.§5322. No relocation shall occur unless every individual who has custody rights to the Children consents to the proposed relocation or the court approves the proposed relocation. If a party seeks to relocate, that party shall notify every other individual who has custody rights to the Children. Both parties must follow the statutory requirements contained in 23 Pa.C.S. §5337.

If the non-relocating parent objects to the proposed move, he or she must do so by filing the counter-affidavit with the court and the other parent within thirty (30) days. The notice of objection to the opposing parent must be sent by certified mail, return receipt requested. If no objection is made in the manner set forth above, then it shall be presumed that the non-relocating parent has consented to the proposed relocation and the court will not accept testimony challenging the relocation in any further review of the custodial arrangements.

If timely objection has been filed and before a relocation occurs, the court shall hold an expedited full hearing on the proposed relocation. The Court may permit relocation before a full hearing if the court finds that exigent circumstances exist.

We (Plaintiff and Defendant) intending to be legally bound and waiving our rights to be present when this agreement and order are presented and executed, hereby stipulate and agree that it is in the best interest of the Children for the Court to Stipulation as an Order of Court. We further agree that there has been no fraud, concealment, overreaching, coercing or other unfair dealing by either of us during the preparation of the Stipulation and Agreement.

\_\_\_\_\_  
Signature of Plaintiff

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Witness of Plaintiff

\_\_\_\_\_  
Printed Name of Witness

\_\_\_\_\_  
Signature of Defendant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Witness of Defendant

\_\_\_\_\_  
Printed Name of Witness

**IN THE COURT OF COMMON PLEAS OF YORK COUNTY, PENNSYLVANIA**

\_\_\_\_\_  
**Plaintiff**

**vs**

\_\_\_\_\_  
**Defendant**

No. \_\_\_\_\_-FC-\_\_\_\_\_ -03

**CIVIL ACTION – LAW**

**CUSTODY**

**Petition for Entry of Stipulated Order**

1. Plaintiff is an adult who lives at \_\_\_\_\_ (street address)  
\_\_\_\_\_ (city), \_\_\_\_\_ (county), \_\_\_\_\_ (state).

Plaintiff's mailing address is \_\_\_\_\_ (street address or PO Box)  
\_\_\_\_\_ (city), \_\_\_\_\_ (state), \_\_\_\_\_ (zip code).

2. Defendant is an adult who lives at \_\_\_\_\_ (street address)  
\_\_\_\_\_ (city), \_\_\_\_\_ (county), \_\_\_\_\_ (state).

Defendant's mailing address is \_\_\_\_\_ (street address or PO Box)  
\_\_\_\_\_ (city), \_\_\_\_\_ (state), \_\_\_\_\_ (zip code).

3. The Children who are the subject(s) of this Stipulation and Agreement is/are:

\_\_\_\_\_, born \_\_\_\_\_  
(first name of child) (middle name of child) (last name of child) (year of birth of child)

\_\_\_\_\_, born \_\_\_\_\_  
(first name of child) (middle name of child) (last name of child) (year of birth of child)



\_\_\_\_\_, born \_\_\_\_\_  
 (first name of child) (middle name of child) (last name of child) (year of birth of child)

\_\_\_\_\_, born \_\_\_\_\_  
 (first name of child) (middle name of child) (last name of child) (year of birth of child)

\_\_\_\_\_, born \_\_\_\_\_  
 (first name of child) (middle name of child) (last name of child) (year of birth of child)

4. The Plaintiff is the

Father of the Children.

Mother of the Children.

\_\_\_\_\_ of the Children.

5. The Defendant is the

Father of the Children.

Mother of the Children.

\_\_\_\_\_ of the Children.

6.

The Children, \_\_\_\_\_

\_\_\_\_\_ (names of Children) were born in

wedlock. (Parents were married when the child(ren) was/were born)

The Children, \_\_\_\_\_

\_\_\_\_\_ (names of Children) were born out of

wedlock. (Parents were not married when the child(ren) was/were born)

7. Plaintiff currently lives with the following persons:

Person	Relationship to Plaintiff

8. Defendant currently lives with the following persons:

Person	Relationship to Defendant

9. For the past five years, the Children have resided at the following addresses with the following persons:

Date	Address	County	Household Members
From: _____			
To: Present			
From: _____			
To: _____			

From: _____			
To: _____			
From: _____			
To: _____			
From: _____			
To: _____			

10.

Plaintiff and Defendant have not been involved in another custody case concerning the Children in this or another court.

Plaintiff and Defendant have been involved in another custody case concerning the Children in this or another court. The other case was in \_\_\_\_\_  
 \_\_\_\_\_ (name and location of court) and has a case number  
 of \_\_\_\_\_ (court docket number). A copy of the  
 current court order is attached.

11.

Plaintiff and Defendant do not know of any other custody cases concerning the Children.

Plaintiff and Defendant know of another custody case concerning the Children. The other case was in \_\_\_\_\_

(name and location of court) and has a case number of \_\_\_\_\_  
(court docket number). A copy of the current court order is attached.

12.

Plaintiff and Defendant do not know of any other person (other than us) with whom the Children live or who claims to have custody or visitation rights to the Children.

Plaintiff and Defendant know of the following person(s) (other than us) with whom the Children live or who claims to have custody or visitation rights to the Children:

\_\_\_\_\_

13.

Plaintiff and Defendant want to begin a custody case and want to have their first Order of Court in custody entered.

Plaintiff and Defendant want to modify a current Order of Court in this case. A copy of the current Order of Court is attached.

14.

Neither party has engaged in past violent or abusive conduct.

Plaintiff has engaged in the following past violent or abusive conduct:

\_\_\_\_\_

The entry of the proposed order does not cause risk of harm to the Children or the abused party notwithstanding Plaintiff's violent /abusive conduct.

The conditions for protection of the Children or abused party because of Plaintiff's violent/abusive conduct are contained in Paragraph 9 of the proposed order.

Defendant has engaged in the following past violent or abusive conduct:

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The entry of the proposed order does not cause risk of harm to the Children or the abused party notwithstanding Defendant's violent /abusive conduct.

The conditions for protection of the Children or abused party because of Defendant's violent/abusive conduct are contained in Paragraph 9 of the proposed order

15. Both Plaintiff and Defendant agree that it is in the best interest of the Children for the Court to enter the attached Stipulation & Agreement as an Order on Pages 1-9 of this Form. FOR THIS REASONS, we (Plaintiff and Defendant) intending to be legally bound and waiving our rights to be present when this agreement and order are presented and executed, hereby stipulate and agree that it is in the best interest of the Children for the Court to enter as an Order of Court the attached Stipulation & Agreement on Pages 1-12 of this Form. We further agree that there has been no fraud, concealment, overreaching, coercing or other unfair dealing by either of us during the preparation of the Stipulation and Agreement.

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Signature of Plaintiff

---

Date

---

Signature of Witness of Plaintiff

---

Printed Name of Witness

---

Signature of Defendant

---

Date

---

Signature of Witness of Defendant

---

Printed Name of Witness

**IN THE COURT OF COMMON PLEAS OF YORK COUNTY, PENNSYLVANIA  
FAMILY DIVISION**

\_\_\_\_\_, NO. \_\_\_\_\_-FC-\_\_\_\_\_-03  
 Plaintiff

vs. Action in Custody

\_\_\_\_\_,  
 Defendant

**PLAINTIFF - CRIMINAL RECORD / ABUSE HISTORY VERIFICATION**

I \_\_\_\_\_, hereby swear or affirm, subject to penalties of law including 18 Pa.C.S. §4904 relating to unsworn falsification to authorities that:

- Unless indicated by my checking the box next to a crime below, neither I nor any other member of my household have been convicted or pled guilty or pled no contest or was adjudicated delinquent where the record is publicly available pursuant to the Juvenile Act, 42 Pa.C.S. §6307 to any of the following crimes in Pennsylvania or a substantially equivalent crime in any other jurisdiction, including pending charges:

Check all that apply	Crime	Self	Other household member	Date of conviction, guilty plea, no contest plea or pending charges	Sentence
	18 Pa.C.S. Ch. 25 (relating to criminal homicide)			_____	_____
	18 Pa.C.S. §2702 (relating to aggravated assault)			_____	_____
	18 Pa.C.S. §2706 (relating to terroristic threats)			_____	_____
	18 Pa.C.S. §2709.1 (relating to stalking)			_____	_____

18 Pa.C.S. §2901 (relating to kidnapping)

\_\_\_\_\_

18 Pa.C.S. §2902 (relating to unlawful restraint)

\_\_\_\_\_

18 Pa.C.S. §2903 (relating to false imprisonment)

\_\_\_\_\_

18 Pa.C.S. §2910 (relating to luring a child into a motor vehicle or structure)

\_\_\_\_\_

18 Pa.C.S. §3121 (relating to rape)

\_\_\_\_\_

18 Pa.C.S. §3122.1 (relating to statutory sexual assault)

\_\_\_\_\_

18 Pa.C.S. §3123 (relating to involuntary deviate sexual intercourse)

\_\_\_\_\_

18 Pa.C.S. §3124.1 (relating to sexual assault)

\_\_\_\_\_

18 Pa.C.S. §3125 (relating to aggravated indecent assault)

\_\_\_\_\_

18 Pa.C.S. §3126 (relating to indecent assault)

\_\_\_\_\_

18 Pa.C.S. §3127 (relating to indecent exposure)

\_\_\_\_\_

18 Pa.C.S. §3129 (relating to sexual intercourse with animal)

\_\_\_\_\_

18 Pa.C.S. §3130 (relating to conduct relating to sex offenders)

\_\_\_\_\_

18 Pa.C.S. §3301 (relating to arson and related offenses)

\_\_\_\_\_

18 Pa.C.S. §4302 (relating to incest)

\_\_\_\_\_

18 Pa.C.S. §4303 (relating to concealing the death of child)

\_\_\_\_\_

18 Pa.C.S. §4304 (relating to endangering welfare of children)

\_\_\_\_\_

18 Pa.C.S. §4305 (relating to dealing in infant children)

\_\_\_\_\_

18 Pa.C.S. §5902(b)  
(relating to prostitution and related offenses)

\_\_\_\_\_

18 Pa.C.S. §5903(c) or (d)  
(relating to obscene and other sexual materials and performances)

\_\_\_\_\_

18 Pa.C.S. §6301 (relating to corruption of minors)

\_\_\_\_\_

18 Pa.C.S. §6312 (relating to sexual abuse of children)

\_\_\_\_\_

18 Pa.C.S. §6318 (relating to unlawful contact with minor)

\_\_\_\_\_

18 Pa.C.S. §6320 (relating to sexual exploitation of children)

\_\_\_\_\_

23 Pa.C.S. §6114 (relating to contempt for violation of protection order or agreement)

\_\_\_\_\_

Driving under the influence of drugs or alcohol

\_\_\_\_\_



Manufacture, sale, delivery,  
holding, offering for sale or  
possession of any controlled  
substance or other drug or  
device

\_\_\_\_\_

2. Unless indicated by my checking the box next to an item below, neither I nor any other member of my household have a history of violent or abusive conduct including the following:

Check all  
that  
apply

Self

Other household  
member

Date

A finding of abuse by a Children & Youth  
Agency or similar agency in Pennsylvania  
or similar statute in another jurisdiction

\_\_\_\_\_

Abusive conduct as defined under the  
Protection from Abuse Act in  
Pennsylvania or similar statute in another  
jurisdiction

\_\_\_\_\_

Involvement with a Children & Youth  
Agency or similar agency in Pennsylvania  
or another jurisdiction.

\_\_\_\_\_

Where?:

\_\_\_\_\_

Other:

\_\_\_\_\_

\_\_\_\_\_

State the date and circumstance of the child abuse, the named perpetrator of the abuse, and the jurisdiction or location where the abuse took place.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

3. Please list any evaluation, counseling or other treatment received following conviction or finding of abuse:

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4. If any conviction above applies to a household member, not a party, state that person's name, date of birth and relationship to the child(ren):

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Identify any household members by name and age that currently reside with you, and were included in the responses to Questions 1 & 2:

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5. If you are aware that the other party or members of the other party's household has or have a criminal/abuse history, please explain:

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6. State whether you or any member of your household was provided services by a child welfare agency (eg., County Children, Youth, & Families Agency). If yes, please indicate:

a. The individuals who received services: \_\_\_\_\_

b. The type of services provided: \_\_\_\_\_

---

c. The circumstances surrounding the provision of services: \_\_\_\_\_

\_\_\_\_\_.

d. The time frame during which the services were or are being provided: \_\_\_\_\_

\_\_\_\_\_.

e. The jurisdiction or location where the services are being or were provided: \_\_\_\_\_

\_\_\_\_\_.

I verify that the information above is true and correct to the best of my knowledge, information or belief. I understand that false statements herein are made subject to the penalties of 18 Pa.C.S. §4904 relating to unsworn falsification to authorities.

\_\_\_\_\_  
Plaintiff's Signature

\_\_\_\_\_  
Plaintiff's Printed Name

**IN THE COURT OF COMMON PLEAS OF YORK COUNTY, PENNSYLVANIA  
FAMILY DIVISION**

\_\_\_\_\_, NO. \_\_\_\_\_-FC-\_\_\_\_\_-03  
 Plaintiff

vs. Action in Custody

\_\_\_\_\_,  
 Defendant

**DEFENDANT - CRIMINAL RECORD / ABUSE HISTORY VERIFICATION**

I \_\_\_\_\_, hereby swear or affirm, subject to penalties of law including 18 Pa.C.S. §4904 relating to unsworn falsification to authorities that:

- Unless indicated by my checking the box next to a crime below, neither I nor any other member of my household have been convicted or pled guilty or pled no contest or was adjudicated delinquent where the record is publicly available pursuant to the Juvenile Act, 42 Pa.C.S. §6307 to any of the following crimes in Pennsylvania or a substantially equivalent crime in any other jurisdiction, including pending charges:

Check all that apply	Crime	Self	Other household member	Date of conviction, guilty plea, no contest plea or pending charges	Sentence
	18 Pa.C.S. Ch. 25 (relating to criminal homicide)			_____	_____
	18 Pa.C.S. §2702 (relating to aggravated assault)			_____	_____
	18 Pa.C.S. §2706 (relating to terroristic threats)			_____	_____
	18 Pa.C.S. §2709.1 (relating to stalking)			_____	_____

18 Pa.C.S. §2901 (relating to kidnapping)

\_\_\_\_\_

18 Pa.C.S. §2902 (relating to unlawful restraint)

\_\_\_\_\_

18 Pa.C.S. §2903 (relating to false imprisonment)

\_\_\_\_\_

18 Pa.C.S. §2910 (relating to luring a child into a motor vehicle or structure)

\_\_\_\_\_

18 Pa.C.S. §3121 (relating to rape)

\_\_\_\_\_

18 Pa.C.S. §3122.1 (relating to statutory sexual assault)

\_\_\_\_\_

18 Pa.C.S. §3123 (relating to involuntary deviate sexual intercourse)

\_\_\_\_\_

18 Pa.C.S. §3124.1 (relating to sexual assault)

\_\_\_\_\_

18 Pa.C.S. §3125 (relating to aggravated indecent assault)

\_\_\_\_\_

18 Pa.C.S. §3126 (relating to indecent assault)

\_\_\_\_\_

18 Pa.C.S. §3127 (relating to indecent exposure)

\_\_\_\_\_

18 Pa.C.S. §3129 (relating to sexual intercourse with animal)

\_\_\_\_\_

18 Pa.C.S. §3130 (relating to conduct relating to sex offenders)

\_\_\_\_\_

18 Pa.C.S. §3301 (relating to arson and related offenses)

\_\_\_\_\_

18 Pa.C.S. §4302 (relating to incest)

\_\_\_\_\_

18 Pa.C.S. §4303 (relating to concealing the death of child)

\_\_\_\_\_

18 Pa.C.S. §4304 (relating to endangering welfare of children)

\_\_\_\_\_

18 Pa.C.S. §4305 (relating to dealing in infant children)

\_\_\_\_\_

18 Pa.C.S. §5902(b)  
(relating to prostitution and related offenses)

\_\_\_\_\_

18 Pa.C.S. §5903(c) or (d)  
(relating to obscene and other sexual materials and performances)

\_\_\_\_\_

18 Pa.C.S. §6301 (relating to corruption of minors)

\_\_\_\_\_

18 Pa.C.S. §6312 (relating to sexual abuse of children)

\_\_\_\_\_

18 Pa.C.S. §6318 (relating to unlawful contact with minor)

\_\_\_\_\_

18 Pa.C.S. §6320 (relating to sexual exploitation of children)

\_\_\_\_\_

23 Pa.C.S. §6114 (relating to contempt for violation of protection order or agreement)

\_\_\_\_\_

Driving under the influence of drugs or alcohol

\_\_\_\_\_

Manufacture, sale, delivery,  
holding, offering for sale or  
possession of any controlled  
substance or other drug or  
device

\_\_\_\_\_

2. Unless indicated by my checking the box next to an item below, neither I nor any other member of my household have a history of violent or abusive conduct including the following:

Check all  
that  
apply

Self

Other household  
member

Date

A finding of abuse by a Children & Youth Agency or similar agency in Pennsylvania or similar statute in another jurisdiction

\_\_\_\_\_

Abusive conduct as defined under the Protection from Abuse Act in Pennsylvania or similar statute in another jurisdiction

\_\_\_\_\_

Involvement with a Children & Youth Agency or similar agency in Pennsylvania or another jurisdiction.

\_\_\_\_\_

Where?:

\_\_\_\_\_

Other:

\_\_\_\_\_

\_\_\_\_\_

State the date and circumstance of the child abuse, the named perpetrator of the abuse, and the jurisdiction or location where the abuse took place.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

3. Please list any evaluation, counseling or other treatment received following conviction or finding of abuse:

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4. If any conviction above applies to a household member, not a party, state that person's name, date of birth and relationship to the child(ren):

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Identify any household members by name and age that currently reside with you, and were included in the responses to Questions 1 & 2:

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5. If you are aware that the other party or members of the other party's household has or have a criminal/abuse history, please explain:

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6. State whether you or any member of your household was provided services by a child welfare agency (eg., County Children, Youth, & Families Agency). If yes, please indicate:

a. The individuals who received services: \_\_\_\_\_

b. The type of services provided: \_\_\_\_\_

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c. The circumstances surrounding the provision of services: \_\_\_\_\_



\_\_\_\_\_.

d. The time frame during which the services were or are being provided: \_\_\_\_\_

\_\_\_\_\_.

e. The jurisdiction or location where the services are being or were provided: \_\_\_\_\_

\_\_\_\_\_.

I verify that the information above is true and correct to the best of my knowledge, information or belief. I understand that false statements herein are made subject to the penalties of 18 Pa.C.S. §4904 relating to unsworn falsification to authorities.

\_\_\_\_\_  
Defendant's Signature

\_\_\_\_\_  
Defendant's Printed Name

**IN THE COURT OF COMMON PLEAS OF YORK COUNTY, PENNSYLVANIA**

\_\_\_\_\_  
Plaintiff  
v.  
\_\_\_\_\_  
Defendant

: Case No. \_\_\_\_\_-FC- \_\_\_\_\_-03  
:  
:  
: Case Type: Custody ( ) Divorce  
: ( ) Paternity ( ) Support  
: ( ) Protection from Abuse  
:  
: ( ) Other: \_\_\_\_\_

**PLAINTIFF - ENTRY OF APPEARANCE AS A SELF-REPRESENTED PARTY**

1. I, \_\_\_\_\_ (printed name), represent myself as the  
Plaintiff or Defendant in this case.

2. REMOVAL OR WITHDRAWAL OF COUNSEL OF RECORD (if applicable)

( ) Remove \_\_\_\_\_, Esq. as my attorney in this case.

or

( ) Withdraw my appearance for the filing party in this case. My client has been provided with all orders requiring any action to be taken by the client. I hereby certify that this change is not intended to, nor will it, delay this proceeding to the best of my knowledge, information and belief.

Printed Name: \_\_\_\_\_, Esq. Attorney ID No.: \_\_\_\_\_

Signature: \_\_\_\_\_ Date Signed: \_\_\_\_\_

3. All pleadings and legal papers can be served on me at the address listed below:

Address Line 1: \_\_\_\_\_

Address Line 2: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_ FAX: (\_\_\_\_\_) \_\_\_\_\_

Email Address: \_\_\_\_\_

4. I understand that I have a continuing obligation to provide current contact information to the Court, to other self-represented parties, and to attorneys of record in this case.

Signature: \_\_\_\_\_ Date Signed: \_\_\_\_\_

THE PARTY FILING THIS ENTRY OF APPEARANCE MUST PROVIDE NOTICE BY SENDING A COPY TO ALL PARTIES AND ATTORNEYS, INCLUDING ANY ATTORNEY REMOVED FROM THE CASE IN SECTION 2 ABOVE.

**IN THE COURT OF COMMON PLEAS OF YORK COUNTY, PENNSYLVANIA**

\_\_\_\_\_  
Plaintiff  
v.  
\_\_\_\_\_  
Defendant

: Case No. \_\_\_\_\_  
:  
:  
: Case Type: Custody ( ) Divorce  
: ( ) Paternity ( ) Support  
: ( ) Protection from Abuse  
:  
: ( ) Other: \_\_\_\_\_

**DEFENDANT - ENTRY OF APPEARANCE AS A SELF-REPRESENTED PARTY**

1. I, \_\_\_\_\_ (printed name), represent myself as the  
Plaintiff or Defendant in this case.

2. REMOVAL OR WITHDRAWAL OF COUNSEL OF RECORD (if applicable)

( ) Remove \_\_\_\_\_, Esq. as my attorney in this case.

or

( ) Withdraw my appearance for the filing party in this case. My client has been provided with all orders requiring any action to be taken by the client. I hereby certify that this change is not intended to, nor will it, delay this proceeding to the best of my knowledge, information and belief.

Printed Name: \_\_\_\_\_, Esq. Attorney ID No.: \_\_\_\_\_

Signature: \_\_\_\_\_ Date Signed: \_\_\_\_\_

3. All pleadings and legal papers can be served on me at the address listed below:

Address Line 1: \_\_\_\_\_

Address Line 2: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_ FAX: (\_\_\_\_\_) \_\_\_\_\_

Email Address: \_\_\_\_\_

4. I understand that I have a continuing obligation to provide current contact information to the Court, to other self-represented parties, and to attorneys of record in this case.

Signature: \_\_\_\_\_ Date Signed: \_\_\_\_\_

THE PARTY FILING THIS ENTRY OF APPEARANCE MUST PROVIDE NOTICE BY SENDING A COPY TO ALL PARTIES AND ATTORNEYS, INCLUDING ANY ATTORNEY REMOVED FROM THE CASE IN SECTION 2 ABOVE.

**IN THE COURT OF COMMON PLEAS OF YORK COUNTY, PENNSYLVANIA  
FAMILY DIVISION**

\_\_\_\_\_,  
**Plaintiff**

**NO. \_\_\_\_\_-FC-\_\_\_\_\_-03**

**v.**

**CUSTODY**

\_\_\_\_\_,  
**Defendant**

**ORDER INCORPORATING STIPULATION**

**AND NOW**, on this \_\_\_\_\_ day of \_\_\_\_\_, 201\_\_\_\_, upon consideration of the foregoing Petition for Entry of Stipulated Order, it is hereby ordered that the terms, conditions and provisions of the foregoing Stipulation, dated \_\_\_\_\_ are adopted as an Order of Court as if set forth herein at length.

**BY THE COURT,**

\_\_\_\_\_  
**J.**