

IN THE COURT OF COMMON PLEAS OF YORK COUNTY, PENNSYLVANIA

No. _____ -FC - _____ -03

Plaintiff

Petitioner

Respondent

vs.

Civil Action – Law

Defendant

Petitioner

Respondent

Custody

CONCILIATION SCHEDULING ORDER

Conciliator Previously Assigned to this case: _____

You, _____, have been sued in court to
(Respondent's Name)

obtain any form of custody

modify an existing custody order

address a petition for contempt alleging you have willfully disobeyed an existing custody order. If you wish to defend against the claim set forth in the following pages, you may but are not required to file in writing with the court your defenses or objections. Whether or not you file in writing with the court your defenses or objections, you must appear as ordered below.

It is hereby Ordered and Directed:

1. _____, Esquire, is hereby assigned to conduct a Conciliation Conference.
2. A Conciliation Conference will be held before the assigned Conciliator on the _____ day of _____, 20____, at _____ .M., in Hearing Room 7, 4th Floor, York County Judicial Center, 45 North George Street, York, Pennsylvania, 17401. The anticipated length of the Conciliation Conference is one hour.
3. The parties shall appear in person at the Conciliation Conference and shall bring with them all CHILDREN AGE SEVEN (7) AND OLDER.

INCARCERATED PARTY: If you are incarcerated and wish to participate by speakerphone, you may do so by contacting the Conciliator at 717-771-3289 at the above designated date and time.

INTERPRETER NEEDED: If you need an interpreter, you may request one by contacting the Administrative Office of York County Courts at 717-771-9234. Please contact the office as soon as possible, but no less than three days before the conference. You will be required to provide the date and time of the scheduled conference along with the name of the party and language requiring interpretation.

4. OBTAIN CUSTODY or MODIFY AN EXISTING CUSTODY ORDER: If you fail to appear as provided by this Order, an Order for custody, partial custody, or visitation may be entered against you. If you fail to bring the child(ren), the Court may issue a warrant for your arrest.

CONTEMPT: IF YOU DO NOT APPEAR IN PERSON, THE COURT MAY ISSUE A WARRANT FOR YOUR ARREST. If the court finds that you have willfully failed to comply with its order, you may be found in contempt of court and committed to jail, fined or both.

5. The parties and their counsel, if applicable, are hereby directed to engage in meaningful negotiations to resolve this matter prior to the Conciliation Conference.
6. You have the right to be represented by an attorney who may attend the Conciliation Conference with you. If for some reason an attorney has not been secured by the time of the Conciliation Conference, you shall appear personally, without an attorney, at the time scheduled for the Conciliation Conference.
7. You must file with the court a verification regarding any criminal record or abuse history regarding you and anyone living in your household on or before the initial in-person contact at the conciliation conference but not later than 30 days after service of the complaint or petition.
8. No party may make a change in the residence of any child which significantly impairs the ability of the other party to exercise custodial rights without first complying with all of the applicable provisions of 23 Pa.C.S. § 5337 and Pa.R.C.P. No. 1915.17 regarding relocation.
9. If Children's Services is conducting an investigation, their representative shall be subpoenaed by the appropriate attorney to attend the Conciliation Conference. It shall be the responsibility of the attorney subpoenaing the representative to obtain a Court Order or releases from the parties prior to the release of information by the representative.
10. At the Conciliation Conference, an effort will be made to see if the custody and/or visitation situation can be resolved by an agreement between the parties. If an agreement cannot be reached, an effort will be made to define and narrow the issues and to otherwise reduce the time required by the Court to hear the case. The Conciliator will prepare an Interim Order for pending a hearing to be scheduled before a Judge of the Court of Common Pleas of York County, Pennsylvania, without prejudice to the rights of the parties at such hearing, which all parties and the child(ren) shall be ordered to attend.

YOU SHOULD TAKE THIS PAPER TO YOUR LAWYER AT ONCE. IF YOU DO NOT HAVE A LAWYER OR CANNOT AFFORD ONE, GO TO OR TELEPHONE ONE OF THE OFFICES SET FORTH BELOW TO FIND OUT WHERE YOU CAN GET LEGAL HELP. DEPENDING ON ELIGIBILITY, LEGAL SERVICES MAY BE AVAILABLE AT A REDUCED FEE OR AT NO COST.

MID PENN LEGAL SERVICES
29 North Queen St.
York, PA 17403
(800) 299-6599

ATTORNEY CONNECTIONS
& MODEST MEANS
(717) 854-8755
By Appointment Only

IN ADDITION, VARIOUS COURT FORMS AND INFORMATION ARE AVAILABLE AND MAY BE OBTAINED AT:
<https://yorkcountypa.gov/courts-criminal-justice/self-help-center/forms-packets.html>
or at the Court Self-Help Center located on the 4th floor of the York County Judicial Center.

AMERICANS WITH DISABILITIES ACT (TITLE II) POLICY

The 19th Judicial District of Pennsylvania, through the Administrative Office of York County Courts (AOYCC), complies with Title II of the Americans with Disabilities Act (ADA) which provides that “no qualified individual with a disability shall, by reason of such disability, be excluded from participation in or be denied the benefits of the services, programs, or activities of a public entity, or be subjected to discrimination by any such entity”. 42 U.S.C.A. §12132. Pursuant to that requirement, if you are an individual with a disability who needs an accommodation in order to participate in any judicial proceeding or any other service, program, or activity of the 19th Judicial District, you are entitled, at no cost to you, to the provision of certain assistance. The ADA does not require the AOYCC to take any action that would fundamentally alter the nature of its programs or services, or impose an undue financial or administrative burden.

If you require an accommodation under the ADA, it is recommended that you make your request as soon as possible, but at least three (3) business days before your scheduled participation in any court proceeding or 19th Judicial District program or activity. All requests for accommodation will be given due consideration and if necessary, may require an interactive process between the requestor and the AOYCC to determine the best course of action. Failure to provide advance notice may result in a delay in the proceeding.

To request a reasonable accommodation, you will need to request the Request for Reasonable Accommodation Form (ADA Form A) from and return it to:

ADA Coordinator
Administrative Office of York County Courts
York County Judicial Center
45 N. George Street, York, PA 17401
Telephone 717-771-9234, Fax 717-771-9911
Email AOYCC@YorkCountyPa.gov.

If you need assistance completing this form, contact the ADA Coordinator.

Complaints alleging violations of Title II under the ADA may be filed with the ADA Coordinator at the address listed above, pursuant to the AOYCC ADA Complaint Procedure. A response will be sent to you after careful review of the facts.

BY THE COURT:

Date: _____

President Judge Joseph C. Adams