

YORK COUNTY PRISON BOARD OF INSPECTORS MINUTES

April 14, 2021

The York County Prison Board of Inspectors met this day April 14, 2021 at the York County Administrative Center, 3rd Floor Training Room, 28 E. Market Street, York, PA 17401.

Commissioner Hoke called the Meeting to order at 9:00 a.m.

Present: Commissioner Doug Hoke; Commissioner Julie Wheeler; Commissioner Ron Smith; Sheriff Richard Keuerleber; Controller Greg Bower, First Assistant District Attorney Tim Barker; Administrator Mark Derr; Deputy Administrator Kristy Bixler; Deputy Controller Tyler Chronister; Warden Clair Doll; Deputy Warden Adam Ogle; Assistant Solicitor Don Reihart; First Assistant Public Defender Clasina Houtman and Administrative Assistant Lisa Wendt.

Via telephone conference: Judge Craig Trebilcock

Approval of Minutes:

Motion was made by Commissioner Smith, seconded by Controller Bower and unanimously carried to approve the minutes from the March 10, 2021 meeting as submitted.

Warden's Report:

Deputy Warden Ogle distributed the Warden's report that reflected information for the month of March. This month's report was presented by Deputy Warden Ogle, as this was Warden Doll's last Board meeting. The average daily population was down approximately 400 compared to March 2020. He reported that the ICE population is trending downward as well. Meal costs were \$2.56 compared to \$2.09 in February. Deputy Warden Ogle explained that the February meal costs reflected an annual rebate received. He expects food costs to decline as the overall inmate population decreases. Deputy Warden Ogle reported there was an increase in overtime, primarily related to the training of the new cadets and an increase in transports. The new class of cadets will begin working their shifts next week. Human Resources is currently recruiting for the next class.

Personnel:

For the month of March, there are currently an average number of 9 shifts per day on FMLA Continual leave, up slightly over last month; 7 officers on Workman's Compensation; 3 officers on Leaves of Absence; 3 on Administrative Leaves of Absence and an average of 2 on Long Term Military / Reserves.

Deputy Warden Ogle reported the appointment of the new Facilities Manager, William Wagner. Previously, he was a Unit Manager at the prison. He added that Mr. Wagner will attend some future Board meetings to report on various facilities related agenda items.

Ratify Payment of Expenses:

Motion was made by Controller Bower, seconded by Sheriff Keuerleber and unanimously carried to ratify payment of expenses for the previous month as detailed in the Warden's report.

York County Salary Board:

Motion was made by Commissioner Smith, seconded by Sheriff Keuerleber and unanimously carried to affirm York County Salary Board action as it related to York County Prison personnel for the previous month.

Committee Reports:

Deputy Warden Ogle reported that the firearms committee met and the new firearms have been ordered. The Safety and Security Review Committees are scheduled to commence meeting at the end of April.

New Business:

- A. Commissioner Wheeler reported that the Youth Development Center is in need of space for youth in detention. She asked if the Work Release Center might be a resource for them. Warden Doll will reach out to Director Rodney Wagner to discuss options.
- B. Warden Doll discussed the agreement between the prison and Esco Security. He explained that the agreement covers licensing and servicing for all cameras at a cost of \$17,733.
- C. Warden Doll discussed the Prison Rape Elimination Act (PREA) and the memorandum of understanding (MOU) with Wellspan. The MOU was reviewed by Solicitor Reihart. There is no cost affiliated with the agreement. He explained that having the agreement with a facility that is trained in sexual assault is a requirement of PREA.
- D. Warden Doll presented an updated MOU for the reentry support program that was presented at the March Prison Board meeting. He explained that the changes have been reviewed by Solicitor Reihart and there are no costs associated with the agreement.
- E. Warden Doll discussed the medically assisted treatment program and a grant that is available for Vivitrol, a drug that assists with substance abuse. He explained that, in the past, the prison had received free doses of Vivitrol and that the program has expired. This grant will provide \$384,000 in funding to purchase the drug. He added that the prison strives to have multiple options available to assist with reentry. In addition to Vivitrol, Subutex is available. They are working to make methadone available as an option, noting that not all drugs are suitable for everyone.
- F. Deputy Warden Ogle reported that an inspection by BFPE for fire safety uncovered several issues in need of repair. He added that they are life safety issues and the cost to fix would be \$9,781.
- G. Deputy Warden Ogle discussed the Corrections Special Applications Unit (C-SAU) policy update that was emailed to Board members in advance of this meeting for review. He provided an overview of the program and discussed the training that has taken place thus far. He asked that a motion be passed to update the C-SAU policy. Commissioner Wheeler requested the Board receive a copy of the revised policy.

Motions:

Motion was made by Sheriff Keuerleber, seconded by Commissioner Smith and unanimously carried to approve the agreement with ESCO Securities to renew the camera licenses.

Motion was made by Controller Bower, seconded by Sheriff Keuerleber and unanimously carried to approve the MOU agreement with Wellspan.

Motion was made by First Assistant District Attorney Barker, seconded by Commissioner Smith and unanimously carried to approve the updated MOU with the York County Economic Alliance (YCEA) and the York County Reentry Coalition.

Motion was made by First Assistant District Attorney Barker, seconded by Sheriff Keuerleber and unanimously carried to approve a grant agreement to support the funding of Vivitrol.

Motion was made by Commissioner Smith, seconded by First Assistant District Attorney Barker and unanimously carried to approve \$9,781 for fire safety repairs by BFPE.

Motion was made by Commissioner Smith, seconded by First Assistant District Attorney Barker and unanimously carried to approve the revised C-SAU policy.

Old Business:

Commissioner Hoke asked if the Probation staff had moved into the office space vacated by ICE. Warden Doll said Probation is working with Mr. Wagner, Facilities Manager, to move into the space.

Commissioner Hoke asked if the additional tablets had been received as part of the GTL Contract. Warden Doll stated that GTL has conducted the site survey and will begin removing the old equipment. He confirmed the new equipment will support a 2/1 ratio for use by inmates.

First Assistant Public Defender Houtman asked when the out-mate program would resume. Warden Doll said the program will likely resume in August.

First Assistant Public Defender Houtman asked if there was an update on vaccines for both staff and inmates at the prison. Warden Doll stated that he has not received an update from PrimeCare regarding the vaccine plan. He expects they will be given notice when the vaccine is available. PrimeCare will be on-site to administer the vaccine. Deputy Administrator Bixler reported that Rite-Aid reached out to offer vaccine for prison staff.

Executive Session:

The meeting was recessed at 9:47 a.m. for Executive Session.

The meeting was reconvened at 11:08 a.m.

Motion was made by Commissioner Smith, seconded by Sheriff Keuerleber and unanimously carried to authorize Warden Doll to notify U.S. Immigration and Customs Enforcement (ICE) that the York County Prison Board does not accept the modification to York County EROIGSA-11-0007 received on March 26, 2021, subject to any revised proposals presented to the Prison Board for consideration. Warden Doll is also authorized to provide the required 120 day cancellation notice of the agreement.

Period of Public Comment:

There were no public comments.

Adjournment:

There being no further business to come before the Prison Board at this time, Commissioner Smith made a motion, seconded by Sheriff Keuerleber and unanimously carried to adjourn the meeting at 11:09 a.m.

Respectfully submitted,



Mark E. Derr
Administrator/ Chief Clerk