

**YORK/ADAMS MH-IDD
JOINT BOARD OF COUNTY COMMISSIONERS
MEETING**

TUESDAY, FEBRUARY 14, 2019

MEETING MINUTES

The Joint Board of County Commissioners met via video conferencing on Thursday, February 14, 2019 at 9:00 a.m. The meeting was called to order at 10:16 a.m.

ADAMS COUNTY COMMISSIONER(S) ATTENDING:

Commissioner Randy Phiel
Commissioner James Martin
Commissioner Marty Karsteter Qually

YORK COUNTY COMMISSIONER(S) ATTENDING:

Commissioner Doug Hoke
Commissioner Christopher Reilly

YORK COUNTY COMMISSIONER ABSENT:

Commissioner Susan P. Byrnes

COUNTY STAFF ATTENDING:

Ms. Sharon L. Harlacher, York/Adams MH-IDD Program
Ms. Michelle Hovis, York County Human Services, Director
Ms. Susan Noya, York/Adams MH-IDD Program
Ms. Molly R. Mudd, Solicitor, Adams County
Ms. Gillian P. Foster, York/Adams MH-IDD Program

UPDATES:

- **Fiscal Reports**

Ms. Susan Noya, CFO, reviewed the Statement of Revenue/Expenditures and Budget Condition for the six (6) months ending December 31, 2019, for Mental Health, Intellectual Disabilities and Early Intervention Programs. The County Program is awaiting 2018-2019 allocations notice from OCDEL for the EI Program to address the entitlement projected shortfall.

- **Fiscal Reports: Continued**

Ms. Noya advised the Board that the County Program has been invited to and have accepted to participate in a new pilot project with DHS effective January 1, 2019. The County Program is 1 of 16 Programs selected to participate in the RMTS Pilot Project, which is a statewide time study to assist in the determination of time and associated costs related to and reimbursable under the Medicaid Program. This will run thru June 30, 2019. A hand out was provided outlining the participants. More information will be provided as the pilot moves forward.

- **OPEB**

The Governmental Accounting Standards Board (GASB), which established accounting and financial reporting standards for U.S. state and local governments recently announced changes in presentation of defined costs for pension plans and other post-retirement benefits. Under GASB, governments must begin to disclose their OPEB liabilities in their public financial statements, a new requirement designed to increase the transparency and usefulness of information. In December of 2016, York County established an OPEB trust fund for the purpose of addressing York County's unfunded benefits liability by investing those dollars wisely and have received a favorable return and impact with a projected remaining OPEB liability that was estimated at the end of CY 2017 of about \$83 million. As a County Program, there is a total of twenty-five (25) employees that are eligible or are receiving the other post-employment health benefits. Eighteen of these employees are retired and there are still 7 eligible that are still working. In meeting with the budget representatives for York County, there are new financial accounting that need to be put in place. A decision was made to establish a separate revenue account called OPEB Match to keep it separate from the normal operating county match to account for the transfer of the OPEB trust fund dollars and the corresponding expenditure. This was established for CY 2018. This will post as a one-time 12-month closing entry. Effective January 1, 2019, the OPEB revenue and the corresponding OPEB expenditures will post on a monthly basis and will be categorically defined in the CY 2019 York County Budget. The County Program's OPEB annual liability that's attributed to past years not otherwise funded is \$134,312. For CY 2018 and 2019, this liability is and will be fully covered through the transfers from the York County OPEB trust fund. Effective CY 2020, the Joinder Program's cost sharing of the 81%, York and 19%, Adams, would take effect. This attributes to \$25,519 for Adams County.

- **AE/SCO Split by 4/1/19 (ODP)**

The Office of Developmental Programs has an expectation that the AE and SCO can exist within the County Program but need to be delineated clearly and there need to be a firewall between the two to prevent conflict of interest. The County Program is on board to attain this expectation effective April 1, 2019. Meetings are being held with Human Resources to redefine job descriptions. A plan is in place for the separation to ODP's as well as the County Program's internal satisfaction.

UPDATES: Continued

- **Family First Health Agreement**
Copies of the agreement were provided. This will allow case management at several of Family First Health's sites for the availability of mental health case management.
- **AOT/Assisted Outpatient Treatment Law**
This has been in place for some time and counties either opt in or out every year. The next opt out is due April 22, 2019. Ms. Harlacher as well as Ms. Hovis will be reviewing to determine which direction to take. A handout was provided for leisure review.
- **EI Evidence Based Grant**
 - **Additional \$50,000**
 - **Next Year's Grant**
There is currently \$65,000 available. This is a collaborative effort with childcare centers in the community to support children from being thrown out of childcare when their behaviors are beyond what is expected. This leads to failure and social and emotional problems for the children which continues throughout the mental health system.
- **Governor's Institute: NAS Safe Plans of Care**
This crosses over most of our systems. They are looking at plans of safe care for our children; plans for children born addicted to any type of substances. The County Program will be attending as a team with various agencies throughout York and Adams Counties. A handout was provided outlining the dates.
- **Rapid Response Teams**
 - **(2) Foundations from Philly**
These programs out of Philadelphia are coming to learn about what we have built, take back and replicate there. They have agreed that foundations grants would be provided to the County Program to help support what is already in place.

Commissioner Karsteter Qually expressed concerns with emergency shelters in Adams County. He questioned whether or not funds can be moved around to prioritize these shelters. Further review and discussion will be conducted by Ms. Harlacher and Ms. Hovis to address this request.

AGREEMENTS & CONTRACTS/MOTIONS:

- **Contracts and Contract Amendments – Commissioners Signature Page**
 - **Motion to approve the signature page for the twenty-three (23) 2017-2018/2018-2019 Contract Amendments and Agreements outlined**

The motion was made by Commissioner Karsteter Qually and second by Commissioner Martin to approve the following contract agreements and amendments as submitted:

 - Bell Socialization Services – Amendment
 - Bell Socialization Services – Final Amendment
 - Community Services Group – Amendment
 - Commonwealth Clinical Group, Inc. – Final Amendment
 - JG Early Intervention Specialists, Inc. – Final Amendment
 - Keystone Autism Services – Final Amendment
 - Keystone Community Resources
 - Keystone Service Systems, d/b/a Keystone Service Systems Mental Health – Final Amendment – 7 mo.
 - Keystone Service Systems, d/b/a Keystone Service Systems Mental Health – Final Amendment – 12 mo.
 - Lisa Snell – Final Amendment
 - Living Unlimited, Inc. – Final Amendment
 - Merakey Pennsylvania – Amendment
 - Milestones Intervention – Final Amendment
 - My Therapy Tree, LLC – Final Amendment
 - NAMI York County – Final Amendment
 - Nancy Cardenuto – Final Amendment
 - Playtime Therapy, LLC – Final Amendment
 - T.W. Ponessa and Associates – Final Amendment
 - The PAI Corporation, d/b/a S. June Smith Center – Final Amendment
 - The Shadowfax Corporation – Final Amendment
 - Therapy Resource Center – Final Amendment
 - TrueNorth Wellness Services – Final Amendment
 - WellSpan Behavioral Health – Final Amendment

Signature sheets were circulated for the signatures of the Adams County Commissioners for subsequent signatures of the York County Commissioners.

- **Motion to approve the Minutes of the December 18, 2018, Meeting**

The motion was made by Commissioner Hoke and second by Commissioner Phiel to approve the Minutes of the December 18, 2018, Meeting.

The motion was made by Commissioner Hoke and second by Commissioner Karsteter Qually to adjourn the meeting at 10:48 am.

NEXT MEETING DATE: Thursday, April 11, 2019, at 9:30 a.m.

SUBMITTED BY:



GILLIAN P. FOSTER
Administrative Assistant